



The Rural City of
MURRAY
BRIDGE

Bridge to Opportunity

Unconfirmed **COUNCIL MINUTES**

PROCEEDINGS OF COUNCIL
11 April, 2023

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Minutes of the Meeting of Council held in the Rural City of Murray Bridge, Council Chamber, Mobilong Suite, Local Government Centre 2 Seventh Street, Murray Bridge, on Tuesday 11 April, 2023, commencing at 7 pm.

PRESENT

His Worship the Mayor, Wayne Thorley
Cr Andrew Baltensperger
Cr Lisa Courtney
Cr John DeMichele
Cr Karen Eckermann
Cr Tom Haig
Cr Airlie Keen
Cr Mat O'Brien
Cr Clem Schubert

IN ATTENDANCE

Mr Michael Sedgman, Chief Executive Officer
Ms Heather Barclay, General Manager Assets & Infrastructure
Ms Kristen Manson, General Manager Community Development
Mr Tim Vonderwall, General Manager Corporate Services
Mrs Ashleigh Atze, Minute Secretary
Ms Ros Kruger, Minute Secretary

91. CIVIC PRAYER

Almighty God, we humbly beseech Thee to grant thy blessing upon the work of this Council. Direct and prosper its deliberations to the advancement of Thy Glory, and the true welfare of the People of this District. Amen.

92. RECOGNITION OF CONTRIBUTORS TO OUR COMMUNITY

We acknowledge the Ngarrindjeri people as the traditional owners of this land on which we meet and work. We respect and acknowledge their spiritual connection as the custodians of this land and that their cultural heritage beliefs are still important to the living people today.

We recognise the living culture and combined energies of the Ngarrindjeri people, our global Pioneers and Community Members today for their unique contribution to the life of our Region.

93. APOLOGIES

An apology was received from Cr Fred Toogood.

94. CONFIRMATION OF MINUTES

Recommendation:

That the minutes of the Meeting of Council held on the 14 March, 2023 as circulated to Members, be taken as read.

Cr Eckermann moved

That the recommendation be adopted – namely,

That the minutes of the Meeting of Council held on the 14 March, 2023 as circulated to Members, be taken as read.

Seconded by Cr DeMichele and CARRIED Unanimously

95. DECLARATIONS OF CONFLICT OF INTEREST

In line with Section 74 of the Local Government Act, 1999

- (1) A member of a council who has an interest in a matter before the Council must disclose the interest to the Council.*
- (2) A member in making a disclosure under subsection (1) must provide full and accurate details of the relevant interest.*
- (3) A disclosure made under subsection (1) must be recorded in the minutes of the council (including details of the relevant interest).*

Members to advise of any Conflict of Interest Declarations

| | |
|--|---|
| <i>Item No & Title</i> | 108.1 Land swap, easement and boundary realignment |
| <i>Elected Member Name</i> | Cr Lisa Courtney |
| <i>Nature of Interest</i> | A family member has a business relationship with the proponent |
| <i>Manner in which conflict will be dealt with</i> | Leave the chamber |
| <i>Result of Decision</i> | Carried |

96. COMMUNICATIONS REPORT

96.1 MAYORAL COMMUNICATIONS

Author Ashleigh Atze

| | |
|---------------|---|
| 15 March 2023 | Filming with Adelaide Film Works Meeting with Senator Marielle Smith Farming History Public Art Stakeholder Meeting |
| 16 March 2023 | MRLGA Meeting - 22/23 Budget Update |
| 17 March 2023 | Meeting with Greg Morehouse |
| 19 March 2023 | Murraylands Multicultural Yunti Walun Festival |
| 20 March 2023 | Opening of the Murray Bridge Wellbeing Hub Mayor and CEO Catchup Elected Member Briefing |
| 23 March 2023 | State/Local Gov Economic Partnership Forum: Civic Reception |
| 24 March 2023 | State/Local Govt Economic Partnership Forum |
| 27 March 2023 | Tour and Presentation to Murray Bridge South School Students Mayor and CEO Catchup Citizenship Ceremony Meeting with Chief Executive Officer and Cr Schubert Elected Member Briefing |
| 29 March 2023 | SATC Regional Tourism Review Meeting Meeting with General Manager Community Development, Manager Development & Regulation and Helen Carson Meeting with General Manager Corporate Services |
| 2 April 2023 | Rotary Art Show Exhibition Awards |
| 3 April 2023 | Mayor and CEO Catchup Elected Member Briefing |
| 5 April 2023 | Meeting with Cr Haig, General Manager Community Development, Peter & Jenny Phillips |

Recommendation

That item number 96.1 on the Council agenda of 11 April 2023 be received and noted.

Attachments

Nil

Cr Baltensperger moved

That the recommendation be adopted – namely,

That item number 96.1 on the Council agenda of 11 April 2023 be received and noted.

Seconded by Cr Keen and CARRIED Unanimously

96.2 CHIEF EXECUTIVE OFFICER COMMUNICATIONS

Author Ashleigh Atze

| | |
|---------------|--|
| 15 March 2023 | ELT Meeting |
| 16 March 2023 | Official Opening of Wulanda Recreation & Convention Centre |
| 17 March 2023 | River Murray Council CEO's Meeting Presentation to Small Business Friendly Council Forum SES LG River Murray Flood debrief |
| 20 March 2023 | Opening of the Murray Bridge Wellbeing Hub Meeting of LG Professionals Australia State Presidents Mayor and CEO Catchup Elected Member Briefing |
| 21 March 2023 | Meeting with Nicolle Sincock (DTI) |
| 22 March 2023 | Meeting with Kaye Mathwin-Cox and Michael Obst (Unity College) Romani Site Visit |
| 23 March 2023 | Meeting with Ben Fee (CE, RDAMR) Filming with LG Professionals SA LG Professionals SA CEO Network Forum State/Local Gov Economic Partnership Forum: Civic Reception |
| 24 March 2023 | LG Professionals SA Annual State Conference |
| 27 March 2023 | Mayor and CEO Catchup Citizenship Ceremony Meeting with Mayor and Cr Schubert Elected Member Briefing |
| 28 March 2023 | Staff Meeting ELT Meeting |
| 29 March 2023 | Meeting with Chair and Executive Officer of the AHRWMA Interview for Independent Member of the Aged Care Governance Committee GIA Public Sector Governance Committee Meeting |
| 31 March 2023 | River Murray Council CEO's Meeting Environment Change Prediction Working Group Meeting LG Professionals SA Executive Leaders Program Graduation |
| 3 April 2023 | Interview with Sam Lowe (Murray Valley Standard) Mayor and CEO Catchup Elected Member Briefing |
| 4 April 2023 | ELT Meeting Sturt Reserve Site Visit with Doctor Rina Bruinsma |
| 5 April 2023 | Murraylands Interagency Taskforce Meeting Murray River Study Hub Executive Steering Committee Meeting Aged Care Governance Committee Meeting |
| 6 April 2023 | Meeting with Alistair MacDonald (The Bend Motorsport Park) |

Recommendation

That item number 96.2 on the Council agenda of 11 April 2023 be received and noted.

Attachments

Nil

Cr Baltensperger moved

That the recommendation be adopted – namely,

That item number 96.2 on the Council agenda of 11 April 2023 be received and noted.

Seconded by Cr Eckermann and CARRIED Unanimously

97. DEPUTATIONS

*(Regulation 11 of the Local Government (Procedures at Meeting) Regulations 2013)
In line with Council policy G15 Deputations to Council, if a decision is required, a report will be presented to the next meeting of Council to allow Council to make a determination. Deputations will be allocated up to 10 minutes to present their case to Council followed by questions from Elected Members.*

97.1 MR CLIVE WUNDERSITZ – CALLINGTON SHOW SOCIETY PAVILION

Author Ros Kruger

Mr Clive Wundersitz and Ms Jill Gale from the Callington Show Society addressed the Council in relation to the attached submission.

Attachments

| | | |
|----|-----------------------|------------|
| 1. | Callington Submission | Attachment |
|----|-----------------------|------------|



Budget Submission for FY 23/24.

Project Title: Callington Show Pavilion

Project Description (what):

The erection and fit out of a new pavilion for the storage of equipment and for operations on behalf of the Callington Agricultural and Horticultural Society a.k.a. the Callington Show Committee. This will be sited on the current location of an existing shed and a temporary, transportable building at the northern end of the main oval. The transportable building is intended to be relocated within the oval complex. The existing shed is to be removed.

This project has been approved by the Callington Recreation Park Inc. Committee, who have had input into the location, scale and appearance of the proposed pavilion. This committee has in principle agreed to make a substantial contribution to this project, although the exact figure is subject to further discussion.

Project Timescales (when): any key dates relating to the proposal.

Development application has been made, and Development Consent has been granted. Building Consent cannot be obtained until a deposit has been paid, thereby gaining the engineering drawings necessary for consent to be granted. This is dependent on funding.

October 2023: it I hoped that by this time the pavilion will have been constructed, with concrete floor completed, at a minimum, with fit-out to follow if not completed by this time. The Callington show occurs on the last weekend of October. The pavilion would need to be available at least two weeks before this to allow the collection and storage of equipment, and the utilisation of the preparation area to construct, consolidate and organise exhibits etc.

Background/ Problem Statement (why): why has the budget proposal been put forward and how does it impact the community.

The Callington show is the principal community event held at Callington and is widely recognised including formally as such by council. It is overwhelmingly organised and delivered by community volunteers.

This proposal seeks to address the inadequacies of the existing shed being used by the Callington Show Committee. The current facility is too small to store all the show equipment, and too low, preventing the use of machinery otherwise available to move equipment used by the show. This currently results in a far greater workload for the volunteers who are involved. Much of the equipment used by the show is stored off site on the properties of members, a situation that is increasingly difficult to sustain and which increases the work for all concerned in the transporting and packing/unpacking of equipment. On Show day it will be used in place of a marquee which costs approximately \$5,000.

It is proposed to be available to other community groups e.g. Men's Shed, barbeques, shelter to watch footy, fire emergency refuge etc.. The Hall has a wood floor, the Community Centre a carpet floor and the pavilion is to have a cement floor. This adds to the towns flexibility of uses.

The proposed preparation area is important for the organisation of events leading up to the show itself, and provides potentially an additional, informal space for events during other periods of the year.

Project Scope (how): how can the problem be addressed. If not known please state unknown.

The proposed pavilion will be 36 metres by 9 metres, with a wall height of 3.3 metres, and 4.15 metres to the ridge. It will consist of open bays of 4 metres, clad in colour bond to match existing building at the oval, and have a concrete floor. The walls and roof will be insulated, excepting the large doors which face the oval itself. The western end will be divided off with a timber partition wall to provide a separate preparation space for committee operations. This area will be carpeted, air conditioned and have an appropriate electrical supply. Complete details are provided in the Development Application.

Estimated Cost/ Resources: include if known with source of estimate.

These figures are as of 10th February 2023, as provided by the Callington A&H Society

Funding

| | |
|-------------------------------|----------------|
| Local donations: CRPI etc | 70,000 |
| Mount Barker District Council | 50,000 |
| Rural City of Murray Bridge | 20,000 |
| Alexandrina Council | 5,000 |
| Grants | 20,000 |
| TOTAL | 165,000 |

| Costings for Show Pavilion Feb 2023 | | | |
|--|--|--|-------------|
| Levelling site | | | \$7,500.00 |
| Supply and installation of drainage from the large roof area | | | \$2,500.00 |
| Building supply only | | | \$60,000.00 |
| Verandah | | | \$2,500.00 |
| Aluminium Windows | | | \$2,000.00 |
| Erection | | | \$18,000.00 |
| Concrete | | | \$12,100.00 |
| Laying concrete | | | \$6,000.00 |
| Reinforcing mesh, plastic etc | | | \$5,960.00 |
| Preparation area dividing wall, ceiling and door between two areas | | | \$17,500.00 |
| Electrical - lights and power, smoke alarms etc. | | | \$7,500.00 |
| Plumbing inc fire hose and reel | | | \$5,500.00 |

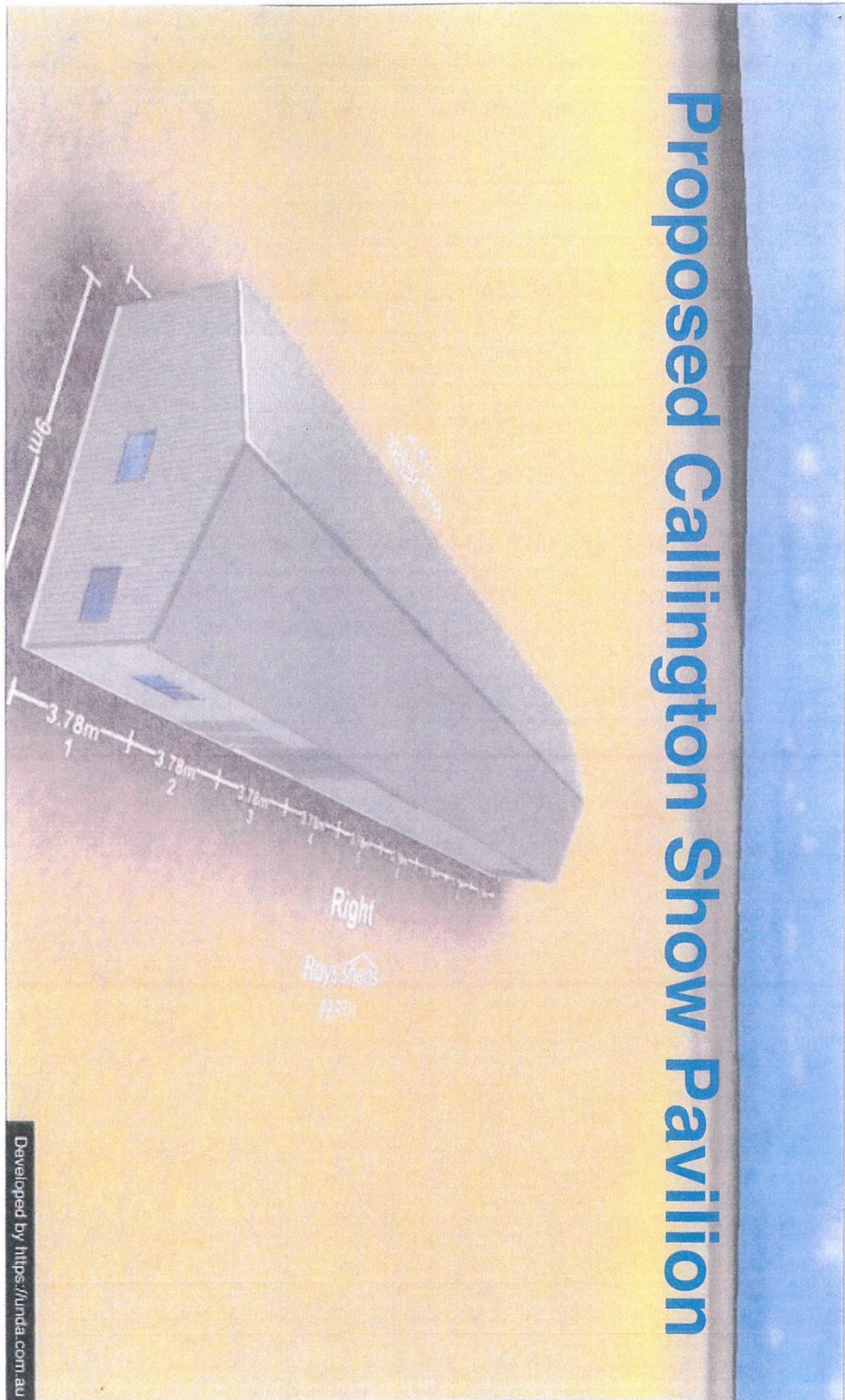
| | | | | | | |
|---|--|--|--|--|--|---------------------|
| Air conditioning | | | | | | \$5,500.00 |
| Carpet | | | | | | \$2,500.00 |
| Contingencies - eg striking rock when digging holes for columns | | | | | | \$10,000.00 |
| | | | | | | |
| TOTAL | | | | | | \$165,060.00 |

Key stakeholders:

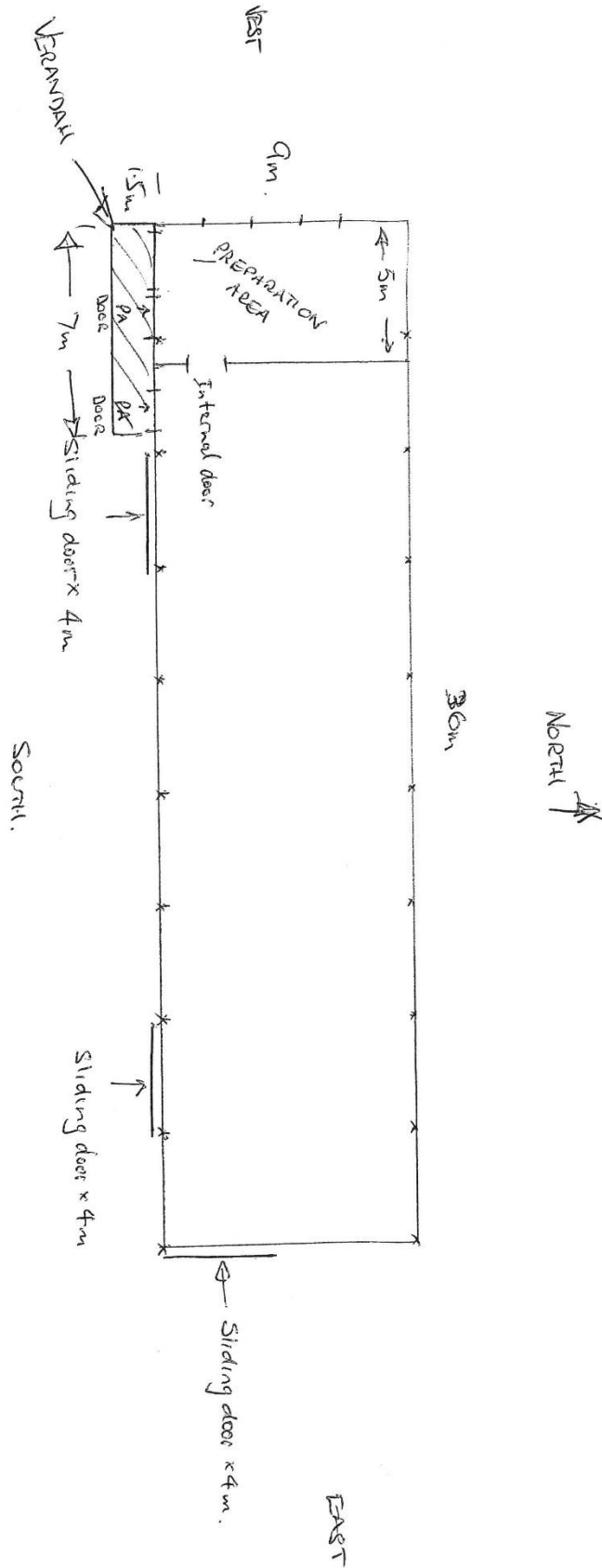
Callington Agricultural and Horticultural Society (the Show Committee)
Callington Recreation Park Incorporated , as managers of the council owned facility.
Mount Barker District Council, as owner of Callington Recreation Park
Rural City of Murray Bridge, as council governing one half of township, and community, of Callington.

Please note that separate application for funding is being made to both Rural City of Murray Bridge and Alexandrina Councils, at the proposed rates indicated above.

Clive Wundersitz (President Callington A & H Society)



CALLINGTON SHOW PAVILION



- Note: 1. External insulation on all of roof, north wall, east wall & apex of west wall
2. Main colour JASPER Gutters & Flashings SHALE GREY.

1/2/2/23

Costings for Show Pavilion Feb 2023

| | Cost | In-kind-donations |
|--|---------------------|-------------------|
| Levelling site | \$7,500.00 | \$5,000.00 |
| Supply and installation of drainage from the large roof area | \$2,500.00 | |
| Building supply only | \$60,000.00 | |
| Verandah | \$2,500.00 | |
| Aluminium Windows | \$2,000.00 | \$500.00 |
| Erection | \$18,000.00 | |
| Concrete | \$12,100.00 | |
| Laying concrete | \$6,000.00 | |
| Reinforcing mesh, plastic etc | \$5,960.00 | |
| Preparation area dividing wall, ceiling and door between two areas | \$17,500.00 | |
| Electrical - lights and power, smoke alarms etc. | \$7,500.00 | |
| Plumbing inc fire hose and reel | \$5,500.00 | |
| Air conditioning | \$5,500.00 | |
| Carpet | \$2,500.00 | \$2,500.00 |
| Contingencies - eg striking rock when digging holes for columns | \$10,000.00 | |
| TOTAL | \$165,060.00 | \$8,000.00 |
| Balance | \$157,060.00 | |

Note: We are still negotiating with some suppliers who have advised they will assist but not confirmed the extent of their assistance

March/23/23

Callington Show Pavilion Income Budget

| | |
|--------------------------------|---------------------|
| Callington Show Society | \$20,000.00 |
| Callington Recreation Park Inc | \$30,000.00 |
| Mt Barker District Council | \$50,000.00 |
| Rural City of Murray Bridge | \$20,000.00 |
| Alexandrina Council | \$5,000.00 |
| In -Kind-Donations | \$10,000.00 |
| Grants | \$30,000.00 |
| TOTAL | \$165,000.00 |

Uses for Callington Show Pavilion

1. Storage of Show assets used for our Show each year and loaned out to numerous community groups throughout the year. Our current shed is too small and all equipment is not readily accessible. Some of our equipment is stored off site in member's sheds. Our current shed is too low (2.1m) to use any form of mechanical handling of heavy items. We built two special purpose trailers last year to store and transport our 30 heavy steel framed trestles but only one of the trailers can be fitted in current our shed. Not all of the pavilion will be needed for storage which will allow others to use it during the year. We regularly borrow machinery such as a Tele-Handler to unload and load heavy equipment but have nowhere secure to store it overnight, resulting in many kilometres of road travel with a heavy machine.
2. The Pavilion will be used on Show day for displays and exhibits. It would cost us in excess of \$7,500 per year to hire a marquee of similar size and be very susceptible to adverse weather (as we found out last year)
3. 2. An enclosed, carpeted and air conditioned 9m by 5m area in the end of the pavilion will serve as a meeting room, preparation area and a show office in the weeks leading up to our show. Our current small ATCO building is completely inadequate - for example, we have volunteers sitting on the floor using guillotines
4. Our Community Hall has a parquet floor and our new Recreation Centre has carpet and both venues have refused parties for younger groups (eg 18th Birthdays) - our Pavilion with a concrete floor will be a suitable alternative for these groups.
5. The Callington Recreation Park is a designated Bushfire Refuge of Last Resort - the Recreation Centre is only large enough for an administration centre. The Pavilion will be invaluable to provide shelter for families and their smaller pets
6. Both the Football and Cricket clubs are keen to have a pavilion for food and drink sales plus shelter for patrons during finals series.
7. The Pavilion is adjacent the historical mine diggers and Mount Barker Council are developing an RV Park next door to the diggings and our pavilion. The Pavilion will be an ideal place for groups to meet for diggings tours and to display information about the diggings.
8. Callington Recreation Park have two turf ovals which are both used regularly by the SA Veterans Cricket Association and they are keen to have the use of our pavilion.
9. The SA Motor Cycle Riders Association finish their annual Toy Run at Callington with over 2,500 official entries last year plus many more that rode in early, delivered their donations and left. They are very keen to have somewhere secure to handle the cash donations and process the donated toys.
10. Ex Councillor Barry Laubsch is on the National Board of the Association of Mens Sheds and is keen to help start a Mens/Womens Shed in Callington. Our pavilion would be an ideal venue in the area we do not need for permanent storage. We have access to the equipment to move their machinery so we can use the area Show week.
11. Local Agricultural Bureau have indicated a need for a facility to hold practical training sessions and displays.



Local Government Centre
2 Seventh Street (PO Box 421)
Murray Bridge SA 5253

T 08 8539 1100
F 08 8532 2766

council@murraybridge.sa.gov.au
www.murraybridge.sa.gov.au

ABN 90 501 266 817

29 March 2023

Thriving Communities Program
Department of Primary Industries and Regions
GPO Box 1671
ADELAIDE SA 5001

To Whom It May Concern

RE: SUBMISSION FOR CALLINGTON SHOW PAVILLION

The Callington Agricultural & Horticultural Society (CAHS) is seeking funding to erect and fit out a new Show Pavilion at the Callington Recreation Grounds.

The Callington Township services residents from both the Rural City of Murray Bridge (RCMB) and the District Council of Mt Barker (DCMB).

The Callington Show is widely accepted as an important community event, and the principal community annual event for Callington. Although supported by Council, it is overwhelmingly organised and delivered by community volunteers.

Currently there is a small shed and transportable building which are not fit for purpose. The buildings cannot store all the required show equipment and the ceiling is too low to allow the use of machinery to move equipment. Much of the equipment used at the Show is stored off site on private properties creating an impost on volunteers and increased need for transportation.

The proposed Pavilion will be larger with a cement floor and can support all the needs of the show committee. Apart from show uses, it would also be available for other uses including as a potential emergency fire refuge and for use by other community groups.

The Rural City of Murray Bridge is supportive of this project in principle, subject to the following decisions:

- CAHS receiving grant funding;
- District Council of Mount Barker providing a financial contribution to the project; and
- RCMB Council decision for a proportional financial contribution.

The RCMB commends the volunteers of the CAHS for their proactive approach in progressing this project which will be a great community asset once complete.

This Showgrounds Pavilion project aligns with the PIRSA - Thriving Communities Program stated aim "to build social capital through facilitating community group participation, a sense of belonging, and equity of access. This is achieved through supporting infrastructure, services, and wellbeing outcomes."

Lerwin Nursing Home
67 Joyce Street
Murray Bridge
T 08 8539 1185

Murray Bridge Public Library
Cnr South and East Terrace
Murray Bridge
T 08 8539 1175

Regional Gallery and Town Hall
27 Sixth Street
Murray Bridge
T 08 8539 1420

Visitor Information Centre
3 South Terrace
Murray Bridge
T 08 8539 1142

The Station
3 - 5 Railway Terrace
Murray Bridge
T 08 8539 1157

-2-

I look forward to your partnership in this exciting development for Murray Bridge and regional communities.

Yours sincerely,



Michael Sedgman
CHIEF EXECUTIVE OFFICER

98. REPORTS FROM COMMITTEES (S41 AND SUBSIDIARIES)**98.1 COMMUNITY ADVISORY COMMITTEE MEETING MINUTES - 28 MARCH 2023**

Author Kristen Manson

Legislative (x) Corporate () Other ()**Purpose**

For Council to receive and note the minutes of the Community Advisory Committee meeting held on 28 March, 2023.

A copy of the minutes from the Community Advisory Committee meeting held on 28 March, 2023 are provided as **Attachment 1**.

The items considered at the meeting are detailed below:

27.1 2022 Community Safety Wellbeing and Inclusion Annual Activity Report

That item number 27.1 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.

27.2 Murray Bridge Wellbeing Hub Pilot Considerations

- 1. That item number 27.2 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*
- 2. That the Report on the Wellbeing Hub Pilot is provided to the Council for information.*

29.1 Nominations to the Sport and Recreation Advisory Group

- 1. That item number 29.1 on Community Advisory Committee agenda of 28 March 2023 be received.*
- 2. That Claire Garner, Shane Snell and Graham Buttle be recommended as a Sport and Recreation Advisory group member until 31 October 2024.*
- 3. That the Community Advisory Committee nominates Ms Heather Richards and Mr Mark Draper to the Sport and Recreation Advisory Group until 31 October 2024 coinciding with the CAC term.*
- 4. That CAC recommends to Council approval of the updated Terms of Reference for the Sport and Recreation Advisory Group.*

29.2 Ability Action Group Minutes - 7 February 2023

That item number 29.2 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.

29.3 Youth Council Meeting Notes - 7 February 2023 and 15 March 2023

That item number 29.3 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.

29.4 Youth Council - Revitalisation of the Kickstart Loan Program

That item number 29.4 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.

29.5 Council Grants March 2023

- 1. That item number 29.5 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

2. That the Community Advisory Committee recommends to Council the endorsement of the recommendations as detailed in March 2023 Council Grants **Attachment 1** allocated from the 2022-23 budget as follows:
 - a. An amount of \$28,830 be allocated from the 2022-23 Quick Wins Grants budget
 - b. An amount of \$42,824 be allocated from the 2022-23 Community Grants budget
 - c. An amount of \$1,450 be allocated from the 2022-23 Zsolt Telkesi Grants

29.6 Youth Action Committee Notes - 29 September 2022, 27 October 2022 and 23 February 2023

That item number 29.6 on the Community Advisory Committee agenda of 28 March, 2023, be received and noted

29.7 Youth Action Committee Representative for CAC & Elected Member delegate for YAC

1. *That item number 29.7 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*
2. *That the Community Advisory Committee endorses the nomination of Jessica Deane to be the Independent Community Member representing the Youth Action Committee on the Community Advisory Committee.*
3. *That the draft Youth Action Committee Terms of Reference be recommended for Council endorsement.*
4. *That the Community Advisory Committee recommends to Council to seek an Elected Member representative for the Youth Action Committee.*

29.8 Connected Communities Sub-Committee Establishment and Endorsement of Terms of Reference

1. *That item number 29.8 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*
2. *That the minutes from the Community Action & Town Pride Group on 21 February 2023 be received and noted.*
3. *That the Community Advisory Committee recommends to Council to endorse the Connected Communities Sub-Committee (CCS) Terms of Reference.*

30.1 Membership of the Sub-Committees of the Community Advisory Committee

1. *That item number 30.1 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*
2. *That the membership of the sub-committees as listed within this report be confirmed by the Community Advisory Committee for the endorsement of Council.*
3. *That in accordance with Section 41(6) of the Local Government Act, the principal member of the Council will be appointed as an ex officio member to the Community Advisory Committee and its associated sub-committees.*

Strategic Plan

Goal 4 - Connected Communities

4.1 - Connected Communities

Recommendation

1. That item number 98.1 on the Council agenda of 11 April 2023 be received and recommendations endorsed as follows:

27.2 Murray Bridge Wellbeing Hub Pilot Considerations

That Council receive and note the report on the Wellbeing Hub Pilot.

29.1 Nominations to the Sport and Recreation Advisory Group

1. *That Council endorse the nomination of Claire Garner, Shane Snell and Graham Buttle as Community Member Representatives of the Sport and Recreation Advisory Group until 31 October 2024.*
2. *That Council endorse the nomination of Heather Richards and Mark Draper as Community Advisory Committee Members of the Sport and Recreation Advisory Group until 31 October 2024 coinciding with the CAC term.*
3. *That Council approves the updated Terms of Reference for the Sport and Recreation Advisory Group.*

29.5 Council Grants March 2023

1. *That Council endorses the recommendations as detailed in March 2023 Council Grants **Attachment 1** allocated from the 2022-23 budget as follows:*
 - a. *An amount of \$28,830 be allocated from the 2022-23 Quick Wins Grants budget*
 - b. *An amount of \$42,824 be allocated from the 2022-23 Community Grants budget*
 - c. *An amount of \$1,450 be allocated from the 2022-23 Zsolt Telkesi Grants*

29.7 Youth Action Committee Representative for CAC & Elected Member delegate for YAC

1. *That Council notes the nomination of Jessica Deane as the Independent Community Member representing the Youth Action Committee on the Community Advisory Committee.*
2. *That Council endorses the draft Youth Action Committee Terms of Reference.*
3. *That Council nominates **Cr** as the Elected Member representative for the Youth Action Committee.*

29.8 Connected Communities Sub-Committee Establishment and Endorsement of Terms of Reference

1. *That Council endorses the Connected Communities Sub-Committee (CCS) Terms of Reference.*

30.1 Membership of the Sub-Committees of the Community Advisory Committee

1. *That Council endorse the membership of the sub-committees of the Community Advisory Committee.*
2. *That Council in accordance with Section 41(6) of the Local Government Act 1999, appoint the principal member of the Council as an ex officio member to the Community Advisory Committee and its associated sub-committees.*

Attachments

| | | |
|---|--|------------|
| 1 | Community Advisory Committee Minutes - 28 March 2023 | Attachment |
|---|--|------------|

Cr Baltensperger moved

That the recommendation be adopted – namely,

1. That item number 98.1 on the Council agenda of 11 April 2023 be received and recommendations endorsed as follows:

27.2 Murray Bridge Wellbeing Hub Pilot Considerations

That Council receive and note the report on the Wellbeing Hub Pilot.

29.1 Nominations to the Sport and Recreation Advisory Group

1. *That Council endorse the nomination of Claire Garner, Shane Snell and Graham Buttle as Community Member Representatives of the Sport and Recreation Advisory Group until 31 October 2024.*
2. *That Council endorse the nomination of Heather Richards and Mark Draper as Community Advisory Committee Members of the Sport and Recreation Advisory Group until 31 October 2024 coinciding with the CAC term.*
3. *That Council approves the updated Terms of Reference for the Sport and Recreation Advisory Group.*

29.5 Council Grants March 2023

1. *That Council endorses the recommendations as detailed in March 2023 Council Grants **Attachment 1** allocated from the 2022-23 budget as follows:*
 - a. *An amount of \$28,830 be allocated from the 2022-23 Quick Wins Grants budget*
 - b. *An amount of \$42,824 be allocated from the 2022-23 Community Grants budget*
 - c. *An amount of \$1,450 be allocated from the 2022-23 Zsolt Telkesi Grants*

29.7 Youth Action Committee Representative for CAC & Elected Member delegate for YAC

1. *That Council notes the nomination of Jessica Deane as the Independent Community Member representing the Youth Action Committee on the Community Advisory Committee.*
2. *That Council endorses the draft Youth Action Committee Terms of Reference.*
3. *That Council nominates Cr Lisa Courtney as the Elected Member representative for the Youth Action Committee.*

29.8 Connected Communities Sub-Committee Establishment and Endorsement of Terms of Reference

1. *That Council endorses the Connected Communities Sub-Committee (CCS) Terms of Reference.*

30.1 Membership of the Sub-Committees of the Community Advisory Committee

1. *That Council endorse the membership of the sub-committees of the Community Advisory Committee.*
2. *That Council in accordance with Section 41(6) of the Local Government Act 1999, appoint the principal member of the Council as an ex officio member to the Community Advisory Committee and its associated sub-committees.*

Seconded by Cr DeMichele and CARRIED Unanimously



Unconfirmed
COMMUNITY ADVISORY
COMMITTEE MINUTES

PROCEEDINGS OF COMMUNITY ADVISORY COMMITTEE
28 March, 2023

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Minutes of the Confidential Meeting of the **COMMUNITY ADVISORY COMMITTEE** held in the Mobilong Suite, Local Government Centre 2 Seventh Street, Murray Bridge, and Virtually on Tuesday 28 March, 2023, commencing at 6:03 pm.

Members:

Ms Heather Richards, Community Member
Mr Mark Draper, Community Member
Mr Peter Crowley, Community Member
Mr Steve Morcom, Community Member
Cr Karen Eckermann, Elected Member
Cr Lisa Courtney, Elected Member

Observers:

Ms Kristen Manson, General Manager Community Development
Ms Tammie Hamilton, Acting Manager Community Services
Mr Kevin Heyndyk, Team Leader Youth Sport and Recreation
Ms Faith Box, Team Leader Community Development
Ms Simone Zrna, Senior Community Development Officer
Ms Lee Prestwood, Community Safety, Wellbeing and Inclusion Officer
Ms Sue Bell, Minutes Secretary

Ms Kristen Manson, General Manager Community Development, assumed the Chair in the absence of the Chair Ms Alicia Godfrey, and called for nominations of an Acting Chair for the meeting.

Mr Mark Draper was nominated as Acting Chair and the appointment was supported by members in attendance.

Ms Heather Richards moved

That Mr Mark Draper be nominated as Acting Chair for the meeting.

Seconded by Cr Karen Eckermann and CARRIED

It is noted Mr Peter Crowley left the meeting at 6:06 pm due to technical problems and the meeting was paused until Mr Peter Crowley re-join the meeting at 6:10 pm.

21. WELCOME

Community Advisory Committee Acting Chair welcomed everyone to the meeting.

22. RECOGNITION OF CONTRIBUTORS TO OUR COMMUNITY

We acknowledge the Ngarrindjeri people as the traditional owners of this land on which we meet and work. We respect and acknowledge their spiritual connection as the custodians of this land and that their cultural heritage beliefs are still important to the living people today.

We recognise the living culture and combined energies of the Ngarrindjeri people, our global Pioneers and Community Members today for their unique contribution to the life of our Region.

23. APOLOGIES -

Apologies were received from Ms Alicia Godfrey and Mr Bao Luo. Mr Isaiah Janiak was absent from the meeting.

24. CONFLICT OF INTEREST DECLARATIONS (SF1464)

In line with Section 74 of the Local Government Act, 1999

- (1) A member of a council who has an interest in a matter before the council must disclose the interest to the council.*
- (2) A member in making a disclosure under subsection (1) must provide full and accurate details of the relevant interest.*
- (3) A disclosure made under subsection (1) must be recorded in the minutes of the council (including details of the relevant interest).*

NIL

25. CONFIRMATION OF MINUTES

Recommendation:

That the minutes of the Meeting of Community Advisory Committee held on the 28 February, 2023 as circulated to Members, be taken as read.

Cr Karen Eckermann moved

*That the recommendation be adopted – namely,
That the minutes of the Meeting of Community Advisory Committee held on the 28 February, 2023 as circulated to Members, be taken as read.*

Seconded by Ms Heather Richards AND CARRIED

26. VALUED ENVIRONMENT

Nil

27. GREAT PEOPLE AND LIFESTYLE

27.1 2022 COMMUNITY SAFETY WELLBEING AND INCLUSION ANNUAL ACTIVITY REPORT

Author Faith Box

Legislative ()

Corporate ()

Other (✓)

Purpose

To provide to the Community Advisory Committee (CAC) an annual review and progress report on the Community Safety Plan for the period from January – December 2022.

Background

The Community Safety Plan was adopted by Council on 8th April 2019 (resolution 64.1) following community consultation.

The adopted goals of the Plan are:

- Goal 1: Partnerships and Collaboration
- Goal 2: Community Capacity Building and Support
- Goal 3: Engagement and Communication
- Goal 4: Harm Minimisation
- Goal 5: Safer Homes and Public Spaces

There is a commitment to reporting on activities and progress on an annual basis. This report summarises the progress towards these goals.

Proposal

To provide a detailed update report on the progress against the Community Safety Plan. Please refer to **Attachment 1** 2022 Community Safety, Wellbeing and Inclusion Annual Activity Report.

Legislative Requirements

This report is consistent with the *Local Government Act 1999*.

Council Policy

G2 - Council Committees

Financial Implications

There are no new financial implications as a result of this report or its recommendations.

Risk

There are no new risk implications as a result of this report or its recommendations.

WHS

There are no new WHS and Wellbeing financial implications as a result of this report or its recommendations.

Asset Management

There are no new asset management implications arising as a result of this report or its recommendations.

Implementation Strategy

For information only

Communication Strategy

Community Advisory Committee to receive via minutes for noting.

Strategic Plan

Goal 2 - Great People and Lifestyle
2.5 - Secure and Resilient Communities

Recommendation

1. *That item number 27.1 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Attachments

| | | |
|----|--|------------|
| 1. | 2022 Community Safety Wellbeing & Inclusion Annual Activity Report | Attachment |
|----|--|------------|

Cr Karen Eckermann moved

1. *That item number 27.1 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Seconded by Ms Heather Richards and CARRIED



AG 11 Y 1001 20

Community Safety Plan

ACTIVITY REPORT 2022



Community Safety 2022

Community Safety Plan 2018-2024

Background

As a significant contributor to health and wellbeing, community safety is an integral component of a liveable community and is factored into several key Council policies and strategies. Council's ongoing commitment to the safety and wellbeing of our community is evidenced through the delivery of a Community Safety Plan.

Building on the achievements of the 2012-2017 Community Safety Plan, Council undertook an extensive review of the current local context to ensure that Council's community safety and wellbeing strategies best reflect current needs. As a result of this review, the Community Safety Plan 2018-2024 was developed.

The 2018-2024 Community Safety Plan relates to the Rural City of Murray Bridge Community Plan 2016-2032 through the following themes:

- Great People and Lifestyle
- Connected Communities
- Valued Environment

The purpose of the Community Safety Plan 2018-2024 is to provide a clear outline of how the Rural City of Murray Bridge can work together with the community to address the complex range of crime and safety issues affecting our community.

The adopted goals of the plan are:

Goal 1: Partnership and Collaboration

Goal 2: Community Capacity Building & Support

Goal 3: Engagement and Communication

Goal 4: Harm Minimisation

Goal 5: Safer Homes and Public Spaces

This report summarises the progress towards these goals.

Given the synergy with the Plan goals, Council's Community Safety Wellbeing and Inclusion Officer assists in these key focus areas by:

- Providing support to local community groups and organisations to deliver safety and wellbeing initiatives in our community
- Delivering Council's core Community Safety programs, activities, projects and events i.e. *Graffiti: No Tolerance*

Progress towards the five goals of the Community Safety Plan 2018-2024:

GOAL 1

Partnership and Collaboration

To partner and collaborate with the community to deliver safety and wellbeing strategies tailored to our local context.

The Community Safety Wellbeing and Inclusion Officer (CSWIO) interacts with a wide range of community groups, agencies, service providers and organisations, providing support to enable them to actively contribute to the safety and wellbeing of our community.

The Community Safety Wellbeing and Inclusion Officer is an active member of many networks. Including the following:

- Murray Bridge Safe
- Disability Network
- Domestic Violence Networks
- Local Drug Action Team
- MB Suicide Prevention Network and
- Youth Network and

Highlights of the 2022 year include:

Owl Drive – Murray Bridge Proud – Bringing Neighbours Together



While the Murray Bridge Safe initiative; Owl Drive property and streetscape is continuing, the Bird Box's for Magpie Park have been completed and awaits installation by Murray Bridge Rotary.

The five bird boxes were built by the Murray Bridge Men's Shed and have a mosaic lid, created by the community.

The bird boxes will add a wonderful feature, high in the trees, encouraging birds to nest.

Achieving Good Mental Health on the Autism Spectrum

Murray Bridge Suicide prevention Network organised a night with Malcolm Mayfield who is the founder of Autism STAR, and also a Board Member of the Autism CRC. The topic "Achieving Good Mental Health on the Autism Spectrum" was held at the Murray Bridge RSL on Wednesday 4th May, 2022.

Many joined Malcolm and Wellbeing SA to shares tips for success in navigating the mental health challenges of life with Autism.



Malcolm Mayfield & Event Attendees

Studio Purpose

Habitat for Humanities are well on the way to developing a second youth accommodation site on 32 Jarvis St which will be known as Youth 360.

Council are part of the working group which will hopefully will see the houses in open in late 2023.



Youth 360 Working Group

Domestic Violence Vigil and SHOUT NO to DV



This year the Murray Bridge Regional Collaboration on Violence Against Women and Children (MBRCVAWC) held the 2022 DV Vigil at Sturt Reserve on 4 May to remember lives that were taken in the face of violence.

Welcome to Country was delivered by Ngarrindjeri elder Vicki Hartmann and Glyn Scott; a Domestic Violence advocate from "Voices For Change" spoke of her personal experience.

The proceedings ending with Linda Martin; Chairperson reading the Carol Kaplan's poem, 'Another Woman' and inviting those present to place a rose in the river for those who are no longer with us.



2022 DV Vigil

children about child safety as well as encouraging parents and caregivers to

Talk Read Sing Rhyme and Play
with your child every day
On Ngarrindjeri land



Paint the Town Read - Library

Community for Children Child Protection Week



Community for Children Child Protection Week in conjunction with the Murray Bridge Library promoted the 2022 Child Protection Week theme "Every child, in every community, needs a fair go" between 4-10

September, 2022.

This year SAPOL joined Council during our "Paint the Bridge REAd" program, to read to

GOAL 2**Community Capacity Building and Support**

To increase community resilience in response to safety and wellbeing issues.

The Community Safety Wellbeing and Inclusion Officer actively encourages and supports our community to run activities, events and projects which have a safety and wellbeing focus.

Highlights of the 2022 year include;

Mental Health and Wellbeing Expo

The twelfth Mental Health and Wellbeing Expo was held at the Murray Bridge Town Hall on Friday 21 October 2022, with assistance and funding and resource support from Council and lead agency Genuine Support Services Australia. This Expo provided organisations and community with up to date information and strategies to improve mental health.

With over 200 community members in attendance and 24 local organisations represented as stallholders, the success was evident.

Excellent guest speakers;

- Taryn Brumfit; Australian of the Year, International speaker and founder of BODY IMAGE MOVEMENT in 2016 and Chris Burns CEO from Hutt Street Centre

as well as "Come and Try" experiences;

- Sound Bath
- Tapping and
- Massages

Ensured the community increased their knowledge of both local services and how best to tackle mental health.

Tracey Wanganeen; Coordinator of Standby Support After Suicide and MC for the day, concluded the day thanking all those in attendance and participation as well as those hard working and dedicated members of the committee.



Taryn Brumfit; Keynote Speaker at RCMB Mental Health and Wellbeing Expo 2022

White Ribbon SHOUT 2022

With the support and funding of Council, this year's White Ribbon SHOUT Event was held on Friday 18 November 2022.

School children, community members and organisations walked through the Murray Bridge streets, then gathered to hear from Linda Martin to present her personal journey through Domestic Violence and the progress of a "Place of Courage" (POC) site to be built at Sturt Reserve.

The POC will be a GRANITE artwork serving as a permanent visible tribute to victims and survivors of domestic and family violence.

The community were then asked to join in the SHOUT "NO" pledge to domestic violence, concluding with a community bbq. This event is held by the Murraylands Domestic Violence Awareness Group; with the assistance and support of Council.



White Ribbon SHOUT 2022

The Zsolt Telkesi Grant funding

Council offers several streams of funding to help support community groups to deliver many projects, programs, events and activities.

This year two grants were awarded to support activities for Youth at Risk. The successful organisations were;

- Operation Flinders and
- Accidental Counselling

Accidental Counselling training was delivered by Lifeline through the RCMB, to twelve "L to P" volunteers to assist them to refer teenagers to mental health and wellbeing services in Murray Bridge as required. The course provided basic skills and structure to support using the "Recognise, Respond, Refer" model with active listening, calming and effective gentle questioning.



Operation Flinders

GOAL 3

Engagement and Communication

To increase community awareness and understanding of safety and wellbeing issues.

The Community Safety Wellbeing and Inclusion Officer actively promotes a variety of community safety and wellbeing messages and campaigns, and supports delivery of primary prevention initiatives through education and awareness.

The CSWIO works with our community adaptively and flexibly as new issues arise. There is currently a strong focus on early intervention initiatives that help shape the attitudes and behaviours of young people in our community.

2022 initiatives included;

Elder Abuse Community Session

Two "Elder Abuse – Can this happen in your backyard? – A local perspective" Online workshops were held on 18 May, 2022 saw 46 participants learn about;

- SA Charter of the Rights & Freedoms of Vulnerable Adults
- Older person rights
- Cultural Perspective
- Risk factors
- Types and indicators of abuse
- Barriers to reporting
- Organisational policy and
- Resources

With added information presented by Detective Senior Simon Carpenter from Murray Bridge who provided information about the role SAPOL has in Elder Abuse and the current local issues.

Due to the popularity a second workshop was presented with guest speakers from:

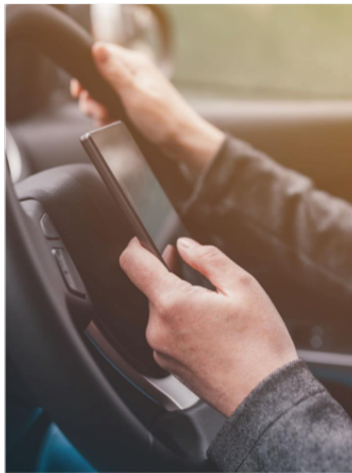
- Adult Safeguarding Unit;
- Aged Rights Advocacy Services and due to popular demand and
- Detective Senior Simon Carpenter from Murray Bridge SAPOL

This once again saw excellent feedback from the 32 attendees.

Australian Foundation Safety campaigns

During 2022 the role of the Community Safety Wellbeing and Inclusion Officer was to promote Australian Foundation Safety campaigns. The following were promoted extensively throughout the Murray Bridge area.

- Promotion of the new trial road safety application
- Back to School Road safety Campaign
- Promoted Safer Internet Day
- Fatality Free Friday
- Rural Road Safety month and
- Christmas Road Safety



Road Safety Awareness Campaign

GOAL 4

Harm Minimisation

To limit the harm that is done to both individuals and the community, resulting from the use of alcohol and other drugs.

Council is a member of the Local Drug Action Team (LDAT), and is working with the Alcohol and Drug Foundation (ADF) on a trial which involves the Planet Youth Program in Murray Bridge.

The ADF is Australia's leading organisation committed to preventing and minimising harm in our communities.

The Planet Youth framework is a deliverable of Councils Regional Public Health Plan.

Planet Youth



Planet Youth is an evidence-based program that has significantly reduced alcohol and other drugs use rates in young people in many countries

around the world. In 2021 a follow up survey was conducted with Yr 10 students at local schools. The results of this survey were presented throughout 2022 to Local Schools, Murray Bridge Safe, Liquor Accord, the Local Drug Action Team(LDAT).

The Community Safety Wellbeing and Inclusion Officer also presented the work achieved by the Murray Bridge Planet Youth and LDAT team at the Inaugural Prevention Forum at Parliament House in November.

Local Drug Action Taskforce (LDAT)

LDATs bring together local groups and organisations who are best placed to identify and tackle the harms from within the communities in which they live and work.

2022 focused on supporting Planet Youth initiatives as well as formalising the Terms of Reference and increasing the representation on the taskforce. The group now consists of representatives from:

- RCMB
- Headspace
- MBRCVAWC

- MB High School
- SAPOL
- Mission Australia
- MMGPN and
- Community



Inaugural Prevention Forum at Parliament House

Liquor Accord

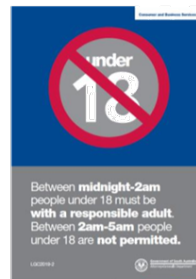
The Murray Bridge Liquor Accord members actively worked together in 2022 on issues affecting our local licensed premises. This year the group heard from Superintendent Scott Denny on;

- group gatherings outside licenced premises
- barring orders
- compliance checks
- drug related issues

Other guest speakers were;

- Consumer and Business Service Officer Ben Johns
- Relationships Australia Gambling Helpline; Anne Smith
- Planet Youth Officer Matt Perkins

It has been good to see an increase in attendance, with the encouragement of SAPOL



Signage available to Liquor Licences

GOAL 5

Safer Homes and Public Spaces

To improve the safety and security of our built and natural surroundings.

The Community Safety Wellbeing and Inclusion Officer works together with our community, including local Neighbourhood Watch groups and SAPOL, to build a safe and connected community.

Free and confidential Home Security Audits are conducted where requested and the CSO works with the resident and SAPOL to find ways to help reduce the risk of their home being broken into.

Graffiti No Tolerance program

Council's *Graffiti No Tolerance* program supports our community to be actively involved in a shared approach to graffiti management, through encouraging community to report graffiti to Council, and by facilitating community to be involved in removing graffiti as part of the volunteer graffiti removal team. In 2022 the graffiti team worked over 223 hours; noting that an effective strategy against illegal graffiti is to remove it as quickly as possible and to persist in removing it every time it occurs. The lead graffiti volunteers also updated their training in traffic management.



Graffiti team

Murray Bridge Safe

The Community Safety Wellbeing and Inclusion Officer's attends the Murray Bridge Safe meetings to report on any community safety issues and events and to actively participate in projects adopted by the group; i.e. Owl Drive.

The group this year heard reports from;

- Bushfire Community Legal Program
- Crime Stoppers
- Planet Youth and
- Community Wellbeing Hub

Reports by Community Safety Wellbeing on;

- Planet Youth
- Good Neighbour Day Kerbside Cuppa and
- Neighbourhood wrist bands for events

Neighbour Day 2022



Neighbour Day is Relationships Australia's social connection campaign. It aims to support and enable sustainable respectful relationships across communities, while also helping to address loneliness across the nation.

Neighbour Day is a practical and effective way to help address loneliness across our communities.

Loneliness is detrimental to our overall wellbeing. Social connection and increasing sustainable respectful relationships is the key to better outcomes for individuals and communities alike.

We asked the community to join the Rural City of Murray Bridge and Relationships Australia in celebrating the 20th Anniversary of Neighbour Day on Sunday 27 March 2022.

They were able to pick up a "Kerbside Cuppa" goody bag from Council and invite neighbours to have a cuppa and chat. Over 40 packs were picked up.

New research conducted in collaboration with the Australian National University has been published demonstrating that involvement in Neighbour Day leads to a tangible and sustained reduction in loneliness.

Conclusion

It was a busy and productive year with networks, workshops and events coming out of Covid protocols but exciting to see the energy and results achieved throughout Murray Bridge.

The community enjoyed the ability to reconnect and discuss how their lives have been effected over the past few years.



**Faith Box & Taryn Brumfit
2022 Mental Health Expo**

The highlight would have been the relaunch of the restriction free Mental Health expo which was led by Taryn Brumfit as Keynote speaker on Body Image. It is with added excitement that we can now acknowledge her

work as 2023 Australian of the Year



27.2 MURRAY BRIDGE WELLBEING HUB PILOT CONSIDERATIONS

Author Kristen Manson

Legislative ()**Corporate ()****Other (X)****Purpose**

In consultation with the Murray Bridge Wellbeing Hub, an information report is provided to engage with the Community Advisory Committee, exploring:

1.0 Opportunities with 'Our Wellbeing Place' (128 Swanport Road) as a potential partner/venue for wellbeing programs & activities.

2.0 The Mansfield Respond Project including Funding Models and future sustainability of the Murray Bridge Wellbeing Hub.

Background

This report is provided in response to a resolution of Council, Monday 30th January, 2023, item 51.3 ie:

That Council Administration, in association with the Wellbeing Hub Operations Group and the Community Advisory Committee, hold discussions with Our Wellbeing Place as one of the possible venues for the pilot program.

Secondly, that as part of its 'high level action plan' that the Hub Operations Group, the CAC and GM Community Development, explore the Mansfield Respond Project with a view to replicating the applying for a similar Federally funded initiative in this region to assist in expanding the program itself and placing the MB Wellbeing Hub's finances on a more sustainable basis going forward and

Finally, that a progress report on these matters be presented to Council at its April 2023 meeting.

In May 2022 Wellbeing SA provided funding of \$55,000, to scope and investigate a potential Wellbeing Hub in Murray Bridge with the objective of providing a range of programs in response to the identified needs that will support the physical, social and mental wellbeing of our community.

The Rural City of Murray Bridge was identified as a potential site for a Wellbeing Hub. This approach was based on data from the South Australian Population Health Survey. Several other successful Wellbeing Hub sites have already been established in South Australia, at City of Playford and Naracoorte Lucindale Council.

In June 2022, community engagement was undertaken to identify to identify what a Wellbeing Hub could look like in Murray Bridge and how it could benefit the community. Consultation was concluded in August 2022, which identified overwhelming support for a Wellbeing Hub.

The consultation had significant reach with a response resulting in a total of 267 responses, equating to 1.3% of the population surveyed. Survey respondents included individual community members, community groups, businesses, schools, kindergartens and early learning centres, community centres, sport and recreation organisations, non-government organisations, Culturally and Linguistically Diverse communities and Aboriginal and Torres Strait Islander people.

A diverse cross section of the community were surveyed, resulting in an overwhelming majority of 99.3% of respondents agreeing that a Wellbeing Hub would support the wellbeing of those living in our community.

The consultation process identified the health and wellbeing focus areas for the Wellbeing Hub should be: creating opportunities for social connections, promotion of physical activity, improving mental health wellbeing, resilience and encouraging wellbeing through healthy eating.

Programs created supporting these focus areas will be identified for the following target audiences:

1. Children Young People and their Families
2. Older People
3. People with a Disability
4. ATSI (Aboriginal and Torres Strait Islanders)
5. CALD communities (Culturally and Linguistically Diverse)

Development of the Murray Bridge Wellbeing Hub included identifying potential partners to assist in the delivery of programs and activities to support the physical, social, mental wellbeing and healthy eating programs to support wellbeing.

The Murray Bridge Wellbeing Hub creates opportunities for the community to attend programs and activities to support their wellbeing. Partners of the Murray Bridge Wellbeing Hub will work in collaboration to support wellbeing through enabling opportunities to connect, learn, share and grow.

A further \$100,000 grant was awarded by Wellbeing SA who Council has been working with over the past 12 months to commence the Murray Bridge Wellbeing Pilot Project in January 2023 through to the end of December 2023, with anticipated further funding on offer.

The Wellbeing Project Officer commenced employment through Council's third partner the Murray Bridge Community Centre in late January 2023. All stakeholders have been working extremely hard to set up systems and develop the infrastructure required. A calendar has been devised with programs initiated. **Please refer to Attachment 1 – MB Wellbeing Hub Calendar.**

The successful launch of 'The Square' and the MB Wellbeing Hub occurred on Monday 20th March 2023.

This report is to be received by the Community Advisory Committee on Tuesday the 28th March 2023 for discussion prior to proceeding to Council for information. All MB Wellbeing Hub partners were consulted, engaged and provided input into the drafting of this report.

| |
|--|
| 1.0 Investigate Opportunities with Our Wellbeing Place (128 Swanport Road – Murray Bridge) |
|--|

The Motion without Notice requests that Council investigate opportunities with 'Our Wellbeing Place' (128 Swanport Road) as a potential partner/venue for wellbeing programs & activities.

The original 'Our Wellbeing Place' closed some years ago, however some aspects continue. It is still referred to as 'Our Wellbeing Place' (Health Direct) and is state and federally funded. This building at 128 Swanport Road is not a very visible venue or as accessible as 'The Square' for potential programs. Council administration has previously approached SA Health (owner of building) requesting permission to run programs from this venue without success.

The services currently run from this location specifically target adults over 65 years with limited social and adult mental health services where a referral is required with certain criteria to be met to be eligible.

Some of these same type of social group services are offered by the Council's Federally funded Commonwealth Home Support Program, which has been managed by our Community Care Team from for many years.

It is understood that 'Our Wellbeing Place' no longer co-locate with the Murray Bridge Day Centre within this venue who have moved to Moorundi Aboriginal Community Controlled Health Service Inc.

Discussions were held with Alison Perks and Geraldine Anton from the centre to determine potential opportunities to collaborate or partner to run programs. There was some hesitancy, however showed potential interest for their clients to join our Wellbeing Hub's 'Easy Moves for Active Ageing Program' to be held at 'The Square'.

The Murray Bridge Wellbeing Project Officer will continue to communicate and gather more information regarding potential partnerships or collaboration opportunities.

2.0: Explore the Mansfield Respond Project (including Funding Models and Sustainability of the MB Wellbeing Hub)

The Motion without Notice requested to explore the Mansfield RESPOND Project including Council to potentially apply for the same type of NHMRC Partnership Project Funding.

The Mansfield Respond Project, delivered by the Health Promotion team at Mansfield District Hospital and Mansfield Shire Council, Mansfield RESPOND is a community-led, place-based approach to improving the health and wellbeing of local children, as well as the wider community, through a series of tailored projects.

Deakin University's Institute for Health Transformation, through its Global Obesity Centre, has partnered with community leaders in the region to deliver the RESPOND initiative, supported by a \$1.5 million NHMRC Project Partnership Grant and \$2.6 million in partner contributions.

RESPOND (Reflexive Evidence and Systems interventions to Prevent Obesity and Non-communicable Disease) was led by Professor Steven Allender and aims to work with communities to help them identify their own community-specific actions to create healthier food environments and get local kids more active.

About PRC1 – NHMRC (Partnership Projects Funding)

The National Health and Medical Research Council (NHMRC)

This funding scheme provides funding and support to create new opportunities for researchers and policy makers to work together to define research questions, undertake research, interpret the findings and implement the findings into policy and practice.

This funding stream is not targeted at Local Government but rather research bodies and policy makers. Please refer to Appendix C – Partnership Projects Assessment Criteria. For further detailed information please follow [Partnership Projects | NHMRC](#) to access the Partnerships Projects Guidelines 2023

According to the website, Mansfield currently has four projects:

1. Free Online Webinar Series (Mansfield original project)

The 6 part FREE webinar series focuses on key areas of wellbeing and resilience, aiming to build on the skills we already have and learning new skills to help in our everyday personal and professional lives.

The six areas of focus are Behaviour Change, Alcohol & Other Drugs, Food & Nutrition, Physical Movement, Positive Parenting and Youth Point of View

Murray Bridge Comparison: the current and planned programs to be run in Murray Bridge through the Wellbeing Hub would seem to adequately cover these areas of focus. Wellbeing SA our partner in the Hub, has extensive access to resources, knowledge and experience regarding wellbeing & resilience. Please see below for further information regarding the extensive programs planned and currently on offer.

Planet Youth is an evidence-based program initially developed in Iceland that has significantly reduced alcohol and other drug use rates in young people in locations across the world, and Murray Bridge is a pilot site for the Australian model of this program.

The program works directly targeting the risk and protective factors in young people's lives that determine their substance use and enhancing the social environment they are growing up in.

Murray Bridge Year 10 students were surveyed in 2019 and 2021 and are again due to be re-surveyed to establish their attitudes to drugs and alcohol usage and parental guidance. This information drives the Murray Bridge Community Action Plan with the Planet Youth Officer (hosted by Council) guided by the Local Drug Action Team (LDAT) and the Alcohol and Drug Foundation.

2. Active Footpaths Project (Mansfield current project)

The Mansfield Active Footpath Project is aimed at increasing incidental and affordable physical activity within the community. The project involves strategic adhesive stickers and signage across the shire that prompt community members to complete a range of physical activities.

Murray Bridge Comparison: Currently an extensive South Australian Walking Strategy 2022-32 is in place developed by Wellbeing SA. Furthermore, Council has implemented the Walking and Cycling Masterplan which aims to encourage walking and cycling.

The Footpath strategy aims to provide further safe walking opportunity and activity with a footpath on at least one side of every Murray Bridge road. They are at least 1.5m wide to provide for improved accessibility.

The Trail Strategy aims to provide healthy, active and nature-based recreational opportunities for the local community by offering enhanced trail experiences through capitalising on this region's distinctive attractions.

Several trails have been improved in recent years including:-

- Riverfront at Sturt Reserve
- Linkage trail through Narooma Wetlands to Long Island Reserve
- Casuarina Wetlands
- Murray Park
- Murray Coorong Trail

The Fit & Deadly Future program targeting Aboriginal peoples within our community focuses on promoting healthy, active lifestyles and encourages practicing healthy habits with an eight week running program and bush walks. A further activity (five week) basketball program focusing on youth and 3-vs-3 Basketball. These activities are co-ordinated by an Aboriginal chronic disease health worker who actively seeks ongoing funding for the program.

3. Mansfield Fresh Food Drive (Mansfield current project)

The Mansfield Food Drive is a RESPOND initiative that engages home fruit & vegetable growers in our community to donate fresh excess produce which is then packaged and provided to families in need.

Murray Bridge Comparison: The Murray Bridge Community Centre currently runs a community garden program and bread cart which provides fresh fruit and vegetables including additional food support. Local community members also donate fresh produce to the centre for distribution. This program occurs all year round. There are many outlets in Murray Bridge delivering both fresh and other food related programs, including vouchers, ie Ac.care, Foodbank, Bridge City Church, Maori Church, The Hub at Darling Avenue and Salvation Army. Teen Challenge, for the past 25 years has provided food parcels, pantry items, and bakery goods and are open six days per week.

Additional food assistance programs in the form of hampers, lunches and dinners are available during the festive season from several other agencies and church groups.

4. Soup for Schools (Mansfield current project)

The key goal is to promote an increase in vegetable consumption among local children and from this the Soup for Schools project idea was born. This project includes 'Chop and Chat' where volunteers make meals once a month with remaining funding which is donated to the local food pantry of one local primary school.

Murray Bridge Comparison: Several schools and Kindies (including at risk MB High School) run breakfast clubs and/or healthy eating programs.

Other Mansfield resources offered include (as per the website):-

1. Information on healthy eating including recipes for kids, starting solids, body image, eating disorders & building resilience for life etc.
2. Kids voucher program of up to \$200 for eligible families to cover the cost of getting their kids involved in organised sport and recreation.

3. Find new and fun ways to increase your level of exercise with 'around the home' challenges for the entire family.

Murray Bridge Comparison: As per above item 2, a very viable idea to engage more young people in organised sport and recreation. An opportunity exists to consider extending the Council Grants Program 'Quick Wins Individual 'to include (with Council's support) a \$200 grant to families to assist with costs associated with organised sport and the associated costs to participate. A sports voucher system is also available through the Office of Recreation, Sports and Racing.

Further, it was identified during the Wellbeing Hub Community Consultations that:-

- Respondents (including specifically young people) could be assisted through gardening opportunities to show how to grow their own produce. This would also support a healthy eating program which could include how to use seasonal produce to create healthy low cost meals.

In terms of sustainability of the Mansfield RESPOND Project and the research undertaken, no ongoing funding forms part of the original Mansfield project scope. It seems that some of the ongoing Mansfield projects are partnering with Local Government, community and local service providers very similar to the Community Partnership model in place here in Murray Bridge as demonstrated above.

During the consultation for our Wellbeing Hub, several potential partners were identified including MBCC, The Square, Library, The Station, and Genuine Support Services offering support mostly in terms of resources or venues to run programs. Council Administration will continue to explore these co-investment community partnerships during the Wellbeing Hub Pilot period along with other possible funding opportunities on offer.

Wellbeing SA Background & Funding Partnership Models

Wellbeing SA is a state government agency supporting improved physical, mental and social wellbeing for all South Australians. As the lead agency for the coordination of the Wellbeing Hub model, Wellbeing SA provides support to South Australian Councils who are interested in establishing a Wellbeing Hub.

The Wellbeing Hub model is underpinned by a community development and strengths-based approach, with key features including collaboration, co design and co-investment.

The model represents a cohesive and robust approach of working collaboratively to respond to the wellbeing needs of local communities. Many Councils already work in partnership to support community wellbeing. The Wellbeing Hub model supports partnership development between state and local government and with local partners, enhancing communication and the ability to leverage existing resources, whilst progressing multiple priorities and strategies at once. Implementation of this model has supported positive community wellbeing outcomes, capability and capacity development in Councils and community, and a renewed focus and action on wellbeing.

The systems and processes used in the Wellbeing Hub model enable the sharing of consistent information with partners about community needs, views and preferences related to health and wellbeing and supports the rapid response to addressing these needs.

Wellbeing SA aims to provide support through:-

- The provision of local government area data from the South Australian Population Health Survey. This data contributes to understanding the health and wellbeing needs of local communities and can be used to support identification of Wellbeing Hub priority population groups and focus areas
- The provision of public health expertise and the sharing of experience in the implementation of a suite of evidence-based health and wellbeing initiatives and engagement opportunities in local communities
- Supporting liaison and points of connection across other state government agencies and with Public Health Partner Authorities
- Sharing resources and expertise in relation to the Wellbeing Hubs Evaluation Framework and measuring the quantitative and qualitative impacts of the initiatives implemented
- Access to the Wellbeing Index for South Australia which enables the monitoring of indicators of physical, mental, social/community and Aboriginal cultural wellbeing outcomes for South Australians
- Supporting linkages to Wellbeing SA campaigns and grant opportunities
- Coordination and facilitation of the Wellbeing Hubs Network. The Network provides an opportunity for Councils implementing the Wellbeing Hub model to share resources, celebrate successes and brainstorm solutions to challenges.

In terms of the sustainability of the partnership with Wellbeing SA, who are keen for this to extend beyond the end of the current funding agreement if all partners are supportive? The evaluation of the initiatives this year will be important in showing reach and impact on wellbeing. It is important allow the pilot (Jan-Dec 2023) for our own Murray Bridge Wellbeing Project to develop and grow to enable evaluation, responses and outcomes to be reported upon.

Wellbeing SA are currently working with the City of Playford on a long term partnership agreement which outlines Wellbeing SA's commitment to continuing to support the Hub in the ways that are listed below and it is anticipated this would be the same for Murray Bridge into the future.

Wellbeing SA commenced the partnership with City of Playford in December 2020 and have had grant agreements in place since that time. A longer partnership agreement will likely commence in July this year and will be for a further 2 years, with annual work plans.

Across these two pilot sites (Playford and Naracoorte), the Wellbeing Hub model has:

- Enabled significant community reach, engagement and supported positive wellbeing outcomes;
- Resulted in an increased focus on community wellbeing at the local level;
- Enabled capacity and capability development in relation to practices that support community wellbeing and evaluation approaches;
- Generated significant positive interest from community and other stakeholders, and
- Enabled engagement with priority population groups.

To date Wellbeing SA has provided the majority of funding for the MB Wellbeing Hub of \$155,000 over two financial years with Council making a cash contribution of \$5,000 towards programs with remaining support being a provision of in-kind support through current Council resourcing i.e. salaries, communications expertise etc.

A potential further \$20,000 annual contribution from Council to support programs has been submitted as a key project budget bid for 2023-24.

A range of programs and initiatives are currently being implemented aimed at children, young people, older people, people with a disability, Aboriginal and Torres Strait Islander communities and Culturally and Linguistically Diverse/Migrant communities.

Target areas include:

1. Creating opportunities for social connection;
2. Promoting physical activity;
3. Encouraging wellbeing through food and
4. Improving mental wellbeing and resilience

For further information, **Please refer to Attachment 2 – Murray Bridge Wellbeing Hub Concept for target audiences, focus areas and strategies.**

Reactivation Achievements – The Square (Edwards Square)

- Since opening in August 2022, 724 attendances to the end of February 2023 have been recorded. Monthly figures are recorded including other statistical information.
- Skylight Mental Health use the Activity Hall and one of the office spaces, 2 days each week for art and music therapy groups.
- Headspace delivered 2 days training to 35 team members.
- Centacare facilitated children's holiday sessions.
- Centacare Family Catholic Services hosted the Safe and Equal Communities forum in October 2022.
- The Haven Safety Hub relocated to The Square and commenced a weekly Women on Wednesday session for isolated and disengaged women.
- In December, the Centre held a Terrazzo Workshop to promote wellbeing and connection through shared activity. This session welcomed 27 new participants.
- Yoga sessions are held every Tuesday and Thursday nights. These sessions are increasing in popularity up to 17 participants per class.
- A clinical psychologist from DCP uses an office space 1 day per week.
- The Soroptimists have relocated their Wig library to the Square and will soon provide appointments for those undergoing chemotherapy.
- RAH Geriatric Doctor has met with clients and is looking to make a regular booking.
- Applied Horticultural Research held a network meeting.
- The Square Community Centre will be the focal point of the 'Wellbeing Hub' to implement a range of Wellbeing initiatives in the local community some of which will be delivered at the Square.
- Workshops to promote Wellbeing will continue to support the activation of this space, with back-to-back Terrarium Workshops with Markus Hamence. Seventy ladies participated. Twenty Six reported improved wellbeing, nineteen reported an increase of confidence, twenty two met someone new and thirty one learnt something new. This workshop is one of a series of twelve. This part of the Wellbeing project will assist isolated and disengaged individual to build relationships, engage positively and create experiences.
- A MB Wellbeing Hub Calendar incorporating all known community programs has been created which will continue to grow. **Please refer to Attachment 1 – MB Wellbeing Hub Calendar.**
- A combined launch was held on 20th March to promote and celebrate the opening of The Square, the Haven Safety Hub, and the Wellbeing Hub. The launch included a week long worth of wellbeing taster sessions for people to try.

Improvements to the Building

- Improvements to the site include solar panel installation, new flooring in office spaces, kitchen and storeroom, gyprock office walls, new air conditioning systems, installation of alarm system, electrical updates, new blinds, and a refresh of kitchen bench tops with laminate paint.
- The Centre has installed a 2.5m projector screen including video conferencing capabilities to cater to large groups for training, meetings, workshops, exercise, and recreational classes.
- Signage and window decals installed, with designs by Harley Hall, Ngarrindjeri artist.
- Privacy tinting installed to improve client privacy.
- A purpose-built reception desk has been designed and due to be built and installed shortly.

Summary of Findings**1.0 Investigate Opportunities with Our Wellbeing Place (128 Swanport Road – Murray Bridge)**

Discussions were held with the operator of the centre to determine potential opportunities to collaborate or partner to run programs. However they showed potential interest for their clients to join our Wellbeing Hub's 'Easy Moves for Active Ageing Program' at 'The Square'.

The Murray Bridge Wellbeing Project Officer will continue to communicate and gather more information regarding potential partnerships or collaboration opportunities.

2.0: Explore the Mansfield RESPOND Project (including Funding Models and Sustainability of the MB Wellbeing Hub)

The NHMRC funding stream referred to in the Mansfield RESPOND Project is not directed at Local Government and targets health researchers and policy makers to work together to define research questions, undertake research, interpret the findings and implement the findings into policy and practice.

In terms of sustainability of our own MB Wellbeing Hub. Council and its partners will continue with the current successful Community Partnership model in place, hopefully with the continued support provided by State (Wellbeing SA) beyond into 2024. Council Administration will continue to seek co-investment from community partners and seek further funding opportunities available to continue the project as noted earlier in this report.

The evaluation of the initiatives this year will be important in showing reach and impact on wellbeing. It is imperative to allow the MB Wellbeing Hub Pilot Project (Jan-Dec 2023) opportunity to develop and grow to enable evaluation, responses and outcomes to be reported upon before moving ahead to another stage.

Since opening 'The Square' in August 2022, 724 attendances have been recorded demonstrating significant reactivation of the ex-Senior Citizens site. Many upgrades have been completed, with many more programs, projects, activities and improvements planned. Further upgrades are necessary with the assistance of Council to support the objective of creating a highly visible, accessible and world's best practice Wellbeing Hub indoor and out.

Proposal

This report is for information in response to a Motion without Notice.

Legislative Requirements

This report is consistent with the provisions of the Local Government Act 1999.

Council Policy

Section 42 Council Committees

Financial Implications

There are no new financial implications as a result of this report.

Risk

There are no new risk implications as a result of this report.

WHS

There are no new WHS implications as a result of this report.

Asset Management

There are no new asset management implications as a result of this report.

Implementation Strategy

Community Advisory Committee recommendation to Council for endorsement.

Communication Strategy

Consultation through the Community Advisory Committee with minutes and recommendations submitted to Council.

Strategic Plan

Goal 2 - Great People and Lifestyle

2.3 - All Ages and Cultures are Celebrated, Accommodated and Valued

The Wellbeing Hub concept progresses Council's Community Plan 2016-2032, specifically the priorities of 'great people and lifestyle' and 'connected communities'.

Alignment to the RCMB Strategic Plan 2020-2024 is demonstrated through the objectives of 'enlivened community spaces', 'all age and cultures are celebrated, accommodated and valued', 'healthy active communities', 'secure and resilient communities' and 'a proud community'.

Recommendation

1. That item number 27.2 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the Report on the Wellbeing Hub Pilot is provided to the Council for information.

Attachments

| | | |
|----|-------------------------------------|------------|
| 1. | MB Community Wellbeing Hub Calendar | Attachment |
| 2. | Murray Bridge Wellbeing Hub Concept | Attachment |

Ms Heather Richards moved

1. That item number 27.2 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the Report on the Wellbeing Hub Pilot is provided to the Council for information.

Seconded by Cr Karen Eckermann and CARRIED

Murray Bridge Community Wellbeing Calendar

Term 2 2023

A combined community calendar of wellbeing activities and programs generated by the Murray Bridge Wellbeing Hub.

| | | | | | | |
|-----------|--|--|--|---|---|--|
| MONDAY | Connection for Dementia 1-3pm All Welcome Free Murray Bridge Community Centre 18 Beatty Tce 8531 1799 | Learning Together Playgroup 10-11:45am 0-5 Years Free Learning Together Community 25/27 Burdekin St 0423 020 991 | Nature Playgroup 1.30-2:45pm 0-5 Years Free Learning Together Community War Memorial Nature Playground 0423 020 991 | Parent Child Mother Goose 10am 0-5 Years Free Taillem Bend Community Centre Murray Bridge Library 8572 3513 | Fitter For Life 10-11am Older People \$5 Murraylands Gymnastics Academy 10 Thomas St 0466 674 849 | View calendar online |
| | TUESDAY | Hip Hop Connect 4-6pm 12-25 Years Free The Station 3-5 Railway Tce 0427 400 635 | Yarn Group 9:30am All Welcome Free Murray Bridge Library 2/51 South Tce 8539 1175 | Storytime at the Library 9:30am Families & Children Free Murray Bridge Library 2/51 South Tce 8539 1175 | Baby Playgroup 9:30-10:30am Newborns to Just Walking Free Learning Together Community 25/27 Burdekin St 0423 020 991 | Hatha Yoga 5:30-6:45pm All Welcome \$5 Murray Bridge Community Centre 2 South Tce 8531 1799 |
| WEDNESDAY | | Coffee & Yarn Time 12:30-2:30pm ATSI & 0-5 Years Free Tinyeri Children's Centre 65 Jarvis Ave 8531 1515 | Community Garden Meet Up 10am-12pm All Welcome Free Murray Bridge Wellbeing Hub 18 Beatty Tce 0468 640 800 | Easy Moves for Active Ageing 1-2pm Older People Free Murray Bridge Wellbeing Hub 2 South Tce 0468 640 800 | Art Explorer 10:30-11:30am Women \$3 The Haven 18 Beatty Tce 0466 809 400 | Tinyeri Playgroup 9:30-11am 0-5 Years Free Tinyeri Children's Centre 65 Jarvis Ave 8531 1515 |
| | Gym Group 10:30am 12-25 Years Free headspace Murray Bridge 3/15 Swanport Rd 8531 2122 | Band Connections 4-6pm 12-25 Years Free The Station 3-5 Railway Tce 0427 400 635 | Book & Movie Club 4-5pm Monthly 12-25 Years Free headspace Murray Bridge 10 Second St 8531 2122 | Learning Together Playgroup 10-11:45am 0-5 Years Free Learning Together Community 25/27 Burdekin St 0423 020 991 | BBQ & Walking Group 11am-12pm All Welcome Free Genuine Support Services Australia Sturt Reserve 8166 7577 | Whilst we endeavour to ensure this information is correct, please always contact the organisation to confirm your booking and check times and details. |
| THURSDAY | Let's Play with Music 9:15-10:30am Ages 0-5 Years Free Murray Bridge Wellbeing Hub 2 South Tce 0468 640 800 | Fitter for Life 1-2pm Older People \$5 Murraylands Gymnastics Academy 10 Thomas St 0466 674 849 | Bedtime Stories 6pm Fortnightly Families & Children Free Murray Bridge Library 2/51 South Tce 8539 1175 | Yarn Group 9:30am All Welcome Free Murray Bridge Library 2/51 South Tce 8539 1175 | Yin Yoga 5:30-6:45pm All Welcome \$5 Murray Bridge Community Centre 2 South Tce 8531 1799 | Hangout Group 4-6pm 12-25 Years Free headspace Murray Bridge 10 Second St 8531 2122 |
| | FRIDAY | Nature Playgroup 10-11:45am 0-5 Years Free Learning Together Community Murray Bridge Preschool Kindy 0423 020 991 | Music Group 10-11:30am All Welcome Free Genuine Support Services Australia 3-5/4 Seventh St 8166 7577 | The Murray Bridge Wellbeing Hub supports wellbeing through enabling opportunities to connect, learn, share and grow. Focusing on creating opportunities for social connection, promoting physical activity, encouraging wellbeing through healthy eating and improving mental wellbeing and resilience. | | |

This is a joint project between the Rural City of Murray Bridge, the Murray Bridge Community Centre and Wellbeing SA



Community Garden Meet Up

JOIN FELLOW GREEN THUMBS TO WORK TOGETHER ON THE COMMUNAL GARDEN BEDS AND LEARN MORE ABOUT GROWING YOUR OWN FOOD

EVERY WEDNESDAY DURING SCHOOL TERM | 10AM-12PM
FREE | ALL WELCOME | 18 BEATTY TERRACE
For more information call 0468 640 800 or visit murraybridgecommunitycentre.com.au

This is a joint project between the Rural City of Murray Bridge, the Murray Bridge Community Centre and Wellbeing SA.

LET'S PLAY WITH MUSIC

FREE 0-5 Years

Every Thursday During School Term
9:15am-10:30am
The Square, 2 South Terrace

A music based program for caregivers and their little ones to build confidence and social connections. Stay for a coffee and a chat after the session.

This is a joint project between the Rural City of Murray Bridge, the Murray Bridge Community Centre and Wellbeing SA.

EASY MOVES FOR ACTIVE AGEING

A light exercise class suitable for older people who are keen to keep their mind active and body moving

Wednesday 29/3, 5/4, 12/4, 19/4, 26/4 & 3/5

1pm-2pm | Free | The Square, 2 South Terrace

Book via murraybridgecommunitycentre.com.au or call 0468 640 800

This is a joint project between the Rural City of Murray Bridge, the Murray Bridge Community Centre and Wellbeing SA.

Blue Light Ten Pin Bowling
Wed 26th April 2023
\$5 BOWLING MURRAY BRIDGE

\$5 per person
Teams of 5 (or be allocated to a team)
Police and Police volunteer supervisors
Lock-in Event (Parents to be left at the door, essential carers ok)
Alcohol and drug free event

Ages: 5-17 years
Times: 10am-11.30am OR 11.30am-1.00pm
Venue: Bridge Bowl, Maurice Rd, Murray Bridge

Food available to purchase at the canteen

Online Registrations Essential by 18th April 2023 at:
<https://www.eventbrite.com.au/e/blue-light-ten-pin-bowling-tickets-519399216037>
Numbers limited to 100. Two time slots 10am-11.30am and 11.30am-1.00pm.
Contact: Murray Bridge Crime Prevention 85356345 for more information
sapolmurraymallee@police.sa.gov.au

Resin Art

WITH PINE-APPLE CREATIONS

Friday
31 March 2023

Choose an ocean scene or create your own design using low fume, biodegradable epoxy resin. You will be completing this design on a wooden serving board (approx. 30cm)

Learn basic techniques and how to safely mix and apply resin.

Edwards Square Community Centre
2 South Terrace

5.30-7.30pm
Grazing Platter provided

\$80 per person (subsidised)
Resin Art to be collected on Monday, 3 April

The Haven presents
Females Fighting Forward

SELF DEFENCE WORKSHOP

19 April from 10am

2 HOUR SESSION HELD AT
The Square Community Centre
2 South Terrace
Murray Bridge

A stimulating and challenging self-defence and anti-abduction workshop aimed to teach basic and practical self-defence with the objective of building confidence and improve street awareness.

Please note: This course is 100% physical and participants should have a basic level of fitness.

To register contact Helen on:

COMMUNITY SHOWER AND LAUNDRY

AVAILABLE FROM 9-2PM MONDAY - FRIDAY

THIS IS A FREE SERVICE

For those:

- currently living in Murray Bridge and surrounding areas
- experiencing homelessness or hardship
- recently impacted by flooding

Bookings are by appointment only.
Contact the Murray Bridge Community Centre on **8531 1799**

A signed shower and laundry user agreement is required prior to first use
reception@mbcci.org.au
www.murraybridgecommunitycentre.com.au

Free Hep C Finger-Stick Tests IN MURRAY BRIDGE

Drop in • 10 min test • Same day results

MURRAY BRIDGE COMMUNITY CENTRE
18 Beatty Tce

FRIDAY 17TH MARCH
FRIDAY 24TH MARCH
FRIDAY 14TH APRIL
9AM - 2PM

Hep C can be cured within 12 weeks.

NEED MORE INFO?
Hepatitis SA: 1800 437 222 (ask for the Education Team)

Starts back on 17 January 2023

YOGA
\$5 per session

Tuesdays
Hatha Yoga
5.30-6.45pm

Thursdays
Yin Yoga
5.30-6.45pm

Edwards Square Community Centre
2 South Terrace, Murray Bridge

To register please contact Reception on 85311799 or email reception@mbcci.org.au

Do you have a regular wellbeing program running in the Rural City of Murray Bridge?
To have your program included contact the Murray Bridge Wellbeing Hub 0468 640 800 or email wellbeinghub@mbcci.org.au

Murray Bridge Wellbeing Hub

Purpose

The Murray Bridge Wellbeing Hub will work in partnership to support wellbeing through enabling opportunities to connect, learn, share and grow.

Target Audience

- Children, young people and their families
- Older people
- People with disability
- Aboriginal and Torres Strait Islander communities
- Culturally and Linguistically Diverse/migrant communities

Focus Areas



Strategies

- Programs and services
- Evaluation
- Coordination and partnerships
- Engagement and awareness raising
- Training and education
- Advocacy

Principles

- Safe and welcoming
- Inclusive and accessible
- Community led
- Collaboration
- Evidence based
- Addresses gaps
- Sustained resourcing

Final draft 23/9/22

28. DYNAMIC ECONOMY

Nil

29. CONNECTED COMMUNITIES**29.1 NOMINATIONS TO THE SPORT AND RECREATION ADVISORY GROUP**

Author Kevin Heyndyk

Legislative ()**Corporate (✓)****Other ()****Purpose**

For the Community Advisory Committee (CAC) to consider:

- The nomination of three new community members to the Sport and Recreation Advisory group and
- Up to two CAC representatives to the Sport and Recreation Advisory Group and
- The updated Terms of Reference for the Sport and Recreation Advisory Group.

Background

In February 2015 Council adopted the Sport and Recreation Facilities Grant Management Guidelines. The objectives of these guidelines are:

- To provide consistency in the management of the S&R facilities grant;
- To enable the development of quality sport and recreation facilities across the Rural City of Murray Bridge;
- To ensure adequate facilities to cater for anticipated population growth.

To enable the facilitation of this management guideline, \$60,000 is currently attributed to the Sport and Recreation Facilities Grant program annually, subject to Council decision in the Annual Business Plan and budget process. The grant program is open to all Sport and Active Recreation Clubs for facility upgrades that address the selection criteria in the management guideline (**Attachment 1**).

The Sport and Recreation Advisory Group (SRAG) was established to assess the S&R Facilities Grant applications.

The objectives of this group are:

- To provide open and transparent assessment of the grant applications against the selection criteria;
- To provide specific and relevant skills and knowledge of sport and recreation within the council area;
- To advise the Council on strategic projects within sport and recreation.

This group is a subgroup of CAC and should be large enough to represent all of Murray Bridge but small enough to be manageable and to produce results around the objectives of the group. The group comprises:

- Team Leader – Youth, Sport and Recreation
- Council Sport and Recreation Officer
- General Manager – Community Development (or delegate)
- Maximum of two representatives of CAC
- Up to five community representatives of Sport and Recreation in the Rural City of Murray Bridge (with at least one from outside the Murray Bridge township).

The two year term of current community representatives of the SRAG has expired and

expressions of interest (EOI) were sought for the vacant positions. Re-nomination of existing members has been encouraged. Several previous members have decided not re-nominate and as a result, three community member positions have become vacant.

A process to request EOI for the vacant community member positions began on the 6th February 2023. A notice was placed on the electronic notice board, an all staff email was sent and a media release was created for RCMB Facebook page. The application process ended on the 27th February 2023 and four expressions of interest have been received.

The EOI evaluation group assessed the four applications and Claire Garner, Shane Snell and Graham Buttle were identified as the preferred applicants. The combined interests and experiences of the three applicants complement the remaining two community members and provide a wide and varied coverage of sport and active recreation in the Rural City of Murray Bridge including representation of outer townships.

Further, the term for the two CAC representatives on the SRAG had expired in October 2022 coinciding with the CAC term. This report is also requesting CAC to consider up to two CAC representatives for a new two year term for SRAG.

Terms of Reference

The Sport and Recreation Advisory Group Terms of Reference (TOR) (**Attachment 2**) was updated to reflect changes in staff and position titles.

The draft TOR acknowledges the title of the General Manager Community Development. The reference to the STARclub Field Officer has been replaced by the more generic Council's Sport and Recreation Officer to allow for changes in title of that position moving forward.

Proposal

That CAC approve Claire Garner, Shane Snell and Graham Buttle to be appointed as community members on SRAG for a two year term.

That CAC consider the nomination of up to two CAC representatives to the Sport and Recreation Advisory Group for a two year term.

That CAC approve the updated draft Terms of Reference.

Legislative Requirements

This report is consistent with the Local Government Act 1999.

Council Policy

Council Grants Policy
Sport and Recreation Management Guideline.

Financial Implications

There are no direct financial implications as a result of this report. The Sport and Recreation Advisory Group will be responsible for the assessment of the Sport and Recreation Facility Grant Program which currently has an annual budget of \$60,000, subject to Council approval through the Annual Business Plan and budget process.

Risk

The Sport and Recreation Advisory Group addresses the risk regarding transparency and equitability of allocation of funds for the purpose Sport and Recreation Facility upgrades.

WHS

N/A

Asset Management

N/A

Implementation Strategy

The membership of this advisory group will be referred to the Council for endorsement.

Communication Strategy

All SRAG EOI applicants will be advised of the endorsement of the Council.

Strategic Plan

Connected Communities

Active citizens and community leaders

Recommendation

1. That item number 29.1 on Community Advisory Committee agenda of 28 March 2023 be received.
2. That Claire Garner, Shane Snell and Graham Buttle be recommended as a Sport and Recreation Advisory group member until 31 October 2024.
3. That the Community Advisory Committee nominates _____ and _____ to the Sport and Recreation Advisory Group until 31 October 2024 coinciding with the CAC term.
4. That CAC recommends to Council approval of the updated Terms of Reference for the Sport and Recreation Advisory Group.

Attachments

| | | |
|----|--|------------|
| 1. | Sport and Recreation Facilities Grant Management Guideline | Attachment |
| 2. | Draft Sport and Recreation Advisory Group Terms of Reference | Attachment |

Cr Karen Eckermann moved

1. That item number 29.1 on Community Advisory Committee agenda of 28 March 2023 be received.
2. That Claire Garner, Shane Snell and Graham Buttle be recommended as a Sport and Recreation Advisory group member until 31 October 2024.
3. That the Community Advisory Committee nominates Ms Heather Richards and Mr Mark Draper to the Sport and Recreation Advisory Group until 31 October 2024 coinciding with the CAC term.
4. That CAC recommends to Council approval of the updated Terms of Reference for the Sport and Recreation Advisory Group.

Seconded by Mr Steve Morcom and CARRIED

SPORT AND RECREATION FACILITIES GRANT MANAGEMENT GUIDELINE



| MANAGEMENT GUIDELINE | |
|--|--|
| Reference Number | 723321 |
| Responsible Business Unit | Community Services |
| Responsible Officer | General Manager Sustainable Communities |
| Legislation | Local Government Act 1999 |
| Relevant Delegations | N/A |
| Related Policies Management Guidelines Frameworks | RCMB Sport Recreation and Open Space Strategy |
| Link to Strategic Plan | Great People and Lifestyle 2.4 Healthy Active Communities |
| | Objective 3.2 - Ensure leisure, recreation and sporting activities and facilities are available for the community and visitors |
| Date Adopted | Council 9 October 2017, item 173.1 – ELT reviewed 8/11/21 |
| Review Date | November 2023 |
| Previous Revisions | Version 1 - 2 February 2015 |
| PURPOSE | |
| To provide a context for the distribution of the Sport and Recreation Facilities Grant program. | |
| To improve the quality and availability of sporting facilities by developing a holistic approach for the planned and staged development of suitable sport and recreation facilities in Murray Bridge. | |
| OBJECTIVES | |
| The following are the objectives of the grant: | |
| <ul style="list-style-type: none"> To provide a consistency in the management of the sport and recreation facilities grant. To enable the development of quality sport and recreation facilities across the Rural City of Murray Bridge. To assist sport and recreation clubs develop facilities to support the needs of the sport using a user pays model. | |
| SCOPE | |
| This management guideline is to: | |
| <ul style="list-style-type: none"> Apply to all incorporated sport and recreation groups within the Rural City of Murray Bridge. Be used to guide the distribution of sport and recreation facilities grant program. | |
| DEFINITIONS | |
| The following definitions apply in this Operating Policy: | |
| <u>Active Recreation is where:</u> | |
| <ul style="list-style-type: none"> The primary purpose and primary focus of the activity undertaken is to engage in human physical activity for its own sake; The physical activity gained is not an indirect benefit of the primary activity; and | |

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- Organisations delivering these activities do so for the primary purpose of human physical activity.

Sport is where:

- A human activity capable of achieving a result requiring physical exertion and/or physical skill which, by its nature and organisation, is competitive and is generally accepted as being sport.

REFERENCES

- Local Government Act 1999
- Rural City of Murray Bridge *Sport Recreation Open Space Strategy*
-

PROCEDURES

1. Introduction

Murray Bridge is a highly sport and recreation oriented city which has an active involvement from residents and visitors in a number of diverse sporting clubs and recreational pursuits. Sport and recreation provides vitality to the city and contributes to the social fabric of Murray Bridge for many residents. Murray Bridge is the regional centre of the Murraylands and as such provides regional sport and recreational opportunities to the district. The economic importance of sport and recreation is also relevant through tourism and event based activities.

The Council recognises that there are significant benefits to being physically active and enjoying sport and recreation pursuits. These include increased quality of life, community involvement, environmental and economic benefits. Volunteers are the champions of many sport and recreation activities, and without them many clubs and recreation infrastructure would not survive.

This guideline consists of a series of principle statements that outline the Council's position around sport and recreation provision and provides the foundation for decision making. There is also a funding model table that guides potential financial support.

Principle Statement 1: The Sport and Recreation Facilities Grant Guideline focuses specifically on sport and active recreation.

2. Councils Role

Local government is a key provider of sport and recreation infrastructure. The Council recognises its part in providing leadership and in planning, maintaining, developing and providing community sport and recreation infrastructure.

Principle Statement 2: The Rural City of Murray Bridge will provide leadership in the planning, maintenance, development and provision of community sport and recreation infrastructure. Council will work in partnership with the community, sport and recreation clubs and organisations, and state and federal government in providing sport and recreation infrastructure.

3. Funding

The Council plays a key role in funding the planning, maintenance, development and provision of sport and recreation infrastructure. Council funds are limited and the Council is accountable for their responsible use.

Principle Statement 3: Council will adopt a funding model which encourages user pays and shared funding responsibility between Council, user groups, State and Federal governments.

4. Community Owned Facilities

The Council recognises the long history associated with many community owned facilities. These are community grown with little or no assistance from the Council. Many hours and resources have been provided by these community groups to foster sport and recreation facilities across the

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region. Future improvements of these community owned facilities will be supported by the Council in a similar manner to Council owned facilities.

Principle Statement 4: Council will support community owned facilities in a similar manner to council owned facilities as long as they are open for general community benefit and are in line with prioritised needs.

5. Priorities – Sport and Recreation Infrastructure

Communities' needs are changing. Traditional weekend activities are being replaced by week night and indoor pastimes. Clubs are finding it difficult to find volunteers, attract officials, players and coaches.

As larger clubs improve and the demand on those facilities increases there will be a need for more facilities and lighting to allow night use of existing facilities.

Communities' needs are heading toward more sophisticated multiuse facilities and all weather playing surfaces, lighting, car parking and social facilities will play an increasing role.

Principle Statement 5: Council will classify sport and recreation facilities on a hierarchy, prioritising hub development, multiuse facilities and district level facilities whilst continuing to support local facilities.

Principle Statement 6: Council will maintain a network of smaller local sport and recreational facilities where there is a demonstrated community need or benefit.

Principle Statement 7: Council will support the installation of quality lighting at key prioritised sites for utilisation at night.

6. Support for new clubs

As the population grows there may be the formation of new clubs. These clubs will have higher initial support needs to get established. The Council will consider these applications on a case by case basis.

Principle Statement 8: Council will support new organisations on a case by case basis.

7. Sustainable and Vibrant Clubs

The Council is passionate about assisting clubs develop sustainable practices and strategies to ensure the future of the clubs, increase participant numbers, develop volunteers and access available grants.

Volunteers are central to the success of sport and recreation clubs across the district. They pour many hours and resources into their clubs and spend a lot of time fund raising for the betterment of their clubs and the district.

The benefits of strong and sustainable clubs for Councils include:

- Less reliance on Councils for financial and other forms of support;
- A healthier community through increased participation in sport and active recreation;
- Local economic benefits through financially sustainable clubs; and
- Stronger and more resilient communities through the social networks and ties created through clubs.

The STARCLUB club development program is a partnership between the South Australian Office for Recreation, Sport and Racing, and regional councils, and community organisations. The Council

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supports the STARCLUB program as a financial contributor to the STARCLUB field officer along with the other Murraylands councils and the Office for Recreation, Sport and Racing.

Principal Statement 9: Council will support clubs that have engaged in a recognised club development program. Council acknowledges the STARCLUB club development program as a reputable club development program and will support clubs that have engaged with this program.

8. Shared Use Facilities

State Government land and related sport and recreation infrastructure is a valuable community resource. With mounting community demands on local government to improve infrastructure provision and quality, broader public access to this resource is becoming increasingly necessary. In addition, the financial impact of ageing sport and recreation infrastructure on local government is significant.

Historically there has been heavy reliance on local government capital to build and maintain community sport and recreation infrastructure and this is no longer sustainable. There is need for a more holistic model to providing community sport and recreation infrastructure, which should be underpinned by a commitment to the shared use of resources and joint planning between local and state government. This includes a coordinated approach to planning for new facilities and upgrading existing infrastructure. Such a model would deliver minimal duplication, higher quality and maximum use of community sport and recreation infrastructure.

The Benefits of Sharing Facilities

There are many mutual benefits to sharing sport and recreation facilities for community use. Sport and Recreation Clubs already provide an important focus for communities which could be strengthened by extending their use to a wider range of community members.

Community use of facilities provides benefits through:

- More effective use of valuable facilities;
- Increased profile of the sport and recreation club within the community;
- Improved community ownership of the club;
- Cost sharing to achieve higher quality facilities that benefit members as well as the community;
- Creating opportunities to generate revenue that can contribute to facility improvements and maintenance;
- Potential for assistance and guidance in the management of facilities (from Local Government);
- Potential increased grant funding opportunities in partnership with Local and State Government; and
- Potential increase in participation in sport and recreation by increasing membership of clubs (through promotions and activities provided by user groups).

Principal Statement 10: Council is interested in establishing partnerships with local sport and recreation clubs and other education bodies regarding the shared-use of sport and recreation facilities.

9. Funding Guidelines

The Council's funding guidelines for available funds are tabled below.

Where the funding guidelines do not specify a specific amount or there is a range of support, the funding committee will recommend a level of support based on the policy, community needs and benefits and the project merit. Other factors and eligibility criteria that will be taken into account include:

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- a) This RCMB grant fund applies to the provision of quality Sport and Recreation **facilities**
- b) Priority will be given to projects that maximise external funding opportunities and meet the Council's strategic priorities;
- c) Priority will be given to projects that encourage multiple users;
- d) Priority will be given to projects that principally cater to the elderly or young people, rather than those that cater for adults particularly which are supported by licenced club or facility;
- e) Priority will be given to clubs that are registered in a recognised club development program;
- f) The Council may provide limited funding support in cases where services/facilities that would ordinarily be supported Council are being provided by another organisation (e.g. if a school makes its sports fields available for a sporting group that cannot otherwise be located at a Council or community facility, then Council may provide assistance to develop the sporting facilities even though they are located within a school or similar facility). Each funding request will be determined on a case by case basis;
- g) Repeat applications for the same capital works will not be accepted;
- h) Only one successful grant application per annum will normally be accepted;
- i) Successful grant applicants will be required to acquit their grant before applying for any subsequent grant;
- j) Clubs which have a Gaming Licence will not be eligible for Sport and Recreation Facilities grants.
- k) To be eligible clubs will be based in the Rural City of Murray Bridge and complete the Sport and Recreation Facilities Grant application form in its entirety. Applications will be assessed based on the detail provided on the application questions.
- l) Applications will be assessed by the Sport and Recreation Advisory Group and recommendations will be made to Council for endorsement.
- m) All applications are encouraged to contact the grant coordinator prior to submitting the grant application. No responsibility will be taken by administration for non-compliant applications;
- n) Projects that have already begun will not be supported. Council will not fund retrospectively;
- o) Applicants must be a not for profit. Council will not fund commercial enterprises;
- p) Wherever possible all services, products, equipment and goods should be sourced or purchased locally;
- q) Funds must be used for the described intended purpose; and
- r) Where there is a discrepancy between these guidelines and a lease or license agreement the lease or license agreement takes precedence.

10. Other Grants

In cases where an external grant has been received for a particular capital works project (e.g. State and/or Federal Government funding), the percentage distributions apply to the balance of the costs (as agreed between the parties) for the particular facility (e.g. oval upgrading or court reconstruction) as 50% Grant + 25% User + 25% Council = 100% Total Cost.

11. Funding Timetable

There is no fixed funding program associated with this grant fund. Applications may be received at any time and will be processed by the Sport and Recreation Advisory Group and recommendations presented to the Community Advisory Committee. They will resolve the recommendations and forward to Council, who will make the formal decision on the matter. Following this, funding will be made to successful applicants.

12. Funding Formulae

Tables 1 to 6 on the following pages set out the Council's funding formulae in respect of applications for grant funding under this management guideline.

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TABLE 1 – Council Owned Facilities/Facilities on Council Reserves

| Facility | Details | % Council Contribution | % User Contribution | |
|--------------------------------------|--|--|-------------------------|----|
| Cricket | Cricket pitch surface replacement - on an oval or practice wicket | 50 | 50 | |
| | New cricket practice wickets (including fencing), provided that at least one remains readily accessible to the general community | 40 | 60 | |
| Public Toilets | Defined as toilets required by Council to be accessible to the general public | | | |
| | Capital costs: <ul style="list-style-type: none"> base structure to Council design club requested additions (such as integrated change rooms, canteen, storage, verandas) | 100 50 | Nil 50 | |
| | Maintenance & cleaning costs (toilet facility) | 100 | Nil | |
| Club Toilets | Defined as toilets that are usually locked and only available for use during events | | | |
| | Capital costs: <ul style="list-style-type: none"> base structure to Council design club requested additions (such as integrated change rooms, canteen, storage, verandas) | 50 50 | 50 50 | |
| | Maintenance costs (toilet facility) | Nil | 100 | |
| | Cleaning costs | Nil | 100 | |
| Storage Sheds | | Nil | 100 | |
| Social Clubrooms | <ul style="list-style-type: none"> Unlicensed facilities – all types Licensed facilities – all types Maintenance costs | Nil to 25 Nil Nil | 100 to 75 100 100 | |
| | Floodlights | Limited to ovals, tennis courts, netball courts. Council to agree: <ul style="list-style-type: none"> need for lighting based on policy final design (including illumination levels) | | |
| | | Initial installation or upgrading | 50 | 50 |
| Maintenance | | 50 | 50 | |
| Facility Upgrading &/or Improvements | Electricity Costs | 0 | 100 | |
| | Other facility upgrading &/or improvements: <ul style="list-style-type: none"> Where work is required by Council in accord with Council strategy (Council to determine standards) Where requested by Club & work meets Council's service & design standards Where requested work is beyond what are appropriate standards for multipurpose facilities or where provision is to suit requirements of | 100 50 Nil | Nil 50 100 | |

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| Facility | Details | % Council Contribution | % User Contribution |
|-----------------------------------|--|------------------------|---------------------|
| | particular organisations (e.g. turf wicket) | | |
| Specialised Single Use Facilities | Such as equestrian | Nil to 25 | 100 to 75 |
| Scout/Guide Halls on Council land | <ul style="list-style-type: none">New buildings, extensions etc.Maintenance | Nil to 30 Nil | 100 to 70 100 |
| New Courts | Construction costs (excluding lighting) <ul style="list-style-type: none">multi usesingle use | 50 25 | 50 75 |
| Resurfacing/fencing | <ul style="list-style-type: none">multi usesingle use | 50 25 | 50 75 |

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SPORT AND RECREATION FACILITIES GRANT MANAGEMENT GUIDELINE



TABLE 2 – Community Owned Facilities

| Facility | Details | % Council Contribution | % User Contribution | |
|------------------------|--|--|-------------------------|----|
| Cricket | Cricket pitch surface replacement - on an oval or practice wicket | 50 | 50 | |
| | New cricket practice wickets (including fencing), provided that at least one remains readily accessible to the general community | 50 | 50 | |
| Public Toilets | Toilets that are required by Council to be accessible to the general public | | | |
| | Capital costs: <ul style="list-style-type: none"> base structure to Council design club requested additions (such as integrated change rooms, canteen, storage, verandas) | 100 50 | Nil 50 | |
| | Maintenance & cleaning costs (toilet facility) | Nil | 100 | |
| Club Toilets | Defined as toilets that are usually locked and only available for use during events | Nil | 100 | |
| | Capital costs: <ul style="list-style-type: none"> base structure to Council design club requested additions (such as integrated change rooms, canteen, storage, verandas) | 50 50 | 50 50 | |
| | Maintenance costs (toilet facility) | | | |
| | Cleaning costs | | | |
| Storage Sheds | | Nil | 100 | |
| Social Clubrooms | <ul style="list-style-type: none"> Unlicensed facilities – all types Licensed facilities – all types Maintenance costs | Nil to 25 Nil Nil | 100 to 75 100 100 | |
| | Floodlights | Provided used for training and/or night competition in accord with Council's sport & recreation policy. Limited to ovals, tennis courts, netball courts. Council to agree: <ul style="list-style-type: none"> need for lighting based on policy final design (including illumination levels) | | |
| | | Initial installation or upgrading | 50 | 50 |
| Maintenance | | 50 | 50 | |
| Access Roads | Electricity Costs | 0 | 100 | |
| | Provided endorsed by Council and to Council standards | 25 | 75 | |
| Car Parking & Drainage | <ul style="list-style-type: none"> Initial construction (to agreed standards) Major upgrading including sealing (to agreed standards) Car park & drainage maintenance | 25 25 Nil | 75 75 100 | |
| | Facility Upgrading &/or Improvements | Where facility upgrading &/or improvements are determined by Council to be: <ul style="list-style-type: none"> an appropriate standard for the facility and meets genuine community need | 50 | 50 |

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**SPORT AND RECREATION FACILITIES GRANT
MANAGEMENT GUIDELINE**

| Facility | Details | % Council Contribution | % User Contribution |
|-----------------------------------|--|------------------------|---------------------|
| | <ul style="list-style-type: none">beyond what are appropriate standards for multi-purpose facilities or where provision is to suit requirements of particular organisations (e.g. turf wicket) | Nil | 100 |
| Specialised Single Use Facilities | Such as equestrian | Nil to 25 | 100 to 75 |
| New Courts | Construction costs (excluding lighting) <ul style="list-style-type: none">multi usesingle use | 50 25 | 50 75 |
| Resurfacing/fencing | <ul style="list-style-type: none">multi usesingle use | 50 25 | 50 75 |

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**RURAL CITY OF MURRAY BRIDGE
Sport and Recreation Advisory Group
Terms of Reference 2023**

1. Definitions

CAC means the Community Advisory Committee.

Council means the Rural City of Murray Bridge.

Group means the Sport and Recreation Advisory Group.

RCMB means the Rural City of Murray Bridge.

Selection Criteria means the Sport and Recreation Facilities Grant Management Guideline, as adopted in November 2021.

TLYSR means Team Leader Youth Sport and Recreation.

2. Introduction

2.1 At the September 2015 meeting of CAC resolved that a Sport and Recreation Advisory Group be established as a subgroup of the CAC. CAC resolved that the composition of the subgroup as follows:

- Team Leader Youth Sport and Recreation
- STARCLUB Field Officer
- General Manager – Sustainable Communities
- Maximum of two representatives of CAC
- Up to five (5) community representatives of Sport and Recreation in Murray Bridge
- (At least one of these five should be outside Murray Bridge township)

2.2 The primary purpose of the group is to assess applications of the Sport and Recreation Facilities Grant program against the selection criteria.

3. Related Policies/Plans/Management Guidelines

3.1 Sport and Recreation Facilities Grant Management Guideline November 2021.

3.2 RCMB Sport Recreation and Open Space Strategy October 2013.

4 Objectives

4.1 To provide open and transparent assessment of the grant applications against the selection criteria.

4.2 To provide specific and relevant skills and knowledge of sport and recreation within the council area.

4.3 To advise Council on strategic projects within sport and recreation.

5 Term of Group Members

5.1 Members of the group are appointed by CAC;

5.2 The group shall consist of:

- Team Leader Youth Sport and Recreation;
- Council Sport and Recreation Officer;
- General Manager – Community Development (or Nominee);
- Maximum of two representatives of CAC; and
- Up to five (5) community representatives of Sport and Recreation in the RCMB and at least one of these five should be outside Murray Bridge township.

- 5.3 Secretarial support will be given to the Group through the General Manager Community Development or nominee.
- 5.4 The term of group members shall be for two years.
- 5.5 Members may be reappointed by CAC.

6 Quorum

- 6.1 The quorum necessary for the transaction of business shall be five members of the Sport and recreation Advisory Group, including:
 - At least one CAC representative;
 - At least one community representative; and
 - At least one of the TLYSR, Council Officer or the General Manager – Community Development.

7 Meeting Frequency

- 7.1 The Sport and Recreation Facility Grants do not have a start and finish date, they are continuously open.
- 7.2 Initial grant considerations and recommendations will be made by the Team Leader Youth Sport and Recreation and brought to the group for final assessment.
- 7.3 Meetings will occur when there are sufficient grant applications to consider.
- 7.4 There will be no meetings of the group when the full grant budget has been expended.
- 7.5 It is expected that the group will meet up to 4 times per year.
- 7.6 Special meetings may be called as deemed necessary.

8 Notice of Meetings

- 8.1 Notice of each meeting confirming the venue, time and date, together with an agenda of items to be discussed, shall be forwarded to each member of the group no later than 3 clear days before the date of the meeting. Supporting papers shall be sent to group members at the same time.

9 Reporting Responsibilities

- 9.1 The group shall make recommendations to the CAC on any area within its terms of reference.

10 Specific Exclusions

- 10.1 This group does not have authority to:
 - Borrow money;
 - Enter into contracts;
 - Enter into employment agreements; or
 - Enter into banking or financial arrangements.

29.2 ABILITY ACTION GROUP MINUTES - 7 FEBRUARY 2023

Author Faith Box

Legislative ()**Corporate ()****Other (X)****Purpose**

To provide a copy of the Ability Action Group minutes to the Community Advisory Committee for information.

Background & Proposal

For the Community Advisory Committee to receive and note the minutes of the Ability Action Group meeting held on 7 February, 2023.

A copy of the minutes are attached as **Attachment 1**.

Strategic Plan

Goal 4 - Connected Communities

4.1 - Connected Communities

Recommendation

1. *That item number 29.2 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Attachments

- | | | |
|----|---|------------|
| 1. | Attachment 1 - Ability Action Group Minutes - 7 February 2023 | Attachment |
|----|---|------------|

Cr Karen Eckermann moved

1. *That item number 29.2 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Seconded by Mr Peter Crowley and CARRIED



Ability Action Group Minutes

7 February 2023 1.30-3pm

Upstairs Town Hall Meeting Room

Invitees: Lee Prestwood, Cr Lisa Courtney, Peter Crowley, Ian Rick, Gabrielle MacKenzie and Murrianna Reese

Guest: Reece Turtur via Teams

Apologies:

1.0 Acknowledgement of Traditional Owners

I would like to acknowledge the Ngarrindjeri people as the traditional owners of this land on which we meet and work. We respect and acknowledge their Spiritual connection as the custodians of this land and that their cultural heritage beliefs are still important to the living people today.

2.0 Welcome All – Chair Ian Rick

3.0 Minutes from November 2022 meeting

Murrianna Reese motioned to pass the August 2022 minutes. Seconded by Ian Rick. **Moved**

4.0 AAG vacancy report

4.1 As there has been a new Council election, new members have been elected onto the Ability Action Group.
The new members representing CAC are; Cr Lisa Courtney and Peter Crowley.
Greg Nichol has also resigned from AAG and is replaced by Gabrielle MacKenzie from Genuine Support Services Australia.

5.0 Business Arising from Previous minutes

- 5.1 DAIP reporting explanation for new members
Lee went through the RCMB DAIP in relation to the AAG. A copy is attached to the minutes.
- 5.2 AAG Imagery
Lee has had a meeting with Aiden from The Station and RCMB Communications and more inclusive imagery will be sort before the end of the financial year.
- 5.3 Water wheel chair – The RCMB pool does have a water wheel chair and they are working with Cara to apply for a change table grant as well. Murrianna mentioned Mt Gambier pool have one already.
- 5.4 Dial –A- Ride & Customer Service complaint – RCMB do not have a 10km radius limit for the dial a ride bus and have no authority which route they choose.
- 5.5 Disability Parking at the Show Grounds

The lack of disability parking at the Showgrounds during show time was passed onto a committee member and they will bring this up at the next meeting.

- 5.6 Disability Parking off season, near pool – unfortunately it would confuse the community if the bus parking at the pool was changed to disability parking in the off season. Lisa suggested a sign which read when the parking changed over eg Oct-March Bus parking; April-Sept disability parking.

ACTION: Lee will look into changing this parking sign.

6.0 Guest Speak – Reece Turtur – Pavely App

Reece Turtur joined us from Department of Human Services to discuss the use of the Pavely App.

- The Pavely Application has been developed by the Department of Human Services and is designed for those living with a disability.
- Pavely is a social planning app which makes it quick and easy for people with accessibility needs, or those close to them, to find new places to go or things to see and do.
- Pavely is created by the community, for the community. The functionality has been shaped by people living with disability to ensure optimisation of usability and accessibility.
- Pavely users agree that the app will be 'life-changing', the time saved planning outings enables greater spontaneity, and supports the ability to explore new places.
- The app provides a directory of venues and facilities across the state and allows users to search based on accessibility ratings and inclusive features such as the venue's entrance, amenities, parking and options for assistance, vision and sensory needs.

For more information go to; [DHS - 'Pavely', the smartphone app paving the way to more inclusive communities](#)

7.0 Round the table

- Peter asked if we could follow up if Council can request a lengthening of the green pedestrian lights particularly at the corners of Swanport and Bridge as well as Bridge and Seventh Streets. They are currently 4 seconds long

ACTION: Lee to follow up the request to lengthen green pedestrian lights

- Murianna asked if we could get a progress report on Gail Cres footpath upgrade.

ACTION: Lee to follow this up with Civil Infrastructure

- Unfortunately Sailability will close its Murray Bridge program on 27 February due to lack of members. The Goolwa program will continue.

8.0 Other Business

- 8.1 Council is seeking feedback if anyone knows of any locations around Murray Bridge that may require a new Pram Ramp for accessibility access eg; has a new road be constructed and no pram ramps access provided, is there a Council reserve that can't be accessed
Murianna suggested along Verdun Rd; near the Mulgundawah Rd end. All AAG members will look out for any other suggestions and bring them back to the next meeting.
- 8.2 Information regarding input into the Autism Strategy is expected soon. Lee will email it when it becomes available.

- 8.3 Murrianna has had contact with The Special Olympics and they are running some sessions in Mt Barker and are interested in running some in Murray Bridge.

ACTION: Murrianna will forward Lee the email address to follow up.

ACTION: Lee to pass this information back to the Civil Infrastructure Team Leader.

Next Meeting

2 May 2023 1.30-3pm
Upstairs meeting room
Town Hall

29.3 YOUTH COUNCIL MEETING NOTES - 7 FEBRUARY 2023 AND 15 MARCH 2023

Author Ngareta Cronin

Legislative ()**Corporate ()****Other (X)****Purpose**

To present to Community Advisory Committee the notes of the Youth Council meetings held 7 February 2023 and 15 March 2023.

A copy of the final draft notes are attached as **Attachment 1 and Attachment 2**.

Strategic Plan

Goal 4 - Connected Communities

Recommendation

1. *That item number 29.3 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Attachments

| | | |
|----|---|------------|
| 1. | Youth Council Meeting Minutes - 7 February 2023 | Attachment |
| 2. | Youth Council Meeting Minutes - 15 March 2023 | Attachment |

Ms Heather Richards moved

1. *That item number 29.3 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Seconded by Mr Steve Morcom and CARRIED



Notes

Youth Council

Date: 7 February 2023
Time: 4.00pm
Location: Mobilong Suite, Local Government Centre

Attendees: Holly Lynch, Jessica Deane, Charli Austin, Marissa Folley and Sarah Shepherd

Apologies:

We acknowledge the Ngarrindjeri people as the traditional owners of this land on which we meet and work. We respect and acknowledge their spiritual connection as the custodians of this land and that their cultural heritage beliefs are still important to the living people today.

1. Welcome

Welcome back to Marissa who has returned from Maternity Leave.

2. Confirmation of previous meeting notes

3. Meeting/ training program for 2023

All youth council members were provided with a program for meetings and training for 2023. This is to ensure we stay on track for personal development and everyone knows what is happening. Moving forward this will assist with new member's inductions and making sure we don't double up on trainings.

For 2023 we are looking at fortnightly meetings one meeting will be for training/workshops and a meeting. The second meeting is for project updates and can be done virtually (via Teams), this meeting may not need to go for a full hour it may just be used to touch base with everyone.

Both Jess and Holly agreed that monthly meeting were not enough when it came to planning event/projects and liked the idea of a second meeting.

Holly asked if meetings during the school holidays could be rescheduled due to availability during these times. Sarah explained that this something that the Youth Council can negotiate and we will change the dates.

Jess noted that she would be unable to start fortnightly meeting in term 1.

4. Projects for 2023

4.1 Feedback from Forum – Youth council members please look at feedback and forward any projects ideas for the year. Sarah will create a section on teams to load and thoughts into.

- Fun Event – of some kind.
- Outdoor Cinemas in April School Holidays – Jess suggested we talk to the Cameo and hold free sessions there to support local businesses.
- Youth Displays in the art gallery – Rotary art prize
- Murals at Sturt reserve

4.2 Kick start loans – Rebrand to incorporate the local legends into the program and look at offering a sponsorship component in the program as well. All youth council members liked this idea. Sarah to work on a proposal and bring to the next meeting.

5. 2023 Forum



Notes

Youth Council

5.1 What would we like to do? We need to start thinking about what we would like to do

6. Budget update

7. Communications

7.1 Social Media

8. Youth Council Recruitment

Recruitment for the YC is almost finalised we are just seeking approval from the Communications Team on the media release. Once completed this will be distributed via Councils mailing lists as well as posted on both the Youth Council and RCMB Facebook and Instagram pages. Sarah or Charli will post the communications plan in our teams once it's completed.

9. Terms of Reference

Our updated terms of reference has now been approved. Following suggestions from the Youth Council last year we have now amended the ages to grade 7 to 12 and added a mentor component. All youth Council members received a copy of the document for their reference. This document has also been uploaded to our website.

10. Other Business

10.1 Multicultural festival – March 19, 2023 – The Youth Council has been asked to attend the Multicultural festival in March. Our initial thoughts was to offer the same as we did at Rhyme Grind and Climb.

10.2 Rotary presentation – The Youth Council has been invited to attend a Murray Bridge Rotary Club meeting to discuss what we do and how they

10.3 Outdoor Cinemas – School Holidays

10.4 Murraylands Term 1 YEL Forum

10.5 Marquee Quotes

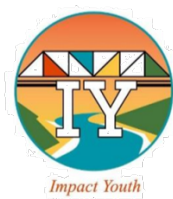
Next meeting Tuesday 7 March 2023 – 4pm at the Local Government Centre

Action List

Youth Council



| Date | Task | Responsible Officer | Completed |
|-----------|--|---------------------|--------------------------|
| 7/02/2023 | Think of potential projects for 2023 and bring to the next meeting. Use forum feedback as a guide. | Everyone | <input type="checkbox"/> |
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The Rural City of
MURRAY
BRIDGE
YOUTH COUNCIL

Notes

Youth Council

Date: 15 March 2023
Time: 4.00pm
Location: Mobilong Suite, Local Government Centre

Attendees: Jessica Deane, Charli Austin, Marissa Folley and Sarah Shepherd

Apologies:

1. Welcome

We acknowledge the Ngarrindjeri people as the traditional owners of this land on which we meet and work. We respect and acknowledge their spiritual connection as the custodians of this land and that their cultural heritage beliefs are still important to the living people today.

2. Confirmation of previous meeting notes

3. Meeting/ training program for 2023

4. Council Meeting Update

- 13 February 2023

o Public Art Policy Review – Attachment 1 (Public Art Policy)

- Purpose "To present the updated Public Art Policy to the Council for consideration and adoption"
- Resolution:

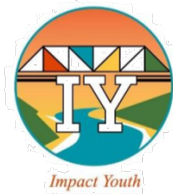
Cr Eckermann moved

1. That item number 64.1 on the Council agenda of 13 February 2023 be received and noted.
2. That the Council adopts the revised Public Art Policy noting the changes in funding arrangements contained therein, as outlined in this report.

Seconded by Cr Baltensperger and CARRIED

o ALGA 2023 National General Assembly

- Purpose "For Council to note the 2023 National General Assembly of Local Government to be held in Canberra 13-15 June 2023."
- The Mayor and CEO will be attending the National General Assembly of Local Government in Canberra in mid-June 2023.
- Motions will be submitted with the intent of focusing on practical and deliverable programs and policies that the Australian Government can support and work directly with the Local Government sector to build our communities, or to create new program ideas that would help the local government sector to deliver national objectives
- Motions will be in relation to the following.
 - o Productivity
 - o Local Government Infrastructure
 - o Community Wellbeing
 - o Local Government Workforce



The Rural City of
MURRAY
BRIDGE
YOUTH COUNCIL

Notes

Youth Council

- Data, Digital Technology and Cyber Security
 - Climate Change and Renewable Energy
 - Natural Disasters
 - Housing
- 2023 Asia Pacific Cities Summit and Mayors Forum
 - The Mayor and CEO will be attending the Asia Pacific Cities Summit and Mayors Forum in Brisbane 11-13 October 2023.
 - This year the overarching theme is "Shaping Cities for our Future," with three sub-themes to be discussed:
 - Cities of Connection – technology, data, and the people
 - Cities of Sustainability – adapting to growth, inclusivity and well being
 - Cities of Legacy – creating events of prosperity and longevity.
 - Cr Karen Eckermann – Development Impacts on Native Species

Cr Eckermann moved
That Council Administration report back to what due diligence is currently undertaken and if any duty of care is considered when approving developments that may impact on native species, particularly vulnerable species, in light of the animal extinction crisis in Australia. And to explore the feasibility of this Council (alone or in consort with other SA rural and regional councils) imposing stricter or additional endangered species safeguards in the development assessment process.

Seconded by Cr Ballensperger and CARRIED
 - Cr Tom Haig – Speed Limits on Over dimensional Routes

Cr Haig moved
That Council contact the Department for Infrastructure and Transport in South Australia with an urgent request to have the speed limit on the Over Dimensional Route in Murray Bridge, including on Cypress Tce, and Maurice and Hindmarsh Roads, reduced from the present 60Kph speed limit to a 50Kph speed limit in the interests of public safety.

I further move that the Mayor meet with the Member for Hammond, Adrian Pederick MP, to encourage him to raise this matter from the floor of the State Parliament of South Australia.

Seconded by Cr Ballensperger and Lost
 - Cr Tom Haig – Johnstone Park Dog Park

Cr Haig moved
That council staff investigate the matters raised by Mr David Dique, on behalf of the users of the very popular Dog Park at Johnstone Park, to upgrade the facilities for dogs and their owners leading to improved animal welfare. That a report on those investigations and recommended actions be tabled for consideration at the May meeting of Council.

Seconded by Cr DeMichele and CARRIED Unanimously
 - Cr Karen Eckermann – Status of Service Station Development on Swanport Road



Notes

Youth Council

Answer

The Development Application for the proposed service station at 9-13 Owl Drive, Murray Bridge was lodged on 1 February 2021 (DA 415/59/2021) and approved by the Council Assessment Panel on 21 May 2021. A variation to this approval was then lodged on 19 January 2022 (21037370) which primarily was seeking to amend setbacks and height of structures and reduce the number of fuel bowzers and car parks. This was subsequently granted planning consent on 14 April 2022.

The planning consent is therefore valid until 14 April 2024 with building consent and Development Approval needing to be sought prior to this date, otherwise the consent will lapse. To date Council has not been advised of building consent being obtained and therefore cannot advise when construction will commence.

- Agenda items for tonight's meeting

- o Community Advisory Committee Meeting Minutes
- o Eastside Wastewater Management
- o The Showgrounds Concept Plan
- o MON: Cr Andrew Baltensperger – Tafe SA Centenary Celebrations of the Murray Bridge Campus
- o QON: Cr Andrew Baltensperger – Events at Edward Square
- o QON: Cr Karen Eckermann – Events at Pine Park

5. Potential Projects for 2023

- Gender Equality Action Plan
- Public Toilet Strategy – Gender Neutral Toilets

6. 2023 Forum

- Deferred to next meeting

7. Budget update

- Budget YTD = \$20,000.00
- Actual YTD = \$3,443.91
- Committed Expenditure YTD = \$120.00
- Current Budget YTD = \$16,436.09

8. Communications

- Thomas Campbell from City of West Torrens – Murray Bridge Youth Council Query

9. Multicultural Festival

- Sarah, Marissa and Jessica to attend.

10. Other Business

- Good news: We have been shortlisted for the Local Government Professionals Excellence Awards for 2
- Minus 18 Training on Introduction to Gender and Sexuality Training 101 – Sarah and Charli attended training on Wednesday, 22 February 2023. The training was highly informative, it was presented by experienced educators and showed great community connection through messaging and interac questionnaires.



The Rural City of
MURRAY
BRIDGE
YOUTH COUNCIL

Notes
Youth Council

- A report has been drafted for inclusion in the Community Advisory Committee Agenda to advise them for the Kick Start Loans restructuring.

Next meeting Tuesday 4 April 2023 – 4pm at the Local Government Centre

Action List

Youth Council



| Date | Task | Responsible Officer | Completed |
|-----------|---|---------------------|--------------------------|
| 7/02/2023 | Think of potential projects for 2023 and bring them to the next meeting. Use forum feedback as a guide. | Everyone | <input type="checkbox"/> |
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29.4 YOUTH COUNCIL - REVITALISATION OF THE KICKSTART LOAN PROGRAM

Author Ngareta Cronin

Legislative ()**Corporate ()****Other (X)****Purpose**

To advise the Community Advisory Committee of the revitalisation of Youth Council Kickstart Loans, with the aim of enhancing the level of inclusivity for young people in the Rural City of Murray Bridge.

Background

On Wednesday, 5 August 2020, the Impact Youth Kickstart Loans program was launched, offering a \$2000 loan and professional mentoring support system to young entrepreneurs seeking to develop their small business ideas. The program specifically targeted individuals between the ages of 12 and 25 in the Murray Bridge area, providing them with the necessary skills and knowledge to initiate and operate a successful business venture.

Applicants accepted into the program underwent three workshops, each led by local industry experts focused on fundamental elements such as financial management, communication and branding, and business foundations. These workshops served as a solid foundation for young entrepreneurs, enabling them to develop a comprehensive business model that would lead to success.

Upon completion of the workshops, participants presented their business proposals to a panel of mentors and youth counselors, who determined the recipients of the loan. This process ensured that the youth who received the loan were innovative, confident, and driven, actively working towards their goals.

Although the program has been successful, the Covid-19 pandemic caused a significant decrease in interest from the youth population.

Proposal

The Youth Council now proposes an expansion of the Kickstart Loans program to include youth grants, as part of its commitment to support the holistic development of young people. It is considered imperative that opportunities be created which empower all young people, while continuing to foster the growth of small businesses.

Under the new structure, young people would be able to apply for loans/grants to participate in a range of activities including academic, sporting, and artistic competitions, Youth Parliament, community awareness events, and youth-driven projects.

The Youth Council considers that \$10,000 of the projects budget should be allocated to this program. Providing up to \$2,000 per successful loan applicant and up to \$500 per successful grant application. This distribution of funds will ensure we provide equitable support to both small businesses and young people seeking personal growth.

By broadening the Kickstart Loans program to include youth grants, the Youth Council is reinforcing its commitment to empowering young people, fostering innovation and building a strong and prosperous community for all.

Legislative Requirements

The Youth Council as a sub-committee will report to the Rural City of Murray Bridge Community Advisory Committee, Section 41 Committee.

Council Policy

There is no specific policy dealing with this matter.

Financial Implications

The Youth Council has a budget of \$20,000.
\$10,000 of the budget will be allocated to the Youth Council Loan/Grant Program.

Risk

There are no new risk implications as a result of this report.

WHS

There are no new WHS implications as a result of this report.

Asset Management

There are no new asset management implications from this report.

Implementation Strategy

The Youth Council will construct a new program including the documents,

- Applications forms
- Guidelines
- Application approval/refusal process

Communication Strategy

The Youth Council will provide the Community Advisory Committee with updates through the Youth Council Minutes.

Strategic Plan

Goal 4 - Connected Communities
4.3 - A Proud Community

Recommendation

1. *That item number 29.4 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Attachments

Nil

Ms Heather Richards moved

1. *That item number 29.4 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*

Seconded by Cr Lisa Courtney and CARRIED

29.5 COUNCIL GRANTS MARCH 2023

Author Faith Box

Legislative ()**Corporate ()****Other (X)****Purpose**

To seek the Community Advisory Committee's endorsement of the recommendations in relation to the distribution of the March 2023 round of Council Grants.

Background

Council endorsed the updated Council Grants Policy in July 2020, which enables greater clarity and efficiency in the administration of the Council Grant Program with the main objective of improving the customer experience of the applicant.

Changes included updating and collating the systems and improvements of the various grant categories to deliver a more streamlined and equitable grants program with consistent criteria across the funding types.

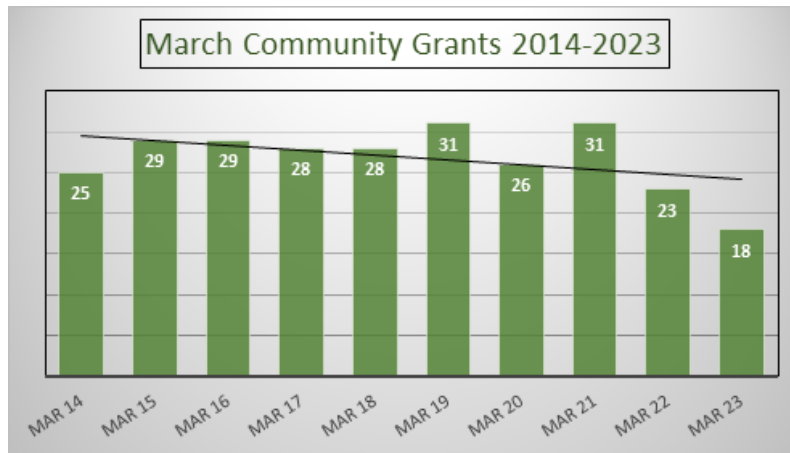
This current financial year Council has the following available budget for Grants being considered;

| Grant Name | Budget – full year |
|------------------------------------|--------------------|
| Zsolt Telkesi Fund | \$5,000 |
| Environmental Grants | \$20,000 |
| Quick Wins Grants | \$100,000 |
| Community Grants | \$81,000 |
| River Front Community Event Grants | \$50,000 |

Applications from March 2023 round of Community Grants funding closed on Friday 3rd March 2023. A total number of 18 grant funding applications were received for this round seeking a total of \$73,104 of Council funding in support of projects at a total cost of \$429,793.

Please note due to Quick Wins availability all year round and the introduction of Environment and Sport & Recreation Facility and Riverfront Activation Community Event funding, pressure has reduced on access specifically to the Community Grants category. A total of twelve quick win applications were granted between September 2022 through to March 2023, which is the highest amount of quick wins on record during this period.

Please refer to the following graph indicating March Grant numbers tracked since 2014.

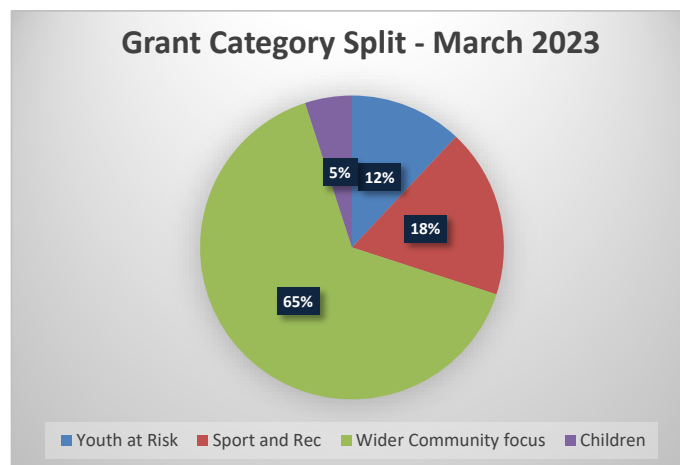


The Community Grants Working Party comprising of Steve Morcom (Community Representative), Cr Lisa Courtney, Faith Box (Team Leader – Community Development & Care) and Simone Zrna (Senior Cultural Development Officer) met to consider applications on Wednesday 15th March 2023.

The purpose of the Working Party is to determine appropriate recommendations for consideration by the Community Advisory Committee who makes the final recommendation to Council.

Proposal

For many years, Council has offered a variety of grants to the community, which have been very successful and are an important means by which Council supports various projects, events and activities involving a wide range of community. These areas, in a broad sense, include youth, community safety, sport and recreation, building enhancement, indigenous, multicultural, environment, seniors, general community, accessibility, mental health, visual/performing arts and culture (including community events). Please see below graph identifying the percentage of category split.



Please refer to **Attachment 1**, which provides in detail recommendations in relation to the distribution of funding allocated for specific projects, events and activities.

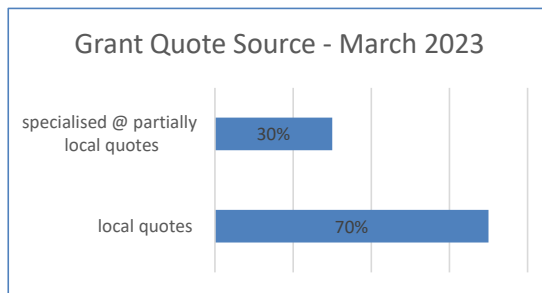
The Community Grants Working Party has undertaken a comprehensive assessment and recommends the following which includes:

18 – Fully funded applications and a total of \$73,104 allocated to local Community Groups from Council's 2022-23 budget.

Please note the following breakdown:

| FUNDING SOURCE | Amount Recommended | Available Budget |
|--|--------------------|------------------|
| Zsolt Telkesi Fund | \$1,450.00 | \$1,832.00 |
| Environmental Grants | \$0.00 | \$10,597.00 |
| Quick Wins Grants (Major/Group/Individual) | \$28,830.00 | \$31,864.00 |
| Community Grants | \$42,824.00 | \$42,896.00 |
| River Front Community Event Grants | \$0.00 | \$3,366.00 |
| TOTAL | \$73,104 | \$90,555 |

- Zsolt Telkesi:** \$1,450.00. Please refer to **Attachment 1, item 2**
- Environmental Grants:** \$0.00
- Quick Wins (Major & Group):** An amount of \$28,830 is recommended to be allocated from the 2022-23 Quick Wins budget. Please refer to **Attachment 1 - Items 1, 3, 4, 7, 8E, 12E, 14E & 18.**
- Community Grants:** An amount of \$42,824 is recommended to be allocated from the 2022-23 Community Grants budget. Please refer to **Attachment 1, items 2, 5, 6 9E, 10, 11, 13, 15, 16 & 17.**
- River Front Community Event Grants:** \$0.00



In 2020 during the Council Grants Review it was included in the guidelines that all applications to source local quotes wherever possible.

The chart provided identifies that 70% of quotes were locally sourced with the remaining 30% being specialised services or partially quoted locally.

Legislative Requirements

General legislative requirements, as set out within the Local Government Act and related legislation, are met.

Council Policy

The Council's Grants Policy and associated Management Guideline underpin these recommendations.

Financial Implications

The allocation for funding distribution is in accordance with the approved budgets.

Risk

The grant making process creates opportunities, however not all projects seeking funding are approved. The assessment process is robust and in alignment with the Council's Grant Policy.

WHS

There are no new WHS implications that arise as a result of this report or its recommendations.

Asset Management

There are no new asset management implications arising as a result of this report or its recommendations. Please note that relevant applications for events and projects are referred to Planning, Assets and Event teams for consideration.

Implementation Strategy

If the recommendations are agreed to, the successful applicants will be notified advising them of the next steps. Unsuccessful applicants will be advised and given information as to how to prepare for the next round of funding should they wish to re-submit.

Communication Strategy

If the recommendations are agreed to and implemented, they will be communicated in appropriate media.

Strategic Plan

Goal 4 - Connected Communities

4.1 - Connected Communities

Recommendation

1. That item number 29.5 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the Community Advisory Committee recommends to Council the endorsement of the recommendations as detailed in March 2023 Council Grants **Attachment 1** allocated from the 2022-23 budget as follows:
 - a. An amount of \$28,830 be allocated from the 2022-23 Quick Wins Grants budget
 - b. An amount of \$42,824 be allocated from the 2022-23 Community Grants budget
 - c. An amount of \$1,450 be allocated from the 2022-23 Zsolt Telkesi Grants

Attachments

| | | |
|----|---------------------------|------------|
| 1. | March 2023 Council Grants | Attachment |
|----|---------------------------|------------|

Cr Lisa Courtney moved

1. That item number 29.5 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the Community Advisory Committee recommends to Council the endorsement of the recommendations as detailed in March 2023 Council Grants **Attachment 1** allocated from the 2022-23 budget as follows:
 - a. An amount of \$28,830 be allocated from the 2022-23 Quick Wins Grants budget
 - b. An amount of \$42,824 be allocated from the 2022-23 Community Grants budget
 - c. An amount of \$1,450 be allocated from the 2022-23 Zsolt Telkesi Grants

Seconded by Mr Steve Morcom and CARRIED

March 2023 Council Grants - Attachment 1

| Ref Number | MURRAY BRIDGE THRIVING COMMUNITIES Applicant Details | Category | Previous funding acquitted | Continue with partial funding | Form B completed | Required Material Provided | Eligible | GST Registered | Amount Sought | Project Amount | Amount Recommended | Project Summary & Recommendation |
|------------|--|---------------|----------------------------|-------------------------------|------------------|----------------------------|----------|----------------|---------------|----------------|--------------------|--|
| 1 | Burdett Hall Inc PO Box 181 Murray Bridge SA 5253 Contact: Noel Jackson Ph:0418 856 043 E: noeljackson456@outlook.com ABN: Statement by Supply form Record: 1436051 | Community | ✓ | ✓ | n/a | ✓ | ✓ | No | \$3,100.00 | \$6,200.00 | \$3,100.00 | Front Boundary Fencing Burdett Hall is in need of fencing in front of the Hall which is used predominantly for Dance Hall events enjoyed by more mature members of the community every Saturday night. Currently without any fencing, hoods are digging up the rubble in the car park and damaging into the building. The churned up ground is hazardous to the people accessing the venue. Recommended - Quick Wins Grant |
| 2 | LifeHouse International PO BOX 1102 Murray Bridge SA 5253 Contact: Natasha Gurney PH: 0423 019 778 E: tashg@life.house ABN: 87 216 247 541 Record: 1434832 | Community | ✓ | ✓ | n/a | ✓ | ✓ | ✓ | \$5,000.00 | \$10,818.00 | \$5,000.00 | Lights Camera Connection! A very worthy project for a group who care very deeply for our community they serve. Updated reliable live streaming and associated equipment will allow volunteers who run each service to provide professional and efficient programs. Recommended - Community Grants |
| 3 | Lions Club of Murray Bridge 46 Alma Ave Murray Bridge SA 5253 Contact: Ian Crane Ph:0422 637 820 E: ilcrane@bigpond.com ABN: 72 337 729 033 Record: 1435074 | Community | ✓ | ✗ | n/a | ✓ | ✓ | ✓ | \$664.00 | \$1,326.00 | \$664.00 | Laptop Upgrade The Lions Club are a service club helping our community. The Club leases the White Park community clubrooms, which several community clubs use including Murraylands U3A. Their current laptop is 10 years old and requires updating in order for the secretary to work efficiently and for guest speakers to use for their presentations. Recommended - Quick Wins Grant |
| 4 | Monteith Public Hall 434 Bells Rd Monteith SA 5254 Contact: Kerry Helyar Ph:0438 310 986 E: dascklan@bigpond.com ABN: Statement by Supply Form Record: 1435083 | Community | ✓ | ✓ | n/a | ✓ | ✓ | No | \$921.00 | \$1,920.91 | \$921.00 | Repairs to Hall Walls - Stage 2 This group would like to finalise the repair of the salt damp and general corrosion of the inside walls of the Monteith Hall before the structural integrity is damaged and compromises the building. The work will be completed by volunteers, promoting inclusion while making the building safe for ongoing use by the community into the future. Recommended - Quick Wins Grant |
| 5 | Murray Bridge Basketball Assoc. 115 Old Princess Hwy Murray Bridge East SA 5253 Contact: James Vowles Ph:0427 322 333 E: vowlesjames@hotmail.com ABN:65 825 476 689 Record: 1435732 | Sport and Rec | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | \$3,947.00 | \$8,073.75 | \$3,947.00 | Stadium Security Improvement The Murray Bridge Basketball Assoc would like to install eight CCTV cameras. Cameras will be installed in the clubroom, on each court, main entrance corridor, outside entrance and outside carpark. The system will be professional commissioned by a local service provider. Recommended - Community Grants |

| Ref Number | MURRAY BRIDGE THRIVING COMMUNITIES Applicant Details | Category | Previous funding acquitted | Continue with partial funding | Form & completed | Required Material Provided | Eligible | GST Registered | Amount Sought | Project Amount | Amount Recommended | Project Summary & Recommendation |
|------------|---|------------------------|----------------------------|-------------------------------|---------------------|----------------------------|----------|----------------|---------------|----------------|--------------------|---|
| 6 | Murray Bridge Blue Light GPO Box 1539 Adelaide SA. 5000 Contact: Sen Cons Kim Ide Ph:8535 6345 E: kim.ide@police.sa.gov.au ABN:54 641 489 476 Record: 1435954 | Youth at Risk/Cultural | ✓ | ✓ | ✓ | ✗ | ✓ | ✓ | \$1,450.00 | \$5,680.00 | \$1,450.00 | Blue Light Boxing Fitness A very worthy project targeting the fitness and self esteem of some of the most vulnerable youth in Murray Bridge. After a successful pilot project at the end of last year, Blue Light hope to continue the momentum of the good work begun in connecting with schools to increase positive behaviour and work towards reducing crime in Murray Bridge. Recommended for full amount if more quotes are provided. Recommended - Zsolt Telkesi Grant Conditional on outstanding information being provided (2 quotes) |
| 7 | MB Community Centre PO Box 429 Murray Bridge SA 5253 Contact: Jade Porter Ph:8531 1799 E: cdo@mbcci.org.au ABN: 96 355 729 560 Record: 1435852 | Community | ✓ | ✗ | ✓ | ✓ | ✓ | ✓ | \$3,428.00 | \$7,577.73 | \$3,428.00 | The Chill Zone (Beatty Terrace) A well written and complete application to replace unsafe old fans and to install air conditioning in an office other spaces without air-conditioning. This will make the Beatty Tce Community Centre a more user friendly space for the groups that utilise it and the community who attend. This group successfully received a grant for \$5000 in September 2022 in support of building upgrades, Wellbeing Hub and 'The Square'. Recommended - Quick Wins Grant Referred to Assets - Council Land |
| 8E | MB Community Concert Band PO Box 1636 Murray Bridge SA Contact: Les Smith Ph:0411 637 023 E: lwandcsmith@bigpond.com ABN: 15 889 754 653 Record: 1432025 | Community | ✓ | ✓ | Town Hall Event App | ✓ | ✓ | No | \$2,017.00 | \$4,034.80 | \$2,017.00 | Murray Bridge Band Festival and Anniversary Concerts (two events) This group would like to celebrate two events in the PA+FC (Town Hall) this year. The first will celebrate the Concert Bands from here, Mt Barker, Hahndorf and Strathalbyn. The second event will celebrate 127 years of the Murray Bridge Concert Band. Both Events aim to attract tourists and locals, offering magnificent musical experiences. Recommended - Quick Wins Grant |
| 9E | Murray Bridge Dart Club Inc PO Box 5102 Murray Bridge SA 5253 Contact: Darren Young Ph:0403 471 047 E: murraybridgedartclub@gmail.com ABN: 55 898 530 114 Record: 1435200 | Sport and Rec | ✓ | ✗ | n/a | ✓ | ✓ | No | \$5,000.00 | \$13,000.00 | \$5,000.00 | ANZAC Open Darts Competition The ANZAC weekend is a traditional event held in Murray Bridge which attracts players and families from around the state as well as interstate. It is popular due to the prize money and ranking points for players. Council has previously supported through the Events department over many years, however since Covid this group has been encouraged to apply through community grants. Recommend - Community grants |
| 10 | Murray Bridge Rifle Club Inc PO Box 306 Murray Bridge SA 5253 Contact: David McDonald Ph:0404 453 239 E: murraybridgerifleclub@gmail.com ABN: 11 201 407 562 Record: 1435767 | Sport and Rec | ✓ | ✓ | n/a | ✓ | ✓ | No | \$5,000.00 | \$17,105.00 | \$5,000.00 | Road Upgrade A highly recommended application from a group that coexists with several other groups who collaboratively use the same space for shooting related activities. This means that approximately 5000 people will benefit from the use of a road upgrade annually. Maintaining this range to a high standard will increase the opportunity for this group to hold world class events again in future which benefits Murray Bridge tourism and hospitality. Recommended - Community Grants |

March 2023 Council Grants - Attachment 1

| Ref Number | MURRAY BRIDGE THRIVING COMMUNITIES Applicant Details | Category | Previous funding acquitted | Continue with partial funding | Form B completed | Required Material Provided | Eligible | GST Registered | Amount Sought | Project Amount | Amount Recommended | Project Summary & Recommendation |
|------------|---|---------------|----------------------------|-------------------------------|------------------|----------------------------|----------|----------------|---------------|----------------|--------------------|--|
| 11 | Operation Flinders Foundation Level1, 2 Angus Ave Edwardstown SA 5039 Contact: Jonathon Robran Ph:0427 774 265 E:jrobran@operationflinders.org ABN: 51 380 255 779 Record: 1435078 | Youth at Risk | ✓ | ✓ | n/a | ✓ | ✓ | ✓ | \$3,877.00 | \$18,430.00 | \$3,877.00 | Operation Flinders - Exercise 2A/23 This longstanding, highly respected program addresses disengagement and dysfunction in young people. Each year up to 10 Murray Bridge students are able to attend this adventure therapy program which has a longer term flow on effect where schools, families and ultimately the wider community will see the benefits from student participation. Recommended - Community Grants |
| 12E | Rotary Club Murray Bridge PO Box 515 Murray Bridge SA 5253 Contact: Roger Wickes Ph:0417 086 584 E: roger.wickes@gmail.com ABN: 54 949 911 881 Record: 1428269 | Community | ✓ | ✓ | n/a | ✓ | ✓ | ✓ | \$1,200.00 | \$9,350.00 | \$1,200.00 | Rotary Golf Day This group is the only Rotary Club in SA holding a golf event to raise awareness for research into mental health through the "Lift the Lid on Mental Health" program. The funds requested from this application are to source prizes from local businesses namely Bridgeport, Drakes and Pro Shop Golf. The event will attract approximately 90 golfers on the day and 150 people to the region. Recommended - Quick Wins Grant Conditional on outstanding information being provided (form b) Referred to Assets - Council Land |
| 13 | Rotary Club of Mobilong 1565 Jervois Rd Woods Point SA 5253 Contact: Jill Reddin Ph:0427 310 071 E: jill@reddin.com.au ABN: 63 037 722 828 Record: 1434942 | Community | ✓ | ✓ | n/a | ✓ | ✓ | No | \$5,000.00 | \$16,803.00 | \$5,000.00 | Upgrade - Mobile Catering Van This Club currently has a very old catering van that was deemed un-roadworthy and unsafe. They have recently been offered a second hand caravan that would be suitable to refurbish. A large percentage of funds raised by this Club is from catering so it is important to be able to offer this service safely to our community. Recommended - Community Grants |
| 14E | Soroptimist International MB PO Box 5169 Murray Bridge South SA 5253 Contact: Anna Scheepers Ph:0400 880 578 E: simurraybridge@siswp.org ABN: 88 524 566 208 Record: 1435257 | Children | ✓ | ✗ | Town Hall Hire | ✓ | ✓ | No | \$2,500.00 | \$5,000.00 | \$2,500.00 | Children's Science Show A regular request each year to provide an opportunity for all year 3 students in the area to experience a science show as an introduction to the solar system and raise awareness of the River Murray International Dark Sky Reserve. 300 students experience this show each year from schools all around the region. Recommended - Quick Wins Grant |
| 15 | Teen Challenge SA Inc PO Box 100 Marden SA 5070 Contact: Graham Ross Ph:0413 618 808 E: ceo@teenchallengesa.com ABN:96 660 560 818 Record: 1434717 | Community | ✗ | ✓ | n/a | ✗ Acquittal | ✓ | ✓ | \$5,000.00 | \$69,698.00 | \$5,000.00 | Teen Challenge Emergency Relief A worthy cause supporting the most vulnerable members of our community when they are most in need. Through emergency relief, community members are not just having their basic food needs met, but Teen Challenge also build relationships and offer other support as well as food parcels. Recommend Community Grants Conditional on outstanding information being provided |

| Ref Number | MURRAY BRIDGE THRIVING COMMUNITIES Applicant Details | Category | Previous funding acquitted | Continue with partial funding | Form B completed | Required Material Provided | Eligible | GST Registered | Amount Sought | Project Amount | Amount Recommended | Project Summary & Recommendation |
|------------|---|-----------|----------------------------|-------------------------------|------------------|----------------------------|----------|----------------|---------------|----------------|--------------------|--|
| 16 | Unity College PO Box 5141 Murray Bridge SA 5253 Contact: Tamara Pfeiffer Ph:8532 0100 E: tpfeiffer@unitycollege.sa.edu.au ABN: 30 770 601 765 Record: 1434764 | Community | ✓ | ✓ | n/a | ✓ | ✓ | ✓ | \$5,000.00 | \$19,519.55 | \$5,000.00 | Motorised Blinds for CommUnity Stadium Windows This application is seeking funding to support stage two of fitting motorised blinds in the commUnity Stadium. A well used facility by not only the school but also local and state-wide sporting and community groups. Covering all the windows with motorised blinds will increase the usability of the space, increase comfort levels and be more efficient with energy usage. Recommended - Community Grants |
| 17 | Wellington Progress Association 3444 Jervis Road Wellington 5259 Contact: Steve Morcom Ph: 0418833516 E: mork@senet.com.au ABN: 94 964 264 256 Record: 1432167 | Community | ✓ | ✓ | n/a | ✓ | ✓ | No | \$5,000.00 | \$14,257.00 | \$5,000.00 | New Lawn Mower Additional lawn has been planted at the Wellington Hall. A larger mower with a catcher is required to keep not only this lawn maintained but also for use at working bees at Murrundi Reserve and around the town where needed in consultation and approval from Council. The Wellington Progress Association work hard to assist Council in maintaining Wellington as a town where tourists enjoy visiting and locals enjoy living. Recommended - Community Grant |
| 18 | Habitat for Humanity 102 Port Road Alberton SA 5014 Contact: Louise Hay Ph: 0412 218 721 E: LHay@habitat.org.au ABN:19 242 782 512 Record: 1436936 | | ✓ | ✓ | n/a | ✓ | ✓ | ✓ | \$15,000.00 | \$201,000.00 | \$15,000.00 | Youth360 - Housing for Youth at Risk After the very successful Studio Purpose project, Habitat for Humanity is taking the lead on a second project to refurbish two SA Housing units into four units to house Youth at Risk. Many volunteers and community groups are involved to make this project a success with the support of a Major Quick Win from the Rural City of Murray Bridge Recommended - Quick Wins Major Grant Planning & Development notified. Conditional on all required material provided |
| | | | | | | | | | \$73,104.00 | \$429,793.74 | \$73,104.00 | |

| Allocation Source | Authority | Spend | General Ledger Budget Source |
|--|---------------------|---------------------|--|
| Zsolt Telkesi (\$5,000/annum) | \$ 1,832.00 | \$ 1,450.00 | Zsolt Telkesi Youth at Risk - 72151.499.551 |
| Riverfront Event Grants (\$50,000/annum) | \$ 3,366.45 | \$ - | Riverfront Reactivation Community Event Grants - 73191.499.551 |
| Quick Wins (\$100,000/annum) | \$ 31,864.00 | \$ 28,830.00 | Quick Wins/Major Wins - 73190.499.551 |
| Community Grants (\$81,000/annum) | \$ 42,896.00 | \$ 42,824.00 | |
| Environmental Grants (\$20,000/annum) | \$ 10,597.00 | \$ - | Environmental Grants - 73236.499.551 |
| Total | \$ 90,555.45 | \$ 73,104.00 | |

**29.6 YOUTH ACTION COMMITTEE NOTES - 29 SEPTEMBER 2022, 27 OCTOBER 2022 AND 23 FEBRUARY 2023**

Author Kevin Heyndyk

Legislative ()**Corporate ()****Other (X)****Purpose**

For the Community Advisory Committee to receive the notes of the Youth Action Committee meetings held on 29 September 2022, 27 October 2022 & 23 February 2023.

A copy of the draft minutes are attached as **Attachment 1, 2 and 3**.

Strategic Plan

Goal 4 - Connected Communities
4.2 - Effective communication

Recommendation

That item number on the Community Advisory Committee agenda of 28 March, 2023, be received and noted

Attachments

| | | |
|----|--|------------|
| 1. | Attachment 1 - YAC Notes - 29 September 2022 | Attachment |
| 2. | Attachment 2 - YAC Notes - 27 October 2022 | Attachment |
| 3. | Attachment 3 - YAC Notes - 23 February 2023 | Attachment |

Ms Heather Richards moved

That item number 29.6 on the Community Advisory Committee agenda of 28 March, 2023, be received and noted

Seconded by Mr Peter Crowley and CARRIED



Notes

Youth Action Committee

Date: 29/09/2022
Time: 5.30 pm – 7 pm
Location: The Station Auditorium

Attendees: Aiden Fargher – Youth Development Officer
Bridgette Syrus – Youth Development Officer
Jayden Hearne – YAC Member
Ruby Eckermann – YAC Member

Apologies: Isaiah Janiak, Shae Reddington, CR Matt O'Brien

1. **Acknowledgement Of Country/Introductions**
YAC welcomes Bridgette Syrus, the new Youth Development Officer for the Rural City of Murray Bridge and who is based at The Station.
2. **The Station Update**
 - Hannah Smith and the Murray Bridge Youth Theatre performed their annual show on the 23rd and 24th of September. The show went smoothly and was a great opportunity for young people to perform to an audience.
 - The Station young people performed at the Murray Bridge Show on 23 September. It was a good opportunity to display the artist's work, there was limited preparation time than normal for this event however, it still went well.
 - Band Connections had their End of Term 3 performance on the 28th of September. Performances went very smoothly and positive feedback was given to Aiden and Bridgette from both the participants and the audience.
 - The Station hosted the Therapeutic Uses of Music on the 16th, 19th and 20th of September. There were a large number of different organisations who attended including SAPOL, headspace, Ac.Care, support workers as well as young people/artists.
 - Bridgette Syrus, the new Youth Development Officer began on 5 September. At the moment the additional role is only until the end of financial year so Aiden and Bridgette are working on how to best utilize the additional resource.
3. **Skate Park Maintenance/Repairs**
 - No issues to report
 - Ruby asked if the concrete infill at the skate park would still be going ahead? Aiden understands that it should be occurring after the school holidays. Young people were thanked for their effort for making this happen.
4. **Bike Path Update**
 - The bike track has had Geotech samples completed as well as a topography survey of the entire site
 - The Trail Collective are about to commence the conceptual design process.
 - In addition, a review is being undertaken by engineers (internal RCMB and external) to ascertain load bearing traffic (BMX and mountain bikes) and its subsequent effect on the soil/ground.
 - YAC member reaffirmed their wish to reference Don Watts when the project is completed due to the positive influence and drive he had for the project. YAC member



Notes

Youth Action Committee

suggested having a plaque similar to what is at the skate park might work well. Another suggestion was that the park could be called the "Don Watts Bike Park."

5. **SPL Dates**

- 5/11 (11am-4pm) and 4/2 (5pm-10pm), thank you to YAC member Jayden for his original suggestion for these dates.
- Security and BBQ had been tentatively booked and awaiting poster to being promotion
- Jayden offered to make a promotions video for the event. Promotion for event will happen with physical drop off posters and social media posts.
- YAC member suggested using the electronic sign to promote event. Aiden to follow up
- Having 2 SLP dates to allow enough room in the budget for a Roll All Day event,
- A skate park calendar of events would be beneficial, YAC member suggested making contact with all the major organisations who use the skate park to try and coordinate a calendar (either annual, biannual or in 3 month blocks). This would allow less cross over of events and more chance to promote the different events.
- Aiden/Bridgette to create a template to send out to all the main skate park contacts to try to create a calendar.
- Aiden/Bridgette also to do a comms plan for SPL event to increase promotion of event

6. **Youth Feedback on YAP Priorities**

Information Hub

- There is a lack of awareness as to what is going on for youth in the community – need to approach this issue from a variety of angles. The information should be both physical and digital (and on a range of different media platforms)
- YAC member identified that the Youth section on the council website is very out of date. Bridgette to work on addressing this information and updating the overall look of our section of the website.
- Youth calendar could be used to show what's going on for youth and could then be shared in a variety of manners (online, in the council noticeboards, letter drops, information bags)

Art Program

- Want to expand the offerings at The Station to cater for a range of interests.
- YAC members voiced that having a term-based program would work well and having something to work towards. E.g. painting the inside of the shelter at the skate park or to boards in the sensory garden. Program also needs to have some kind of social aspect as well.
- Bridgette/Aiden aiming to have a trial program proposal ready by next meeting to show what that may look like.

Youth Recognition

- YAC member suggested that having a yearly 'award' might not be suitable for young people. It may be embarrassing, only allows for limited a number of people to receive award etc.
- A Biannual release of a document, which recognizes the achievements of young people, may work better. Could be an internal council document or an external release which could be shared to the Murray Bridge newspaper, radio etc

The Station Building

- Next meeting, YAC will walk around the building to help identify any areas of improvement
- YAC members suggested a range of ideas such as playing music in the courtyard when events are happening to make area more lively, having a neon sign or TVs in the window for better advertising at night



Notes

Youth Action Committee

-
7. **End of Year Celebrations**
- YAC members happy to do something similar to last year. Get some food and have a low-key vibe.
 - Date for celebrations will be the last YAC meeting of the year, the 24th of November 2022
-
8. **Upcoming Events/Programs**
- School Holidays - The Station will be running 2x aerosol art days (7th and 14th of October) and a beats and chalk art day (11th of October). Posters have been made and distributed and social media posts are scheduled.
 - Halloween at the Pool – The Station and the Murray Bridge Swimming Pool are running an event on opening night of the pool season, artists from The Station will be performing and prizes for best dressed.
-
9. **Other Topics for Discussion**
- Ruby asked how the Youth Transport discussion was progressing. Aiden said that it was discussed on an executive level, it was determined that a feasibility study is needed. Ruby mentioned that something like this had already occurred.
-
10. **Next Meeting**
- YAC next meeting is set for 27th of October 2022
-



Notes

Youth Action Committee

Date: 27/10/2022
Time: 5.30 pm – 7 pm
Location: The Station Auditorium

Attendees: Aiden Fargher – Youth Development Officer
Bridgette Syrus – Youth Development Officer
Jessica Deane – Youth Council Member
Isaiah Janiak – YAC Member

Apologies: Jayden Hearne, Ruby Eckermann, Shae Reddington, CR Matt O'Brien

1. **Acknowledgement Of Country/Introductions**

2. **Group walk around the building**

The group took some time to walk around The Station to gain some inspiration to address 4.2. Create an inviting environment for The Station, courtyard, carpark & entrance areas of the Youth Action Pan (YAP). Suggestions from young people to improve the space included;

- Ensuring sufficient lighting in the adjacent car park near the building
- Having a mural on the building where the headspace sign used to be with a theme around youth to show this is a youth space
 - o Bright fun colours
 - o Images of youth doing fun/cool things
 - o The words 'Youth Hub' 'Murray Bridge Youth' '12-25 years'
- Artwork on/in the bricks in the courtyard – mosaic, paint or another art medium
- Placing a TV in the top window of the building which plays videos or images of what happened at The Station/for young people in Murray Bridge area
- Putting photos in the downstairs windows of some of our participants doing 'cool stuff'
- Large electronic notice board at the top corner of the courtyard like near the Sound Shell
- A vinyl wrap around the toilet out the front with a youth themed image or mural
- A mural on the concrete leading from the car park to the building
- A bright neon sign coming off the building like the mechanic across the road has with the RAA sign

3. **The Station Update**

- School Holiday Sessions – 4 aerosol art workshops and a 'Beats & Chalk Art' session. All were well attended and enjoyed by the participants. Abbey Morrison facilitated the second day of aerosol art workshops. Abbey is an outstanding and ongoing participant at The Station so was great to see Abbey taking on that role.
- Mental Health Expo – 21/10/2022 we had 2 young people who performed on the day

4. **Skate Park Maintenance/Repairs**

- Nothing to be reported at the moment
-



Notes

Youth Action Committee

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5. **New Shelter Concrete**
- New date to fill the gap between the existing concrete has been set due to ongoing rain. The project could commence sooner, but would disadvantage two weekends worth of Skate Park Events. The concrete is due to commence after the SPL November 12th event.
-
6. **Art Program**
- Aiden and Bridgette are proposing a trial program next year with the focus around art and skills development
 - Starting in the summer school holidays with 4x art sessions focusing on painting the panels in the sensory garden
 - Art program to start in week 4 of term 1 each Thursday from 3.30pm or 4pm to 5.30pm or 6pm depending on the facilitator, with the overall aim to create the art for the shelter which will be unveiled during Youth Week
 - Multiple applications to be trialed – aerosol, stencils, digital, photography, paint. Wanting to be flexible with what we do and guided by young people and what they want
 - Young people discussed how it would also be important to include First Nation art within the program and for that art to be facilitated by a First Nation artist/s. Ensuring that a wide range of people to feel comfortable participating
 - Vinyl and sound art could be explored in the future
 - Potential link with headspace and their regular programs.
-
7. **Bike Path**
- Council have received the initial sketch and plan of the path from the Trail Collective. Aiden sought comment from the Reddington brothers and they have provided feedback specifically around access to the car park and crossover of the beginner and the advance tracks. The Youth team also visited the site and discussed flipping the trail 180 degrees so the starting section is closer to the car park and further away from residential buildings. Feedback has been set to the Trail Collective.
-
8. **Upcoming Events/Programs**
- Halloween at the Pool – 29/10/2022 at the Murray Bridge Swimming Centre. A community event at the pool which will provide young people with an opportunity to perform to a diverse crowd
 - Youth Art Prize – currently happening at the Murray Bridge Regional Gallery. If you have time, go past and vote and the final presentation ceremony will be held on Sunday 13/11/2022 2-4pm
 - Riverfront Christmas Festival – 19/11/2022 a community event at Sturt Reserve which will provide young people with an opportunity to perform to a diverse crowd
 - Rhyme, Grind & Climb 5 – 14/01/2023 one of our biggest events and Aiden and Bridgette are very keen to have as much involvement from young people where possible
 - Fringe Art Event – to be held during Fringe week at The Station and lead by young person Abbey Morrison. Date to be confirmed. Event may include live art being created outside and projected on the main screen, youth market opportunities (i.e. earrings, merch, hats, plants) and the sensory garden open with acoustic live music
-
9. **Band Connections and Hip Hop Connect Poster Feedback**
- New design put forward for both Hip Hop Connect and Band Connections for feedback. Young people commented that the design was cool, the words need to be bigger and that it needs something extra that says 'youth' (photos of participants or from past events).
-



Notes

Youth Action Committee

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10. **Next Meeting – END OF YEAR CELEBRATION**
YAC next meeting is set for 27th of November 2022. This will be the last meeting for 2022, and an informal dinner/hangout. Get your table tennis arms ready!
-



Notes

Youth Action Committee

Date: 23 February 2023
Time: 5.30 pm – 7 pm
Location: The Station Auditorium

Attendees: Aiden Fargher – Youth Development Officer
Shea Reddington - Skate Park Representative
Isaiah Janiak –Y.A.C Member
Winter Crane – Y.A.C Member
Jessica Deane – Y.A.C Member

Apologies: Kai Martin

1. **Acknowledgement Of Country**

2. **Station Update**

As usual, there is a lot happening at The Station. The team are working on a live music event & skate park event as two offerings for Youth Week. 'Live At The Station' will be held at The Station on Friday the 24th Of March. Young people from the Hip Hop Connect and Band Connections programs will be performing, as well as the James Range Band from Unity High/Areyonga. The team is currently working on an Autumn calendar of youth events & programs by The Station. There will be art opportunities coming up that young people can get involved in. Sensory Garden Mural was completed in late January.

3. **Fringe MB**

Fringe season is upon us with opening night, Saturday the 25th Of Feb. Young people from The Station's Band Connections will be performing. There are many shows happening around the bridge, which feature Y.A.C alumni Hannah Smith with her very successful 'Bimbo' show as well as Y.A.C alumni Jordan Holmes putting on a show of her own and handling the sound tech at the opening night on Sixth Street. Young people expressed the importance of free and diverse entertainment for youth.

4. **Underground Artist Market**

As part of the Fringe MB, young person Abbey Morrison & The Station have created a youth art event at The Station. This event will feature youth art displays, aerosol art battles, and a youth art market. 1pm-5pm, Sunday the 26th Of Feb. Youth-lead event for young people.

5. **YAC - CAC Representative**

Y.A.C. is seeking a member representative at C.A.C Conversation to follow up. Y.A.C member stated its good opportunity to present projects, build relationships & network, and a great curricular addition to resumes.

Post meeting, Jessica Deane expressed interest that she would like to be the new rep.

6. **Youth Info Hub Feedback**

The Station team have been continuing the work aimed for in the Youth Action Plan (1.2 – 'Maintain & provide up to date information in relation to youth services.') The idea of a Youth



Notes

Youth Action Committee

information hub has been discussed in the past. Y.A.C is seeking feedback on physical and online youth info hub from youth/young people.

Member believe it's a good way to keep youth updated. Another member stated that if parents can access on their social media as well they can pass information onto their children.

Young people suggested an extra notice board/signage out the front of The Station.

Members approved idea of a notice board down by the skatepark for youth to view current employment opportunities, or a promotional poster with a QR code linking young people to services.

QR codes allow youth to take information without anxiety or fear of people around them, and without having any influences or stigmas around the info they are accessing. Having one poster with a QR rather than multiple posters and flyers is more sustainable to the environment.

Member supported the idea of having a training/employment section, and that it could be advertised physically and online.

Members agreed that updating job board weekly can take a lot of work, and having an electronic board or app would cut down workload of updating and paper usage. Young people liked the idea of having a touch screen in The Station's auditorium that could have information listed.

Members agreed having an app similar to the council My Local Services, but tailored to youth would be a useful and handy service/resource. Member stated it is great for youth that don't use social media, and to be notified about opportunities regularly.

Members agreed the outcome should be streamline, and not create loads of continuous work without current capacity to keep up. Another role or resource may be beneficial to managing this and other opportunities for youth.

7. **Youth Week**

Live At The Station 24th March, featuring James Range Band, Hip Hop Connect and Band Connection. Free, family friendly, drinks and snacks, alcohol-free event.

Youth Week Skate Park event on April 1st. Roll All Day, skate skill development opportunities, live music, aerosol art, food, entertainment. Opportunity to get feedback from young people and the skate park community about mural on the inside shelters at skate park.

Members agreed skate park is a great hub for youth, and The Station/local music and entertainment is a good way to bring more youth to the location.

Member asked about Battle of The Bands during youth week and if it was occurring again. It hasn't been run for a couple of years, and young people would like to see it return.

One member thought an opportunity like bounce at Murray Bridge would be good for youth entertainment, health and wellbeing.



The Rural City of
MURRAY
BRIDGE

Notes

Youth Action Committee

-
8. **Skate Park/Bike Design**
Skate park is open to the public, with flood recovery opening up that part of Sturt Reserve.
- Member wants to know does it still need cleaned? Pressure cleaned? Worried about risk of infections/ health risk, etc. due to the unhygienic water that was on the skate park.
- Holes around bowls need to be filled in. These ongoing repairs occur yearly over again. Y.A.C members are keen to see a more permanent result to fix this. Young people are excited to see the concrete between shelters go in now the space is accessible. Tools cabinet and broom cupboard extremely useful for cleaning up skate park. Maintenance stand allows youth to keep bikes, scooters and skateboards in good operation. These are great outcomes from previous Y.A.C requests
- The final design from the Trail Collective has now been circulated to young people for their feedback. The bike park has been a long process and young people from Y.A.C have been supporting it continuously for years. They are excited to see this design, and think it looks great and will suit the wide variety of different levels using it. They are grateful that they have been consulted and their feedback has been listened to, as it has gotten the best result.
-
9. **Upcoming Youth Events**
Art murals at The Station
Fringe Underground Artist Market
Live at The Station
Youth Week Skate Park event
-
10. **What do you want out of YAC**
More youth attendance, more Aboriginal youth attendees
Advertising YAC at schools in an engaging way - advertising online
Knowledge about what is occurring in the community
Knowledge and reassurance about opportunities and what is needed in certain spaces
Further support for a new youth officer
Advocacy for YAC's in other communities
-
11. **Other Business**
Jessica Deane mentioned The Station would be a good venue for Youth Council to host a movie night. Everyone agreed this would be a good fit and would lend itself well.
They are trying to support local businesses, so Cameo will also be on the list of places they could go.
-
12. **Next Meeting**
Next Y.A.C meeting scheduled for the 23rd Of March | 5:30 till 7pm (Pizza night)
-

29.7 YOUTH ACTION COMMITTEE REPRESENTATIVE FOR CAC & ELECTED MEMBER DELEGATE FOR YAC

Author Kevin Heyndyk

Legislative ()**Corporate ()****Other ()****Purpose**

To seek endorsement of a Youth Action Committee representative for the Community Advisory Committee. To seek CAC endorsement of the revised draft YAC Terms of Reference.

To seek an Elected Member delegate for the Youth Action Committee from Council.

Background**YAC Representative**

The Youth Action Committee (YAC) is a subcommittee of the Community Advisory Committee (CAC). As such, and in reference to point 2.2 in the CAC Terms of Reference, YAC member representative has an Independent Community Member position on the CAC

2.2 That one of the eight independent community member positions be nominated by the Youth Advisory Committee and be a member of that Committee.

At its meeting on the 23 February 2023, the YAC discussed the benefits to representing young people on the CAC. There are opportunities to present projects and build relationships and networks. Jessica Deane nominated herself to be the YAC representative on CAC.

YAC Terms of Reference

The draft YAC Terms of Reference (**Attachment 1**) were recently reviewed to more accurately reflect the Youth Action Committee intent and membership.

As per the TOR the objectives of the Youth Action Committee are:

- 3.1. *To share ideas and opinions on issues relevant to young people in RCMB with the Council and community.*
- 3.2. *To engage and collaborate with other relevant organisations.*
- 3.3. *To provide a platform for young people from the RCMB to interact and work as a team.*
- 3.4. *The Committee will work with the community to design, create and manage events for young people in the RCMB.*
- 3.5. *To raise awareness and advocate in the community on issues that affect young people.*
- 3.6. *Promote youth participation, through involvement in local community.*
- 3.7. *To increase the positive image of young people in the wider community.*
- 3.8. *To increase networks and linkages between young people.*

Elected Member delegate

The YAC TOR membership states:

- 5.2. *The YAC shall comprise the following members:*
 - 5.2.1. *One Elected Member (ex officio).*

The nomination and role of the Elected Member delegate is defined in the YAC TOR as:

- 5.3. *An Elected Member shall be nominated by Council to be a Council liaison for the term of Council:*
 - 5.3.1. *to attend meetings.*
 - 5.3.2. *to provide support to the Committee.*

- 5.3.3. *advocate on the Committee's behalf.*
- 5.3.4. *be approachable and accessible to young people.*
- 5.3.5. *will be ex officio member with no voting rights.*

Proposal

That the Community Advisory Committee endorse the nomination of Jessica Deane to be the Independent Community Member representing the Youth Action Committee on CAC.

That the Youth Action Committee, Terms of Reference be endorsed.

That the Community Advisory Committee recommend to Council to seek an Elected Member delegate for the Youth Action Committee.

Legislative Requirements

Local Government Act 1999

Council Policy

Council Delegates – Appointment Process
Code of Conduct S41 Independent Members

Financial Implications

There are no new financial implications as a result of this report.

Risk

This report establishes a formal Committee of Council.

WHS

There are no new WHS issues identified by staff as a result of this report.

Asset Management

N/A

Implementation Strategy

This report establishes the Youth Action Committee representative on the Community Advisory Committee for the coming term.

Communication Strategy

Upon Council endorsement Council registers and website will be updated as required.

Strategic Plan

Goal 4 - Connected Communities
4.2 - Active Citizens and Community Leaders

Recommendation

1. *That item number 29.7 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*
2. *That the Community Advisory Committee endorses the nomination of Jessica Deane to be the Independent Community Member representing the Youth Action Committee on the Community Advisory Committee.*
3. *That the draft Youth Action Committee Terms of Reference be recommended for Council endorsement.*
4. *That the Community Advisory Committee recommends to Council to seek an Elected Member representative for the Youth Action Committee.*

Attachments

| | | |
|----|------------------------------|------------|
| 1. | Draft YAC Terms of Reference | Attachment |
|----|------------------------------|------------|

Cr Karen Eckermann moved

1. *That item number 29.7 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.*
2. *That the Community Advisory Committee endorses the nomination of Jessica Deane to be the Independent Community Member representing the Youth Action Committee on the Community Advisory Committee.*
3. *That the draft Youth Action Committee Terms of Reference be recommended for Council endorsement.*
4. *That the Community Advisory Committee recommends to Council to seek an Elected Member representative for the Youth Action Committee.*

Seconded by Mr Steve Morcom and CARRIED



Youth Action Committee

Terms of Reference

1. Purpose

- 1.1. The purpose of these Terms of Reference is to outline the objectives, responsibilities and status of the Youth Action Committee (YAC).

2. Interpretation

In this Terms of Reference:

- 2.1. 'Council' means the Rural City of Murray Bridge.
- 2.2. The 'Committee' means the YAC.
- 2.3. 'YDO' means the Youth Development Officer.
- 2.4. 'RCMB' means the Rural City of Murray Bridge.

3. Objectives of the Group

- 3.1. To share ideas and opinions on issues relevant to young people in RCMB with the Council and community.
- 3.2. To engage and collaborate with other relevant organisations.
- 3.3. To provide a platform for young people from the RCMB to interact and work as a team.
- 3.4. The Committee will work with the community to design, create and manage events for young people in the RCMB.
- 3.5. To raise awareness and advocate in the community on issues that affect young people.
- 3.6. Promote youth participation, through involvement in local community.
- 3.7. To increase the positive image of young people in the wider community.
- 3.8. To increase networks and linkages between young people.

4. Expectations of the Committee

- 4.1. Encourage communication between the Committee, Council, youth focused agencies and the community on youth issues.
- 4.2. Raise community awareness of youth issues in Murray Bridge.
- 4.3. Establish and maintain effective communication links with government and non-government youth organisations.
- 4.4. To respect each other and differences within the group.
- 4.5. To value each other's opinions and the opinions of the wider community.
- 4.6. To be presentable and act responsibly when representing the Committee in public.
- 4.7. To represent, as much as possible, the views and ideas of the wider youth community.
- 4.8. To communicate with Youth Development Officer to establish a continual improvement process for the Youth Action Committee.

5. Membership

- 5.1. The Committee membership shall represent, as far as possible, the diversity of youth as defined by the Office for Youth (young people aged 12-25).
- 5.2. The YAC shall comprise the following members:
 - 5.2.1. One Elected Member (ex officio).
 - 5.2.2. Up to 15 young people aged 12-25 years who live, work or study in the Rural City of Murray Bridge local government area.
 - 5.2.3. One Council staff member to provide administrative support to the YAC (non-voting).
- 5.3. An Elected Member shall be nominated by Council to be a Council liaison for the term of Council:
 - 5.3.1. to attend meetings.

5.3.2. to provide support to the Committee.

5.3.3. advocate on the Committee's behalf.

5.3.4. be approachable and accessible to young people.

5.3.5. will be ex officio member with no voting rights.

5.4. Membership will be for a period of 12 months, with the opportunity to extend at the end of the 12 month period. New members can join at any time.

5.5. Any member who fails to attend three (3) meetings within a three (3) month period without contacting the YDO to place an apology will be deemed to have resigned their position in the Committee

5.6. The Committee members shall read, sign and abide by the group norms and Code of Conduct

6. Meetings

6.1. Meeting dates and times will be decided by the Committee, but the Committee will meet at least 10 times a year.

6.2. The process of facilitating the meetings will be decided by the Committee with support from the YDO.

6.3. The YDO will provide a basic agenda for each member of the Committee at the start of each meeting.

6.4. Notes shall be provided to the Committee via email and on attendance if requested.

6.5. The Committee may establish a sub-committee to assist in a matter or an event.

6.6. At least 3 youth members are needed to meet quorum. In the case that there are only two attendees, the meeting may be cancelled or postponed.

6.7. Each member of the YAC present at a meeting shall have one vote. In the case of a tied vote, the chair has a deciding vote, not a casting vote.

7. Reports

- 7.1. Notes and recommendations from the YAC meetings will be received by the Community Action Committee.

29.8 CONNECTED COMMUNITIES SUB-COMMITTEE ESTABLISHMENT AND ENDORSEMENT OF TERMS OF REFERENCE

Author Faith Box

Legislative ()**Corporate (x)****Other ()****Purpose**

For the Community Advisory Committee's (CAC) consideration of the naming of the Connected Communities Sub-Committee (CCS) and endorsement of the draft Terms of Reference.

Background

Discussions have been underway for some time with the Community Action Group (CAG) regarding the combining of this Group and the Town Pride Working Group.

Town Pride and CAG have been long running groups with a focus on outcomes for our community. However both groups have struggled with waning membership in recent times. The Town Pride Working Group had a focus on the design and delivery of strategic projects identified in the community plan, strategic plan and annual business plan. The group was instrumental in assisting in the initiative of the Adelaide Linear Park major project which has been successfully implemented resulting in activation of the precinct and considerable community pride.

The Community Action Group emerged from the "Imagine Your Rural City Campaign" in 2010/11. The concept was for Council to work in collaboration with the community to achieve goals together. The enthusiastic ideas and concepts from the community were captured, created and delivered over 100 small community projects, activities and events. A significant outcome has been the grants program, which has evolved from Imagine, to Small Wins and to the now successful Quick Wins Council grants funding model, originally initiated and implemented and overseen by CAG.

CAG have met recently to consider a fusion of the two groups and this was received positively. They are looking forward to a new era of consultation, information gathering, new ideas and the opportunity to become involved in some way in Council and the Community and Strategic Plans.

The minutes from the Community Action & Town Pride Group on 21 February 2023 are attached (**Attachment 1**).

The new group is proposed to be called the *Connected Communities Sub-Committee*. It will provide community feedback to the Section 41 Community Advisory Committee, including information about what is happening in our community as well as providing an opportunity for feedback and community updates to be shared.

The group will continue to be chaired by Council staff, to set the agendas and meeting taking, based on input from the group on Agenda items.

The Rural City of Murray Bridge (RCMB) has established the Connected Communities Sub Committee as a sub-committee of the Community Advisory Committee (CAC) for the purpose of fostering open channels of communication between the Community Advisory Committee, Council and the Community.

The Connected Communities Sub-committee will be made up of:

- Community members residing/working or with a keen community interest in the Rural City of Murray Bridge
- RCMB Elected Members may attend
- General Manager Community Development or/and General Manager Assets and Infrastructure or delegate
- Manager Community Services
- Team Leader Community Development & Community Care or delegate
- Senior Community Development Officer or delegate
- Community Safety Wellbeing and Inclusion Officer
- Communications Team Leader or delegate

The Mayor is ex officio to the sub-committee. Members will be appointed informally and by invitation or self-nomination. The Chair will be the Manager Community Services or delegate in their absence.

Proposal

That CAC consider the proposed Connected Communities Sub-Committee.

That the Community Advisory Committee recommends to Council to endorse the Connected Communities Sub-committee Terms of Reference.

Please refer **Attachment 2** – Draft Connected Communities Sub-Committee (CCS) Terms of Reference for further detail.

Legislative Requirements

This report is consistent with the Local Government Act 1999.

Council Policy

Council Grants Policy and Guidelines.

Financial Implications

There are no direct financial implications as a result of this report.

Risk

There are no new risk implications as a direct result of establishing this sub-committee.

WHS

There are no new WHS implications as a result of this report.

Asset Management

There are no new asset management implications as a result of this report.

Implementation Strategy

The recommendations will be referred to Council for endorsement.

Communication Strategy

The members will be notified of the Council decision.

Strategic Plan

Goal 4 - Connected Communities

4.2 - Active Citizens and Community Leaders

Recommendation

1. That item number 29.8 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the minutes from the Community Action & Town Pride Group on 21 February 2023 be received and noted.
3. That the Community Advisory Committee recommends to Council to endorse the Connected Communities Sub-Committee (CCS) Terms of Reference.

Attachments

| | | |
|----|---|------------|
| 1. | Minutes from Community Action and Town Pride Group meeting - 21 February 2023 | Attachment |
| 2. | Draft Terms of Reference CCS | Attachment |

Mr Peter Crowley moved

1. That item number 29.8 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the minutes from the Community Action & Town Pride Group on 21 February 2023 be received and noted.
3. That the Community Advisory Committee recommends to Council to endorse the Connected Communities Sub-Committee (CCS) Terms of Reference.

Seconded by Cr Karen Eckermann and CARRIED



Community Action & Town Pride Group Minutes

Tuesday 21st February 2023 - 4.30 to 6.00pm (Upstairs Town Hall)

Invitees: Those marked in yellow are present

Janice Blair, Heather Richards, Jesse Budel, Faith Box, Heather Courtney, Sue Job, Ken Wells, Sue Foster, Simone Zrna, Bob England, Dale Manson, John Scarvelis, Fred McInerney, Penny Heighes, Cr Karen Eckermann, Peter Sawley, Steve Morcom, Cathy Smith, Goran Yakas, Peter Crowley, Peter & Jenny Phillips, Trevor Smith, Fulvia Mantelli, Tegan Hale, Lee Prestwood, Kevin Jackaman, Simon Gliessert, Daniel Marsh, Molly Baulch, Jarrod Bielby, Rosslyn Kuhl, Heather Barclay & Kristen Manson.

Apologies: Ken Wells, Jesse Budel, Janice Blair, Cathy Smith, Heather Courtney, Reg Budarick, Heather Barclay (held up in important meeting), Molly Baulch, Jarrod Bielby, Rosslyn Kuhl. Shane Snell and Cr Baltensperger are no longer continuing on this committee moving forward.

1.0 Acknowledgement of Traditional Owners (Lee)

I would like to acknowledge the Ngarrindjeri people as the traditional owners of this land on which we meet and work. We respect and acknowledge their spiritual connection as the custodians of this land and that their cultural heritage beliefs are still important to the living people today.

2.0 Welcome – Faith Box

3.0 Check in/Introduction

Each member of the group introduced themselves and the groups they represent.

4.0 Fusion of Town Pride and Community Action Group

- Review Group Name, Purpose &, Vision (refer to attached draft TOR)
(Suggested names Connected Communities or Thriving Communities Sub Committee/Group.

Faith shared some basic background information to bed down some nuts and bolts for the meetings moving forward, including a new name and frequency of meetings. Also included in this meeting will be Terms of Reference.

ToR – Faith had highlighted in yellow and pink the items for main items for discussion today, however all aspects of ToR may be discussed.

Please refer attached ToR with a couple of items requiring confirmation.

Connected Communities Sub-Committee.....Page: 1

Previously Peter Crowley suggested the name change to "Thriving Communities" and Faith suggested "Connected Communities". Both of these names have a deep-seated connection to what the group does and will do moving forward.

Connected Communities was highlighted as a name that encompasses all of the smaller communities within the council region bringing feelings of inclusion.

A vote was conducted and it was decided upon "Connected Communities Sub-Committee" (CCS)

Cr Eckermann asked if the Mayor and CEO will be in attendance as they had been as part of the Town Pride meetings she had attended.

Action: Faith will follow up with Heather

- Meetings (currently 3 monthly, 3rd Tuesday @ 4.30-5.30 pm Town Hall)

All present felt that the current expanse of time was suitable considering start time of 4.30-6.00pm allowing for both working and non-working people. Cr Eckermann stated that meeting times for the Town Pride Committee were later to enable people working to make the meetings.

Considering that no representatives from the original Town Pride group, it was agreed that Faith would follow-up.

Action: Faith to follow up with Town Pride Members

5.0 Agreed Future Standing Agenda Items

- Acknowledgement of Traditional Owners (Ngarrindjeri)
- Check in/Ice-breaker
- Council Update Key Projects (Assets & Infrastructure Delegate)
- Communications Update from Janice Blair (Team Leader Communications)
- Possible Guest Speakers
- Networking – sharing, group reports, community feedback and updates
- Checkout

The group agreed this standing items list meets all the needs of the group currently.

6.0 Current Group Reports and Updates

- Faith shared that the Showground Masterplan is now underway.
- Community Grants are closing on March 3 at 4.45pm.
- There will be an official launch of the Wellbeing Hub, The Square and the relocation launch of the Haven on Monday 20 March 10am-12noon at The Square (previously Senior Citizens). All welcome!
- Faith suggested that Bridgette, Jade or Sarah attend the next meeting to share a little more about what is happening with the Community Centres and the Wellbeing Hub.
- Fulvia shared about two exhibitions at the gallery, please come and have a look.

- Fringe is coming up and the Gallery will be open until 9pm on the opening night. There are activities happening during two weeks, including an augmented reality QR Code art trail attached to the three murals on Seventh Street - ask Tegan if you would like more information.
- Art Fest is coming up in April – please save the date. There will be free workshops and lots of fun. Workshops are programmed in and for community – check out the website for more details.
- Tegan shared about the public art policy review. There will be changes to how public art is funded moving forward. This will enable Tegan to work more with community instead of focussing on assets focussed public art.
- Peter Sawley shared about Baptist Care receiving approval for a maisonette to be transformed into 4 units for boys and works will be undertaken later this year. Council is part of those plans and processes. L2P now have an office base upstairs at the Station.
- “Walk in my shoes” event was cancelled because of the high water event. It now will hopefully happen in October. More information to follow.
- Trevor shared Silent Ripples have their annual memorial day now in April instead of June due to weather and are in the process of securing a guest speaker and promoting.
- Penny shared about the Rockleigh Progress Association. They are based at the old school house working well with both Councils. They are working towards setting up an Anzac Memorial around a rock to acknowledge those who served in a meaningful way.
- Peter Crowley shared that May is History Month and the local Historical Society is holding events during the month.
- Cr Eckermann shared that Council is full on into recovery phase of the High Water Event. Please be patient as there are so much infrastructure to be inspected and assessed for safety reasons prior to reopening.

7.0 Checkout

Note: Thank you to Simone for taking the minutes.

**Next Meeting Tuesday 16th May 2023
(4.30-5.30pm) Upstairs Town Hall**

**CONNECTED COMMUNITIES
SUB-COMMITTEE TERMS OF REFERENCE**



1. Establishment

- (a) The Rural City of Murray Bridge (RCMB) has established the Connected Communities Sub-committee of the Community Advisory Committee (CAC) pursuant to Section 41 of the Local Government Act 1999.
- (b) The Connected Communities Sub-committee may be wound up at any time by the CAC via the Rural City of Murray Bridge Council.
- (c) The purpose of the Connected Communities Sub-committee is to invest in community pride, shape decisions, consult, input into design and delivery of strategic projects identified within Council's Community Plan, Strategic Plan and Annual Business Plan.

2. Membership

The Connected Communities Sub-committee is made up of:

- A minimum of four Community members residing/working or with a keen community interest in the Rural City of Murray Bridge
- Elected Members may attend
- General Manager Community Development or/and General Manager Assets and Infrastructure or delegate
- Manager Community Services or delegate
- Team Leader Community Development & Community Care or delegate
- Communications Team Leader or delegate

The Mayor is ex officio to the sub-committee. In accordance with Section 41(6) of the Local Government Act, the principal member of the Council will be appointed as an ex officio member to the Connected Communities Sub-Committee (but in such a case the principal member will not be taken to be included in the membership of the committee unless actually present at a meeting of the committee/sub-committee).

- (a) Members will be appointed informally and by invitation or self-nomination
- (b) The Chair will be the Manager Community Services or delegate in their absence.
- (c) The role of the Chair includes:
- i. Overseeing and facilitating the conduct of meetings
 - ii. Ensuring all members have an opportunity to participate in discussions in an open and encouraging manner

3. Role of the Connected Communities Sub-committee

- a) Fostering open channels of communication between the Community Advisory Committee, Council and the Community.
- b) Invest in community pride, shape decisions, consult, input into design and delivery of strategic projects identified within Council's Community Plan, Strategic Plan and Annual Business Plan. Please refer section 4 below – Strategic Linkage
- c) Consultation, information gathering, generation of new ideas and networking
- d) Provide community feedback regularly to the Section 41 Community Advisory Committee, including information about what is happening in our community as well as a space where feedback and community updates can be shared.

**CONNECTED COMMUNITIES
SUB-COMMITTEE TERMS OF REFERENCE**

- e) Minutes of the Connected Communities Sub-committee will be submitted to the Agenda of each Community Advisory Committee Meeting for noting.
- f) The Sub-committee is not a decision making body, rather a consultative, information gathering and sharing group.

3. Quorum

The prescribed number of members constitutes a quorum and no business can be transacted at a meeting unless a quorum is present. The quorum necessary for the transaction of business shall be four (4) members plus one, that being (5) five members, with three of those members being community members.

4. Strategic Linkage**MAKE IT YOURS**

Murray Bridge is changing. We're creating an environment where you can make your own opportunities, make a home, make an investment and make memories.

Community Plan 2016 - 2032

- Valued Environment
- Great People & Lifestyle
- Dynamic Economy
- Connected Communities

Strategic Plan 2020-2024

- **Valued Environment** - Enlivened Community Spaces, The River is the lifeblood of our towns; A city geared for growth and our natural environment is preserved, promoted and enhanced.
- **Great People & Lifestyle** - A modern city with country charm, Arts and Culture has a stage. All ages and cultures are celebrated accommodated and valued, Healthy active communities and Secure and resilient communities.
- **Dynamic Economy** - Developing opportunities, Attractive Murray Bridge and, A destination of choice
- **Connected Communities** - Developing the community, Active citizens and community leaders, A proud community, Digital services accessible to all and connecting places through public transportation.

Capital Projects (not limited to):

- Riverfront Strategy and Sturt Reserve Master Plan
- Adelaide Road Linear Park
- Swanport Road Master Plan
- Bridge Street Refresh
- Playspace Strategy
- Public Toilet Strategy
- Other appropriate projects identified in the Annual Business Plan (ABP)

5. Notice and Frequency of meetings

(a) The Connected Communities Sub-committee shall meet at least 3 times per year for ordinary meetings to be held at the Murray Bridge Performing Arts and Function Centre (Town Hall – upstairs meeting room) or other appropriate venue agreed by the Sub-committee. Special meetings of the committee may be called as appropriate.

(b) Notice of each ordinary meeting confirming the venue, time and date, together with an

**CONNECTED COMMUNITIES
SUB-COMMITTEE TERMS OF REFERENCE**

agenda of items to be discussed, shall be forwarded to each member of the committee and observers, no later than 3 days before the date of the meeting. Supporting papers shall be sent to committee members (and to other attendees as appropriate) at the same time.

6. Operational Procedures

- (a) The Connected Communities Sub-committee does not enjoy the delegation of any powers, functions or duties of the Council. All actions, therefore, constitute only recommendations to the Community Advisory Committee which may then be considered by Council.
- (b) The Connected Communities Sub-committee shall act at all times in strict accordance with relevant legislation (being the Local Government Act 1999 and associated regulations) and with written policies, guidelines and protocols of the Community Advisory Committee and Council which are relevant to the group's performance of its functions.
- (c) All formal decisions shall be made on the basis of a majority decision of the members present.
- (d) Pursuant to Section 41 (8) of the Local Government Act 1999 all decisions will be referred to Council through the Community Advisory Committee as recommendations. The reporting of the decisions of the Connected Communities Sub-committee to Council through the Community Advisory Committee in this manner is sufficient to satisfy the reporting and accountability requirements of the Council.

30. OUR PERFORMANCE**30.1 MEMBERSHIP OF THE SUB-COMMITTEES OF THE COMMUNITY ADVISORY COMMITTEE**

Author Kristen Manson

Legislative ()**Corporate ()****Other (x)****Purpose**

The purpose of this report is to seek confirmation of the membership of the sub-committees of the Community Advisory Committee.

Background

In line with the requirements of the Local Government Mutual Liability Scheme, the sub-committees of the Community Advisory Committee (Section 41) are required to have their membership confirmed and be endorsed by Council.

Proposal

The current membership structures of the sub-committees of the Community Advisory Committee are as follows:-

Connected Communities Sub-Committee (formerly the Community Action Group)

The Connected Communities Sub-committee is made up of:

- Community members residing/working or with a keen community interest in the Rural City of Murray Bridge
- Elected Members who wish to attend
- General Manager Community Development or/and General Manager Assets and Infrastructure or delegate
- Manager Community Services or delegate
- Team Leader Community Development & Community Care or delegate
- Communications Team Leader or delegate
- The Mayor is ex officio to the sub-committee.
- Current community members include:
- John Scarvelis, Fred McInerney, Penny Heighes, Peter Sawley, Peter Crowley, Ken Wells, Trevor Smith, with ad-hoc attendance from Heather Courtney, Dale Manson, Cathy Smith, Jesse Budel, Daniel Marsh, Molly Baulch & Rosslyn Kuhl

Ability Action Group

- Community Safety Wellbeing and Inclusion Officer
- Ian Rick – Community Member
- Gabrielle MacKenzie – Community Member
- Murrianna Reese – Community Member
- Cr Lisa Courtney – Elected Member from Community Advisory Committee
- Peter Crowley – Community Member from Community Advisory Committee

Reconciliation Action Plan Working Group (RWG)

Currently vacant

Membership of this group will not be formed until after the Reconciliation Action Plan has been endorsed and will then membership be endorsed by Council.

Council Grants Working Party

- Team Leader Community Development & Community Care or delegate
- Senior Community Development Officer or delegate
- Cr Lisa Courtney - Elected Member from the Community Advisory Committee
- Steve Morcom - Community Member from the Community Advisory Committee

Public Arts Advisory Sub-Committee

- RCMB Team Leader Arts Development
- RCMB Co-Ordinator Open Space
- Lauren Mustillo - Visual Arts Manager at Country Arts SA
- Kevin Kropinyeri - as nominated by Ngarrindjeri Aboriginal Corporation
- Alicia Godfrey - CAC representative
- Cr Eckermann - CAC representative

Sport and Recreation Advisory Committee

- General Manager Community Development (or nominee)
- Team Leader Youth Sport & Recreation
- Council Sport & Recreation Officer
- Heather Richards – CAC representative
- Mark Draper – CAC representative
- Graham Hallandal
- Lee Spurling
- Graham Buttle
- Claire Garner
- Shane Snell

Youth Action Committee

- Youth Officer – Youth Sport & Recreation
- Elected Member (ex Officio)
- Shea Reddington – State Park Representative
- Isaiah Janiak – YAC Member
- Winter Crane – YAC Member
- Jessica Deane – YAC Member
- Kai Martin – YAC Member
- Jayden Hearne – YAC Member

Youth Council

- Team Leader HR Payroll & Volunteer Programs
- Tourism & Volunteer Management Support Officer
- Administration Officer Community Development
- Holly Lynch
- Jessica Deane
- Mystique Reese
- Sorayya Jammoul

In accordance with Section 41(6) of the Local Government Act, the principal member of the Council will be appointed as an ex officio member to the Community Advisory Committee and its associated sub-committees (but in such a case the principal member will not be taken to be included in the membership of the committee unless actually present at a meeting of the committee/sub-committee).

Legislative Requirements

Requirement of the Local Government Mutual Liability Scheme.

Council Policy

Council Delegates – Appointment Process

Financial Implications

There are no new financial implications resulting from this report.

Risk

This report identifies the membership of the sub-committees of the Community Advisory Committee (Section 41 Committee) for the endorsement of Council as required by the Local Government Mutual Liability Scheme.

WHS

There are no new WHS issues identified by staff resulting from this report.

Asset Management

Not applicable.

Implementation Strategy

This report identifies the membership of the sub-committees of the Community Advisory Committee (Section 41 Committee).

Communication Strategy

Not applicable.

Strategic Plan

Goal 4 - Connected Communities

4.2 - Active Citizens and Community Leaders

Recommendation

1. That item number 30.1 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the membership of the sub-committees as listed within this report be confirmed by the Community Advisory Committee for the endorsement of Council.
3. That in accordance with Section 41(6) of the Local Government Act, the principal member of the Council will be appointed as an ex officio member to the Community Advisory Committee and its associated sub-committees.

Attachments

Nil

Cr Karen Eckermann moved

1. That item number 30.1 on the Community Advisory Committee agenda of 28 March 2023 be received and noted.
2. That the membership of the sub-committees as listed within this report be confirmed by the Community Advisory Committee for the endorsement of Council.
3. That in accordance with Section 41(6) of the Local Government Act, the principal member of the Council will be appointed as an ex officio member to the Community Advisory Committee and its associated sub-committees.

Seconded by Mr Peter Crowley and CARRIED

REPORTS FOR COUNCIL CONSIDERATION

The Community Plan identifies four themes, with each theme articulating the desired objectives of our community as identified during the Council's engagement with community members during July through to September 2015.

The aim of the Community Plan, its themes and objectives is to guide the planning, decision making and actions of Council, our partners, community groups and the broader community to achieve **Thriving Communities**.

The Strategic Plan 2020-2024 outlines Council's commitment to the community to deliver the next stage of the Community Plan over the four years to 2024.

This commitment is articulated in accord with the Community Plan Strategic Themes:



Valued Environment
Developing the Environment



Great People and Lifestyle
Delivering Focussed Community Services



Dynamic Economy
Developing Opportunities



Connected Communities
Developing the Community

99. VALUED ENVIRONMENT**99.1 DEVELOPMENT IMPACTS ON NATIVE SPECIES**

Author Sally Roberts

Legislative ()**Corporate (X)****Other ()****Purpose**

To provide a response to the resolution of Council at the 13 February 2023 Council meeting in relation to development impacts on native species.

Background

At its meeting of 13 February 2023 (item 68.1) Council resolved as follows:

That Council Administration report back to what due diligence is currently undertaken and if any duty of care is considered when approving developments that may impact on native species, particularly vulnerable species, in light of the animal extinction crisis in Australia. And to explore the feasibility of this Council (alone or in consort with other SA rural and regional councils) imposing stricter or additional endangered species safeguards in the development assessment process.

Background (Cr Eckermann)

It was highlighted to me recently, via a representation from a number of landholders at Ettrick, that Council has approved a development for the Sporting Shooters Association, to set up a shooting range adjacent their properties, located at 1866 Boundary Road, Ettrick, and to operate seven days a week between 7 am to 10 pm.

Whilst this development has met its EPA Noise Policy requirements, adjacent landholders are very concerned about the noise particularly - as many have spent years of effort to remediate their land, to revegetate and improve habitat to attract and accommodate Mallee Fowl to live and breed on their sites – with some success.

Historically, Mallee Fowl were found across a large proportion of the mainland but during the 20th Century their range contracted by 50% where they are now limited to arid and semi-arid parts of inland southern Australia, including within the borders of the Rural City of Murray Bridge – listed as vulnerable.

Australia has the worst extinction rate of any country in the world, and the catastrophic bushfires of 2019-20 impacted nearly 3 billion animals and have pushed many more of our wildlife on the fast-track towards extinction. Rampant destruction of threatened species habitat continues at an unprecedented rate due to the loopholes and failures of Australia's nature laws.

There will undoubtedly be consequences for the Mallee Fowl living in proximity to the new shooting range at Ettrick. Whilst I appreciate all legal requirements have been considered and minimum standards met, I am not convinced the bare minimum will suffice in this instance, and I am disappointed there was not greater consideration given to the potential harm of the noise and activity to this vulnerable species.

By this Motion, I am seeking guidance on how the Rural City of Murray Bridge may be able to strengthen our commitment to reducing wildlife extinction and play a more proactive role towards this end. I would like to see us go further than what we are obliged to do when undertaking future assessments.

Proposal

As indicated above Development Approval was granted to the Sporting Shooters Association of Australia (SSAA) to establish a target shooting facility at 1866 Boundary Road, Ettrick in November 2022. The application was lodged and assessed in accordance with the *Planning, Development and Infrastructure Act 2016* and the *Planning and Design Code* (the Code). The development was such that public notification was required with all adjacent land owners being notified. One representation was received that opposed the proposal particularly due to their concerns with the impact on the Mallee Fowl.

In response to these concerns the applicant undertook additional noise modelling based on 5 known nesting locations of the Mallee Fowl within the subject land. This determined that noise levels would be within the prescribed limits. In addition the SSAA undertook to protect and improve the natural habitat and has engaged with Landscape SA and adjoining land owners to establish a fox control program.

A referral was required to the Environment Protection Authority to assess any noise impacts and given that shooting is only to occur during daylight hours the activities posed little risk of non-compliance with the established Noise Policy.

Having undertaken the necessary referrals and consultation the application was then assessed against the nominated policies within the Code. These policies ranged from the specific zone provisions of the Rural Zone to bushfire, design, advertisements, access and parking, interface between land uses and native vegetation. The native vegetation policies ensure that vegetation is protected, retained and restored in order to sustain biodiversity, threatened species and vegetation communities, fauna habitat, ecosystem services, carbon storage and amenity values. It was due to these policies that the SSAA needed to address the impact their development would have on the natural environment. The applicant did this through obtaining their noise assessment reports and demonstrating their commitment to ensuring the safety of native flora and fauna in order to protect the Mallee Fowl through pest animal control and retention of the native vegetation.

With these commitments forming part of the proposed development this adequately addressed the relevant policies within the Code thereby resulting in an approval.

By virtue of the planning system that Council works within the assessment and decisions that are made must be done within this legislative framework. The policies within the Code enable those assessing a proposal to seek as much information needed to ensure that a development is appropriate for the site, is designed to complement its surrounds, and is not going to have a negative impact on the environment and adjoining land owners, in order to reach a decision. It is therefore difficult within this legislative framework to do anything further.

Legislative Requirements

There are no specific legislative requirements associated with the report however the parameters of the *Planning, Development and Infrastructure Act 2016* and other associated Acts have been considered.

Council Policy

No Council policies directly apply to this report.

Financial Implications

There are no financial implications associated with this report.

Risk

No identified risks have been identified as a result of this report.

WHS

There are no identified WHS concerns associated with this report.

Asset Management

No new assets are created and no existing assets are impacted by this report.

Implementation Strategy

No implementation strategy is required.

Communication Strategy

No communication strategy is required.

Strategic Plan

Goal 1 - Valued Environment

1.4 - Our Natural Environment is Preserved, Promoted and Enhanced

Recommendation

1. That item number 99.1 on the Council agenda of 11 April 2023 be received and noted.

Attachments

Nil

Cr Eckermann moved

1. That item number 99.1 on the Council agenda of 11 April 2023 be received and noted.

Seconded by Cr Baltensperger and CARRIED Unanimously

100. GREAT PEOPLE AND LIFESTYLE**100.1 BY-LAW REVIEW**

Author Sally Roberts

Legislative (X)**Corporate ()****Other ()****Purpose**

To seek Council endorsement of the draft by-laws for the Rural City of Murray Bridge, for the purposes of government and public consultation.

Background

Following the Elected Member Briefings held on 6 June 2022 and 14 March 2023, Council administration has concluded drafting of the proposed by-laws. The Council currently has five by-laws that came into operation on 1 July 2017 and expire on 1 January 2025. These by-laws are as follows:

- Permits and Penalties
 - To provide for and regulate permits and penalties issued by the Council
- Local Government Land
 - To regulate access to and use of local government land (other than roads)
- Roads
 - To regulate certain activities on roads in the Council area
- Moveable Signs
 - To regulate the construction and placement of moveable signs on roads
- Dogs
 - For the management and control of dogs in the Council area

Officers commenced the By-Law Review in late 2021 as a Key Project approved as part of the Annual Business Plan and Budget process.

Norman Waterhouse were engaged to assist with the review of all five by-laws. Relevant internal stakeholders have been engaged via facilitated workshops with Norman Waterhouse. Elected Members have provided feedback via Briefings held on 6 June 2022 and 14 March 2023. The by-laws have now been drafted and are ready to distribute to external stakeholders prior to public consultation.

Please see **Attachments 1, 2, 3, 4, 5** for the five draft by-laws.

Key Changes and VariationsPermits and Penalties By-Law

- Introduction of additional definitions to assist with interpretation of by-laws;
- Modernisation of permit regime to allow for issue of electronic permits (i.e. smartphone apps, online portals, etc.);
- Introduction of liability framework for vehicle owners for offences involving vehicles, including evidentiary provisions to support Council administration of by-laws.

Local Government Land By-Law

- Modification of provisions regarding alterations and interference with local government land to provide flexibility to approve appropriate alterations;
- Introduction of direction issuing power consistent with that found in other council local government land by-laws;
- Inclusion of scheme to allow for the removal of unauthorised encroachments.

Roads By-Law

- Provided flexibility to impose fishing restrictions on certain structures and bridges on roads;
- Introduction of additional protections for Council assets and animals on public roads;
- Introduced restrictions on drone use consistent with approach taken on local government land;
- Introduction of direction issuing power consistent with that found in other council roads by-laws.

Moveable Signs By-Law

- Provided increased flexibility for the display of banners relating to community events;
- Established clear process for removal of non-complying moveable signs.

Dogs By-Law

- Updated definitions to aid interpretation of by-law;
- Introduction of limited restrictions on working dogs (up to five permitted);
- New dog free areas to allow for enjoyment of local government land without risk of incidents involving dogs;
- Greater flexibility to designate specific areas as dog exercise areas, rather than making all parks default exercise areas.

Proposal

That Council endorses the by-laws for the purposes of external stakeholder and public consultation, as per recommendations set out below.

Legislative Requirements

The procedure for making by-laws is set out in Chapter 12 Part 1 of the *Local Government Act 1999 (the Act)*. In summary, the process is outlined as follows:

1. Council drafts the proposed by-laws - **completed**
2. The Council must, at least **42 days** before resolving to make any by-law regarding dogs or cats, refer the draft by-law(s) to the Dog and Cat Management Board (the Board) together with a supplementary report.
3. Consider any recommendations of the Board relating to the by-law(s).
4. For all other by-laws, the Council must, at least **21 days** before resolving to make the by-laws, publish copies of the by-laws on a website determined by the Chief Executive Officer and make available in printed form upon request, for the purposes of making the by-laws available for public comment and consultation.
5. Consider any submissions made in respect of the by-laws.
6. Prepare National Competition Policy Report.
7. Obtain Solicitor's Certificate.
8. Prepare report for Legislative Review Committee.
9. Council meet to consider by-laws.
10. If passed, by-laws are laid before Parliament.

Council Policy

The Council's current by-laws reflect its Policy in this area.

Financial Implications

The By-Law Review was funded via a Key Project in the 2021/2022 financial year.

Risk

No new risks have been identified as a result of this report.

WHS

No new WHS implications have been identified as a result of this report.

Asset Management

No new asset management implications have been identified as a result of this report.

Implementation Strategy

Public consultation will be undertaken in accordance with the provisions of the Act to ensure statutory compliance in this area.

Communication Strategy

Public consultation will be communicated in accordance with the requirements set out in the Act. It will also be advertised using traditional and contemporary forms of media.

Strategic Plan

Goal 2 - Great People and Lifestyle
2.5 - Secure and Resilient Communities

Recommendation

1. That item number 100.1 on the Council agenda of 11 April 2023 be received and noted.
2. That the Council endorse the draft Permits and Penalties By-law 2023, Local Government Land By-law 2023, Roads By-law 2023, Moveable Signs By-law 2023 and Dogs By-law 2023 as attached to this report for the purposes of respective public, Ministerial and Dog and Cat Management Board consultation in accordance with Section 249 of the Local Government Act 1999, Section 18A of the Harbors and Navigation Act 1993 and Section 90 of the Dog and Cat Management Act 1995 (as required).
3. That the Chief Executive Officer be authorised to provide the Local Government Land By-law 2023 to the Minister for Infrastructure and Transport in Accordance with Section 18A of the Harbors and Navigation Act 1993.
4. That the Chief Executive Officer be authorised to provide a report to the Dog and Cat Management Board in accordance with Section 90(5) of the Dog and Cat Management Act 1995 with respect to the Dogs By-law 2023.
5. That the Chief Executive Officer be authorised to make copies of the draft by-laws available for public in accordance with Section 132(1) of the Local Government Act 1999, no sooner than 21 days after referring the Dogs By-law 2023 to the Dog and Cat Management Board.

Attachments

| | | |
|-----|------------------------------------|------------|
| 1↓. | Draft Permits and Penalties By-Law | Attachment |
| 2↓. | Draft Local Government Land By-Law | Attachment |
| 3↓. | Draft Roads By-Law | Attachment |
| 4↓. | Draft Moveable Signs By-Law | Attachment |
| 5↓. | Draft Dogs By-Law | Attachment |

Cr Baltensperger moved

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Seconded by Cr Courtney and CARRIED Unanimously



RURAL CITY OF MURRAY BRIDGE

By-law made under the Local Government Act 1999

PERMITS AND PENALTIES BY-LAW 2023

By-law No. 1 of 2023

To provide for a permit system, set penalties for breaches of by-laws, provide for certain matters pertaining to liability and evidence, set regulatory requirements, clarify the construction of Council's by-laws and for related purposes.

Part 1 – Preliminary

1. **Short Title**

This by-law may be cited as the *Permits and Penalties By-law 2023*.

2. **Commencement**

This by-law will come into operation four months after the day on which it is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

3. **Definitions**

3.1 In any by-law of the Council, unless the contrary intention is clearly indicated:

3.1.1 **authorised person** means a person appointed as an authorised person pursuant to Section 260 of the *Local Government Act 1999*;

3.1.2 **Council** means Rural City of Murray Bridge;

3.1.3 **drive** a vehicle means to be in control of the steering, movement or propulsion of the vehicle;

3.1.4 **driver** of a vehicle means the person driving the vehicle;

3.1.5 **motor vehicle** has the same meaning as in the *Road Traffic Act 1961*;

3.1.6 **person** includes a natural person, a body corporate or incorporated association;

3.1.7 **road** has the same meaning as in the *Local Government Act 1999*;

3.1.8 **vehicle** has the same meaning as in the *Road Traffic Act 1961* and the *Australian Road Rules* and includes a motor vehicle.

3.2 In this by-law:

- 3.2.1 **owner** has the same meaning as in the *Road Traffic Act 1961*;
- 3.2.2 **prescribed offence** means an offence against a by-law of the Council relating to the driving, parking or standing of vehicles.

4. **Construction**

Every by-law of the Council shall be subject to any Act of Parliament and Regulations made thereunder.

Part 2 – Permits

5. **Council May Grant Permits**

If any by-law of the Council states that a person needs a 'permit' or 'permission' to do a specified thing, then the following provisions apply:

- 5.1 The permit must be in writing.
- 5.2 A person may apply for permission by:
 - 5.2.1 making a written application for permission to the Council or its duly authorised agent;
 - 5.2.2 making application by way of a website established by the Council for the purpose of issuing a permit of a particular kind;
 - 5.2.3 obtaining a permit from a permit vending-machine installed and maintained by the Council that has been designated by the Council for the purposes of issuing a permit of a particular kind.
- 5.3 The Council may:
 - 5.3.1 provide that the permit applies for a particular term;
 - 5.3.2 attach conditions to the permit the Council considers appropriate;
 - 5.3.3 change or revoke a condition, by notice in writing; or
 - 5.3.4 add new conditions, by notice in writing.
- 5.4 A person who holds a permit must comply with every condition attached to it. Failure to do so constitutes a breach of this by-law.
- 5.5 The Council may revoke a permit, by notice in writing, if:
 - 5.5.1 the holder of the permit fails to comply with a condition attached to it; or
 - 5.5.2 the permit is of a continuing nature, and the Council has reasonable grounds for revoking it.
- 5.6 The Council may, by resolution, fix, vary or revoke fees or charges for the granting of a permit to do a specified thing.

- 5.7 A person who applies for permission by way of subparagraph 5.2.2 or 5.2.3 is taken to have been granted permission when the following steps have been completed:
- 5.7.1 the person pays the permit fee (if any) by (as the case may be):
 - 5.7.1.1 inserting sufficient coins or notes into the permit vending-machine;
 - 5.7.1.2 credit or debit card; or
 - 5.7.1.3 such other method of payment that may be approved by the Council by resolution;
 - 5.7.2 the person receives a notice identifying itself as a permit from the Council to undertake the activity specified in the permit.

Part 3 – Enforcement

6. Penalties

- 6.1 A person who contravenes, or fails to comply with any by-law of the Council is guilty of an offence and is liable to a maximum penalty, being the maximum penalty referred to in the *Local Government Act 1999*, which may be fixed for offences against a by-law.
- 6.2 A person who is convicted of an offence against any by-law of the Council in respect of a continuing act or omission is liable, in addition to the penalty otherwise applicable, to a further penalty, being the maximum penalty referred to in the *Local Government Act 1999* which may be fixed for offences of a continuing nature against a by-law.

7. Liability of Vehicles Owners and Expiation of Certain Offences

- 7.1 Without derogating from the liability of any other person, but subject to this paragraph, if a vehicle is involved in a prescribed offence, the owner of the vehicle is guilty of an offence and liable to the same penalty as is prescribed for the principal offence and the expiation fee that is fixed for the principal offence applies in relation to an offence against this paragraph.
- 7.2 The owner and driver of a vehicle are not both liable through the operation of this paragraph to be convicted of an offence arising out of the same circumstances, and consequently conviction of the owner exonerates the driver and conversely conviction of the driver exonerates the owner.
- 7.3 An expiation notice or expiation reminder notice given under the *Expiation of Offences Act 1996* to the owner of a vehicle for an alleged prescribed offence involving the vehicle must be accompanied by a notice inviting the owner, if they were not the driver at the time of the alleged prescribed offence, to provide the Council or officer specified in the notice, within the period specified in the notice, with a nomination:
- 7.3.1 setting out the name and address of the driver; or

- 7.3.2 if they had transferred ownership of the vehicle to another prior to the time of the alleged offence and has complied with the *Motor Vehicles Act 1959* in respect of the transfer - setting out details of the transfer (including the name and address of the transferee).
- 7.4 Before proceedings are commenced against the owner of a vehicle for an offence against this paragraph 7 involving the vehicle, the Informant must send the owner a notice:
- 7.4.1 setting out particulars of the alleged prescribed offence; and
- 7.4.2 inviting the owner, if they were not the driver at the time of the alleged prescribed offence, to provide the Informant, within 21 days of the date of the notice, with a nomination setting out the matters referred to in subparagraph 7.3.
- 7.5 Subparagraph 7.4 does not apply to:
- 7.5.1 proceedings commenced where an owner has elected under the *Expiation of Offences Act 1996* to be prosecuted for the offence; or
- 7.5.2 proceedings commenced against an owner of a vehicle who has been named in a nomination under this paragraph 7 as the driver of the vehicle.
- 7.6 The Council, Informant or officer to whom a nomination is provided in response to a notice under subparagraphs 7.3 or 7.4 may require the person who made the nomination to verify the information contained in the nomination by statutory declaration.
- 7.7 If the Council, Informant or officer specified in the notice under subparagraphs 7.3 or 7.4 believes that a nomination made in response to the notice has been made in error, the Council, Informant or officer (as the case may be) may permit the nomination to be withdrawn and a new nomination to be made.
- 7.8 Subject to subparagraph 7.9, in proceedings against the owner of a vehicle for an offence against this paragraph, it is a defence to prove:
- 7.8.1 that, in consequence of some unlawful act, the vehicle was not in the possession or control of the owner at the time of the alleged prescribed offence; or
- 7.8.2 that the owner provided the Informant with a nomination in accordance with an invitation under this paragraph.
- 7.9 The defence in paragraph 7.8.2 does not apply if it is proved that the owner made the nomination knowing it to be false in a material particular.
- 7.10 If:
- 7.10.1 an expiation notice is given to a person named as the alleged driver in a nomination under this paragraph; or
- 7.10.2 proceedings are commenced against a person named as the alleged driver in such a nomination,

the notice or Information, as the case may be, must be accompanied by a notice setting out particulars of the nomination that named the person as the alleged driver.

- 7.11 The particulars of the nomination provided to the person named as the alleged driver must not include the address of the person who provided the nomination.
- 7.12 A nomination under this paragraph must be made in a manner and form approved by the Council.
- 7.13 A person must not, in making a nomination for the purposes of this paragraph, make a statement that is false or misleading in a material particular.

8. Evidence

In proceedings for a prescribed offence, an allegation in an Information that:

- 8.1 a specified place was a road or local government land; or
- 8.2 a specified vehicle was driven, parked or left standing in a specified place; or
- 8.3 a specified vehicle was parked or left standing for the purposes of soliciting business from a person or offering or exposing goods for sale; or
- 8.4 a specified place was not formed or otherwise set aside by the Council for the purposes of the driving, parking or standing of vehicles; or
- 8.5 a specified person was an authorised person; or
- 8.6 a specified provision was a condition of a specified permit granted under paragraph 5 of this by-law; or
- 8.7 a specified person was the owner or driver of a specified vehicle; or
- 8.8 a person named in a nomination under paragraph 7 of this by-law for the prescribed offence to which the declaration relates was the driver of the vehicle at the time at which the alleged offence was committed; or
- 8.9 an owner or driver of a vehicle for a prescribed offence was given notice under paragraph 7 of this by-law on a specified day,

is proof of the matters so alleged in the absence of proof to the contrary.

Part 4 – Miscellaneous

9. Revocation

Council's *Permits and Penalties By-law 2016*, published in the *Gazette* on 5 January 2017, is revoked on the day on which this by-law comes into operation.

The foregoing by-law was duly made and passed at a meeting of Rural City of Murray Bridge held on the _____ day of _____ 2023 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.



.....
Mr Michael Sedgman
Chief Executive Officer

DRAFT

DZMM0507511Focuments



RURAL CITY OF MURRAY BRIDGE

By-law made under the Local Government Act 1999

LOCAL GOVERNMENT LAND BY-LAW 2023

By-Law No. 2 of 2023

For the management and regulation of the use of and access to local government land vested in or under the control of the Council, including the prohibition and regulation of particular activities on local government land.

Part 1 – Preliminary

1. Short Title

This by-law may be cited as the *Local Government Land By-law 2023*.

2. Commencement

This by-law will come into operation four months after the day on which it is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

3. Definitions

In this by-law:

- 3.1 **aquatic life** means any animal or plant living or growing in water including but not limited to yabbies, fish, insects, insect pupa or larvae and water plants;
- 3.2 **authorised person** has the same meaning as in the *Local Government Act 1999*;
- 3.3 **boat** includes a raft, pontoon, houseboat, personal watercraft or other similar device;
- 3.4 **camp** includes setting up a camp, or cause a tent, caravan, motorhome or other vehicle to remain on the land for the purpose of staying overnight, whether or not any person is in attendance or sleeps on the land;
- 3.5 **e-cigarette** means:
 - 3.5.1 a device that is designed to generate or release an aerosol or vapour for inhalation by its user in a manner similar to the inhalation of smoke from an ignited tobacco product; or
 - 3.5.2 a device of a kind resolved by the Council and notified by notice in the *Gazette* to be an e-cigarette;
- 3.6 **electoral matter** has the same meaning as in the *Electoral Act 1985*;

- 3.7 **emergency worker** has the same meaning as in the *Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014*;
- 3.8 **inflatable castle** includes a bouncy castle, jumping castle and any other inflatable structure used for recreational purposes;
- 3.9 **liquor** has the same meaning as in the *Liquor Licensing Act 1997*;
- 3.10 **local government land** and **land** means all land owned by the Council or under the Council's care, control and management other than roads;
- 3.11 **model aircraft** includes a drone;
- 3.12 **moveable sign** has the same meaning as in the *Local Government Act 1999*;
- 3.13 **open container** means a container which:
- 3.13.1 after the contents thereof have been sealed at the time of manufacture and:
 - 3.13.1.1 being a bottle, has had its cap, cork or top removed (whether or not it has since been replaced);
 - 3.13.1.2 being a can, it has been opened or punctured;
 - 3.13.1.3 being a cask, has had its tap placed in a position to allow it to be used;
 - 3.13.1.4 being any form of container, it has been opened, broken, punctured or manipulated in such a way as to allow access to the contents thereof; or
 - 3.13.2 is a flask, glass, may or container used for drinking purposes;
- 3.14 **park** has the same meaning as in the *Local Government Act 1999*;
- 3.15 **public place** has the same meaning as in the *Local Government Act 1999*;
- 3.16 **reserve** has the same meaning as in the *Local Government Act 1999*;
- 3.17 **road** has the same meaning as in the *Local Government Act 1999*;
- 3.18 **smoke** means:
- 3.18.1 in relation to a tobacco product, smoke, hold, or otherwise have control over, an ignited tobacco product; or
 - 3.18.2 in relation to an e-cigarette, to inhale from, hold or otherwise have control over, an e-cigarette that is in use;
- 3.19 **vehicle** has the same meaning as in the *Australian Road Rules*;
- 3.20 **waters** includes any body of water including a pond, lake, river, creek or wetland under the care, control and management of the Council;
- 3.21 **wheeled recreational device** has the same meaning as in the *Road Traffic Act 1961*.

Part 2 – Management of Local Government Land

4. Activities Requiring Permission

A person must not, without permission, on local government land:

4.1 Admission Charges

impose any charge for admission onto the land;

4.2 Advertising

display any sign for the purpose of commercial advertising;

4.3 Aircraft

subject to the *Civil Aviation Act 1988* (Cth), land or take off any aircraft on or from the land;

4.4 Alteration to Local Government Land

make an alteration to the land, including:

4.4.1 altering the construction or arrangement of the land to permit or facilitate access from an adjacent property; or

4.4.2 erecting or installing a structure (including pipes, wires, cables, pavers, fixtures, fittings and other objects) in, on, across, under or over the land; or

4.4.3 changing or interfering with the construction, arrangement or materials of the land; or

4.4.4 changing, interfering with or removing a structure (including pipes, wires, cables, fixtures, fittings or other objects) associated with the land; or

4.4.5 planting a tree or other vegetation on the land, interfering with the vegetation on the land or removing vegetation from the land;

4.5 Amplification

use an amplifier or other device whether mechanical or electrical for the purpose of amplifying sound or broadcasting announcements or advertisements;

4.6 Animals

to which the Council has resolved this paragraph shall apply:

4.6.1 cause or allow any animal to stray onto, move over, graze or be left unattended except where the Council has set aside a track or other area for use by or in connection with an animal of that kind;

4.6.2 cause or allow any animal to enter, swim, bathe or remain in any waters;

4.6.3 lead or drive a horse, cattle or sheep, except where the Council has set aside a track or other area for use by or in connection with an animal of that kind;

4.7 Aquatic Life

take, interfere with, disturb, or introduce any aquatic life in any waters to which the Council has resolved this paragraph shall apply;

4.8 Attachments

attach, suspend, hang or fix anything to a tree, plant, equipment, fence, post, structure or fixture;

4.9 Bees

place or allow any beehive to remain;

4.10 Boats and Boat Ramps

Subject to the provisions of the *Harbours and Navigation Act 1993* and the *Marine Safety (Domestic Commercial Vessel) National Law*:

4.10.1 launch or retrieve a boat to or from any waters or part of any waters where the Council has determined that this clause applies;

4.10.2 launch or retrieve a boat without using a boat ramp or thoroughfare constructed or set aside by the Council for that purpose;

4.10.3 propel, float or otherwise use a boat on or in any waters or part of any waters where the Council has determined that this clause applies;

4.10.4 hire out a boat or otherwise use a boat for commercial purposes in any waters or part of any waters where the Council has determined that this clause applies;

4.10.5 moor a boat on or to local government land to which the Council has determined this clause applies;

4.10.6 moor any boat on or to local government land other than in accordance with such time limits and other conditions determined by the Council by resolution and set out in a notice on or in the vicinity of the land to which the time limits or conditions apply;

4.10.7 obstruct any boat, mooring site or access (either by water or land) to any boat (either floating, or sunk);

4.10.8 allow a vehicle to remain stationary on a boat ramp longer than is necessary to launch or retrieve a boat;

4.11 Bridge Jumping

jump from or dive from a bridge;

4.12 Burials and Memorials

- 4.12.1 bury, inter or spread the ashes of any human or animal remains;
- 4.12.2 erect any memorial;

4.13 Camping and Tents

- 4.13.1 camp or sleep overnight; or
 - 4.13.2 pitch, erect or construct any tent or other structure of calico, canvas, plastic or any similar material; or
 - 4.13.3 use, occupy, or cause, suffer or permit any other person to use or occupy any caravan, motorhome or other vehicle as a place of habitation;
- on any park, reserve or other local government land except:
- 4.13.4 where a sign or signs erected by the Council indicate that camping on the land is permitted; or
 - 4.13.5 where the person is in a caravan park on local government land, the proprietor of which has been given permission to operate the caravan park on that land;

4.14 Cemeteries

comprising a cemetery:

- 4.14.1 bury or inter any human or animal remains; or
- 4.14.2 erect any memorial;

4.15 Closed Lands

enter or remain on any part of the land:

- 4.15.1 at any time during which the Council has declared that part shall be closed to the public, and which is indicated by a sign to that effect;
- 4.15.2 where the land is enclosed with fences and/or walls and gates, at any time when the gates have been closed and locked;
- 4.15.3 where admission charges are payable for that person to enter that part, without paying those charges; or
- 4.15.4 where that person has been requested by an officer, employee or agent of the Council or a Council subsidiary to leave that land;

4.16 Distributing of Bills

give out or distribute to any bystander or passer-by any handbill, book, notice, or other printed matter;

4.17 Donations

ask for or receive or indicate that they desire a donation of money or any other valuable item or thing;

4.18 Entertainment and Busking

4.18.1 sing, busk or play any recording or use any musical instrument so as to appear to be for the purpose of entertaining other persons or receiving money;

4.18.2 conduct or hold any concert, festival, show, circus, performance or any other similar activity;

4.18.3 erect or inflate any inflatable castle;

4.19 Fires

subject to the *Fire and Emergency Services Act 2005*, light any fire except:

4.19.1 in a place provided by the Council for that purpose; or

4.19.2 in a portable barbeque as long as the barbeque is used in an area that is clear of flammable material for a distance of at least four metres;

4.20 Fireworks

use, discharge or ignite any fireworks;

4.21 Fishing

4.21.1 fish in any waters on local government land to which the Council has resolved this subparagraph shall apply;

4.21.2 fish from any bridge or other structure on local government land to which the Council has resolved this subparagraph shall apply;

4.21.3 fish with a bow or crossbow;

4.22 Flora and Fauna

subject to the *Native Vegetation Act 1991* and the *National Parks and Wildlife Act 1972*:

4.22.1 damage, pick, disturb, interfere with or remove any tree, shrub or other vegetation;

4.22.2 lead or drive any animal, or stand or walk, on any flower bed or garden plot;

4.22.3 deposit, dig, damage, disturb, interfere with or remove any soil, stone, wood, clay, gravel, pebbles, timber, bark or any part of the land;

4.22.4 take, interfere with, tease, harm or disturb any animal, bird or marine creature or the eggs or young of any animal, bird or marine creature;

- 4.22.5 pick, collect, take, interfere with or disturb any fruit, nuts, berries, flowers or native seeds;
- 4.22.6 disturb, interfere with or damage any burrow, nest or habitat of any animal or bird;
- 4.22.7 collect or take any timber or dead wood;
- 4.22.8 allow any animal to damage any flower bed, garden plot, tree, lawn or other item or place;

4.23 Games

- 4.23.1 participate in, promote or organise any game, recreation or amusement which involves the use of a ball, missile or other object; or
- 4.23.2 fly any model aircraft or operate any power model boat or remote control vehicle; or
- 4.23.3 play or practice any game which involves kicking, hitting or throwing a ball or other object on any local government land to which this subparagraph applies;

in circumstances which may cause or be likely to cause injury or discomfort to any person being on or in the vicinity of that land or detract from or be likely to detract from another person's lawful use and enjoyment of that land; or

- 4.23.4 promote, organise or take part in any organised competition sport or organised athletic sport, as distinct from organised social play on any local government land to which this subparagraph applies;

4.24 Golf

except on a properly constructed golf course or practice fairway, play or practice the game of golf on any local government land to which this paragraph applies;

4.25 No Liquor

- 4.25.1 consume, carry or be in possession or charge of any liquor on any local government land constituting a park or reserve to which this subparagraph applies;
- 4.25.2 consume, carry or be in possession or charge of any liquor in an open container on any local government land constituting a park or reserve to which this subparagraph applies;

4.26 Obstruction

obstruct:

- 4.26.1 any path or cycle track;
- 4.26.2 any door, entrance, stairway or aisle on any building; or
- 4.26.3 any gate or entrance to the land;

4.27 **Objects on Local Government Land**

- 4.27.1 erect, place, use or allow to remain any object including, but not limited to any planter box, table, chairs, display stand, hoarding, crane, cherry picker, elevated platform vehicle, scaffolding, stage, ladder, trestle, appliance or other equipment; or
- 4.27.2 tie any rope, rug or article to any tree, stake, plant or other object;
- 4.27.3 place any buoy, cable, chain, hawser, rope or net in or across any waters;

4.28 **Playing Area**

use or occupy any playing area:

- 4.28.1 in such a manner as is likely to or does damage the surface of the playing area and/or infrastructure (above or below ground level);
- 4.28.2 in any manner contrary to the purpose for which the playing area was intended to be used or occupied; or
- 4.28.3 contrary to the directions of the Council made by resolution and indicated on a sign displayed adjacent to the playing area;

4.29 **Preaching and Canvassing**

preach, canvass, harangue, tout for business or conduct any survey or opinion poll except on any land or part thereof where the Council has, by resolution, determined that this restriction shall not apply;

4.30 **Rubbish and Rubbish Dumps**

- 4.30.1 interfere with, remove or take away any rubbish that has been discarded at any rubbish dump;
- 4.30.2 remove, disperse or interfere with any rubbish that has been discarded in a bin, or placed on the land for collection by the Council or its agents; or
- 4.30.3 deposit in any Council rubbish bin any rubbish emanating from domestic, commercial or trade purposes, unless permission is designated by a sign;

4.31 **Swimming and Aquatic Activity**

subject to the *Harbors and Navigation Act 1993*, enter, swim or bathe, or allow any animal to enter or swim, or engage in any aquatic activity, in or on any waters located on any local government land to which this paragraph applies except:

- 4.31.1 waters that the Council has set aside for that purpose; or
- 4.31.2 in an area where a nearby sign states that such activity is allowed and in accordance with any conditions stated on the sign;

4.32 Times of Sport

play or practice any game or sport other than at the times indicated on a sign applicable to such area and displayed by the Council;

4.33 Trading

4.33.1 carry on the business of buying, selling, offering or exposing for sale or the hiring or leasing of any goods, merchandise, commodity, article, service or thing;

4.33.2 set up a van or other vehicle, stall, stand, table or other structure, tray, carpet or device for the apparent purpose of buying, selling, offering, displaying or exposing for sale or the hiring or leasing of any goods, merchandise, commodity, article, service or thing;

4.34 Vehicles Generally

4.34.1 drive or propel a motor vehicle, except on any road or other land constructed or set aside by the Council for the parking or travelling of vehicles;

4.34.2 except on a properly constructed area for the purpose, promote, organise or take part in any race, test or trial of any kind in which motor vehicles, motor cycles, motor scooters, or bicycles take part;

4.35 Vehicle Repairs

perform the work of repairing, washing, painting, panel beating or other work of any nature on any vehicle, provided that this paragraph shall not extend to running repairs in the case of accidental break down;

4.36 Weddings, Funerals or Special Events

4.36.1 conduct or participate in a marriage ceremony, funeral or special event on any park or reserve;

4.36.2 erect a marquee, stage or structure for the purposes of holding or conducting a wedding, funeral or special event on any park or reserve;

4.36.3 hold or conduct any filming for commercial purpose, other than for the purposes of reporting the news;

5. Prohibited Activities

A person must not on any local government land:

5.1 Annoyances

5.1.1 annoy or unreasonably interfere with any other person's use of the land or occupation of nearby premises by making a noise, being annoying, offensive, indecent or creating a disturbance that has not been authorised by the Council;

5.1.2 spit, urinate or defecate other than in provided toilet;

5.2 Climbing

climb on or over any fixture, fitting, plant, object or building other than in a playground or similar area that the Council has set aside for that purpose;

5.3 Defacing Property

deface, paint, write, cut or etch names, letters or make marks on any tree, rock, gate, fence, building, sign or property of the Council;

5.4 Glass

wilfully break any glass, china or other brittle material;

5.5 Interference with Permitted Use

interrupt, disrupt or interfere with any other person's use of local government land which is permitted or for which permission has been granted;

5.6 Public Conveniences

in any public convenience:

5.6.1 smoke tobacco or any other substance;

5.6.2 deposit anything in a pan, urinal or drain which is likely to cause a blockage;

5.6.3 use it for a purpose or manner for which it was not designed or constructed;

5.6.4 subject to clause 5.6.5, enter the public convenience unless the person is of the gender indicated in writing or on a sign located on the public convenience;

5.6.5 clause 5.6.4 does not apply –

5.6.5.1 in a genuine emergency; or

5.6.5.2 to a vulnerable person being assisted by the vulnerable person's caregiver, parent or guardian; or

5.6.5.3 to a person that is intersex, transgender or gender diverse; or

5.6.5.4 to a person with a disability; or

5.6.5.5 to a person assisting a person with a disability;

5.7 Smoking

5.7.1 smoke tobacco or any other substance in any building on the land; or

5.7.2 smoke tobacco or any other substance on any land or part thereof that the Council has resolved this subparagraph shall apply;

5.8 Use of Equipment

use or occupy any appliance, equipment, structure or property belonging to the Council:

5.8.1 other than for the purpose and in the manner for which it was designed, constructed or intended to be used; or

5.8.2 in such a manner as is likely to damage or destroy it;

5.9 Wheeled Recreational Devices

subject to the *Road Traffic Act 1961* and the *Local Government Act 1999*, ride a wheeled recreational device on any local government land to which this paragraph applies.

6. Removal of Animals, Objects and Directions to Persons

6.1 If any animal or object is found on any part of local government land in breach of this by-law:

6.1.1 any person in charge of the animal or object shall forthwith remove it from the land upon a reasonable request of an authorised person;

6.1.2 an authorised person may remove and dispose of the animal or object from the land if the person in charge of it fails to comply with the request, or if no person is in charge of it; and

6.1.3 the Council may recover the cost of doing so from the person in charge of the animal or object.

6.2 An authorised person may direct any person who is reasonably considered to be committing or having committed a breach of this by-law to leave that part of the local government land. Failure to comply with that direction forthwith is a breach of this by-law.

Part 3 – Miscellaneous

7. Directions

A person must comply with any reasonable direction or request from an authorised person relating to:

7.1 that person's use of any local government land;

7.2 that person's conduct and behaviour on local government land;

7.3 that person's safety on any local government land;

7.4 the safety and enjoyment of any local government land by another person; and/or

7.5 that person entering or remaining on premises on any local government land in circumstances where that person has been known to misbehave on those premises.

8. Removal of Encroachment or Interference

Any person who encroaches onto, interferes with, or alters local government land contrary to this by-law must at the request in writing of an authorised person:

- 8.1 cease the encroachment or interference; and
- 8.2 remove the source of the encroachment or interference; and
- 8.3 reinstate the land to the same standard it was prior to the encroachment, interference or alteration.

9. Council May do Work

If a person fails to remove an encroachment or interference on local government land in accordance with a request of an authorised officer pursuant to paragraph 8 of this by-law, then an authorised person may:

- 9.1 undertake the work; and
- 9.2 recover the cost of doing so from that person.

10. Exemptions

- 10.1 The restrictions in this by-law do not apply to any Police Officer, emergency worker, Council Officer or employee acting in the course and within the scope of that person's normal duties or to a contractor while performing work for the Council and while acting under the supervision or authorisation of a Council Officer.
- 10.2 The restrictions in paragraphs 4.5, 4.16 and 4.29 do not apply to:
 - 10.2.1 electoral matters authorised by a candidate and which relate to a Commonwealth or State election that occurs during the period commencing at 5:00pm on the day before the issue of the writ or writs for the election and ending at the close of polls on polling day; or
 - 10.2.2 any matter that is posted during the course of and for the purpose of a referendum.
- 10.3 The restriction in paragraph 4.10.2 does not apply to a canoe, kayak or similar boat.

11. Applications

Any of the subparagraphs 4.6, 4.7, 4.10.1, 4.10.3, 4.10.4, 4.10.5, 4.21.1, 4.21.2, 4.23.3, 4.23.4, 4.24, 4.31, 5.7.2 and 5.9 of this by-law shall apply only in such portion or portions of the area as the Council may by resolution direct in accordance with Section 246(3)(e) of the *Local Government Act 1999*.

12. Revocation

Council's *Local Government Land By-law 2016*, published in the *Gazette* on 5 January 2017, is revoked on the day on which this by-law comes into operation.

The foregoing by-law was duly made and passed at a meeting of Rural City of Murray Bridge held on the _____ day of _____ 2023 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
Mr Michael Sedgman
Chief Executive Officer

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RURAL CITY OF MURRAY BRIDGE

By-law made under the Local Government Act 1999

ROADS BY-LAW 2023

By-law No. 3 of 2023

For the management of public roads.

Part 1 – Preliminary

1. Short Title

This by-law may be cited as the *Roads By-law 2023*.

2. Commencement

This by-law will come into operation four months after the day on which it is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

3. Definitions

In this by-law, unless the contrary intention appears:

- 3.1 **adjacent land** has the same meaning as in the *Australian Road Rules*;
- 3.2 **animal** includes birds and poultry but does not include a dog;
- 3.3 **camp** includes setting up a camp, or causing a tent, caravan, motorhome or other vehicle to remain on the land for the purpose of staying overnight, whether or not any person is in attendance or sleeps on the land;
- 3.4 **dog** has the same meaning as in the *Dog and Cat Management Act 1995*;
- 3.5 **electoral matter** has the same meaning as in the *Electoral Act 1985* provided that such electoral matter is not capable of causing physical damage or injury to any person within its immediate vicinity;
- 3.6 **emergency worker** has the same meaning as in the *Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014*;
- 3.7 **model aircraft** includes a drone.

Part 2 – Management of Roads

4. Activities Requiring Permission

A person must not on any road, without the permission of Council:

4.1 Advertising

4.1.1 display any sign for the purpose of commercial advertising, other than a moveable sign which is displayed on a public road in accordance with the Council's *Moveable Signs By-law 2021*;

4.1.2 place or maintain any goods or sign on the road or park or stand a vehicle on the road for the purpose of:

4.1.2.1 soliciting any business from any person; or

4.1.2.2 offering or exposing goods or services for sale.

provided that this paragraph 4.1.2 shall not apply to a person who is simply travelling along a road.

4.2 Amplification

use an amplifier or other device whether mechanical or electrical for the purposes of amplifying sound to the public;

4.3 Animals

4.3.1 cause or allow any animal, to stray onto, graze, wander on or be left unattended on any road except where the Council has set aside a track or other area for use by or in connection with an animal of that kind and then only if under the effective control of a person;

4.3.2 lead, drive or exercise any animal in such a manner as to endanger the safety of any person;

4.4 Bridge Jumping

jump from or dive from a bridge;

4.5 Camping

4.5.1 camp;

4.5.2 erect any tent or other structure of calico, canvas, plastic or similar material;

4.5.3 camp in a motorhome or caravan, except where a sign or signs erected by the Council indicates that camping on the road in such a vehicle is permitted;

4.6 Donations

ask for or receive or indicate that they desire a donation of money or any other thing;

4.7 Driving on Formed Surface

drive a motor vehicle other than on a portion of the road that has been formed or otherwise set aside by the Council for the driving of motor vehicles, unless it is not reasonably practical to do so;

4.8 Fires

light any fire except:

- 4.8.1 in a place provided by the Council for that purpose; or
- 4.8.2 in a portable barbeque, as long as the barbeque is used in an area that is clear of flammable material for a distance of at least four metres; and
- 4.8.3 in accordance with the *Fire and Emergency Services Act 2005*;

4.9 Fishing

fish from any bridge or other structure on a road to which the Council has resolved this subparagraph shall apply;

4.10 Flora and Fauna

subject to the *Native Vegetation Act 1991* and the *National Parks and Wildlife Act 1972*:

- 4.10.1 lead, drive or allow any animal to wander, stand, walk on or damage any flowerbed or garden plot;
- 4.10.2 dig, damage, disturb, interfere with, take or remove any soil, stone, wood, clay, rubble, pebbles, timber, dead wood, bark or seeds;
- 4.10.3 take, interfere with, tease, harm or disturb any animal or bird or the eggs or young of any animal or bird;
- 4.10.4 disturb, interfere with or damage any burrow, nest or habitat of any animal or bird; or
- 4.10.5 allow any animal to damage any tree or lawn;

4.11 Model Aircraft

fly any model aircraft in circumstances which may cause or be likely to cause injury or discomfort to any person being on or in the vicinity of that road or detract from or be likely to detract from another person's lawful use and enjoyment of the road;

4.12 Obstructions

Erect, install or place or cause to be erected, installed or placed any structure, object or material of any kind so as to obstruct a road or footway, water-channel or watercourse on a road;

4.13 Preaching

preach or harangue, other than at a place set aside by the Council for that purpose;

4.14 Public Exhibitions and Displays

4.14.1 sing, busk or play a musical instrument for the apparent purpose of either entertaining others or receiving money;

4.14.2 conduct or hold any concert, festival, show, public gathering, street party, circus, performance or any other similar activity;

4.14.3 erect a stage or structure for the purposes of conducting or holding a concert, festival, show, circus, performance or similar activity;

4.14.4 cause any public exhibitions or displays;

4.15 Working on Vehicles

perform the work of repairing, washing, painting, panel beating or other work of any nature on or to any vehicle, except for running repairs in the case of breakdown.

Part 3 – Miscellaneous

5. Directions

A person must comply with any reasonable direction or request from an authorised person relating to:

- 5.1 that person's use of the road;
- 5.2 that person's conduct and behaviour on the road;
- 5.3 that person's safety on the road;
- 5.4 the safety and enjoyment of the road by other persons.

6. Removal of Animals

If any animal is found on a road in breach of this by-law:

- 6.1 any person in charge of the animal shall forthwith remove it from that land upon a reasonable request from an authorised person; and
- 6.2 any authorised person may remove any animal from the road if the person fails to comply with the request, or if no person is in charge of the animal.

7. Exemptions

- 7.1 The restrictions in this by-law do not apply to any Police Officer, Council Officer or Council employee acting in the course and within the scope of that person's normal duties, or to a contractor while performing work for the Council and while acting under the supervision of a Council Officer, or to an emergency worker performing emergency duties.
- 7.2 The restrictions in paragraph 4.2, 4.13 and 4.14 of this by-law do not apply to:
- 7.2.1 electoral matters authorised by a candidate and which relate to a Commonwealth or State election that occurs during the period commencing at 5:00pm on the day before the issue of the writ or writs for the election and ending at the close of polls on polling day; or
 - 7.2.2 matters which relate to, and occur during the course of and for the purpose of a referendum.
- 7.3 Paragraph 4.7 of this by-law does not apply to a motor vehicle being driven to or from adjacent land by the shortest practical route.

8. Application

Paragraph 4.9 of this by-law shall apply only in such portion or portions of the area as the Council may by resolution direct from time to time in accordance with Section 246(3)(e) of the *Local Government Act 1999*.

9. Revocation

Council's *Roads By-law 2016*, published in the *Gazette* on 5 January 2017, is revoked on the day on which this by-law comes into operation.

The foregoing by-law was duly made and passed at a meeting of Rural City of Murray Bridge held on the _____ day of _____ 2023 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
Mr Michael Sedgman
Chief Executive Officer



RURAL CITY OF MURRAY BRIDGE

By-law made under the Local Government Act 1999

MOVEABLE SIGNS BY-LAW 2023

By-Law No. 4 of 2023

To protect visual amenity and public safety on roads and footpaths by setting standards for moveable signs and regulating their placement in a manner which recognises the advertising needs of businesses to maximise economic viability.

Part 1 – Preliminary

1. Short Title

This by-law may be cited as the *Moveable Signs By-law 2023*.

2. Commencement

This by-law will come into operation four months after the day on which it is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

3. Definitions

In this by-law, unless the contrary intention is clearly indicated:

- 3.1 **authorised person** has the same meaning as in the *Local Government Act 1999*;
- 3.2 **arterial road** means:
 - 3.2.1 the roads set out in Schedule 1 to this by-law; and
 - 3.2.2 any other road which the Council resolves is an arterial road for the purposes of this by-law, provided Council provides public notice of the resolution;
- 3.3 **banners** means a moveable sign constituted of a strip of cloth, plastic or other material hung or attached to a pole, fence or other structure designed to direct people to or to promote a community event;
- 3.4 **business premises** means the premises from which a business, trade or calling is conducted;
- 3.5 **community event** means an event to which members of the community may attend at no charge which is held within the Council's area;

- 3.6 **footpath area** means an area:
- 3.6.1 between the edge of the carriageway of a road and adjacent land; or
 - 3.6.2 open to the public that is designed for, or has one of its main uses, use by pedestrians;
- 3.7 **moveable sign** has the same meaning as in the *Local Government Act 1999*;
- 3.8 **public notice** has the same meaning as in the *Local Government Act 1999*;
- 3.9 **road** has the same meaning as in the *Local Government Act 1999*;
- 3.10 **road related area** has the same meaning as in the *Road Traffic Act 1961*;
- 3.11 **tear drop sign** means a sign in the style of a tear drop sign or feather sign.

Part 2 – Provisions Applicable to Moveable Signs

4. Construction and Design

A moveable sign must:

- 4.1 be of a kind known as an 'A' Frame or Sandwich Board sign, an inverted 'T' sign, a tear drop sign, or a flat sign, or, with the permission of the Council, a sign of some other kind; and
- 4.2 be designed, constructed and maintained in good condition so as not to present a hazard to any member of the public; and
- 4.3 be of strong construction so as to be stable when in position and to be able to keep its position in adverse weather conditions; and
- 4.4 not contain sharp or jagged edges or corners; and
- 4.5 not be unsightly or offensive in appearance or content; and
- 4.6 not rotate or contain moving parts; and
- 4.7 not contain flashing lights or be illuminated internally; and
- 4.8 be constructed of timber, cloth, metal, plastic or plastic coated cardboard, or a mixture of such materials; and
- 4.9 not exceed:
 - 4.9.1 900mm in perpendicular height, or have a base with any side exceeding 600mm in length when placed on a footpath area of a road to which a speed limit of 60km/h or less applies; or
 - 4.9.2 1,200mm in perpendicular height, or have a base with any side exceeding 900mm in length when placed on a footpath area of a road to which a speed limit of more than 60km/h applies; and
- 4.10 not have a display area exceeding 1 metre square in total or, if the sign is two-sided, 1 metre square on each side; and

- 4.11 be stable when in position; and
 - 4.12 in the case of an 'A' Frame or Sandwich Board sign:
 - 4.12.1 be hinged or joined at the top; and
 - 4.12.2 be of such construction that it's sides shall be securely fixed or locked in position when erected; and
 - 4.13 in the case of an inverted 'T' sign, contain no struts or supports that run between the display area and the base of the sign.
- 5. Appearance**
- A moveable sign on a road must, in the opinion of an authorised person:
- 5.1 be painted or otherwise detailed in a competent and professional manner; and
 - 5.2 be aesthetically appealing, legible and simply worded to convey a precise message; and
 - 5.3 be of such design and contain such colours:
 - 5.3.1 as are compatible with the architectural design of the premises adjacent to the sign; and
 - 5.3.2 which relate well to the townscape and overall amenity of the locality in which it is situated; and
 - 5.3.3 which do not detract from or conflict with traffic, safety or direction signs or signals; and
 - 5.4 contain combinations of colours and typographical styles which blend in with and reinforce the heritage qualities of the locality and the buildings where it is situated.
- 6. Placement**
- A moveable sign must:
- 6.1 only be placed on the footpath area of a road; and
 - 6.2 be directly in front of the business premises to which it relates; and
 - 6.3 where there is no kerb to define the footpath area, must allow a set back of 500mm from the edge of the carriageway; and
 - 6.4 in the case of a flat sign, be in line with and against the property boundary of the road; and
 - 6.5 be placed no less than 1.2 metres away from any structure, fixed object, tree, bush or plant (including another moveable sign); and
 - 6.6 not be fixed, tied or chained to or leaned against any other structure, fixed object, tree, bush or plant (including another moveable sign); and

- 6.7 not be placed on a sealed part of any footpath area, unless the sealed part is wide enough to contain the sign and still leave a clear thoroughfare at least 1.8 metres wide; and
- 6.8 in the case of a A-frame sign or inverted 'T' sign, where there is a kerb to define the footpath area, must allow no less than 1.8 metres between the sign and the front boundary of the adjacent business premises to which relates; and
- 6.9 not be placed within six metres of the corner or intersection of a road; and
- 6.10 not be placed on a landscaped area other than landscaping that comprises only lawn; and
- 6.11 not be placed on a designated parking area or within 1 metre of an entrance to or exit from business premises; and
- 6.12 not unreasonably:
 - 6.12.1 restrict the use of the footpath area or road; or
 - 6.12.2 endanger the safety of members of the public.

7. Restrictions

A moveable sign displayed on a public street or road shall:

- 7.1 subject to subparagraph 7.3.1, be placed adjacent to the business premises to which it relates;
- 7.2 display:
 - 7.2.1 material about the products available from the business to which it relates; or
 - 7.2.2 subject to subparagraph 7.3.1, material which advertises a business being conducted on business premises adjacent to the sign;
- 7.3 be, in respect of:
 - 7.3.1 business premises located:
 - 7.3.1.1 on a road other than an arterial road; and
 - 7.3.1.2 within 500m of the intersection of an arterial road,

limited to two per business, one of which must be located on the footpath area of the arterial road, directing persons to the business;
 - 7.3.2 business premises other than those to which subparagraph 7.3.1 applies, limited to one per business premises;
- 7.4 only be displayed when the business is open to the public; and
- 7.5 be securely fixed in position such that it cannot be blown over or swept away; and
- 7.6 not in such a position or in such circumstances that the safety of any user of the road is at risk; and

- 7.7 not be displayed during the hours of darkness unless it is clearly visible; and
- 7.8 not to be displayed on a median strip, traffic island or on a carriageway of a road.

8. Exemptions

This by-law does not apply to a moveable sign which:

- 8.1 is a moveable sign that is placed on a public road pursuant to an authorisation under the *Local Government Act 1999* or another Act;
- 8.2 directs people to a current open inspection of any land or building that is available for purchase or lease;
- 8.3 directs people to a current garage sale that is being held on residential premises provided the sign does not restrict the use of the road or endanger the safety of members of the public;
- 8.4 is a flat sign containing only the banner or headlines of a newspaper or magazine provided:
 - 8.4.1 the sign does not restrict the use of the road or endanger members of the public; and
 - 8.4.2 only three such signs are displayed in relation to a business premises;
- 8.5 is related to a Commonwealth election that occurs during the period commencing at 5:00pm on the day before the issue of the writ or writs for the election and ending at the close of polls on polling day;
- 8.6 is related to a State election and is otherwise authorised to be exhibited under the Section 226 of *Local Government Act 1999* or the *Electoral Act 1985*;
- 8.7 is related to a referendum and is displayed during the course and for the purpose of that referendum;
- 8.8 is displayed with permission of the Council and in accordance with any conditions attached to that permission; or
- 8.9 is a sign of a class prescribed in the regulations.

9. Banners

- 9.1 The provisions of this paragraph apply to banners, notwithstanding the other provisions of this Part.
- 9.2 Subject to paragraph 9.5, a banner must:
 - 9.2.1 only be displayed on a road, footpath area or road related area;
 - 9.2.2 be securely fixed to a pole, fence or other structure so that it does not hang loose or flap;
 - 9.2.3 not be attached to any building, structure, fence, vegetation or other item owned by the Council on a road, or other improvement to a road owned by the Council;

- 9.2.4 not be displayed more than one month before and two days after the event it advertises;
- 9.2.5 not be displayed for a continuous period of more than one month and two days in any 12 month period;
- 9.2.6 be aesthetically appealing, legible and simply worded to convey a precise message;
- 9.2.7 be securely fixed in position such that it cannot be blown or swept away;
- 9.2.8 not in such a position or in such circumstances that the safety of any user of the road is at risk;
- 9.2.9 not to be displayed on a median strip, traffic island or on a carriageway of a road;
- 9.2.10 not exceed 3m² in size.
- 9.3 The Council may adopt location guidelines relating to the display of banners.
- 9.4 The location guidelines may apply to all banners or banners of a particular type of kind, may modify the application of this clause to banners, or provide additional requirements in relation to banners.
- 9.5 A banner must comply with any location guidelines made by the Council.

Part 3 – Enforcement

10. Removal of Non-complying Moveable Signs

- 10.1 If:
 - 10.1.1 the design or construction of a moveable sign that has been placed on a road does not comply with a requirement of this by-law; or
 - 10.1.2 the positioning of a moveable sign does not comply with a requirement of this by-law; or
 - 10.1.3 any other relevant requirement of this by-law is not complied with; or
 - 10.1.4 the moveable sign unreasonably:
 - 10.1.4.1 restricts the use of the footpath area or road; or
 - 10.1.4.2 endangers the safety of members of the public,

an authorised person may order the owner of the sign to remove the sign from the road.
- 10.2 A person must comply with an order of an authorised person made pursuant to subparagraph 10.1 of this by-law.
- 10.3 If the authorised person cannot find the owner, or the owner fails to comply immediately with the order of an authorised person, the authorised person may remove and dispose of the moveable sign.

- 10.4 The owner or other person entitled to recover a moveable sign removed pursuant to paragraph 10.3 of this by-law must pay to the Council any reasonable costs incurred by the Council in removing, storing and attempting to dispose of the moveable sign before being entitled to recover the moveable sign.

11. Removal of Complying Moveable Signs

- 11.1 The owner of, or other person responsible for, a moveable sign must remove or relocate the moveable sign at the request of an authorised person if, in the reasonable opinion of that authorised person, and notwithstanding compliance with this by-law, there is any hazard or obstruction or there is likely to be a hazard or obstruction arising out of the location of the moveable sign.
- 11.2 The owner of, or other person responsible for, a moveable sign must remove or relocate the moveable sign at the request of an authorised person for the purpose of special events, parades, road works or in any other circumstances which, in the reasonable opinion of the authorised person, requires relocation or removal of the moveable sign to protect public safety or to protect or enhance the amenity of a particular locality.

Part 4 – Miscellaneous

12. Revocation

Council's *Moveable Signs By-law 2016*, published in the *Gazette* on 5 January 2017, is revoked on the day on which this by-law comes into operation.

The foregoing by-law was duly made and passed at a meeting of Rural City of Murray Bridge held on the day of 2023 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
Mr Michael Sedgman
Chief Executive Officer

Schedule 1 – Arterial Roads

| Road | Locality |
|------------------------------|---|
| East Terrace | Callington, from Cemetery Road to Jaensch Road |
| Drummond Street | Jervois |
| Rayson Street | Jervois |
| Adelaide Road | Murray Bridge |
| Bridge Street | Murray Bridge |
| Cypress Terrace | Murray Bridge |
| Hindmarsh Road | Murray Bridge |
| Maurice Road | Murray Bridge, from Mulgundawah Road to Cypress Terrace |
| Swanport Road | Murray Bridge |
| Mannum Road | From Murray Bridge to Council Boundary |
| Princess Highway | Murray Bridge East |
| Green Street | Mypolonga |
| Jervois/Langhorne Creek Road | Wellington, from Sharkland Road to Richards Street |



RURAL CITY OF MURRAY BRIDGE

*By-law made under the Dog and Cat Management Act 1995
and the Local Government Act 1999*

DOGS BY-LAW 2023

By-law No. 5 of 2023

For the management and control of dogs within the Council's area and to limit the number of dogs kept in premises.

Part 1 – Preliminary

1. Short Title

This by-law may be cited as the *Dogs By-law 2023*.

2. Commencement

This by-law will come into operation four months after the day on which it is published in the *Gazette* in accordance with Section 249(5) of the *Local Government Act 1999*.

3. Definitions

In this by-law:

- 3.1 **Act** means the *Dog and Cat Management Act 1995*;
- 3.2 **approved kennel establishment** means a building, structure, premises or area approved by the relevant authority, pursuant to the *Planning, Development and Infrastructure Act 2016*, for the keeping of dogs on a temporary or permanent basis;
- 3.3 **assistance dog** means a dog trained and used for the purpose of assisting a person who is wholly or partially disabled and includes a dog undergoing training of a kind approved by the Board for assistance dogs;
- 3.4 **children's playground** means any enclosed area in which there is equipment, apparatus or other installed devices for the purpose of children's play (or within 3 metres of such devices if there is no enclosed area);
- 3.5 **effective control** means a person exercising effective control of a dog either:
 - 3.5.1 by means of a physical restraint; or
 - 3.5.2 by command, the dog being in close proximity to the person, and the person being able to see the dog at all times;

- 3.6 **local government land** has the same meaning as in the *Local Government Act 1999*;
- 3.7 **premises** includes any land and part of any premises or land whether used or occupied for domestic and non-domestic purposes, except an approved kennel establishment;
- 3.8 **small dwelling** means a self-contained dwelling commonly known as a flat, service flat, home unit or the like where the property, or part thereof, contains a secured unobstructed yard area of less than 100 square metres;
- 3.9 **township** has the same meaning as in the *Local Government Act 1999*;
- 3.10 **working livestock dog** has the same meaning as in the Act.

Part 2 – Dog Management and Control

4. Limit on Dog Numbers

- 4.1 The limit on the number of dogs kept in any premises in a township (other than a small dwelling) shall be two dogs.
- 4.2 The limit on the number of dogs kept in any small dwelling in a township shall be one dog.
- 4.3 The limit on the number of dogs kept in any premises outside of a township shall be three dogs.
- 4.4 A person must not, without obtaining written permission of the Council, keep any dog on any premises where the number of dogs exceeds the limit unless the premises is an approved kennel establishment.
- 4.5 A person must not keep a dog on any premises where, in the opinion of an authorised person, there is no secure or appropriate area where the dog may be effectively confined.

5. Dog Free Areas

A person must not cause, suffer or permit any dog under that person's control, charge or authority to be or remain:

- 5.1 on any local government land to which this paragraph applies, in accordance with paragraph 10 of this by-law;
- 5.2 on any enclosed tennis, basketball or netball court;
- 5.3 on any synthetic sports playing surfaces;
- 5.4 on any children's playground or skate park.

6. Dogs on Leashes

A person must not allow a dog under that person's control to be or remain:

6.1 on local government land or public place to which the Council has resolved that this paragraph applies;

6.2 on any park or reserve during times when organised sport is being played;

unless the dog is secured by a strong leash not exceeding two metres in length which is either tethered securely to a fixed object capable of securing the dog or held by a person capable of controlling the dog and preventing it from being a nuisance or a danger to other persons.

7. Dog Exercise Areas

7.1 Any person may enter upon any part of local government land to which this paragraph applies in accordance with paragraph 10 of this by-law for the purpose of exercising a dog under his or her effective control.

7.2 Where a person enters upon such part of local government land for that purpose, they shall ensure that the dog or dogs under their control remain under effective control while on the land.

7.3 The Council must erect a sign or signs to denote the local government land or public places to which this paragraph applies, and information will be provided, in a manner determined by the Chief Executive Officer of the Council, to inform the public about such public places.

8. Dog Faeces

A person must not, on local government land or a public place, be in control of a dog, unless the person has, in his or her possession, a bag or other suitable receptacle for the purpose of picking up and lawfully disposing of any faeces that the dog may generate while in that place.

9. Exemptions

9.1 Paragraph 4 does not apply where the dog is under three months of age.

9.2 Paragraph 4.3 does not apply to any working livestock dog, provided no more than five of such dogs are kept on the premises.

9.3 Paragraphs 5 and 6 do not apply where the dog is an assistance dog.

Part 3 – Miscellaneous

10. Application

Paragraphs 5.1, 6.1 and 7 of this by-law shall apply only in such portion or portions of the area as the council may by resolution direct (in accordance with Section 246(3)(e) of the *Local Government Act 1999*).

11. Revocation

Council's *Dogs By-law 2016*, published in the *Gazette* on 5 January 2017, is revoked on the day on which this by-law comes into operation.

The foregoing by-law was duly made and passed at a meeting of Rural City of Murray Bridge held on the day of 2023 by an absolute majority of the members for the time being constituting the Council, there being at least two thirds of the members present.

.....
Mr Michael Sedgman
Chief Executive Officer

DRAFT

100.2 RECREATIONAL VEHICLE FRIENDLY AREA - PRICE INCREASE

Author Sue Reynolds

Legislative ()**Corporate (X)****Other ()****Purpose**

To seek Council's approval to increase the prices charged to users of the Recreational Vehicle (RV) Friendly Area at the Murray Bridge Showgrounds.

Background

Council at its meeting of 15 October 2012 endorsed the RV Friendly area within the Murray Bridge Showgrounds. Since then it has been operating under a Memorandum of Understanding (MOU) between Council and the Murray Bridge Agricultural and Horticultural Society.

At its meeting on 9 May 2016, Council varied the MOU to include an area adjacent to the Rider Safe as an overflow area during peak periods.

Council approved an increase to the prices charged to users of the RV Friendly Area within the Murray Bridge Showgrounds to \$15.00 for a powered site and \$7.00 for an unpowered site on 10 May 2021.

The RV Friendly Area has been well utilised and has proven to be a popular stopover for people traveling in RV's. The facility contributes to attracting visitors and encourages them to stay in the area and contribute to the local economy. The increase in use has resulted in an increase in the associated costs particularly related to power and water.

Council Administration has received a formal request from the President of the Murray Bridge Agricultural and Horticultural Society requesting approval for a price increase to help absorb escalating power costs. On 29 March 2023 Secretary Michelle Roberts emailed Council's Administration on behalf of the Murray Bridge A&H Society Inc. requesting a price increase to \$20.00 with an option to up to \$30.00 per night for a powered site and \$10.00 per night for an unpowered site. The increase option allows for the Society to monitor power costs in line with occupancy rates and execute the additional charge if warranted. The recommended fees are consistent with those charged by other RV Friendly Areas.

Proposal

Council Administration recommends that Council approve an increase to the prices charged to users of the RV Friendly Area within the Murray Bridge Showgrounds.

Legislative Requirements

The following legislation is relevant to this report:

- Local Government Act, 1999
- Residential Parks Act, 2007

Council Policy

The following Council Policy is relevant to this report:

- Memorandum of Understanding with Campervan and Motorhome Club of Australia
- Memorandum of Understanding with Murray Bridge Agricultural and Horticultural Society

Financial Implications

There are no impacts on Council's budget arising from this report as all revenue received for the RV Friendly Area is retained by the Murray Bridge Agricultural and Horticultural Society to cover the cost of power and water usage. Recreational vehicles visiting Murray Bridge have a very positive impact on the local economy through their expenditure on local services and businesses.

Risk

There are risks associated with the misuse of the RV Friendly area for the reputation of both the Council and the Murray Bridge Agricultural and Horticultural Society. There has not been a fee increase for two years and the small recommended increase does not constitute a risk to Council.

Under the Memorandum of Understanding, the Campervan and Motorhome Club reserve the right to remove the RV Friendly status that it has granted to the Rural City of Murray Bridge.

WHS

There are no WHS issues to Council staff as a result of this report.

Asset Management

The Murray Bridge Showground's is owned by Council with a classification of Community Land.

Implementation Strategy

The Memorandum of Understanding will be amended to include the new fees.

Communication Strategy

The Murray Bridge Agricultural and Horticultural Society will be informed of the resolution of Council and a copy of the amended MOU will be provide for execution. The Society are responsible for notifying users of the fees via their website.

Strategic Plan

Goal 2 - Great People and Lifestyle
2.3 - Recreational and cultural pursuits

Recommendation

1. That item number 100.2 on Council agenda of 11 April 2023 be received.
2. That Council approve an increase to the prices charged to users of the RV Friendly Area within the Murray Bridge Showgrounds to enable The Murray Bridge Agricultural and Horticultural Society to charge up to \$30.00 for a powered site and \$10.00 for an unpowered site;
3. That Council delegate authority to the Chief Executive Officer to execute a variation to the RV Friendly Area Memorandum of Understanding to reflect the new fees.

Attachments

| | | |
|----|---|------------|
| 1. | Email from Murray Bridge A & H Show Society | Attachment |
|----|---|------------|

Cr Eckermann moved

1. *That item number 100.2 on Council agenda of 11 April 2023 be received.*
2. *That Council approve an increase to the prices charged to users of the RV Friendly Area within the Murray Bridge Showgrounds to enable The Murray Bridge Agricultural and Horticultural Society to charge up to \$30.00 for a powered site and \$10.00 for an unpowered site;*
3. *That Council delegate authority to the Chief Executive Officer to execute a variation to the RV Friendly Area Memorandum of Understanding to reflect the new fees.*

Seconded by Cr Haig and CARRIED Unanimously

From: Michelle <secretary@murraybridgeshow.com.au>
Sent: Wednesday, 29 March 2023 6:19 PM
To: Sue Reynolds <S.Reynolds@murraybridge.sa.gov.au>; carcumanorth@bigpond.com;
president@murraybridgeshow.com.au
Cc: 'Stuart Bartlett' <mbhorsesinaction@gmail.com>; 'Treasurer'
<treasurer@murraybridgeshow.com.au>; 'Treasurer' <treasurer@murraybridgeshow.com.au>;
'Helen Mattick' <waretick@gmail.com>; 'Assistant Secretary'
<assistantsecretary@murraybridgeshow.com.au>; 'Wayne & Angela Thorley'
<thorley@internode.on.net>; 'Clem & Gwen Schubert' <melwen@bigpond.com>; Sharon Pickering
<S.Pickering@murraybridge.sa.gov.au>
Subject: RE: Meeting time and clarification

Sue,

As discussed, can the MBA&H Society amend the request to change our RV daily rates from \$7 to \$10 for unpowered sites per night and from \$15 to \$20 with an option to up to \$30 when we can assess the expected/actual increases to electricity costs.

Regards

Michelle Roberts
Secretary
Murray Bridge A&H Society Inc
secretary@murraybridgeshow.com.au
Phone 0490 921 269
www.murraybridgeshow.com.au



Murray Bridge A&H Society Inc.

ABN 11 686 674 167
PO Box 315, Murray Bridge SA 5253
Murray Bridge Showgrounds, 113 Princes Highway, Murray Bridge SA 5253

100.3 PROPOSED CAR PARKING CHANGES

Author Jason Vaudin

Legislative (X)**Corporate ()****Other ()****Purpose**

To seek Council approval for proposed car parking changes to Florence Street, adjacent St Joseph's Catholic School.

Background

In recent years St Joseph's Catholic School has been operating two Kiss and Drop zones on Florence Street and McHenry Street.

As the school has grown, the vehicle traffic around the school has increased causing congestion on Florence and McHenry Streets.

The school, in consultation with Council Officers, decided to close the Florence Street Kiss and Drop Zone early last year due to safety concerns for their students.

Florence Street has been operating under temporary parking control, while the area has been monitored to ascertain the effects of closing the Florence Street Kiss and Drop.

The closure has eliminated the cueing on McHenry Street, improving motorist and student safety.

Proposal

It is proposed that the kiss and drop zone on Florence Street be removed and formally replaced with one hour parking and loading zone.

It is also proposed that the existing timed parking at the Mannum Road end of Florence Street be removed and replaced with an unrestricted parking zone (to reflect the residential nature of part of Florence Street).

The proposed parking changes will alleviate parking and traffic congestion in surrounding streets. Refer Attachment 1.

Legislative Requirements

- Local Government Act, 1999 (Section 7, 8 and 122)
- Road Traffic Act, 1961
- Development Act, 1993

Council Policy

There are no policies relevant to this report.

Financial Implications

There are no significant financial implications arising from this decision, except the costs of implementing the traffic and parking controls which will be absorbed within the operating budget.

Risk

The Administration will continue to liaise with the school to monitor traffic and safety in the surrounding area.

WHS

There are no work, health and safety issues arising from this proposal.

Asset Management

There will be minor additional line marking and signage for Council to maintain.

Implementation Strategy

If endorsed by Council, Administration will include on the works program for 2023/24.

Communication Strategy

Advise St Joseph's School of changes to parking outside the school and undertake a letter drop to adjacent residential properties.

Strategic Plan

Goal 2 - Great People and Lifestyle

2.1 - A Modern City with Country Charm

Recommendation

1. That item number 100.3 on the Council agenda of 11 April 2023 be received and noted.
2. That the kiss and drop zone on Florence Street be removed and replaced with one hour parking and loading zone.
3. That the existing timed parking at the Mannum Road end of Florence Street be removed and replaced with an unrestricted parking zone.

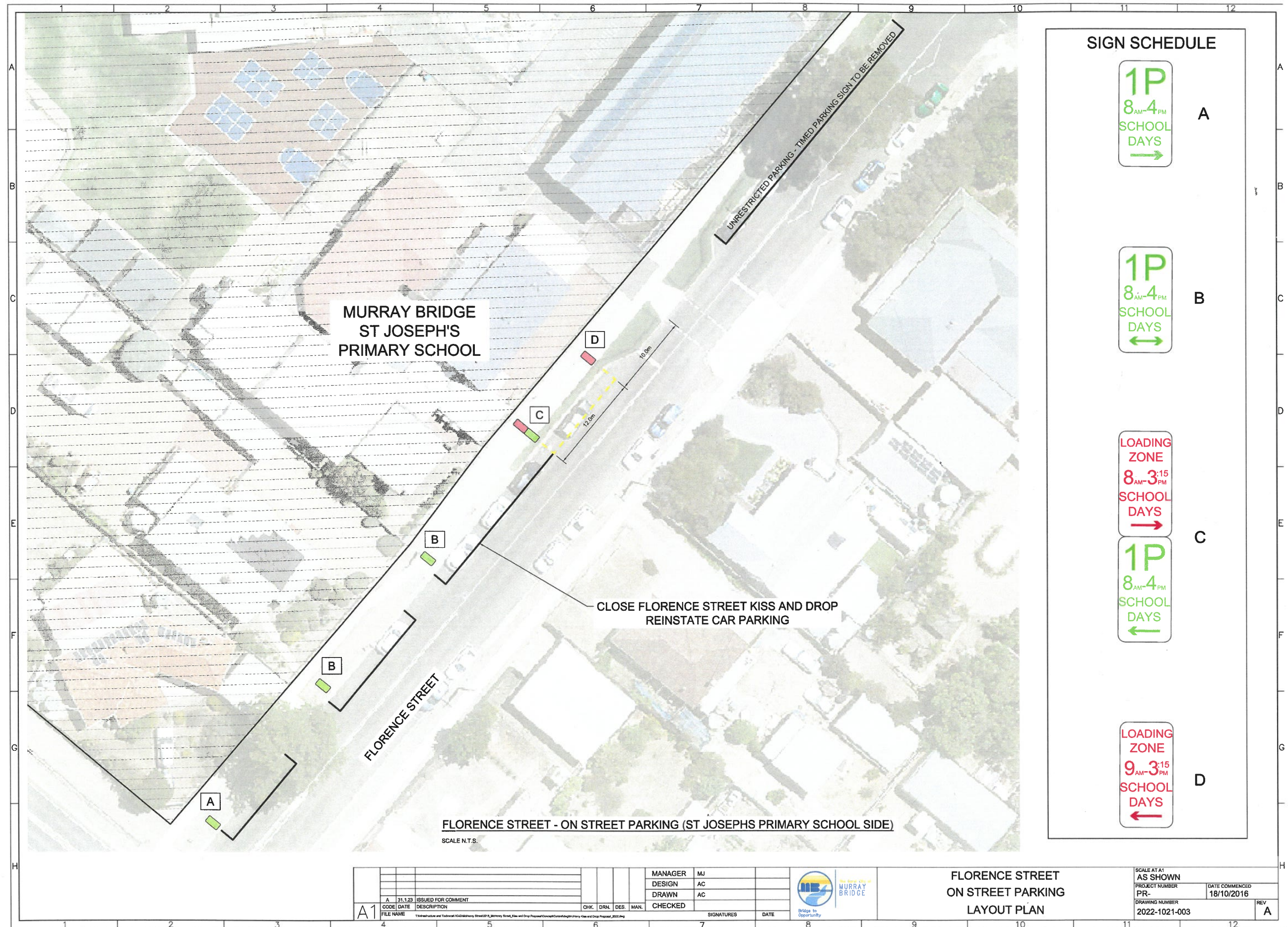
Attachments

| | | |
|-----|-------------------------|------------|
| 1↓. | Florence Street Parking | Attachment |
|-----|-------------------------|------------|

Cr Haig moved

1. That item number 100.3 on the Council agenda of 11 April 2023 be received and noted.
2. That the kiss and drop zone on Florence Street be removed and replaced with one hour parking and loading zone.
3. That the existing timed parking at the Mannum Road end of Florence Street be removed and replaced with an unrestricted parking zone.

Seconded by Cr Baltensperger and CARRIED Unanimously



SIGN SCHEDULE

1P
8^{AM}-4^{PM}
SCHOOL
DAYS
→

A

1P
8^{AM}-4^{PM}
SCHOOL
DAYS
↔

B

LOADING
ZONE
8^{AM}-3^{PM}
SCHOOL
DAYS
→

C

1P
8^{AM}-4^{PM}
SCHOOL
DAYS
←

D

LOADING
ZONE
9^{AM}-3^{PM}
SCHOOL
DAYS
←

D

FLORENCE STREET - ON STREET PARKING (ST JOSEPHS PRIMARY SCHOOL SIDE)
SCALE N.T.S.

| | | | | | | | | | | | | |
|----|--|-----------|--------------------|------------|-----|------|-----|---------|----|--|--|--|
| | | | | | | | | | | | | |
| A | | 31.123 | ISSUED FOR COMMENT | CHK | DRN | DES | MAN | MANAGER | MJ | | | |
| | | | | | | | | DESIGN | AC | | | |
| | | | | | | | | DRAWN | AC | | | |
| | | | | | | | | CHECKED | | | | |
| A1 | | FILE NAME | | SIGNATURES | | DATE | | | | | | |

**FLORENCE STREET
ON STREET PARKING
LAYOUT PLAN**

| | |
|----------------------|----------------|
| SCALE AT 1: AS SHOWN | |
| PROJECT NUMBER | DATE COMMENCED |
| PR- | 18/10/2016 |
| DRAWING NUMBER | REV |
| 2022-1021-003 | A |

100.4 FARMING HISTORY PUBLIC ART COMMISSION

Author Tammie Hamilton

Legislative ()

Corporate ()

Other (x)

Purpose

To seek Council support for the delivery of the Farming History Public Art Project using the selected artists, Wills Projects, Concept Design 'Until the Cows Come Home' (working title).

Background

The Farming History Public Art Project is funded as a key project with a total of \$70,000 allocated for the 2022/23 budget year.

Work commenced on the project with a publically advertised Expressions of Interest on 5 July 2022. The project has subsequently progressed through consultation, artist and then Concept Design selection as specified in the Rural City of Murray Bridge Public Art Policy.

The Community Advisory Committee Meeting on 6 December 2022 considered this and then this recommendation went to Council at the meeting on 12 December 2022 resulting in the resolution below:

That Council endorse 'Until the Cows Come Home' (working title) by Wills Projects as the preferred Concept Design for the Farming History Public Art Project to progress to Stakeholder consultation.

As resolved by Council, two stakeholder meetings have been held to work through the detail relating this Public Art commission 'celebrating our proud farming history'.

The initial meeting on 2 February 2023 had Seventeen stakeholders in attendance, inclusive of Elected Members, key Community stakeholders, Public Art Sub-Committee, Community Advisory Committee members and the selected artists. A number of priorities for the artwork were discussed and a list of inclusions provided by the stakeholder group to the artists for consideration.

The artists returned a revised concept design, taking into consideration the group's feedback and on 15 March 2023 the concept was presented back to the group by RCMB staff.

Nine stakeholders attended the meeting, including Mayor Thorley, Cr. Keen, Cr. Eckermann, PAAS representatives Fulvia Mantelli and Lauren Mustillo and CAC representative Peter Crowley.

Feedback at this session was positive and supportive with a few additional requests made of the artists and artwork. A summary is provided:

Comments

- Really like the river detail with Long Island.
- Love the light in the house and along the river.
- Love the focus on the Murray Bridge stretch of the river.
- Milk boat is a unique part of our history - support for this.
- It would be possible to include some Ngarrindjeri language/ translation if interested.

Requests relating to detailed imagery

- Can you put a river red gum in there along with the willows to make the connection to the leaf shape?
- Inclusion of a windmill.
- Inclusion of a horse and plough
- Inclusion of a reference to Ngarrindjeri agricultural practices? Specifically via a Ngarrindjeri figure standing up in a canoe as a way to emphasise the river as the centre of trade.

The artists have indicated that they are happy to include the suggested items once the project moves to contracting, with the caveat that there is consultation in relation to the inclusion of Ngarrindjeri imagery.

Attachment 1 is the revised Concept Design presented at the meeting on 15 March.

Proposal

Council supports the commissioning of selected artists, Wills Projects to further develop and deliver their Concept Design '*Until the Cows Come Home*' (working title), an artwork celebrating Murray Bridge's agricultural and Farming History.

Legislative Requirements

This report is consistent with the provisions of the Local Government Act 1999

Council Policy

Public Art Policy

Financial Implications

This key project has \$70,000 allocated for the 2022/23 budget year. The ongoing maintenance requirement of an annual high pressure clean will be accommodated within existing budgets.

Risk

Public realm risks will be managed as part of the delivery of the project.

WHS

Any WHS issues identified will be managed as part of the delivery of the project.

Asset Management

The new public artwork produced as part of this project will be added to Council's Asset Register and maintained as required.

Implementation Strategy

The Public Art Officer will work with the artists and Council staff to deliver the project as described above and attached.

Communication Strategy

Once completed, the Arts Development Team will work with the Communications Team and Open Space Team to organise social media and a public artwork launch event.

Strategic Plan

Goal 2 - Great People and Lifestyle
2.2 - Arts and Culture has a Stage

Recommendation

1. That item number 100.4 on the Council agenda of 11 April 2023 be received and noted.
2. That 'Until the Cows Come Home' (working title) is endorsed as the preferred Concept Design for the Farming History Public Art Project and will progress to the Commissioning stage.

Attachments

| | | |
|-------------------|---|------------|
| 1 | Farming History Public Art Concept Design development by Wills Projects | Attachment |
|-------------------|---|------------|

Cr Keen moved

1. That item number 100.4 on the Council agenda of 11 April 2023 be received and noted.
2. That 'Until the Cows Come Home' (working title) is endorsed as the preferred Concept Design for the Farming History Public Art Project and will progress to the Commissioning stage.
3. That Council notes the artists have confirmed the inclusion of the requests related to detailed imagery as follows:
 - Inclusion of a river red gum in there along with the willows to make the connection to the leaf shape
 - Inclusion of a windmill
 - Inclusion of a horse and plough
 - Inclusion of a reference to Ngarrindjeri agricultural practices? Specifically via a Ngarrindjeri figure standing up in a canoe as a way to emphasise the river as the centre of trade

Seconded by Cr DeMichele and CARRIED



**Sturt Reserve Murray Bridge
Wills Projects
Design Development: The Cows Come Home**

Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

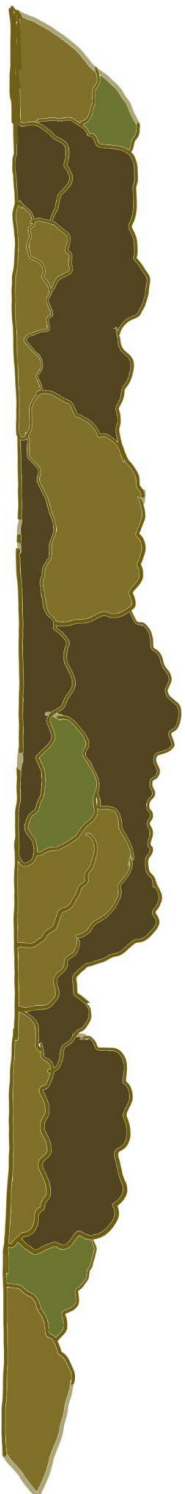
Concept

The Cows Come Home (working title)

Celebrating the Agriculture History of Murray bridge. This artwork is based on the shape of a river redgum leaf.

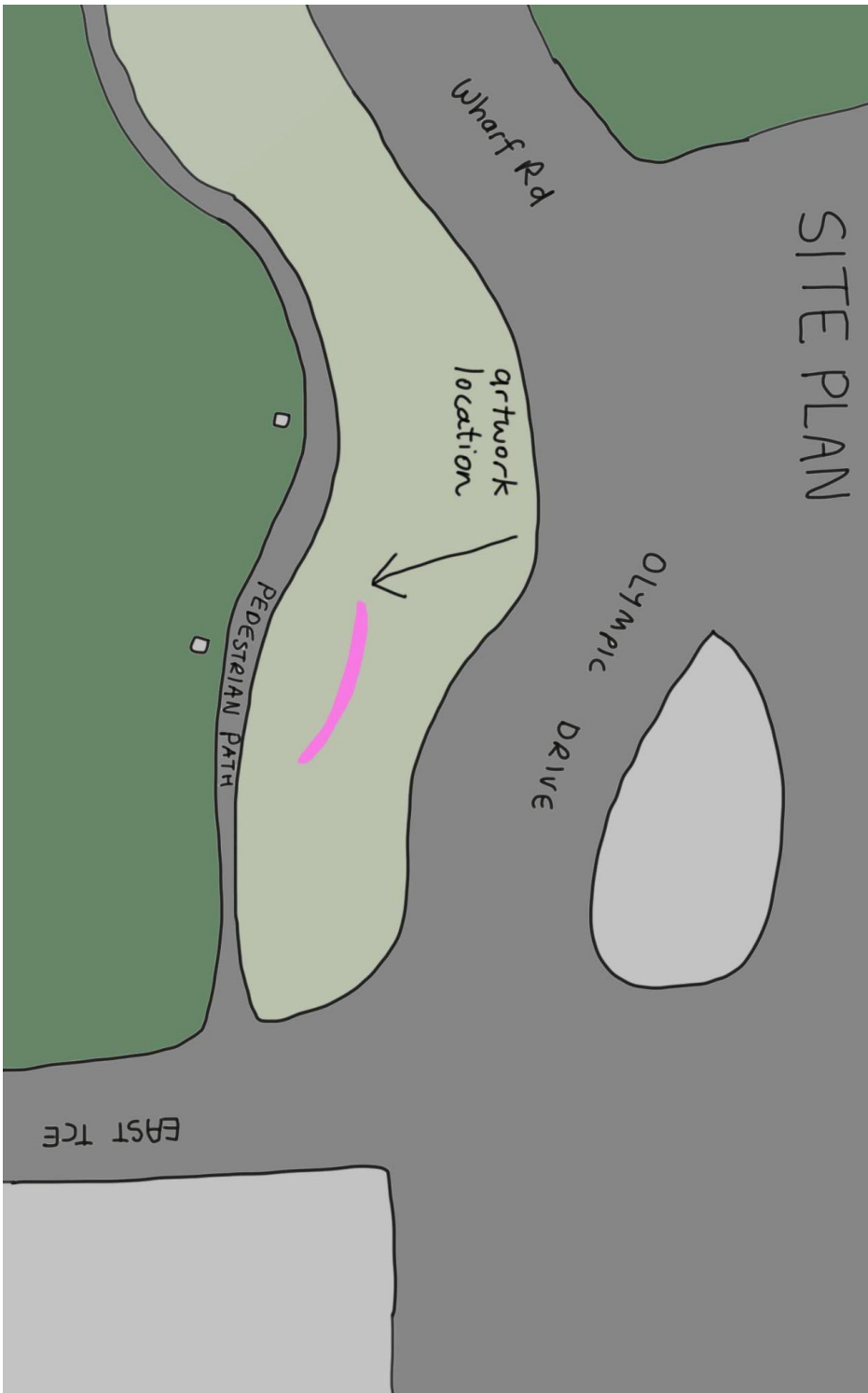
The leaf is a recognisable form which represents the land used for agriculture. The leaf becomes a canvas for a series of images and stories that celebrate the rich history of settler agriculture in the area.

The leaf will have three main areas of artwork, the Top, Front and Back. The Top will be elements mounted along the top edge of the sculpture. The Front side will be facing the pedestrian path and into the reserve. The Back side will face Olympic Drive.



Wills Projects Design Development: The Cows Come Home

Sturt Reserve Murray Bridge



Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

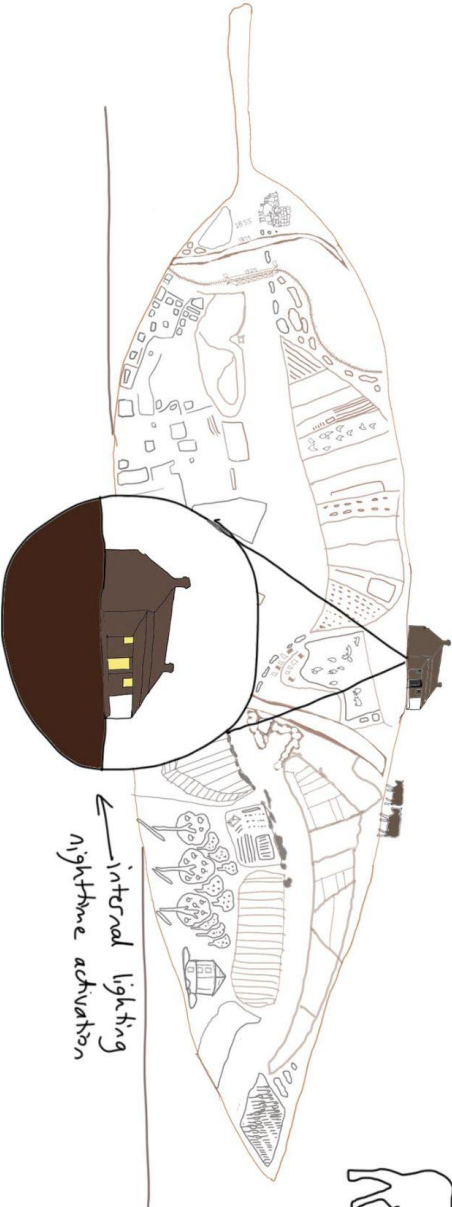
Top of Artwork



1892, Riverboat skipper
House, from Heritage
Survey of the
Murray river



Circa 1927, Friesian dairy cows bred by J.A. Halliday
of Murray Bridge



Along the top of the leaf. Two Friesian Dairy cows come to the side verandah of a local home. At night a small light will illuminate the door and windows of the house. The cows have come home.

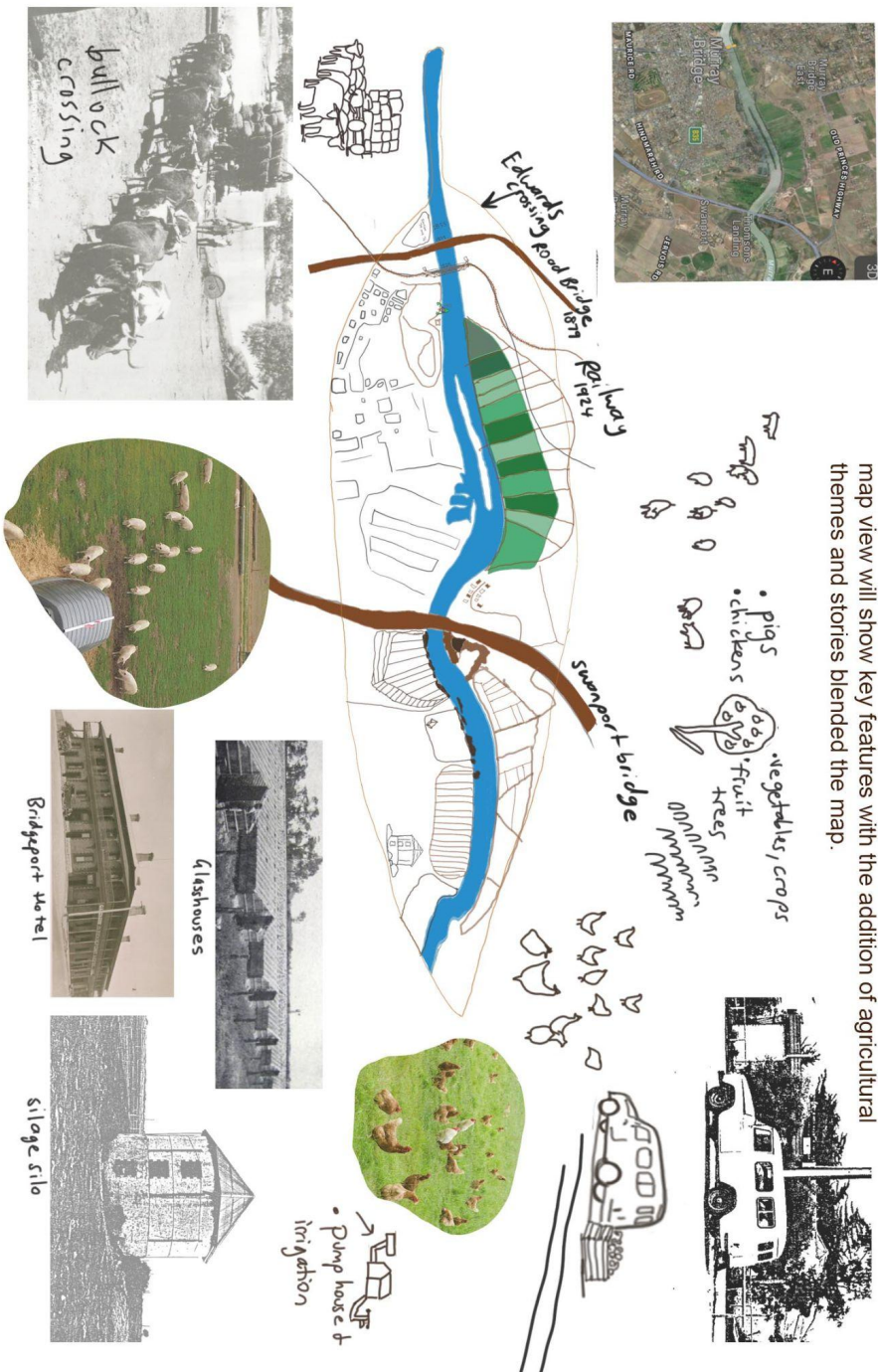
Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

Front of Artwork - Murray Bridge section of The River.

The river flows through the middle & is the central aspect of the work.

The front of the leaf will show an approximately 5km stretch of the Murray river as it passes the Murray Bridge township. This Aerial map view will show key features with the addition of agricultural themes and stories blended the map.



The diagram features a central aerial map of the Murray River area, with several hand-drawn annotations and photographs integrated around it:

- Map Annotations:**
 - Edwards Road Bridge
 - Edwards Road
 - Railway
 - Swampy bridge
 - pigs
 - chickens
 - vegetables, crops
 - fruit trees
 - Pump house & irrigation
- Photographs:**
 - bullcock crossing (top left)
 - sheep in a field (middle left)
 - Glashouses (middle right)
 - Bridgport motel (middle right)
 - silage silo (bottom right)
 - Trucks and a car (bottom right)
- Hand-drawn Elements:**
 - Sketches of a bridge structure.
 - Sketches of sheep and chickens.
 - Sketches of a pump house and irrigation system.
 - Sketches of a car and trucks.
 - Sketches of various agricultural products like pigs, chickens, and fruit trees.

Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

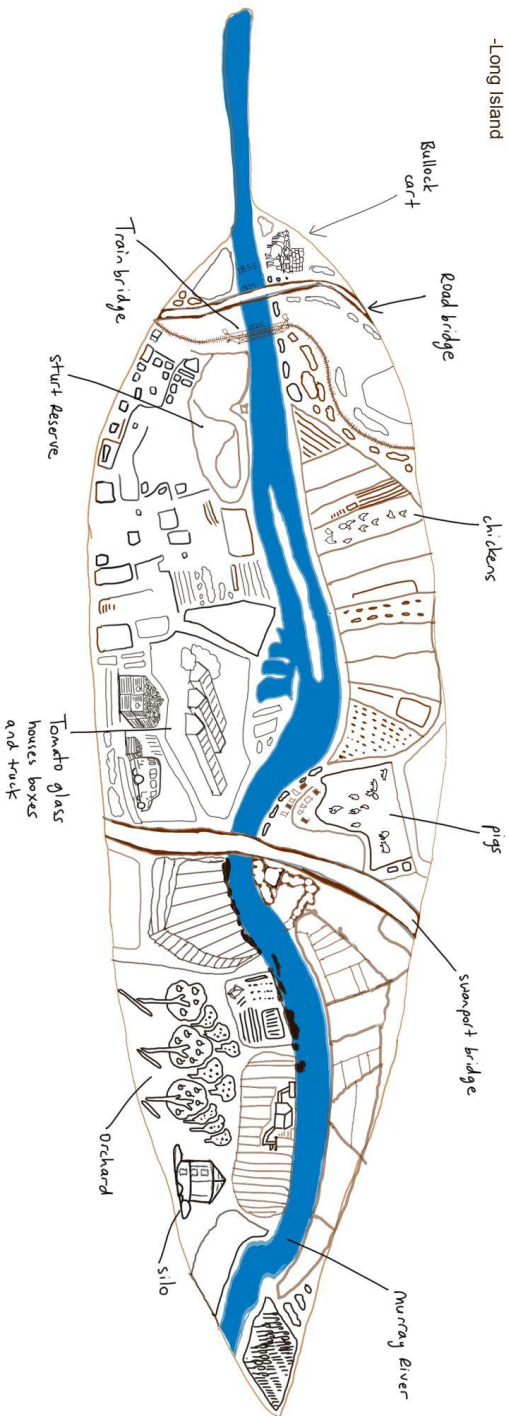
Key themes/Stories represented

- Bullock cart at Edwards Crossing
- Chickens and pigs depicted in long flat paddocks, (artistic licence used to place them in this area)
- Tomato growing glass houses. And produce loading onto a truck.
- Paddocks along the river.
- Pump house.
- Silo for silage storage.

Key map points shown

These points are significant for the agricultural history because they are the reason there was a flourishing industry. Primarily the water of the river. This combined with the meeting of the road and rail. The river is a vital source of water and formed an early transport route

- The Murray river (approximately 5km of the river)
- Edwards Crossing
- The Road bridge 1875
- The Railway Bridge 1924
- Murray Bridge Town
- Paddocks of Long flat road.
- Swanport Wetlands
- Long Island



Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

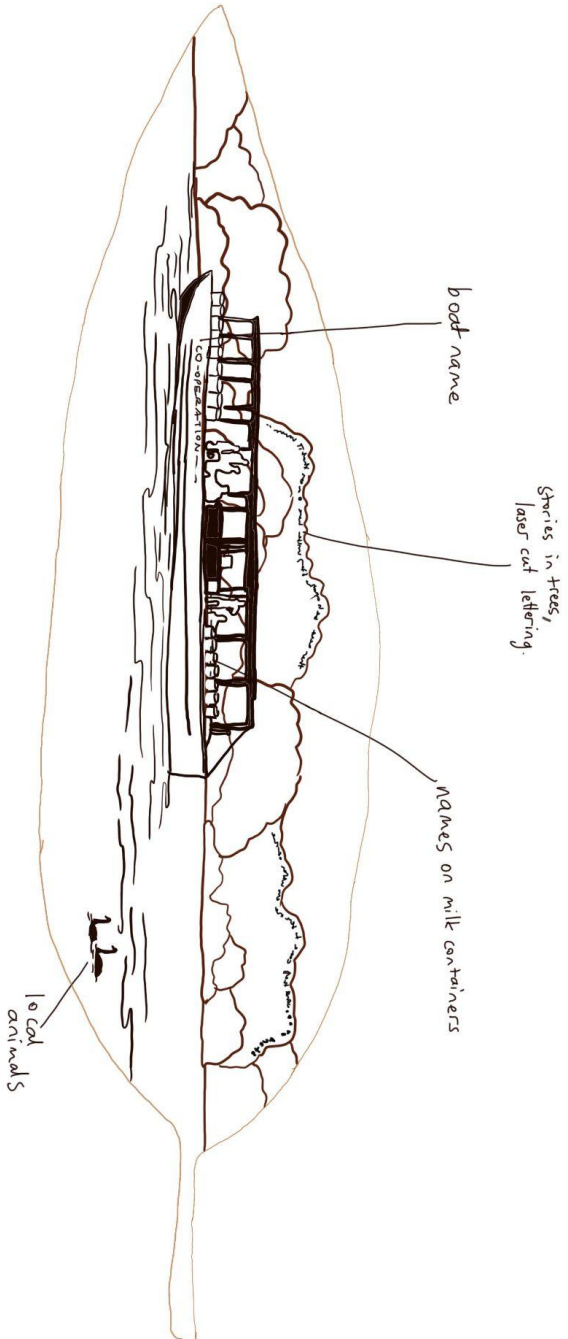
Front Concept Image



Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

Back of Artwork



Example of story "From 1919 to the mid 1940's milk and cream was delivered up and down the River by boat. The milk boats also delivered mail and groceries and often took farmers and their families into Murray Bridge. In some cases the launches transported children to and from school.

Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

Milk Boat Research

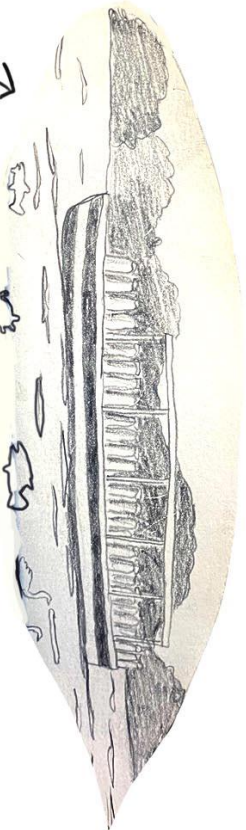
The 'Co-operation' milk boat at Murray Bridge. Originally 'M.V. Excelsior' but renamed 'Co-operation' around 1920 when it became a milk boat for SA Farmers Union.



Two men unloading milk from a milk boat at Murray Bridge, the containers labelled with names.



← 1915 include names milk containers.



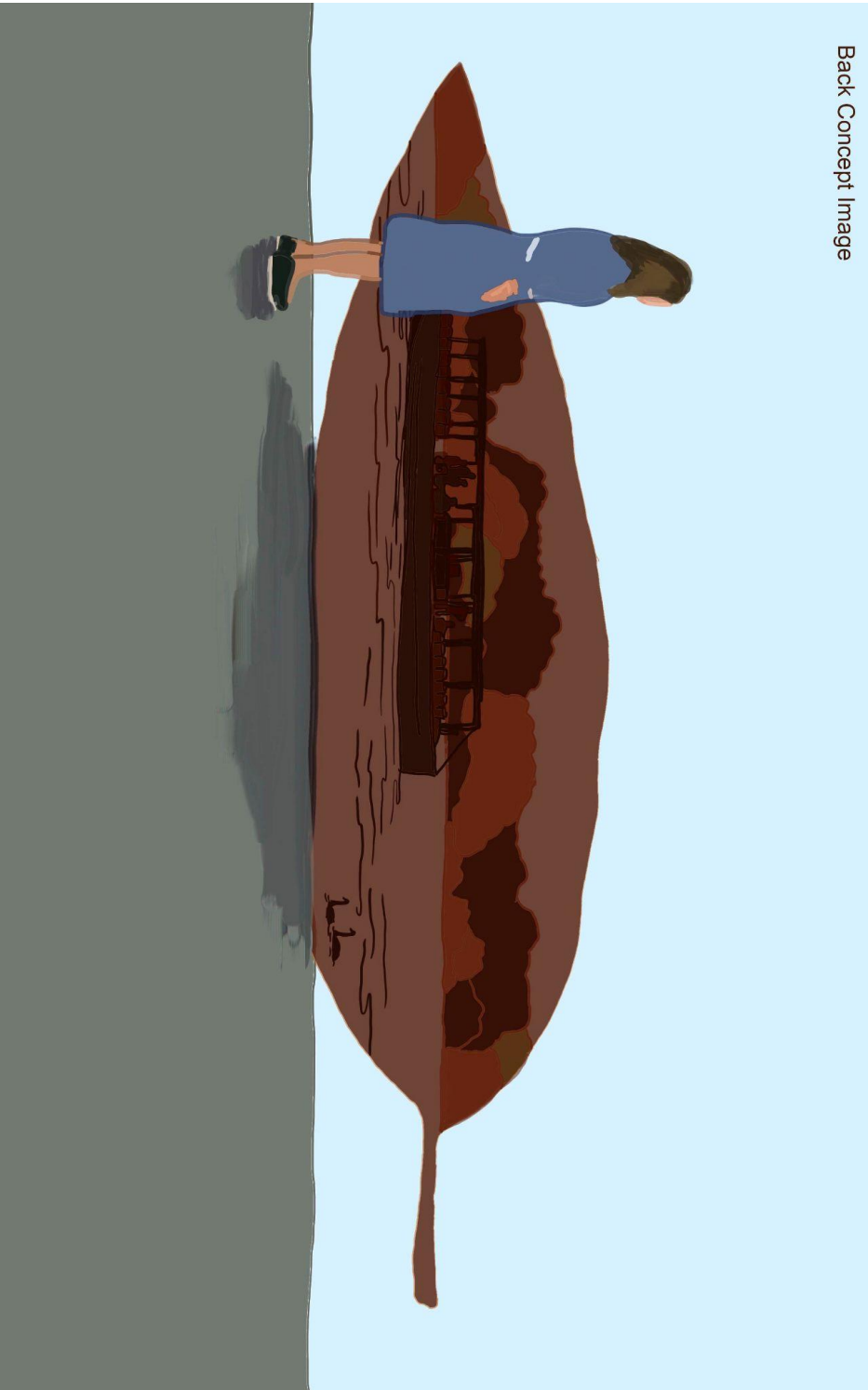
↘ Also include animals & fish of the river.

The back of the leaf will have a large side view image of a laden milk boat floating past the tree lined banks of the river. The milk containers will be marked with names.

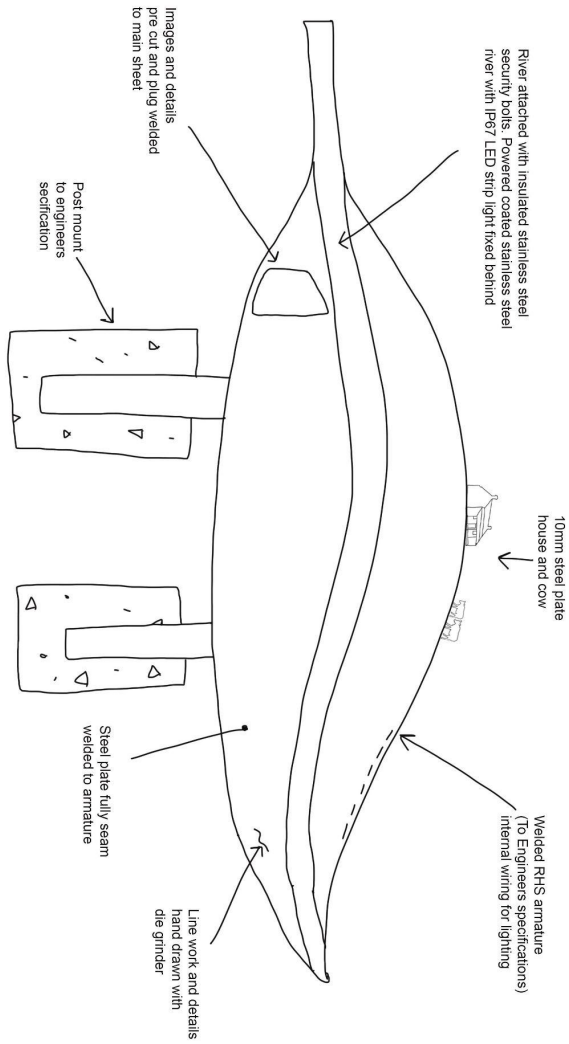
Wills Projects Design Development: *The Cows Come Home*

Sturt Reserve Murray Bridge

Back Concept Image



Fabrication Details



101. DYNAMIC ECONOMY**101.1 VARIATION OF MEMORANDUM OF LEASE - 21 HINDMARSH ROAD**

Author Sue Reynolds

Legislative (X)**Corporate ()****Other ()****Purpose**

For Council to delegate Authority to the Mayor and Chief Executive Officer to execute a deed of variation to the Optus Lease at 21 Hindmarsh Road, Murray Bridge.

Background

Council entered into a Memorandum of Lease with Optus Mobile Pty Ltd on 1 March 2015 to allow installation of a mobile phone tower at 21 Hindmarsh Road, Murray Bridge, land occupied by Council's Depot.

At its meeting of 11 April 2022, Council noted the assignment of lease from Optus Mobile Pty Ltd to Australian Tower Networks Pty Limited (ATN) for the lease at 21 Hindmarsh Road. Council also delegated authority to the Chief Executive Officer to execute the Release on assignment documentation. This occurred and effectively released Optus from their obligations but did not assign the lease to ATN. This technical oversight should be rectified therefore Council Administration has now received a request from Optus Property Paralegal to assign the lease formally to ATN (Australian Tower Networks). They have also requested a variation deed to remove Clauses 26 and 27 of the Memorandum of Lease.

The Administration sought legal advice on the Optus requests and were advised that there is no impact on Council if it chooses to proceed with these changes. Endorsing the change will allow Optus Mobile P/L to assign the (now unregistered) lease to Australia Tower Network.

The clauses in question read as follows,

Clause 26 states:***Licence to affix and suspend Telecommunications Equipment***

Subject to Clause 27:

- 26.1 *the Lessor grants to the Lessee during the term the exclusive right to affix the attached plan or at such other position or positions on the Lessor's structure as required by the Lessee with the consent of the Lessor, such consent not to be unreasonably withheld or delayed; and*
- 26.2 *the Lessor and the Lessee may each exercise all of their respective rights under the Lease and must observe all of their respective obligations under the lease concerning these locations and equipment as if the locations were part of the Premises.*

Clause 27 states:***Reservations of rights to Lessor***

- 27.1 *Notwithstanding clause 26, the Lessor reserves the right to:*
- (a) pass and repass with or without plant and equipment;*
 - (b) install, operate, maintain, repair and replace cabling of all descriptions; and*
 - (c) operate the Lessor's improvements,*
- Through, over and upon the Lessor's structure at all times for the purpose of allowing the lessor to utilise the Lessor's improvements.*
- 27.2 *In exercising its rights under this clause 27, the Lessor must comply with its*

obligations under clause 4.

Legal advice suggests that removal of these clauses is not a problem for the Council. In fact one may well have been a drafting error as Council didn't install the tower and therefore doesn't own it (and won't be seeking to operate it or maintain it).

Proposal

For Council to delegate Authority to the Mayor and Chief Executive Officer to execute a deed of variation to the Optus Lease at 21 Hindmarsh Road to assign the lease to Australian Tower Networks and remove clauses 26 & 27 of the Memorandum of Lease document.

Legislative Requirements

The following legislation is relevant to this report

- Local Government Act 1999

Council Policy

The following Council Policy is relevant to this report

- Lease and Licensing Policy

Financial Implications

There are no significant financial implications as Optus Lawyers will draft the Variation Deed. A small fee will be incurred for Council's lawyer to review the final document and for the advice provided to date. This is will be funded from the operational budget.

Risk

Legal advice was sought and taken and the final document will be reviewed before signing by the Mayor and Chief Executive Officer.

WHS

There are no WHS issues in relation to this report.

Asset Management

21 Hindmarsh Road is owned freehold by Rural City of Murray Bridge. Optus Mobile Pty Ltd lease a portion of this land for the installation and use of a telecommunications tower. There is no classification of Community Land.

Implementation Strategy

The Optus Paralegal team will be notified of Council's resolution. Once the variation has been drafted and reviewed it will be signed by the Mayor and Chief Executive Officer and common seal attached.

Communication Strategy

See above. There is no need for broad communication.

Strategic Plan

Goal 3 - Dynamic Economy

3.3 - Resilient Innovative Businesses

Recommendation

1. That item number 101.1 on the Council agenda of 11 April 2023 be received and noted.
2. That Council delegate authority to the Mayor and Chief Executive Officer to execute a variation deed to the Memorandum of Lease to remove clause 26 & 27, assign the lease formally to Australian Tower Networks and affix the Common Seal.

Attachments

Nil

Cr Baltensperger moved

1. That item number 101.1 on the Council agenda of 11 April 2023 be received and noted.
2. That Council delegate authority to the Mayor and Chief Executive Officer to execute a variation deed to the Memorandum of Lease to remove clause 26 & 27, assign the lease formally to Australian Tower Networks and affix the Common Seal.

Seconded by Cr Eckermann and CARRIED Unanimously

102. CONNECTED COMMUNITIES**102.1 BALANADA ROAD, MYPOLONGA - RESPONSE TO RESIDENT PETITION**

Author Jason Vaudin

Legislative ()**Corporate ()****Other (X)****Purpose**

To inform Elected Members of the process and outcome of the investigation of speed zones on Balanada Drive, Mypolonga triggered by a petition from residents asking for speed reductions in the area.

Background

In August 2022 a petition was received by Council Administration asking for consideration to alter the speed zones along Balanada Drive. The petition included 34 signatures and stated the following:

"I have been a resident of Balanada Drive Mypolonga for over 20 years and I am contacting you on behalf of myself and other concerned residents in regard to giving consideration to altering the speed limits currently in place along this road.

Over the years there has been a great reduction in the fruit growing in this area. As a result it is becoming more residential with younger families moving back to the area with children attending the local primary school and other catching the school bus, which travels this road, to secondary schools in Murray Bridge. Being a rural area many children and adults ride or walk along this Drive. In addition, there is a great new business in Mypolonga which is drawing more people to the area thereby increasing the traffic on this road. The speed used along this road has become extremely dangerous and is increasing noise levels. Possibly an increased Police presence may assist.

Currently the speed is 100 kph from outside 103 Balanada Drive to 165 Balanada drive and from here it is 80 kph to 427 Balanada Drive where it reduces to 50 kph just prior to the T junction with Woolshed Road.

It is requested that consideration be given to reducing the speed limits on this roads, as such:

- From outside 103 Balanada Drive the limit be reduced to 80 kph (currently 100 kph) to outside No 165.*
- From No 165 the limit be reduced to 60 kph (currently 80 kph) to outside No 427 where it becomes 50 kph just prior to the T junction with Woolshed Road*
- The review could possibly include limits along South Bokara Road.*

We, the resident of Balanada Drive eagerly await your response."

At its meeting of 12 September 2022 (item 149.8) Council considered the petition and resolved:

That item number 149.8 on the Council agenda of 12 September 2022 be received and that Administration prepare a report on the processes required to be followed in relation to amending speed limits.

To allow an evidence based assessment of traffic type, volume and behavior Council Administration conducted traffic surveys of Balanada Drive in the 100km/h zone and 80km/h zone. The surveys were conducted between 24 September 2022 and 7 November 2022.

The purpose of the traffic survey was to understand the speeds that motorists choose to use on Balanada Drive and to determine if Council should submit a formal request to the Department of Infrastructure and Transport (DIT) to review the speed zones on Balanada Drive. DIT guidelines are specific in that the speed at which the majority of vehicles choose to travel is a critical determination of the appropriate posted speed limit – posted speed limits that are at significant variance to the measured travel speeds are highly unlikely to be followed by the majority of motorists, especially regular users.

Another key consideration in the setting of posted speed limits is the visual nature and density of roadside development – for example, a motorist will generally choose to travel at a lower speed where both sides of a road have structures/buildings/driveways closely spaced with building close to the road. A higher travel speed would be chosen where a lower number of houses are observed which may be some distance from the road. Along Balanada Drive, there is an increase in adjacent roadside development as you get closer to Myponga and the current posted speed limits reflect that.

The results of the traffic surveys determined:

- That the 85th percentile in the 100km/h zone for both directions was 89km/h with an average daily total of 230 vehicles and
- The 85th percentile in the 80km/h zone was 82km/h with an average daily total of 120 vehicles.

Proposal

Based on the results of the traffic surveys undertaken on Balanada Drive and in consideration of the guidance provided in the DIT guidelines, it is considered that the current posted speed zones along this section of Balanada Drive are appropriate and in accordance with the guidelines and that Council does not submit a formal request to DIT for review.

Legislative Requirements

Nil

Council Policy

Nil

Financial Implications

Nil

Risk

The reporting of this petition to Council meets the legislative requirements. There is a risk that the petitioner and signatories will feel disappointed in Council for not recommending reductions in the speed limits, however an appropriate process has been followed as explained above.

WHS

Nil

Asset Management

Nil

Implementation Strategy

Nil

Communication Strategy

A letter will be sent to the originator of the petition advising of Council's decision and the relevant staff member's details for enquiries.

Strategic Plan

Goal 4 - Connected Communities

4.1 - Connected Communities

Recommendation

1. *That item number 102.1 on the Council agenda of 11 April 2023 be received and noted.*
2. *That Council does not submit a formal request to the Department of Infrastructure and Transport for review of speed limits.*

Attachments

Nil

Cr Keen moved

1. *That item number 102.1 on the Council agenda of 11 April 2023 be received and noted.*
2. *That Council does submit a formal request to the Department of Infrastructure and Transport for review of speed limits.*

Seconded by Cr Haig and CARRIED

103. OUR PERFORMANCE**103.1 FINANCIAL PERFORMANCE REPORT - FEBRUARY 2023**

Author Brad Warncken

Legislative ()**Corporate (X)****Other ()****Purpose**

For Council to note the comparison of the financial results with the 2022/23 Adopted Budget for the eight months ending 28 February 2023.

Background

The following reports are included as attachments to this report:

February 2023 Year to date**Attachment 1** – Statement of Comprehensive Income**Attachment 2** – Balance Sheet**Attachment 3** – Key Projects Status Report**Attachment 4** – Capital Project Status Report**Statement of Comprehensive Income – To February 2023**

The February 2023 YTD Operating Deficit of \$2,515k is \$1,130k unfavorable when compared to the February YTD Budgeted Deficit of \$1,385k.

Total Income of \$29,247k is \$340k favorable to the YTD budget of \$28,907k, primarily reflecting better than budget operating Grants including High River Response recoveries (\$164k), User Charges and Rates, offset in part by lower than anticipated external Reimbursements and Other Income.

Total expenses of \$31,762k are \$1,470k unfavorable to the YTD budget of \$30,292k primarily reflecting unfavorable variances attributable to the High River Response expenditure (\$757k), Lerwin Residential Aged Care Facility operations (\$297k) and under budget Plant and Fleet Capital Program overhead recovery.

Key Projects

Expenditure on Key Projects to the end of February 2023 was \$1,502k, compared to the YTD budget of \$1,666k (**Attachment 3**).

Small Wins Key Project

As at February 2023 there was \$80k allocated against the \$112k Small Wins Key Project Budget for 2022/23. \$32k of the Small Wins Funding remains unallocated.

2022/23 Small Wins Key Project - February 2023

| Project Initiative | Small Win (S) / Quick Win (Q) | Project Allocation | YTD Actual | Project Balance |
|--|-------------------------------|--------------------|----------------|-----------------|
| 2022/23 Approved Commitments | | | | |
| Zoos SA membership subsidy | Q | 8,200 | 0 | 8,200 |
| Murraylands Cycling Club Inc - Promotional | Q | 2,000 | 2,000 | 0 |
| Chinese Community Association Murraylands | Q | 2,000 | 2,000 | 0 |
| Zara Newman | Q | 500 | 500 | 0 |
| Murray Bridge Lawn Tennis Association - Promotional Funds | Q | 400 | 400 | 0 |
| Victorian YMCA Community Programming - YMCA All Board | Q | 580 | 580 | 0 |
| Callington Agricultural and Horticultural Society Advertising | Q | 2,737 | 2,737 | 0 |
| Chamber Music Adelaide - Twin Bridges Chamber Music Festival | Q | 10,000 | 10,000 | 0 |
| Longriders Christian Motorcycle Club - PA System Upgrade | Q | 2,249 | 2,249 | 0 |
| Murray Bridge Regional Collaboration - A Place of Courage - Commemorative Monument | Q | 19,570 | 19,570 | 0 |
| Murray Bridge Community Centre - Edwards Square Community Centre Resourcing | Q | 5,000 | 5,000 | 0 |
| Murray Mallee GP - Mental Health Expo Infrastructure Requirements | Q | 10,000 | 10,000 | 0 |
| Unity College - Unity Steeple Lighting Upgrade | Q | 2,801 | 2,801 | 0 |
| Callington Recreation Park Inc - Thank You Dinner | Q | 1,150 | 1,150 | 0 |
| Rockleigh CFS Support Group - Carols in the Bush | Q | 420 | 420 | 0 |
| White Ribbon Australia SHOUT! | Q | 650 | 650 | 0 |
| Mypolonga Netball League Club - Draftsman drawings | Q | 1,980 | 1,980 | 0 |
| Saints Basketball Club - Compliance to Local Uniform | Q | 2,000 | 2,000 | 0 |
| Koori Kids - NAIDOC Week School Initiative Murray Bridge | Q | 500 | 500 | 0 |
| Murraylands Multisports Inc - Replacement of Stolen Goods | Q | 2,000 | 2,000 | 0 |
| The Salvation Army - Murraylands Christmas Appeal 2022 | Q | 2,000 | 2,000 | 0 |
| LifeHouse International Inc - LifeHouse Christmas | Q | 2,000 | 2,000 | 0 |
| SA Country Emerging Athlete | Q | 490 | 490 | 0 |
| Ironman World Championships 2023 | Q | 500 | 500 | 0 |
| | | 79,727 | 71,527 | 8,200 |
| 2022/23 Small Wins Budget | | | 111,591 | |
| 2022/23 Unallocated Small Wins Funding | | | 31,864 | |

Capital Projects

Actual year to date expenditure on 2022/23 Capital Projects is \$6,315k compared to the YTD budget of \$6,485k. **(Attachment 4)**.

Balance Sheet

The majority of balance sheet accounts are generally in accord with the revised budget with some variations. Non-restricted cash is unfavourable to budget by \$1,167k, Short Term Borrowings are unfavourable by \$2,558k however are offset by Long Term Borrowings which are \$3,985k favourable to budget.

The rates receivable balance of \$632k is attributable to outstanding rates for 1st Quarter and 2nd Quarter 2022/23 together with 2021/22 and prior arrears. There has been a reduction in the carry forward arrears amounts of \$247k.

| Rural City of Murray Bridge | | | |
|------------------------------------|--------------------------------|----------------------------------|---------------|
| Rates Receivable | | | |
| As at February 2023 | 2021/22 Carried Forward | 2022/23 Rates Outstanding | Total |
| | \$'000 | \$'000 | \$'000 |
| Opening Balance | 673 | 15,411 | 16,084 |
| Interest and Fines Applied | 74 | 42 | 116 |
| Payments received 28/02/2023 | (321) | (15,247) | (15,568) |
| Outstanding at 28/02/23 | 426 | 206 | 632 |

Net Funding Position

The Council's Net Funding Position is as follows:

| Rural City of Murray Bridge | | | | | |
|-------------------------------------|------------------------|---------------------|---------------------|------------|-----------------|
| YTD Cash Position Statement | | | | | |
| February 2023 YTD | Actual 2021/22 Audited | February YTD Actual | February YTD Budget | Var | Revised Budget |
| Non Restricted Funding | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Non-Restricted Cash (available) | 337 | 834 | 2,001 | (1,167) | 1,636 |
| Short Term Borrowings | (3,081) | (5,308) | (2,750) | (2,558) | (1,084) |
| Long Term Borrowings | (9,938) | (9,397) | (13,382) | 3,985 | (20,048) |
| Total Non Restricted Funding | (12,682) | (13,871) | (14,131) | 260 | (19,496) |
| Restricted Funding | | | | | |
| Lerwin Resident Deposits | 1,147 | 2,321 | 1,597 | 724 | 1,241 |
| Lerwin Legacy | 8 | 2 | 9 | (7) | 10 |
| Restricted Cash - Futures Fund | 95 | 303 | 648 | (345) | 648 |
| Other | 100 | 101 | 110 | (9) | 115 |
| Total Restricted Funding | 1,350 | 2,727 | 2,364 | 363 | 2,014 |
| Net Cash Position | (11,332) | (11,144) | (11,767) | 623 | (17,482) |
| Cash Flow | (12,433) | 188 | (435) | 623 | (6,150) |

The non-restricted funding position represents the net cash or net borrowings of the Council associated with normal operating activities. It excludes cash which is restricted, most notably the Lerwin Resident Deposits and the Futures Fund.

The net cash position of (11,144k) is \$623k favourable to the approved budget.

Proposal

That Council notes the comparison of the year to date financial results with the 2022/23 Adopted Budget for the eight months ending 28 February 2023.

Legislative Requirements

Section 123 (2) (b) requires that the Annual Business Plan includes an outline of the Council's objectives for the financial year.

Council Policy

Budget Reporting and Amendment Policy (#714009).

Financial Implications

Monthly monitoring and reporting on the progress of projects and financial position:

- Demonstrated accountability and transparency;
- Enables Council to monitor activities to ensure that projects are on track; and
- Indicates progress against achievement for long term financial sustainability targets.

Risk

Monthly monitoring and reporting and final year-end review on the progress of projects and financial position provides a vigorous business process that assists in mitigating an identified strategic risk.

WHS

Not applicable

Asset Management

Monthly monitoring and reporting and the final year-end review on the progress of capital projects and financial position allows:

- efficient development of infrastructure;
- appropriate allocation of funding for maintenance, replacement and upgrade of assets; and
- consistent delivery of community services.

Implementation Strategy

The monthly Annual Budget progress reports are reviewed by the Executive Leadership Team and provided as a report to Council.

Communication Strategy

The Monthly Financial Performance reports will be posted on Council's website following the Council meeting as part of the minutes.

Strategic Plan

Goal 5 – Our Performance
5.2 Sustainable

Recommendation

1. That item number 103.1 on the Council agenda of 11 April 2023 be received and noted.
2. That Council note the progress made in the eight months against the 2022/23 Adopted Budget as at 28 February 2023.

Attachments

| | | |
|-----|-----------------------------------|------------|
| 1↓. | Statement of Comprehensive Income | Attachment |
| 2↓. | Balance Sheet | Attachment |
| 3↓. | Key Projects Status Report | Attachment |
| 4↓. | Capital Project Status Report | Attachment |

Cr Haig moved

1. That item number 103.1 on the Council agenda of 11 April 2023 be received and noted.
2. That Council note the progress made in the eight months against the 2022/23 Adopted Budget as at 28 February 2023.

Seconded by Cr DeMichele and CARRIED Unanimously

| Rural City of Murray Bridge | | | | | |
|--|---------------------------|------------------------|------------------------|----------------|-------------------|
| Statement of Comprehensive Income | | | | | |
| February 2023 YTD | Actual 2021/22 Audited | February YTD Actual | February YTD Budget | Variance | Revised Budget |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| INCOME | | | | | |
| Rates | 27,768 | 19,830 | 19,812 | 18 | 29,705 |
| Statutory charges | 592 | 483 | 488 | (5) | 663 |
| User Charges | 2,583 | 1,947 | 1,900 | 47 | 2,799 |
| Grants, subsidies and contributions | 14,777 | 6,540 | 6,165 | 375 | 9,215 |
| Investment income | 18 | 47 | 30 | 17 | 45 |
| Reimbursements | 278 | 71 | 148 | (77) | 275 |
| Other income | 468 | 310 | 345 | (35) | 526 |
| Net gain - JV & associates | 85 | 19 | 19 | 0 | 28 |
| Total Income | 46,569 | 29,247 | 28,907 | 340 | 43,256 |
| EXPENSES | | | | | |
| Employee costs | 20,718 | 14,394 | 13,903 | (491) | 20,813 |
| Materials, contracts and other expenses | 15,123 | 11,223 | 10,308 | (915) | 16,309 |
| Depreciation, amortisation and impairment | 9,034 | 5,878 | 5,878 | 0 | 8,816 |
| Finance costs | 284 | 267 | 203 | (64) | 308 |
| Total Expenses | 45,159 | 31,762 | 30,292 | (1,470) | 46,246 |
| OPERATING SURPLUS / (DEFICIT) | 1,410 | (2,515) | (1,385) | (1,130) | (2,990) |
| Amts received spec for new or upgraded assets | 1,779 | 904 | 900 | 4 | 9,097 |
| Physical resources received free of charge | (1,846) | 40 | 0 | 40 | 0 |
| Net Gain/Loss on Disposal or Revaluation of Assets | 1,781 | 101 | 0 | 101 | 0 |
| NET SURPLUS / (DEFICIT) | 3,124 | (1,470) | (485) | (985) | 6,107 |
| Revaluation reserve adjustments | 7,778 | 0 | 0 | 0 | 0 |
| TOTAL COMPREHENSIVE INCOME | 10,902 | (1,470) | (485) | (985) | 6,107 |

Attachment 2

| Rural City of Murray Bridge | | | | | |
|---|---------------------------|------------------------|------------------------|----------------|-------------------|
| Balance Sheet | | | | | |
| As at February 2023 | Actual 2021/22 Audited | February YTD Actual | February YTD Budget | Var | Revised Budget |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Current Assets | | | | | |
| Cash and Cash equivalents | 337 | 834 | 2,001 | (1,167) | 1,636 |
| Cash and Cash Equivalents - Restricted | 1,350 | 2,727 | 2,364 | 363 | 2,014 |
| Rates Receivable | 673 | 632 | 1,400 | (768) | 1,003 |
| General Debtors and Other Receivables | 912 | 548 | 447 | 101 | 215 |
| Prepayments and Accrued Revenue | 945 | 874 | 622 | 252 | 202 |
| Rates Income Accrued | 0 | 4,934 | 4,934 | 0 | 0 |
| Inventories | 716 | 726 | 628 | 98 | 584 |
| Non-Current Assets Held for Sale | 599 | 599 | 571 | 28 | 0 |
| Total Current Assets | 5,532 | 11,874 | 12,968 | (1,094) | 5,654 |
| Non Current Assets | | | | | |
| Equity Accounted Investments | 605 | 624 | 626 | (2) | 636 |
| Fixed Assets | 346,855 | 340,782 | 340,977 | (195) | 368,601 |
| Work in Progress | 9,014 | 15,447 | 15,499 | (52) | 1,720 |
| Total Non Current Assets | 356,474 | 356,853 | 357,102 | (249) | 370,957 |
| Total Assets | 362,006 | 368,727 | 370,070 | (1,343) | 376,611 |
| Current Liabilities | | | | | |
| Trade Payables | 4,119 | 1,365 | 1,838 | 473 | 5,651 |
| Deposits/Trusts/Payments Rec'd in Advance | 11,166 | 12,847 | 12,280 | (567) | 9,080 |
| Rates Paid In Advance | 0 | 7,066 | 6,711 | (355) | 0 |
| Current Loan Liabilities | 3,081 | 5,308 | 2,750 | (2,558) | 1,084 |
| Employee Entitlements (LSL) | 2,078 | 2,047 | 2,012 | (36) | 2,204 |
| Employee Entitlements (AL) | 2,313 | 2,281 | 1,961 | (320) | 2,557 |
| Other Employer Entitlements | 343 | 394 | 395 | 1 | 525 |
| Other Current Liabilities (accruals) | 310 | 843 | 488 | (355) | 577 |
| Total Current Liabilities | 23,410 | 32,151 | 28,435 | (3,716) | 21,678 |
| Non Current Liabilities | | | | | |
| Non Current Loan Liabilities | 9,938 | 9,397 | 13,382 | 3,985 | 20,048 |
| Employee Entitlements (LSL) | 679 | 670 | 759 | 89 | 799 |
| Total Non-Current Liabilities | 10,617 | 10,067 | 14,141 | 4,074 | 20,847 |
| Total Liabilities | 34,027 | 42,218 | 42,576 | 358 | 42,525 |
| NET ASSETS | 327,979 | 326,509 | 327,494 | (985) | 334,086 |
| Accumulated Surplus (Deficit) | 113,951 | 117,075 | 117,075 | 0 | 117,075 |
| Asset Revaluation Reserve | 210,904 | 210,904 | 210,904 | 0 | 210,904 |
| Surplus (Deficit) - Current | 3,124 | (1,470) | (485) | (985) | 6,107 |
| NET EQUITY | 327,979 | 326,509 | 327,494 | (985) | 334,086 |

2022/23 Key Projects Program - Status Report for the Month Ending February 2023

| Project Code | Project | Income | | | | Expenditure | | | | |
|-----------------------------------|--|----------------|----------------|-----------------|----------------|------------------|------------------|----------------|------------------|------------|
| | | YTD Actual | YTD Budget | Var | Revised Budget | YTD Actual | YTD Budget | Var | Revised Budget | % Spent |
| Valued Environment | | 0 | 0 | 0 | 0 | 110,221 | 100,660 | (9,561) | 460,000 | 24% |
| 71189 | Sport and Recreation Facility Grant Program | 0 | 0 | 0 | 0 | 52,182 | 30,000 | (22,182) | 30,000 | 174% |
| 71308 | Little Corella Management | 0 | 0 | 0 | 0 | 7,069 | 12,220 | 5,151 | 50,000 | 14% |
| 75128 | Environmental Internal Audit Plan | 0 | 0 | 0 | 0 | 12,766 | 14,440 | 1,674 | 100,000 | 13% |
| 75120 | Sunnyside Road Investigation | 0 | 0 | 0 | 0 | 36,255 | 40,000 | 3,745 | 75,000 | 48% |
| 75137 | Water Sensitive Urban Design | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 0% |
| 73296 | Community Infrastructure and Transport / Freight Model | 0 | 0 | 0 | 0 | 1,949 | 4,000 | 2,052 | 155,000 | 1% |
| Great People and Lifestyle | | 492,785 | 422,712 | 70,073 | 422,712 | 483,397 | 506,909 | 23,512 | 1,011,928 | 48% |
| 71126 | Regional Public Health Plan 2020-2025 | 0 | 0 | 0 | 0 | 2,500 | 3,000 | 500 | 5,000 | 50% |
| 71294 | Staff Climate and Culture Survey | 0 | 0 | 0 | 0 | 5,620 | 6,664 | 1,044 | 7,000 | 80% |
| 71296 | Youth Council | 0 | 0 | 0 | 0 | 3,444 | 7,776 | 4,332 | 20,000 | 17% |
| 71307 | Little Art Fest | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,000 | 0% |
| 72231 | STARCLUB Project - Game On Strategy | 43,633 | 0 | 43,633 | 0 | 52,872 | 35,000 | (17,872) | 35,000 | 151% |
| 75132 | Public Art Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 80,000 | 0% |
| 73469 | Public Art Special Projects | 15,000 | 15,000 | 0 | 15,000 | 26,073 | 28,560 | 2,487 | 38,560 | 68% |
| 75118 | Lerwin Asset Management Plan | 0 | 0 | 0 | 0 | 10,768 | 10,480 | (288) | 10,480 | 103% |
| 75117 | Showgrounds Masterplan | 0 | 0 | 0 | 0 | 26,075 | 27,426 | 1,351 | 40,000 | 65% |
| 73360 | Reconciliation Working Group (RWG) | 0 | 0 | 0 | 0 | 42,680 | 43,384 | 704 | 57,600 | 74% |
| 73933 | Strategic Policy Planning | 0 | 0 | 0 | 0 | 82,346 | 86,273 | 3,927 | 125,000 | 66% |
| 75130 | Outer Towns Open Space Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 0% |
| 73626 | Regional Study Hub 2019-2022 | 0 | 0 | 0 | 0 | 57,122 | 70,652 | 13,530 | 70,652 | 81% |
| 75140 | Regional Study Hub 2022-2026 | 269,640 | 239,200 | 30,440 | 239,200 | 67,455 | 70,000 | 2,545 | 239,200 | 28% |
| 75122 | Paint the town REaD | 0 | 4,000 | (4,000) | 4,000 | 7,121 | 15,590 | 8,469 | 28,924 | 25% |
| 75123 | Murray Bridge Wellbeing Hub | 100,000 | 100,000 | 0 | 100,000 | 77,818 | 78,600 | 782 | 160,000 | 49% |
| 75139 | Dog and Cat Breeder Compliance Education | 64,512 | 64,512 | 0 | 64,512 | 21,504 | 23,504 | 2,000 | 64,512 | 33% |
| Dynamic Economy | | 0 | 15,811 | (15,811) | 15,811 | 662,572 | 720,225 | 57,653 | 1,349,000 | 49% |
| 75127 | Lease and Licence Review | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25,000 | 0% |
| 75126 | Open Space - Condition Assessment | 0 | 0 | 0 | 0 | 85,888 | 75,000 | (10,888) | 75,000 | 115% |
| 75131 | Station Youth Officer | 0 | 0 | 0 | 0 | 37,790 | 45,544 | 7,754 | 100,000 | 38% |
| 75114 | Planet Youth Officer | 0 | 15,811 | (15,811) | 15,811 | 19,084 | 20,000 | 916 | 20,000 | 95% |
| 75129 | Contract Management Implementation | 0 | 0 | 0 | 0 | 49,805 | 50,000 | 195 | 50,000 | 100% |
| 75133 | Future Cities Program | 0 | 0 | 0 | 0 | 5,520 | 10,000 | 4,480 | 120,000 | 5% |
| 75134 | GIS Data Conversion | 0 | 0 | 0 | 0 | 11,358 | 19,998 | 8,640 | 25,000 | 45% |
| 75135 | Feasibility Study Prns Hwy Roundabout | 0 | 0 | 0 | 0 | 4,409 | 13,996 | 9,587 | 30,000 | 15% |
| 75136 | Road Infrastructure Safety Audits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 0% |
| 71190 | Aerial Photography Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30,000 | 0% |
| 75138 | Digital Photography Project | 0 | 0 | 0 | 0 | 12,321 | 19,332 | 7,011 | 25,000 | 49% |
| 73363 | Make it Yours | 0 | 0 | 0 | 0 | 36,438 | 37,988 | 1,551 | 90,000 | 40% |
| 73254 | SPLASH | 0 | 0 | 0 | 0 | 99,990 | 100,000 | 10 | 160,000 | 62% |
| 71227 | Start Up Projects | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 0% |
| 71295 | Trainee Program | 0 | 0 | 0 | 0 | 23,105 | 33,424 | 10,319 | 80,000 | 29% |
| 73191 | Sturt Reserve Community Events Program | 0 | 0 | 0 | 0 | 46,634 | 50,000 | 3,366 | 50,000 | 93% |
| 73246 | CBD Activation | 0 | 0 | 0 | 0 | 26,737 | 30,855 | 4,118 | 36,000 | 74% |
| 75121 | Shop Local SA/Murray Bridge Business Initiative | 0 | 0 | 0 | 0 | 1,200 | 6,800 | 5,600 | 18,000 | 7% |
| 71300 | Delivery of Major Events Package | 0 | 0 | 0 | 0 | 11,480 | 11,988 | 508 | 139,000 | 8% |
| W5921 | Australasian International Pedal Prix | 0 | 0 | 0 | 0 | 145,040 | 146,000 | 960 | 146,000 | 99% |
| W5917 | Darts Australia Grand Prix | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0 | 10,000 | 100% |
| W5918 | SA Cycling State Road Championships | 0 | 0 | 0 | 0 | 2,500 | 2,500 | 0 | 2,500 | 100% |
| W5926 | Christmas Pageant | 0 | 0 | 0 | 0 | 6,091 | 9,000 | 2,909 | 10,000 | 61% |
| W5927 | Murray Bridge Marathon | 0 | 0 | 0 | 0 | 10,240 | 10,500 | 260 | 12,000 | 85% |
| W5928 | RCMB Sports Awards | 0 | 0 | 0 | 0 | 6,764 | 7,000 | 236 | 25,000 | 27% |
| W5930 | Murray Bridge Fringe | 0 | 0 | 0 | 0 | 2,738 | 2,800 | 62 | 3,000 | 91% |
| W5992 | Royal Association of Justices South Australia | 0 | 0 | 0 | 0 | 500 | 500 | 0 | 500 | 100% |
| W6001 | Australian Arenacross | 0 | 0 | 0 | 0 | 5,000 | 5,000 | 0 | 5,000 | 100% |
| W6143 | Adelaide Hills Rally | 0 | 0 | 0 | 0 | 1,452 | 1,500 | 48 | 1,500 | 97% |
| W6221 | Murraylands Fair | 0 | 0 | 0 | 0 | 488 | 500 | 12 | 500 | 98% |
| Connected Communities | | 0 | 0 | 0 | 0 | 245,551 | 338,214 | 92,663 | 552,591 | 44% |
| 71135 | Digital Strategy CRM | 0 | 0 | 0 | 0 | 60,513 | 68,640 | 8,128 | 168,000 | 36% |
| 71143 | Council Election 2022 | 0 | 0 | 0 | 0 | 79,000 | 125,000 | 46,000 | 125,000 | 63% |
| 73190 | Small Wins / Quick Wins | 0 | 0 | 0 | 0 | 71,527 | 90,516 | 18,989 | 111,591 | 64% |
| 73364 | Connected Communities - Community | 0 | 0 | 0 | 0 | 26,957 | 30,552 | 3,595 | 50,000 | 54% |
| 73359 | Customer Experience Roadmap | 0 | 0 | 0 | 0 | 7,554 | 23,506 | 15,952 | 98,000 | 8% |
| Total Key Projects | | 492,785 | 438,523 | 54,262 | 438,523 | 1,501,740 | 1,666,008 | 164,268 | 3,373,519 | 45% |

2022/23 Capital Program - Status Report for the Month Ending February 2023

| Project Code | Project | Income | | | | Expenditure | | | | |
|---|---|----------------|----------------|--------------|------------------|------------------|------------------|----------------|-------------------|----------------|
| | | YTD Actual | YTD Budget | Var | Revised Budget | YTD Actual | YTD Budget | Var | Revised Budget | % Actual Spent |
| Valued Environment | | | | | | | | | | |
| 20133 | Footpath Program | 0 | 0 | 0 | 0 | 253,383 | 258,240 | 4,857 | 861,486 | 29% |
| 19343 | Sports Grounds Urgent Works | 0 | 0 | 0 | 0 | 54,826 | 57,063 | 2,237 | 89,403 | 61% |
| 19345 | Swanport Road Master Plan Implementation | 0 | 0 | 0 | 0 | 64,759 | 67,000 | 2,241 | 317,556 | 20% |
| 19351 | Toora Reserve Detailed Design | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16,571 | 0% |
| 19399 | Swanport Road Recycled Water Pipeline | 0 | 0 | 0 | 270,000 | 266,527 | 269,534 | 3,007 | 312,804 | 85% |
| 19400 | Water saving / irrigation projects. | 0 | 0 | 0 | 0 | 5,244 | 9,498 | 4,254 | 14,296 | 37% |
| 19408 | Hume Reserve Feasibility Study | 0 | 0 | 0 | 0 | 7,145 | 14,210 | 7,065 | 35,490 | 20% |
| 20138 | Street and Park Furniture Renewal Program | 0 | 0 | 0 | 0 | 344,339 | 352,888 | 8,549 | 547,000 | 63% |
| 20178 | Greenspace | 0 | 0 | 0 | 0 | 7,629 | 9,984 | 2,355 | 100,000 | 8% |
| 20183 | Stormwater Renewal | 0 | 0 | 0 | 0 | 58,628 | 59,768 | 1,140 | 619,775 | 9% |
| 19160 | SWHR Expansion Design | 0 | 0 | 0 | 0 | 19,120 | 24,444 | 5,324 | 59,038 | 32% |
| 19382 | Sturt Reserve Master Plan - History and Tourism | 0 | 0 | 0 | 730,488 | 116,496 | 120,639 | 4,143 | 120,639 | 97% |
| 19410 | Sturt Reserve Master Plan - History and Tourism S1P3 | 0 | 0 | 0 | 45,000 | 0 | 0 | 0 | 612 | 0% |
| 19411 | Sturt Reserve Master Plan - History and Tourism S1P2 | 0 | 0 | 0 | 1,500,000 | 320,177 | 325,000 | 4,823 | 3,000,000 | 11% |
| 19414 | Riverglades | 0 | 0 | 0 | 0 | 5,000 | 5,000 | 0 | 12,000 | 42% |
| 19413 | Summer Bushfires - Sturt Reserve History and Tourism | 900,000 | 900,000 | 0 | 1,500,000 | 396,286 | 405,000 | 8,714 | 2,492,325 | 16% |
| 20217 | Water Supply and Waste Water | 0 | 0 | 0 | 0 | 1,769 | 7,496 | 5,727 | 35,000 | 5% |
| 19416 | Car Park Upgrade - Le Messurier Park | 0 | 0 | 0 | 0 | 59,955 | 60,000 | 45 | 60,000 | 100% |
| Total Valued Environment | | 900,000 | 900,000 | 0 | 4,045,488 | 1,981,284 | 2,045,764 | 64,481 | 8,693,995 | 23% |
| Great People and Lifestyle | | | | | | | | | | |
| 19300 | Floating Pontoon - Long Island Boat Ramp | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 120,000 | 0% |
| 19361 | Walking and Cycling Masterplan | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 54,816 | 0% |
| 19403 | New Shedding and fencing at former Shell Depot, Sturt Reserve | 0 | 0 | 0 | 0 | 13,734 | 14,000 | 266 | 110,265 | 12% |
| 19404 | Acoustic panelling for The Station | 0 | 0 | 0 | 0 | 5,000 | 5,250 | 250 | 5,250 | 95% |
| 19407 | Dirt Jumps | 0 | 0 | 0 | 0 | 18,680 | 18,980 | 300 | 33,632 | 56% |
| 20042 | Lerwin Plant Renewal | 0 | 0 | 0 | 0 | 120,296 | 123,292 | 2,996 | 300,000 | 40% |
| 20091 | Building Renewal Program | 0 | 0 | 0 | 0 | 353,922 | 359,131 | 5,209 | 661,686 | 53% |
| 20139 | Plant and Fleet Renewal Program | 0 | 0 | 0 | 0 | 500,622 | 509,780 | 9,158 | 1,601,282 | 31% |
| 20147 | Public Toilet Strategy | 0 | 0 | 0 | 0 | 6,150 | 13,122 | 6,972 | 529,192 | 1% |
| 20195 | Play Space Replacements | 0 | 0 | 0 | 0 | 174,451 | 178,000 | 3,549 | 183,627 | 95% |
| 20196 | Sport and Recreation Facilities Grant Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30,000 | 0% |
| 20203 | Outer Towns Open Space Program - Monarto | 0 | 0 | 0 | 0 | 12,465 | 14,300 | 1,835 | 97,487 | 13% |
| 20204 | Outer Towns Open Space Program - Wellington | 0 | 0 | 0 | 0 | 43,190 | 45,789 | 2,599 | 255,843 | 17% |
| 19228 | Murray Coorong Trail yr 3 (ongoing for 5 years) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 70,831 | 0% |
| 19341 | Public Art | 0 | 0 | 0 | 88,500 | 68,082 | 76,624 | 8,542 | 187,012 | 36% |
| 19412 | Murray Bridge Regional Stadium | 0 | 0 | 0 | 3,481,530 | 229,750 | 235,000 | 5,250 | 3,886,910 | 6% |
| 20216 | Woodlane Jetty | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 145,000 | 0% |
| 20215 | Cricket Practice Nets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 130,000 | 0% |
| 19418 | Farming History Public Art | 0 | 0 | 0 | 0 | 11,623 | 20,000 | 8,377 | 70,000 | 17% |
| 19417 | Regional Rowing Facility - Kiosk | 0 | 0 | 0 | 0 | 4,111 | 10,000 | 5,889 | 100,000 | 4% |
| 19415 | Silo Art Viewing Area | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 0% |
| 20218 | New Shed Adelaide Road | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25,000 | 0% |
| 20220 | Town Hall Speaker Renewal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 60,000 | 0% |
| Total Great People and Lifestyle | | 0 | 0 | 0 | 3,570,030 | 1,562,076 | 1,623,268 | 61,192 | 8,707,833 | 18% |
| Dynamic Economy | | | | | | | | | | |
| 19303 | Kerb Program | 0 | 0 | 0 | 0 | 148,987 | 151,264 | 2,277 | 477,000 | 31% |
| 20088 | Sign Renewal Program | 0 | 0 | 0 | 0 | 37,565 | 40,000 | 2,435 | 40,000 | 94% |
| 20126 | Unsealed Road Renewal Program | 0 | 0 | 0 | 0 | 445,960 | 451,414 | 5,454 | 1,100,000 | 41% |
| 20154 | Sealed Road Renewal Program | 0 | 0 | 0 | 0 | 1,310,520 | 1,316,318 | 5,798 | 2,100,000 | 62% |
| 20182 | Bridge Culvert and Ford Renewal | 0 | 0 | 0 | 0 | 7,622 | 13,316 | 5,694 | 120,000 | 6% |
| 20199 | Restoration of Dolphin Union - Heritage Milk Boat | 4,200 | 0 | 4,200 | 0 | 0 | 0 | 0 | 12,505 | 0% |
| 19320 | Carpark Renewal Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 38,251 | 0% |
| 19395 | Maurice Road and Pfeiffer Road Phase 3 - LRCI | 0 | 0 | 0 | 1,481,277 | 399,571 | 400,000 | 429 | 1,090,977 | 37% |
| 20219 | River Buoys & Signage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 0% |
| Total Dynamic Economy | | 4,200 | 0 | 4,200 | 1,481,277 | 2,350,225 | 2,372,312 | 22,087 | 5,028,733 | 47% |
| Connected Communities | | | | | | | | | | |
| 20143 | IT Replacement | 0 | 0 | 0 | 0 | 223,809 | 228,940 | 5,131 | 456,000 | 49% |
| 20144 | Digital Strategy Capital - CRM | 0 | 0 | 0 | 0 | 106,356 | 111,064 | 4,708 | 200,000 | 53% |
| 20201 | Digital Sign Adelaide Road | 0 | 0 | 0 | 0 | 54,263 | 62,000 | 7,737 | 80,618 | 67% |
| 19419 | IT Laptops Continued Rollout | 0 | 0 | 0 | 0 | 37,359 | 41,992 | 4,633 | 50,000 | 75% |
| 19420 | Lerwin Memory Support Wing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 0% |
| Total Connected Communities | | 0 | 0 | 0 | 0 | 421,786 | 443,996 | 22,210 | 836,618 | 50% |
| Total 2022/23 Capital Program | | 904,200 | 900,000 | 4,200 | 9,096,795 | 6,315,370 | 6,485,340 | 169,970 | 23,267,179 | 27% |

103.2 FINANCIAL REVIEW BASED ON ACTUAL RESULTS TO FEBRUARY 2023

Author Tim Vonderwall

Legislative (X)**Corporate ()****Other ()****Purpose**

To update Council on the High River Response Activities and propose a revised budget for the 2022/23 financial year based on variances against the Second Quarter Revised Budget endorsed on 13 February 2023 and the forecast to the end of the financial year.

Background

On the 1st November 2022 Murray Bridge felt the first impacts of the High River event as water penetrated into Sturt Reserve. Water levels continued to rise, and peaked at 2.6m above usual pool level, inundating all of Councils riverfront reserves and covering 56km of the road network.

In Response to the High River event Administration undertook a multitude of activities to protect Assets and Public Safety. These included but were not limited to:

- The Construction of Temporary Levee @ Mypolonga
- The Construction of Defence Cell barriers at Sturt Reserve
 - Protecting the Regional Rowing centre/1924/MB Club
 - Protecting Jaensch Road
- Closure of Roads and Reserves
- Decommissioning of Assets including
 - Pumps/irrigation systems
 - BBQ's
 - Floating pontoons
 - The Bunyip!
- Disconnecting utilities
- Monitoring Reserves
- Modifying some normal operations to ensure continued service (CWMS Potable Water)

These activities have incurred costs and the purpose of this report is to update Councils financial forecast to account for these.

Council adopted its Annual Business Plan on 14 June 2022 which included the financial budget for the 2022/23 financial year.

Council endorsed a Revised Budget as part of the Second Quarter Financial Review (item 67.3) on 13 February 2023.

As per Council's Budget Reporting and Amendment Policy adopted on 14 September 2015, the budget update review report is to be prepared and included in the agenda of an Ordinary Meeting of Council at least twice per year (between 30 September and 31 May in the relevant financial year).

The following reports are included as attachments to this report:

2022/23 Full Year revised budget**Attachment 1** – Statement of Comprehensive Income**Attachment 2** – Balance Sheet

- Attachment 3** – Statement of Changes in Equity
- Attachment 4** – Cash Flow Statement
- Attachment 5** – Uniform Presentation of Finances
- Attachment 6** – Financial Indicators
- Attachment 7** – Key Projects Budget Adjustments
- Attachment 8** – Capital Projects Budget Adjustments

The operating surplus/(deficit) measure is considered to be the most critical indicator of Council's financial performance. A second critical indicator is the net financing position. This report on the first quarter financial review is the mechanism whereby Council and the community are informed of the financial performance against the annual budget and the recommended changes to the year end result with reasons for variances.

The report contains the proposed forecast to the end of the financial year.

The following is a high level summary of both operating and capital investment activities of Council prepared in a format consistent with the monthly Council reports on financial performance plus the Uniform Presentation of Finances format.

Operating Activities

The proposed full year revised budget and the second quarter budget estimates for each item in the budgeted financial statements in a format consistent with the Model Financial Statements can be found at **Attachment 1**.

Following a review of the 2022/23 Operating Budget as a direct result of the financial impacts to date of Council's High River Response, it is proposed to increase operating revenue by \$478k and increase operating expenditure by \$757k. The net variation of (\$279k) primarily reflects the following adjustments:

- Expected income recovery associated with Council's High River Response.
- Year to date expenditure incurred as a result of the response to the high river event.

After these adjustments the Budgeted Operating Result will change from an Operating Deficit of \$2,990 to an Operating Deficit of \$3,269k. After adjusting for the prepaid FAGS grant income the budgeted position has an Underlying Operating Deficit of \$37k.

The variances in operating income are explained below.

Operating Income

The major budgetary changes include:

| Operating Income Adjustments | \$000's | \$000's |
|---|---------|---------------|
| Q2 Adopted 2022/23 Operating Income Budget | | 43,256 |
| Department of Environment and Water Grant Income | 478 | 478 |
| Q2.1 Revised 2022/23 Operating Income Budget | | 43,734 |

Operating Expenditure

The major budgetary changes include:

| Operating Expenditure Adjustments | \$000's | \$000's |
|--|---------|---------------|
| Q2 Adopted 2022/23 Operating Income Budget | | 46,246 |
| High River Event Expenditure | (757) | 757 |
| Q2.1 Revised 2022/23 Operating Expenditure Budget | | 47,003 |

Key Projects

It is proposed to reflect these income and expenditure variations as a Key Project for transparency.

Details of the current Key Project list is shown in **Attachment 7**.

Capital Expenditure Program

It is proposed to not adjust Capital Project income or Expenditure.

Details of the current Capital Project list is shown in **Attachment 8**.

| Capital Income Adjustments | \$000's | \$000's |
|---|----------------|----------------|
| Q2 Adopted 2022/23 Capital Income Budget | | 9,097 |
| | | 0 |
| Q2.1 Revised 2022/23 Capital Income Budget | | 9,097 |

| Capital Expenditure Adjustments | \$000's | \$000's |
|--|----------------|----------------|
| Q2 Adopted 2022/23 Capital Expenditure Budget | | 23,267 |
| | | 0 |
| Q2.1 Revised 2022/23 Capital Expenditure Budget | | 23,267 |

Proposal

That Council review and adopt the revised budget for the 2022/23 Financial Year.

Legislative Requirements

Section 123 of the Local Government Act 1999

Regulation 9 of the Local Government (Financial Management) Regulations 2011

Council Policy

Budget Reporting and Amendment Policy

Financial Implications

The revised operating result for the year is a deficit of \$3,269k. Adjusting for the impact of the receipt of the FAGS grant in 2021/22 provides an Underlying Operating Deficit of \$37k.

Risk

Not applicable

WHS

Not applicable

Asset Management

The revised budget is in accordance with Council's Asset Management Plans.

Implementation Strategy

Not applicable

Communication Strategy

Not applicable

Strategic Plan

Goal 5 – Our Performance

5.2 - Sustainable

Recommendation

1. That item number 103.2 on Council agenda of 11 April 2023 be received.
2. That Council review and adopt the revised budget for the 2022/23 Financial Year.

Attachments

| | | |
|-----|------------------------------------|------------|
| 1↓. | Statement of Comprehensive Income | Attachment |
| 2↓. | Balance Sheet | Attachment |
| 3↓. | Statement of Changes in Equity | Attachment |
| 4↓. | Cash Flow Statement | Attachment |
| 5↓. | Uniform Presentation of Finances | Attachment |
| 6↓. | Financial Indicators | Attachment |
| 7↓. | Key Project Budget Adjustments | Attachment |
| 8↓. | Capital Project Budget Adjustments | Attachment |

Cr DeMichele moved

1. That item number 103.2 on Council agenda of 11 April 2023 be received.
2. That Council review and adopt the revised budget for the 2022/23 Financial Year.

Seconded by Cr Baltensperger and CARRIED Unanimously

ATTACHMENT 1

RURAL CITY OF MURRAY BRIDGE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2023

| | Actual 2021/22 | Revised Budget | Proposed Budget | Variance |
|--|-------------------|----------------|--------------------|--------------|
| | \$'000 | \$'000 | \$'000 | \$'000 |
| INCOME | | | | |
| Rates | 27,768 | 29,705 | 29,705 | - |
| Statutory Charges | 592 | 663 | 663 | - |
| User Charges | 2,583 | 2,799 | 2,799 | - |
| Grants, Subsidies and Contributions | 14,777 | 9,215 | 9,693 | 478 |
| Investment Income | 18 | 45 | 45 | - |
| Reimbursements | 278 | 275 | 275 | - |
| Other Income | 468 | 526 | 526 | - |
| Net gain - joint ventures & associates | 85 | 28 | 28 | - |
| Total Income | 46,569 | 43,256 | 43,734 | 478 |
| EXPENSES | | | | |
| Employee costs | 20,718 | 20,813 | 21,155 | (342) |
| Materials, contracts and other expenses | 15,123 | 16,309 | 16,724 | (415) |
| Depreciation, amortisation and impairment | 9,034 | 8,816 | 8,816 | - |
| Finance costs | 284 | 308 | 308 | - |
| Net loss - joint ventures & associates | - | - | - | - |
| Total Expenses | 45,159 | 46,246 | 47,003 | (757) |
| OPERATING SURPLUS / (DEFICIT) | 1,410 | (2,990) | (3,269) | (279) |
| Amts received spec for new or upgraded assets | 1,781 | 9,097 | 9,097 | - |
| Physical resources received free of charge | 1,779 | - | - | - |
| Net Gain/Loss on Disposal or Revaluation of Assets | (1,846) | - | - | - |
| NET SURPLUS/(DEFICIT) | 3,124 | 6,107 | 5,828 | (279) |
| Revaluation reserve Adjustments | 7,778 | - | - | - |
| Total Other Comprehensive Income | 7,778 | 0 | 0 | 0 |
| TOTAL COMPREHENSIVE INCOME | 10,902 | 6,107 | 5,828 | (279) |

ATTACHMENT 2

RURAL CITY OF MURRAY BRIDGE
BALANCE SHEET
FOR THE YEAR ENDED 30 JUNE 2023

| | Actual 2021/22 | Revised Budget | Proposed Budget | Variance |
|---|----------------|----------------|-----------------|---------------|
| ASSETS | \$'000 | \$'000 | \$'000 | \$'000 |
| Current Assets | | | | |
| Cash and cash equivalents | 337 | 1,636 | 1,357 | (279) |
| Cash and cash equivalents - Restricted | 1,349 | 2,014 | 2,014 | - |
| Rates Receivable | 673 | 1,003 | 1,003 | - |
| General Debtors & Other Receivables | 917 | 215 | 215 | - |
| Prepayments & Accrued Revenue | 941 | 202 | 202 | - |
| Inventories | 716 | 584 | 584 | - |
| Non-Current Assets Held for Sale | 599 | - | - | - |
| Total Current Assets | 5,532 | 5,654 | 5,375 | (279) |
| Non Current Assets | | | | |
| Equity Accounted Investments | 605 | 636 | 636 | - |
| Fixed Assets | 346,855 | 368,601 | 368,601 | - |
| Work in Progress | 9,014 | 1,720 | 1,720 | - |
| Total Non Current Assets | 356,474 | 370,957 | 370,957 | 0 |
| Total Asset | 362,006 | 376,611 | 376,332 | (279) |
| LIABILITIES | | | | |
| Current liabilities | | | | |
| Trade Payables | 4,119 | 5,651 | 5,651 | - |
| Deposits/Trusts/Payments Rec'd in Advance | 11,166 | 9,080 | 9,080 | - |
| Current Loan Liabilities | 3,081 | 1,084 | 1,084 | - |
| Employee Entitlements (LSL) | 2,078 | 2,204 | 2,204 | - |
| Employee Entitlements (AL) | 2,313 | 2,557 | 2,557 | - |
| Other Employer Entitlements | 343 | 525 | 525 | - |
| Other Current Liabilities (accruals) | 310 | 577 | 577 | - |
| Total Current Liabilities | 23,410 | 21,678 | 21,678 | 0 |
| Non Current Liabilities | | | | |
| Non Current Loan Liabilities | 9,938 | 20,048 | 20,048 | - |
| Employee Entitlements (LSL) | 679 | 799 | 799 | - |
| Total Non Current Liabilities | 10,617 | 20,847 | 20,847 | 0 |
| Total Liabilities | 34,027 | 42,525 | 42,525 | 0 |
| NET ASSETS | 327,979 | 334,086 | 333,807 | (279) |
| EQUITY | | | | |
| Accumulated Surplus / (Deficit) | 113,951 | 117,075 | 117,075 | - |
| Asset Revaluation Reserves | 210,904 | 210,904 | 210,904 | - |
| Surplus/(Deficit) | 3,124 | 6,107 | 5,828 | (279) |
| TOTAL EQUITY | 327,979 | 334,086 | 333,807 | (279) |

ATTACHMENT 3

RURAL CITY OF MURRAY BRIDGE
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2023

| | Accumulated Surplus | Asset Revaluation Reserve | Total Equity |
|--|------------------------|---------------------------------|----------------|
| | \$'000 | \$'000 | \$'000 |
| Actual 2021/22 | | | |
| Balance at end of previous reporting period | 113,951 | 203,126 | 317,077 |
| Net Surplus/(Deficit) | 3,124 | | 3,124 |
| Transfer to Reserves | | 7,778 | 7,778 |
| Transfer between reserves | | | - |
| Balance at end of the reporting period | 117,075 | 210,904 | 327,979 |
| Revised Budget | | | |
| Balance at end of previous reporting period | 117,075 | 210,904 | 327,979 |
| Net Surplus/(Deficit) | 6,107 | - | 6,107 |
| Transfer to Reserves | - | - | - |
| Transfer between reserves | - | - | - |
| Balance at end of the reporting period | 123,182 | 210,904 | 334,086 |
| Proposed Budget | | | |
| Balance at end of previous reporting period | 117,075 | 210,904 | 327,979 |
| Net Surplus/(Deficit) | 5,828 | - | 5,828 |
| Transfer to Reserves | - | - | - |
| Transfer between reserves | - | - | - |
| Balance at end of the reporting period | 122,903 | 210,904 | 333,807 |

ATTACHMENT 4

RURAL CITY OF MURRAY BRIDGE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2023

| | Actual 2021/22 | Revised Budget | Proposed Budget | Variance |
|---|-------------------|-------------------|--------------------|--------------|
| | \$'000 | \$'000 | \$'000 | \$'000 |
| Cash Flows from Operating Activities | | | | |
| Receipts | | | | |
| Operating Receipts | 47,618 | 42,977 | 43,455 | 478 |
| Investment Receipts | 18 | 45 | 45 | - |
| Payments | | | | |
| Operating Payments to Suppliers and Employees | (34,765) | (33,688) | (34,445) | (757) |
| Finance Payments | (289) | (358) | (358) | - |
| Net Cash provided by (or used in) Operating Activities | 12,582 | 8,976 | 8,697 | (279) |
| Cash Flows From Investing Activities | | | | |
| Receipts | | | | |
| Amounts Received Specifically for New/Upgraded Assets | 2,486 | 9,097 | 9,097 | - |
| Sale of replaced Assets | 114 | - | - | - |
| Sale of Surplus Assets | 207 | 599 | 599 | - |
| Distributions Received from Equity Accounted Council Businesses | - | - | - | - |
| Payments | | | | |
| Expenditure on Renewal/Replacement of Assets | (7,378) | (10,014) | (10,014) | - |
| Expenditure on New/Upgraded Assets | (9,116) | (13,254) | (13,254) | - |
| Capital Contributed to Equity Accounted Council Businesses | - | - | - | - |
| Net cash provided by (or used in) Investing Activities | (13,687) | (13,572) | (13,572) | 0 |
| Cash Flows from Financing Activities | | | | |
| Receipts | | | | |
| Proceeds from Borrowings | - | 8,793 | 8,793 | - |
| Proceeds from Aged Care Facility Deposits | 2,460 | 3,210 | 3,210 | - |
| Payments | | | | |
| Repayments of Borrowings | (872) | (1,084) | (1,084) | - |
| Repayment of Aged Care Facility Deposits | (2,072) | (2,160) | (2,160) | - |
| Net Cash provided by (or used in) Investing Activities | (484) | 8,759 | 8,759 | 0 |
| Net Increase (Decrease) in Cash Held | (1,589) | 4,163 | 3,884 | (279) |
| Cash & Cash Equivalents at beginning of period | 1,076 | (513) | (513) | 0 |
| Cash & Cash equivalents at end of period | (513) | 3,650 | 3,371 | (279) |

ATTACHMENT 5

RURAL CITY OF MURRAY BRIDGE
UNIFORM PRESENTATION OF FINANCES
FOR THE YEAR ENDED 30 JUNE 2023

| | Actual 2021/22 | Revised Budget | Proposed Budget | Variance |
|---|-------------------|-------------------|--------------------|---------------|
| Operating Activities | \$'000 | \$'000 | \$'000 | \$'000 |
| Operating income | 46,569 | 43,256 | 43,734 | 478 |
| less: Operating expenses | 45,159 | 46,246 | 47,003 | (757) |
| a - Operating Surplus/(Deficit) | 1,411 | (2,990) | (3,269) | (279) |
| Capital Activities | | | | |
| Net Outlays on Existing Assets | | | | |
| Capital Expenditure on renewal and replacement of existing Assets | 7,378 | 10,014 | 10,014 | - |
| less: Depreciation, Amortisation and impairment | 9,034 | 8,816 | 8,816 | - |
| less: Proceeds from Sale of Replaced Assets | 114 | - | - | - |
| b - Net Outlays on Existing Assets | (1,770) | 1,198 | 1,198 | 0 |
| Net Outlays on New and Upgraded Assets | | | | |
| Capital Expenditure on New and Upgraded Assets | 9,116 | 13,254 | 13,254 | - |
| less: Amounts received specifically for New and Upgraded Assets | 2,486 | 9,097 | 9,097 | - |
| less: Proceeds from Sale of Surplus Assets | 114 | 599 | 599 | - |
| c - Net Outlays on New and Upgraded Assets | 6,516 | 3,558 | 3,558 | 0 |
| Net Lending/(Borrowing) = a - b - c | (3,335) | (7,746) | (8,025) | (279) |

RURAL CITY OF MURRAY BRIDGE
FINANCIAL INDICATORS
FOR THE YEAR ENDED 30 JUNE 2023

| | Actual 2021/22 | Revised Budget | Proposed Budget | Variance |
|---|-------------------|-------------------|-----------------|----------|
| Operating Surplus Ratio | 0.4% | (6.9%) | (7.5%) | (0.6%) |
| <i>Operating Surplus</i> Operating surplus before capital revenues/total income | | | | |
| Adjusted Operating Surplus Ratio | 0.9% | 0.5% | (0.1%) | (0.6%) |
| Operating Surplus adjusted by advance payments made by the Federal Government Adjusted Operating Surplus before capital revenue/total income | | | | |
| Net Financial Liabilities Ratio | 59.0% | 80.6% | 80.3% | (0.2%) |
| <i>Net Financial Liabilities</i> (Total Liabilities - Financial Assets)/Total Income | | | | |
| Asset Sustainability Ratio | 110.0% | 113.6% | 113.6% | 0.0% |
| <i>Net Assets Renewal</i> Net Assets renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets. | | | | |
| Net Interest Ratio | 0.6% | 0.7% | 0.7% | (0.0%) |
| Net Interest Costs as a % of Total Operating Revenue | | | | |

Attachment 7

2022/23 Key Projects Program -Q2.1 Budget Review

| Project Code | Project | Income | | | Expenditure | | |
|-----------------------------------|--|----------------|---------------------|-----------------|------------------|---------------------|------------------|
| | | Revised Budget | Proposed Adjustment | Proposed Budget | Revised Budget | Proposed Adjustment | Proposed Budget |
| Valued Environment | | 0 | 478,000 | 478,000 | 460,000 | 757,000 | 1,217,000 |
| 71189 | Sport and Recreation Facility Grant Program (Non Council | 0 | 0 | 0 | 30,000 | 0 | 30,000 |
| 71308 | Little Corella Management | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 75128 | Environmental Internal Audit Plan | 0 | 0 | 0 | 100,000 | 0 | 100,000 |
| 75120 | Sunnyside Road Investigation | 0 | 0 | 0 | 75,000 | 0 | 75,000 |
| 73296 | Community Infrastructure and Transport Model | 0 | 0 | 0 | 155,000 | 0 | 155,000 |
| 75137 | Water Sensitive Urban Design | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 75142 | 2022/2023 High River Flooding Response | 0 | 478,000 | 478,000 | 0 | 757,000 | 757,000 |
| Great People and Lifestyle | | 422,712 | 0 | 422,712 | 1,011,928 | 0 | 1,011,928 |
| 71126 | Regional Public Health Plan 2020-2025 | 0 | 0 | 0 | 5,000 | 0 | 5,000 |
| 71294 | Staff Climate and Culture Survey | 0 | 0 | 0 | 7,000 | 0 | 7,000 |
| 71296 | Youth Council | 0 | 0 | 0 | 20,000 | 0 | 20,000 |
| 71307 | Little Art Fest | 0 | 0 | 0 | 20,000 | 0 | 20,000 |
| 72231 | STARCLUB Project - Game On Strategy | 0 | 0 | 0 | 35,000 | 0 | 35,000 |
| 75132 | Public Art Development | 0 | 0 | 0 | 80,000 | 0 | 80,000 |
| 73469 | Public Art Special Projects | 15,000 | 0 | 15,000 | 38,560 | 0 | 38,560 |
| 75118 | Lerwin Asset Management Plan | 0 | 0 | 0 | 10,480 | 0 | 10,480 |
| 75117 | Showgrounds Masterplan | 0 | 0 | 0 | 40,000 | 0 | 40,000 |
| 73360 | Reconciliation Working Group (RWG) | 0 | 0 | 0 | 57,600 | 0 | 57,600 |
| 73933 | Strategic Policy Planning | 0 | 0 | 0 | 125,000 | 0 | 125,000 |
| 75130 | Outer Towns Open Space Program | 0 | 0 | 0 | 10,000 | 0 | 10,000 |
| 73626 | Regional Study Hub 2019-2022 | 0 | 0 | 0 | 70,652 | 0 | 70,652 |
| 75140 | Regional Study Hub 2022-2026 | 239,200 | 0 | 239,200 | 239,200 | 0 | 239,200 |
| 75122 | Paint the town REaD | 4,000 | 0 | 4,000 | 28,924 | 0 | 28,924 |
| 75123 | Murray Bridge Wellbeing Hub | 100,000 | 0 | 100,000 | 160,000 | 0 | 160,000 |
| 75139 | Dog and Cat Breeder Compliance Education | 64,512 | 0 | 64,512 | 64,512 | 0 | 64,512 |
| Dynamic Economy | | 15,811 | 0 | 15,811 | 1,349,000 | 0 | 1,349,000 |
| 75127 | Lease and Licence Review | 0 | 0 | 0 | 25,000 | 0 | 25,000 |
| 75126 | Open Space - Condition Assessment | 0 | 0 | 0 | 75,000 | 0 | 75,000 |
| 75131 | Station Youth Officer | 0 | 0 | 0 | 100,000 | 0 | 100,000 |
| 75114 | Planet Youth Officer | 15,811 | 0 | 15,811 | 20,000 | 0 | 20,000 |
| 75129 | Contract Management Implementation | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 75133 | Future Cities Program | 0 | 0 | 0 | 120,000 | 0 | 120,000 |
| 75134 | GIS Data Conversion | 0 | 0 | 0 | 25,000 | 0 | 25,000 |
| 75135 | Feasibility Study Prns Hwy Roundabout | 0 | 0 | 0 | 30,000 | 0 | 30,000 |
| 75136 | Road Infrastructure Safety Audits | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 71190 | Aerial Photography Program | 0 | 0 | 0 | 30,000 | 0 | 30,000 |
| 75138 | Digital Photography Project | 0 | 0 | 0 | 25,000 | 0 | 25,000 |
| 73363 | Make it Yours | 0 | 0 | 0 | 90,000 | 0 | 90,000 |
| 73254 | SPLASH | 0 | 0 | 0 | 160,000 | 0 | 160,000 |
| 71227 | Start Up Projects | 0 | 0 | 0 | 10,000 | 0 | 10,000 |
| 71295 | Trainee Program | 0 | 0 | 0 | 80,000 | 0 | 80,000 |
| 73191 | Sturt Reserve Community Events Program | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 73246 | CBD Activation | 0 | 0 | 0 | 36,000 | 0 | 36,000 |
| 75121 | Shop Local SA/Murray Bridge Business Initiative | 0 | 0 | 0 | 18,000 | 0 | 18,000 |
| 71300 | Delivery of Major Events Package | 0 | 0 | 0 | 166,000 | 0 | 166,000 |
| W5921 | Australasian International Pedal Prix | 0 | 0 | 0 | 146,000 | 0 | 146,000 |
| W5917 | Darts Australia Grand Prix | 0 | 0 | 0 | 10,000 | 0 | 10,000 |
| W5918 | SA Cycling State Road Championships | 0 | 0 | 0 | 2,500 | 0 | 2,500 |
| W5928 | RCMB Sports Awards | 0 | 0 | 0 | 25,000 | 0 | 25,000 |
| W5992 | Royal Association of Justices South Australia | 0 | 0 | 0 | 500 | 0 | 500 |
| W6001 | Australian Arenacross | 0 | 0 | 0 | 5,000 | 0 | 5,000 |
| Connected Communities | | 0 | 0 | 0 | 552,591 | 0 | 552,591 |
| 71135 | Digital Strategy CRM | 0 | 0 | 0 | 168,000 | 0 | 168,000 |
| 71143 | Council Election 2022 | 0 | 0 | 0 | 125,000 | 0 | 125,000 |
| 73190 | Small Wins / Quick Wins | 0 | 0 | 0 | 111,591 | 0 | 111,591 |
| 73364 | Connected Communities - Community Newsletter | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 73359 | Customer Experience Roadmap | 0 | 0 | 0 | 98,000 | 0 | 98,000 |
| Total Key Projects | | 438,523 | 478,000 | 916,523 | 3,373,519 | 757,000 | 4,130,519 |

2022/23 Capital Program - Q2.1 Budget Review

| Project Code | Project | Income | | | Expenditure | | |
|---|---|------------------|---------------------|------------------|-------------------|---------------------|-------------------|
| | | Revised Budget | Proposed Adjustment | Proposed Budget | Revised Budget | Proposed Adjustment | Proposed Budget |
| Valued Environment | | | | | | | |
| 20133 | Footpath Program | 0 | 0 | 0 | 861,486 | 0 | 861,486 |
| 19343 | Sports Grounds Urgent Works | 0 | 0 | 0 | 89,403 | 0 | 89,403 |
| 19345 | Swanport Road Master Plan Implementation | 0 | 0 | 0 | 317,556 | 0 | 317,556 |
| 19351 | Toora Reserve Detailed Design | 0 | 0 | 0 | 16,571 | 0 | 16,571 |
| 19399 | Swanport Road Recycled Water Pipeline | 270,000 | 0 | 270,000 | 312,804 | 0 | 312,804 |
| 19400 | Water saving / irrigation projects. | 0 | 0 | 0 | 14,296 | 0 | 14,296 |
| 19408 | Hume Reserve Feasibility Study | 0 | 0 | 0 | 35,490 | 0 | 35,490 |
| 20138 | Street and Park Furniture Renewal Program | 0 | 0 | 0 | 547,000 | 0 | 547,000 |
| 20178 | Greenspace | 0 | 0 | 0 | 100,000 | 0 | 100,000 |
| 20183 | Stormwater Renewal | 0 | 0 | 0 | 619,775 | 0 | 619,775 |
| 19160 | SWHR Expansion Design | 0 | 0 | 0 | 59,038 | 0 | 59,038 |
| 19382 | Sturt Reserve Master Plan - History and Tourism | 730,488 | 0 | 730,488 | 120,639 | 0 | 120,639 |
| 19410 | Sturt Reserve Master Plan - History and Tourism S1P3 | 45,000 | 0 | 45,000 | 612 | 0 | 612 |
| 19411 | Sturt Reserve Master Plan - History and Tourism S1P2 | 1,500,000 | 0 | 1,500,000 | 3,000,000 | 0 | 3,000,000 |
| 19414 | Riverglades | 0 | 0 | 0 | 12,000 | 0 | 12,000 |
| 19413 | Summer Bushfires - Sturt Reserve History and Tourism | 1,500,000 | 0 | 1,500,000 | 2,492,325 | 0 | 2,492,325 |
| 20217 | Water Supply and Waste Water | 0 | 0 | 0 | 35,000 | 0 | 35,000 |
| 19416 | Car Park Upgrade - Le Messurier Park | 0 | 0 | 0 | 60,000 | 0 | 60,000 |
| Total Valued Environment | | 4,045,488 | 0 | 4,045,488 | 8,693,995 | 0 | 8,693,995 |
| Great People and Lifestyle | | | | | | | |
| 19300 | Floating Pontoon - Long Island Boat Ramp | 0 | 0 | 0 | 120,000 | 0 | 120,000 |
| 19361 | Walking and Cycling Masterplan | 0 | 0 | 0 | 54,816 | 0 | 54,816 |
| 19403 | New Shedding and fencing at former Shell Depot, Sturt Reserve | 0 | 0 | 0 | 110,265 | 0 | 110,265 |
| 19404 | Acoustic panelling for The Station | 0 | 0 | 0 | 5,250 | 0 | 5,250 |
| 19407 | Dirt Jumps | 0 | 0 | 0 | 33,632 | 0 | 33,632 |
| 20042 | Lerwin Plant Renewal | 0 | 0 | 0 | 300,000 | 0 | 300,000 |
| 20091 | Building Renewal Program | 0 | 0 | 0 | 661,686 | 0 | 661,686 |
| 20139 | Plant and Fleet Renewal Program | 0 | 0 | 0 | 1,601,282 | 0 | 1,601,282 |
| 20147 | Public Toilet Strategy | 0 | 0 | 0 | 529,192 | 0 | 529,192 |
| 20195 | Play Space Replacements | 0 | 0 | 0 | 183,627 | 0 | 183,627 |
| 20196 | Sport and Recreation Facilities Grant Program | 0 | 0 | 0 | 30,000 | 0 | 30,000 |
| 20203 | Outer Towns Open Space Program - Monarto | 0 | 0 | 0 | 97,487 | 0 | 97,487 |
| 20204 | Outer Towns Open Space Program - Wellington | 0 | 0 | 0 | 255,843 | 0 | 255,843 |
| 19228 | Murray Coorong Trail yr 3 (ongoing for 5 years) | 0 | 0 | 0 | 70,831 | 0 | 70,831 |
| 19341 | Public Art | 88,500 | 0 | 88,500 | 187,012 | 0 | 187,012 |
| 19412 | Murray Bridge Regional Stadium | 3,481,530 | 0 | 3,481,530 | 3,886,910 | 0 | 3,886,910 |
| 20216 | Woodlane Jetty | 0 | 0 | 0 | 145,000 | 0 | 145,000 |
| 20215 | Cricket Practice Nets | 0 | 0 | 0 | 130,000 | 0 | 130,000 |
| 19418 | Farming History Public Art | 0 | 0 | 0 | 70,000 | 0 | 70,000 |
| 19417 | Regional Rowing Facility - Kiosk | 0 | 0 | 0 | 100,000 | 0 | 100,000 |
| 19415 | Silo Art Viewing Area | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 20218 | New Shed Adelaide Road | 0 | 0 | 0 | 25,000 | 0 | 25,000 |
| 20220 | Town Hall Speaker Renewal | 0 | 0 | 0 | 60,000 | 0 | 60,000 |
| Total Great People and Lifestyle | | 3,570,030 | 0 | 3,570,030 | 8,707,833 | 0 | 8,707,833 |
| Dynamic Economy | | | | | | | |
| 19303 | Kerb Program | 0 | 0 | 0 | 477,000 | 0 | 477,000 |
| 20088 | Sign Renewal Program | 0 | 0 | 0 | 40,000 | 0 | 40,000 |
| 20126 | Unsealed Road Renewal Program | 0 | 0 | 0 | 1,100,000 | 0 | 1,100,000 |
| 20154 | Sealed Road Renewal Program | 0 | 0 | 0 | 2,100,000 | 0 | 2,100,000 |
| 20182 | Bridge Culvert and Ford Renewal | 0 | 0 | 0 | 120,000 | 0 | 120,000 |
| 20199 | Restoration of Dolphin Union - Heritage Milk Boat | 0 | 0 | 0 | 12,505 | 0 | 12,505 |
| 19320 | Carpark Renewal Program | 0 | 0 | 0 | 38,251 | 0 | 38,251 |
| 19395 | Maurice Road and Pfeiffer Road Phase 3 - LRCI | 1,481,277 | 0 | 1,481,277 | 1,090,977 | 0 | 1,090,977 |
| 20219 | River Buoys & Signage | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| Total Dynamic Economy | | 1,481,277 | 0 | 1,481,277 | 5,028,733 | 0 | 5,028,733 |
| Connected Communities | | | | | | | |
| 20143 | IT Replacement | 0 | 0 | 0 | 456,000 | 0 | 456,000 |
| 20144 | Digital Strategy Capital - CRM | 0 | 0 | 0 | 200,000 | 0 | 200,000 |
| 20201 | Digital Sign Adelaide Road | 0 | 0 | 0 | 80,618 | 0 | 80,618 |
| 19419 | IT Laptops Continued Rollout | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 19420 | Lerwin Memory Support Wing | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| Total Connected Communities | | 0 | 0 | 0 | 836,618 | 0 | 836,618 |
| Total 2022/23 Capital Program | | 9,096,795 | 0 | 9,096,795 | 23,267,179 | 0 | 23,267,179 |

103.3 DELEGATIONS REGISTER - REVIEW

Author Ros Kruger

Legislative (X)**Corporate ()****Other ()****Purpose**

To present Council with recommendations relating to a review of Council's Delegations Register.

Background

Council at its meeting on the 11 April 2022 (Item 67.3). received a report following a review of Council's Delegations Register and at its meeting on the 13 February 2023 (item 67.6) received a report in changes to the Local Government Act 1999 delegations. These reports are in relation to Delegations from Council to the Chief Executive Officer to make administrative decisions on behalf of Council.

Under the *Local Government Act, 1999*, and other legislation, a provision is available to delegate many of the day to day administrative tasks and/or determine decisions based on Council's policy positions and strategic documents to the Chief Executive Officer. Decisions made under delegation have the same effect as a decision of Council and can also be the subject of an internal review under Section 270 of the *Local Government Act, 1999*.

Powers that cannot be delegated are generally powers relating to matters which should for public interest and public policy reasons, be decided and determined directly by the elected body and not by a delegate.

Section 44(3) of the Act sets out those powers and functions which a Council "cannot" delegate which include the power to:

-
- make a by-law or to determine that a by-law applies only within a part or parts of the area of the council;
- declare rates or a charge with a character of a rate;
- borrow money or to obtain other forms of financial accommodation;
- adopt or revise a strategic management plan for the Council;
- adopt or revise an annual business plan or budget of the Council;
- approve expenditure of money on works, services or operations of the Council not contained in a budget adopted by the Council;
- determine annual allowances under Chapter 5;
- approve payment or reimbursement of expenses that may be paid at the discretion of the Council and for which the Council has not adopted a formal policy or made specific financial provision;
- establish a subsidiary, or to participate in the establishment of a regional subsidiary;
- make an application or recommendation, or to report or to give a notice, to the Governor or the Minister, being an application, recommendation, report or notice for which provision is made by or under this or another Act; and
- fix, vary or revoke a fee under S188(1)(d) to (h);
- revoke the classification of land as community land under S194
- a power or function excluded from delegation by the Regulation

Section 44(3)a) may delegate to its Chief Executive Officer only, without the ability to sub-delegate further the power to:

- to enter into or to vary or terminate a building agreement on behalf of the Council
- to declare and levy a building upgrade charge under a building upgrade agreement.

The Chief Executive Officer is not seeking these delegations from Council.

The *Local Government Act 1999* (S44 (6a)) states that the Council must within 12 months after the conclusion of each periodic election, review the delegations for the time being under this section.

Delegations under the *Development Act 1993* and *Planning, Development and Infrastructure Act 2016* will be considered under a separate report.

Proposal

Attached separately to the Agenda, as **Appendix 1** is a copy of Council's Updated Delegations Register, reviewed by the Chief Executive Officer and provided to Council for consideration as the *Local Government Act 1999* states that the Council should review the delegations to its Chief Executive Officer at least once every financial year. Council, in most cases, provides an opportunity for the Chief Executive Officer to allocate sub-delegations to appropriate General Managers, Managers and Senior Officers based on their portfolios, knowledge and experience.

Advice has been received by the Local Government Association in relation to changes in Legislation to the following Acts:

Disability Inclusion Act 2018

- Legislative update to S23Q

Fines Enforcement and Debt Recovery Act 2017

- Minor correction to wording

Fire & Emergency Services Act 2005

- Minor update to wording

Heavy Vehicle National Law (South Australia) Act 2013

- Minor correction to wording

Independent Commission Against Corruption Act 2012

- Legislative update to Section 56(A)(1)(b)

Landscape South Australia Act 2019

- Legislative updates to
Section 107(2)(b) Section 113(2) Section 113(3) Section 113(4) Section 113(6) Section
113(7) Section 113(8)(a) Section 113(8)(b) section 113 (13)

Local Government (Elections Act) 1999

- Legislative update Section 8(1a)

Local Government Act 1999

- Legislative updates to
Section 120A(4) Section 120A(5) Section 120A(6)(a) Section 120A(6)(b) Section
262A(3) Section 262D Section 262W(3)(b)(ii) Section 263B(1)(a) Section 264(1)(a)

Road Traffic Act 1961 – Road Rules

- Legislative updates to
Reg 22(2) Reg 22(2)(b)

Roads (Opening & Closing) 1991

- Legislative updates to
Section 4 Section 12(1) Section 15(1) Section 17 Section 18(1) Section 33(4)

Attached as **Attachment 3** (separate to the agenda) is a listing of policy delegations from Council to its Chief Executive Officer which are not based on legislation but are important in the streamlining of Community requests and administrative efficiency.

Legislative Requirements

Local Government Act 1999

Fire and Emergency Services Act 2005

Food Act 2001

Heavy Vehicle National Law (South Australia) Act 2013

Road Traffic Act 1961

Safe Drinking Water Act 2011

Supported Residential Facilities Act 1992

Council Policy

Access to Council Meetings, Council Committee and Council Documents

Behavioural Management Frameworks

Complaint Framework

Delegations – Application Policy

Good Governance Framework

Access to Council Meetings, Council Committee and Council Documents

Behavioural Management Frameworks

Financial Implications

No additional financial implications exist.

Risk

Without appropriate delegations in place to the CEO the ability to process requests may be delayed as all requests would be required to be presented to Council for consideration.

WHS

No new risks are identified for staff.

Asset Management

Specific delegations and policies relate to asset management.

Implementation Strategy

Council delegations to the Chief Executive Officer remain in place until revoked.

Communication Strategy

Council Officers provided with sub-delegations will be advised accordingly and receive the necessary training required.

Strategic Plan

Goal 5 - Our Commitment

5.3 - Responsive

Recommendation

1. That item number 103.3 on Council agenda of 11 April 2023 be received.
2. That Council endorse the Delegations Application Policy provided as **Attachment 1**.
3. That having conducted its annual review of the Council's Delegations Register in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby **revokes** its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts:
 1. Burial and Cremation Act 2013
 2. Burial and Cremation Regulation 2014
 3. Community Titles Act 1996
 4. Cost of Living Concessions Act 1986
 5. Crown Land Management Act 2009
 6. Disability Inclusion Act 2018
 7. Disability Inclusion Regulations 2019
 8. Dog & Cat Management Act 1995
 9. Dog and Cat Management Regulations 2017
 10. Electricity Act 1996
 11. Electricity (Principles of Vegetation Clearance) Regulations 2021
 12. Environment Protection Act 1993
 13. Environment Protection Regulations 2009
 14. Environment Protection (Noise) Policy 2007
 15. Environment Protection (Used Packaging Materials) Policy 2012
 16. Environment Protection (Waste to Resources) Policy 2010
 17. Expiation of Offences Act 1996
 18. Fines Enforcement and Debt Recovery Act 2017
 19. Fire and Emergency Services Act 2005
 20. Fire and Emergency Services Regulations 2021
 21. Food Act 2001
 22. Food Regulations 2017
 23. Freedom of Information Act 1991
 24. Freedom of Information (Fees and Charges) Regulations 2018
 25. Gas Act 1997
 26. Heavy Vehicle National Law(schedule to the Heavy Vehicle National Law) (South Australia) Act 2013
 27. Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW)
 28. Independent Commission Against Corruption Act 2012
 29. Labour Hire Licencing Act 2017
 30. Landscape South Australia Act 2019
 31. Landscape South Australia (General) Regulations 2020
 32. Landscape South Australia (Water Management) Regulations 2020
 33. Liquor Licensing Act 1997
 34. Local Government Act 1999
 35. Local Government (Building Upgrade Agreements) Regulations 2017
 36. Local Government (Elections) Act 1999
 37. Local Government (Financial Management) Regulations 2011
 38. Local Government (General) Regulations 2013
 39. Local Government (Members Allowances and Benefits) Regulations 2020
 40. Local Government (Procedures at Meetings) Regulations 2013
 41. Local Nuisance and Litter Control Act 2016
 42. Local Nuisance and Litter Control and Regulations 2017
 43. Mining Act 1971

44. Mining Regulations 2020
45. Ombudsman Act 1972
46. Private Parking Areas Act 1986
47. Real Property Act 1886
48. Roads (Opening & Closing) Act 1991
49. Road Traffic Act 1961
50. Road Traffic (Miscellaneous) Regulations 2014
51. Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014
52. Safe Drinking Water Act 2011
53. Safe Drinking Water Regulations 2012
54. South Australian Public Health Act 2011
55. South Australia Public Health (General) Regulations 2013
56. South Australia Public Health (Legionella) Regulations 2013
57. South Australia Public Health (Wastewater Regulations 2013
58. State Records Act 1997
59. Strata Titles Act 1988
60. Supported Residential Facilities Act 1992
61. Supported Residential Facilities Regulations 2009
62. Water Industry Act 2012
63. Water Industry Regulations 2012
64. Work Health and Safety Act 2012

4. Delegations made under Local Government Act 1999

In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in (**Appendix 1**) (each of which is individually identified as indicated below) are hereby delegated on the **12 April 2023** to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.

1. Burial and Cremation Act 2013
2. Burial and Cremation Regulation 2014
3. Community Titles Act 1996
4. Cost of Living Concessions Act 1986
5. Crown Land Management Act 2009
6. Disability Inclusion Act 2018
7. Disability Inclusion Regulations 2019
8. Dog & Cat Management Act 1995
9. Dog and Cat Management Regulations 2017
10. Electricity Act 1996
11. Electricity (Principles of Vegetation Clearance) Regulations 2021
12. Environment Protection Act 1993
13. Environment Protection Regulations 2009
14. Environment Protection (Noise) Policy 2007
15. Environment Protection (Used Packaging Materials) Policy 2012
16. Environment Protection (Waste to Resources) Policy 2010
17. Expiation of Offences Act 1996
18. Fines Enforcement and Debt Recovery Act 2017
19. Fire and Emergency Services Act 2005
20. Fire and Emergency Services Regulations 2021
21. Freedom of Information Act 1991

22. Freedom of Information (Fees and Charges) Regulations 2018
 23. Gas Act 1997
 24. Heavy Vehicle National Law(schedule to the Heavy Vehicle National Law) (South Australia) Act 2013
 25. Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW)
 26. Independent Commission Against Corruption Act 2012
 27. Labour Hire Licencing Act 2017
 28. Landscape South Australia Act 2019
 29. Landscape South Australia (General) Regulations 2020
 30. Landscape South Australia (Water Management) Regulations 2020
 31. Liquor Licensing Act 1997
 32. Local Government Act 1999
 33. Local Government (Building Upgrade Agreements) Regulations 2017
 34. Local Government (Elections) Act 1999
 35. Local Government (Financial Management) Regulations 2011
 36. Local Government (General) Regulations 2013
 37. Local Government (Members Allowances and Benefits) Regulations 2020
 38. Local Government (Procedures at Meetings) Regulations 2013
 39. Local Nuisance and Litter Control Act 2016
 40. Local Nuisance and Litter Control and Regulations 2017
 41. Mining Act 1971
 42. Mining Regulations 2020
 43. Ombudsman Act 1972
 44. Private Parking Areas Act 1986
 45. Real Property Act 1886
 46. Roads (Opening & Closing) Act 1991
 47. Road Traffic Act 1961
 48. Road Traffic (Miscellaneous) Regulations 2014
 49. Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014
 50. Safe Drinking Water Act 2011
 51. Safe Drinking Water Regulations 2012
 52. South Australian Public Health Act 2011
 53. South Australia Public Health (General) Regulations 2013
 54. South Australia Public Health (Legionella) Regulations 2013
 55. South Australia Public Health (Wastewater Regulations 2013
 56. State Records Act 1997
 57. Strata Titles Act 1988
 58. Supported Residential Facilities Act 1992
 59. Supported Residential Facilities Regulations 2009
 60. Water Industry Act 2012
 61. Water Industry Regulations 2012
5. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
- 6. Delegations made under Food Act 2001 (acting as an Enforcement Agency)**
In exercise of the powers contained in Section 91 of the Food Act 2001, the powers and functions under the Food Act 2001 contained in the proposed Instrument of Delegation attached as (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer ('the head of the

enforcement agency' for the purposes of the Food Act 2001), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.

7. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.

8. Delegations under Safe Drinking Water Act 2011 (acting as a Relevant Authority)

In exercise of the power contained in Section 43 of the Safe Drinking Water Act 2011 the powers and functions of the Council as a relevant authority under the Safe Drinking Water Act 2011 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.

9. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.

10. Delegations under Supported Residential Facilities Act 1992

In exercise of the power contained in Section 9(2) of the Supported Residential Facilities Act 1992, the powers and functions under the Supported Residential Facilities Act 1992 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.

11. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.

12. Delegations under Fire and Emergency Services Act 2005 to a Fire Prevention Officer

In exercise of the power contained in Section 93 of the Fire and Emergency Services Act 2005 the powers and functions under the Fire and Emergency Services Act 2005 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person appointed Fire Prevention Officer of the Council under the Fire and Emergency Services Act 2005 subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.

Such powers and functions may be further delegated by the Fire Prevention Officer as the Fire Prevention Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.

13. Authorisations and Subdelegation under the Road Traffic Act 1961

In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following person(s) pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such person(s) shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements:

1. Chief Executive Officer – Michael Sedgman
2. General Manger Assets & Infrastructure – Heather Barclay
3. Manager City Infrastructure – Jason Vaudin

14. In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:

1. Chief Executive Officer – Michael Sedgman
2. General Manger Assets & Infrastructure – Heather Barclay
3. Manager City Infrastructure – Jason Vaudin

15. In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of traffic management Plans:

1. Chief Executive Officer – Michael Sedgman
2. General Manger Assets & Infrastructure – Heather Barclay
3. Manager City Infrastructure – Jason Vaudin

16. Delegations under the Heavy Vehicle National Law (South Australia) Act 2013 (Acting as Road Manager)

In exercise of the powers contained in Section 44 of the Local Government Act 1999 and Section 22B of the Heavy Vehicle National Law (South Australia) Act 2013 (as relevant) the powers and functions under the Heavy Vehicle National Law (South Australia) Act 2013 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Heavy Vehicle National Law (South Australia) Act 2013.

17. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Heavy Vehicle National Law (South Australia) Act 2013.

18. Policy Delegations

That Council endorse the attached policy delegations register, (**Attachment 3**) containing delegations to the Chief Executive Officer and provide authority to the Chief Executive Officer to sub-delegates as appropriate.

Attachments

| | | |
|-----|---------------------------------|------------|
| 1↓. | Delegations Applications Policy | Attachment |
| 2. | Delegations Register | Appendix |
| 3↓. | Policy Delegations | Attachment |

Cr Eckermann moved

1. That item number 103.3 on Council agenda of 11 April 2023 be received.
2. That Council endorse the Delegations Application Policy provided as **Attachment 1**.
3. That having conducted its annual review of the Council's Delegations Register in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby **revokes** its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts:
 1. Burial and Cremation Act 2013
 2. Burial and Cremation Regulation 2014
 3. Community Titles Act 1996
 4. Cost of Living Concessions Act 1986
 5. Crown Land Management Act 2009
 6. Disability Inclusion Act 2018
 7. Disability Inclusion Regulations 2019
 8. Dog & Cat Management Act 1995
 9. Dog and Cat Management Regulations 2017
 10. Electricity Act 1996
 11. Electricity (Principles of Vegetation Clearance) Regulations 2021
 12. Environment Protection Act 1993
 13. Environment Protection Regulations 2009
 14. Environment Protection (Noise) Policy 2007
 15. Environment Protection (Used Packaging Materials) Policy 2012
 16. Environment Protection (Waste to Resources) Policy 2010
 17. Expiation of Offences Act 1996
 18. Fines Enforcement and Debt Recovery Act 2017
 19. Fire and Emergency Services Act 2005
 20. Fire and Emergency Services Regulations 2021
 21. Food Act 2001
 22. Food Regulations 2017
 23. Freedom of Information Act 1991
 24. Freedom of Information (Fees and Charges) Regulations 2018
 25. Gas Act 1997
 26. Heavy Vehicle National Law(schedule to the Heavy Vehicle National Law) (South Australia) Act 2013
 27. Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW)
 28. Independent Commission Against Corruption Act 2012
 29. Labour Hire Licencing Act 2017
 30. Landscape South Australia Act 2019
 31. Landscape South Australia (General) Regulations 2020
 32. Landscape South Australia (Water Management) Regulations 2020
 33. Liquor Licensing Act 1997
 34. Local Government Act 1999

35. Local Government (Building Upgrade Agreements) Regulations 2017
36. Local Government (Elections) Act 1999
37. Local Government (Financial Management) Regulations 2011
38. Local Government (General) Regulations 2013
39. Local Government (Members Allowances and Benefits) Regulations 2020
40. Local Government (Procedures at Meetings) Regulations 2013
41. Local Nuisance and Litter Control Act 2016
42. Local Nuisance and Litter Control and Regulations 2017
43. Mining Act 1971
44. Mining Regulations 2020
45. Ombudsman Act 1972
46. Private Parking Areas Act 1986
47. Real Property Act 1886
48. Roads (Opening & Closing) Act 1991
49. Road Traffic Act 1961
50. Road Traffic (Miscellaneous) Regulations 2014
51. Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014
52. Safe Drinking Water Act 2011
53. Safe Drinking Water Regulations 2012
54. South Australian Public Health Act 2011
55. South Australia Public Health (General) Regulations 2013
56. South Australia Public Health (Legionella) Regulations 2013
57. South Australia Public Health (Wastewater Regulations 2013
58. State Records Act 1997
59. Strata Titles Act 1988
60. Supported Residential Facilities Act 1992
61. Supported Residential Facilities Regulations 2009
62. Water Industry Act 2012
63. Water Industry Regulations 2012
64. Work Health and Safety Act 2012

4. Delegations made under Local Government Act 1999

In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in (**Appendix 1**) (each of which is individually identified as indicated below) are hereby delegated on the **12 April 2023** to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.

1. Burial and Cremation Act 2013
2. Burial and Cremation Regulation 2014
3. Community Titles Act 1996
4. Cost of Living Concessions Act 1986
5. Crown Land Management Act 2009
6. Disability Inclusion Act 2018
7. Disability Inclusion Regulations 2019
8. Dog & Cat Management Act 1995
9. Dog and Cat Management Regulations 2017
10. Electricity Act 1996
11. Electricity (Principles of Vegetation Clearance) Regulations 2021
12. Environment Protection Act 1993

13. Environment Protection Regulations 2009
14. Environment Protection (Noise) Policy 2007
15. Environment Protection (Used Packaging Materials) Policy 2012
16. Environment Protection (Waste to Resources) Policy 2010
17. Expiation of Offences Act 1996
18. Fines Enforcement and Debt Recovery Act 2017
19. Fire and Emergency Services Act 2005
20. Fire and Emergency Services Regulations 2021
21. Freedom of Information Act 1991
22. Freedom of Information (Fees and Charges) Regulations 2018
23. Gas Act 1997
24. Heavy Vehicle National Law(schedule to the Heavy Vehicle National Law) (South Australia) Act 2013
25. Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW)
26. Independent Commission Against Corruption Act 2012
27. Labour Hire Licencing Act 2017
28. Landscape South Australia Act 2019
29. Landscape South Australia (General) Regulations 2020
30. Landscape South Australia (Water Management) Regulations 2020
31. Liquor Licensing Act 1997
32. Local Government Act 1999
33. Local Government (Building Upgrade Agreements) Regulations 2017
34. Local Government (Elections) Act 1999
35. Local Government (Financial Management) Regulations 2011
36. Local Government (General) Regulations 2013
37. Local Government (Members Allowances and Benefits) Regulations 2020
38. Local Government (Procedures at Meetings) Regulations 2013
39. Local Nuisance and Litter Control Act 2016
40. Local Nuisance and Litter Control and Regulations 2017
41. Mining Act 1971
42. Mining Regulations 2020
43. Ombudsman Act 1972
44. Private Parking Areas Act 1986
45. Real Property Act 1886
46. Roads (Opening & Closing) Act 1991
47. Road Traffic Act 1961
48. Road Traffic (Miscellaneous) Regulations 2014
49. Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014
50. Safe Drinking Water Act 2011
51. Safe Drinking Water Regulations 2012
52. South Australian Public Health Act 2011
53. South Australia Public Health (General) Regulations 2013
54. South Australia Public Health (Legionella) Regulations 2013
55. South Australia Public Health (Wastewater Regulations 2013
56. State Records Act 1997
57. Strata Titles Act 1988
58. Supported Residential Facilities Act 1992
59. Supported Residential Facilities Regulations 2009
60. Water Industry Act 2012
61. Water Industry Regulations 2012

5. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
6. **Delegations made under Food Act 2001 (acting as an Enforcement Agency)**
In exercise of the powers contained in Section 91 of the Food Act 2001, the powers and functions under the Food Act 2001 contained in the proposed Instrument of Delegation attached as (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer ('the head of the enforcement agency' for the purposes of the Food Act 2001), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.
7. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.
8. **Delegations under Safe Drinking Water Act 2011 (acting as a Relevant Authority)**
In exercise of the power contained in Section 43 of the Safe Drinking Water Act 2011 the powers and functions of the Council as a relevant authority under the Safe Drinking Water Act 2011 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.
9. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.
10. **Delegations under Supported Residential Facilities Act 1992**
In exercise of the power contained in Section 9(2) of the Supported Residential Facilities Act 1992, the powers and functions under the Supported Residential Facilities Act 1992 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.
11. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.
12. **Delegations under Fire and Emergency Services Act 2005 to a Fire Prevention Officer**
In exercise of the power contained in Section 93 of the Fire and Emergency Services Act 2005 the powers and functions under the Fire and Emergency Services Act 2005 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person appointed Fire Prevention Officer of the

Council under the Fire and Emergency Services Act 2005 subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.

Such powers and functions may be further delegated by the Fire Prevention Officer as the Fire Prevention Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.

13. Authorisations and Subdelegation under the Road Traffic Act 1961

In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following person(s) pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such person(s) shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements:

1. Chief Executive Officer – Michael Sedgman
2. General Manager Assets & Infrastructure – Heather Barclay
3. Manager City Infrastructure – Jason Vaudin

14. In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:

1. Chief Executive Officer – Michael Sedgman
2. General Manager Assets & Infrastructure – Heather Barclay
3. Manager City Infrastructure – Jason Vaudin

15. In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of traffic management Plans:

1. Chief Executive Officer – Michael Sedgman
2. General Manager Assets & Infrastructure – Heather Barclay
3. Manager City Infrastructure – Jason Vaudin

16. Delegations under the Heavy Vehicle National Law (South Australia) Act 2013 (Acting as Road Manager)

In exercise of the powers contained in Section 44 of the Local Government Act 1999 and Section 22B of the Heavy Vehicle National Law (South Australia) Act 2013 (as relevant) the powers and functions under the Heavy Vehicle National Law (South Australia) Act 2013 contained in the proposed Instrument of Delegation (**Appendix 1**) are hereby delegated on **12 April 2023** to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Heavy Vehicle National Law (South Australia) Act 2013.

17. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Heavy Vehicle National Law (South Australia) Act 2013.

18. Policy Delegations

*That Council endorse the attached policy delegations register, (**Attachment 3**) containing delegations to the Chief Executive Officer and provide authority to the Chief Executive Officer to sub-delegates as appropriate.*

Seconded by Cr O'Brien and CARRIED Unanimously

DELEGATIONS - APPLICATION



| COUNCIL POLICY – DELEGATIONS APPLICATION | |
|---|--|
| Reference Number | 754334 |
| Responsible Business Unit | Office of the CEO |
| Responsible Officer | Chief Executive Officer |
| Legislation | Local Government Act 1999 (S44 and S101) Development Act 1993 (S20) Food Act 2001 (S91) Road Traffic Act 1961 (Authorisations and Subdelegations) Safe Drinking Water Act 2011 (enforcement agency) (S43) Supported Residential Facilities Act 1992 (S9) Aged Care Act 1997 (Commonwealth) |
| Relevant Delegations | Chief Executive Officer |
| Related Policies Management Guidelines Frameworks | Code of Conduct – Elected Members – 682481 Behavioural Management Framework – Elected Members Behavioural Management Framework – Staff / Code of Conduct – Staff -679144 Code of Practice – Access to Council Committee meetings and associated documents - 676270 Internal Review of Council decisions – 714555 Risk Management Framework |
| Link to Strategic Plan | Objective 4.1 - Provide effective and accountable leadership and teamwork throughout the organisation |
| Council resolution | |
| Review Date | During a Council term |
| Previous Revisions | 10 December 2018, item 217.8 12 October 2018 item 235.4 |
| | |

POLICY STATEMENT

To ensure that Council's Chief Executive Officer has the appropriate level of delegated authority to make decisions to assist the Council in achieving required Legislative responsibilities and deliver outcomes associated with Council's endorsed Strategic Management Plans and **Annual Business Plans and Budgets** in a timely manner in accordance with Council policy.

OBJECTIVES

To establish an open and transparent framework which the Council considers appropriate for its Chief Executive Officer to exercise powers and functions in accordance with various legislation, Council Policy and Risk Management Framework.

To ensure that Council and not the delegate, determines matters that are contentious, controversial or which otherwise are considered (either by the Council or Chief Executive Officer) to warrant consideration by the Council.

The electronic version accessible on Council's website and Council's electronic record system is the controlled version. Printed copies are considered uncontrolled – before using a printed copy verify that is the current version.

Page | 1

DELEGATIONS - APPLICATION



SCOPE

This policy applies to delegations made under Legislation or through Policy by Council to its Chief Executive Officer and any sub-delegation the Chief Executive Officer may put in place.

A delegation does not prevent the Council from acting in its own right in any matter and where the Council does so act in respect of a matter, the delegate shall not act nor exercise any delegation power or function in respect of that matter.

PRINCIPLES

This policy will provide a framework in which Council's Chief Executive Officer and Administration can exercise their delegated powers and functions in accordance with the directives from Council, the instruments of delegation, prescribed legislative requirement and risk management framework.

Delegations will be determined and exercised with the aim of ensuring that a delegate is acting only as necessary to give effect to a policy or decision of Council, or as is essential for the smooth running of the organisation.

The Chief Executive Officer will have the ability to sub-delegate powers provided, where the Chief Executive Officer believes appropriate or unless Council has limited the power to the position of Chief Executive Officer only. All delegations to the Chief Executive Officer will apply to persons acting in the role.

Decisions made under delegation have the authority as those made by the Council and can be appealed in the same way.

IMPLEMENTATION

The Chief Executive Officer will maintain Council's Delegations Register and ensure a review of delegations is undertaken ~~every financial year~~ within 12 months after the conclusion of the periodic election.

The Chief Executive Officer will provide a report to Council detailing the delegations sought under the various Legislation and benefits to Council noting that some powers are unable to be delegated by the Council to Administration.

The Chief Executive Officer will liaise with the General Managers to determine the level of sub-delegation to be given.

Administration provided with sub-delegations will be provided with appropriate training identifying their responsibilities.

DEFINITIONS

As listed within the respective Acts.

**POLICY DELEGATIONS
DELEGATIONS TO CEO**



| | |
|--------------------|---|
| Version No: 23 | Council reference: 11 April 2023 |
| Previous revisions | <p>Rev 22 – 11/4/22 item 67.3 Rev 21 – 12/4/21 item 66.4 Rev 20 – 9/9/19 item 150.3 Rev 19 – 9/7/18 item 136.4 Rev 18 – 9/10/17 Rev 17 – 11/9/17 – 151.3 Rev 16 – 12/10/15 – 121.2 Rev 15 – 8/9/14 – item 121.2 Rev 14 – 13/7/10 Rev 13 – 25/1/10 – 1065.1.2 Rev 12 – 14/12/09 – 1050.1.2 Rev 11 – 28/9/09 – 980.1 Rev 10 – 9/6/09 – 876.1.3 Rev 9 – 11/5/09 – 841.1.5 Rev 8 – 27/4/09 – 819.1 Rev 7 – 14/4/09 – 805.3.2 Rev 6 – 10/3/09 Rev 5 – 27/1/9 – 724.1.9 Rev 4 – 22/9/08 – 604.1.3 Rev 3 – 11/8/08 – 588.8 Rev 2 – 14/7/08 – 523.1.8</p> |
| Doc Id | 703918 |

| Provision | Power and Functions Delegated | Delegate |
|--|---|---|
| Activities on Council Land - Consent to Conduct Events | Delegation to the Chief Executive Officer the power to grant consent to organizations to conduct, cycle, running, walking, water based or other types of events within the Rural City of Murray Bridge. | Manager Organisational Development, Events Coordinator, Chief Executive Officer, General Manager Corporate Services |
| Appointment of Consultants | Delegation to the Chief Executive Officer the power to engage such consultants as it appears necessary, expedient or desirable within approved budgetary allocations. | Chief Executive Officer |
| Appointment of officers to represent Council | Delegation to the Chief Executive Officer the power to appoint officers to represent the Council in proceedings before a Court of Summary Jurisdiction. | Chief Executive Officer |
| Australia Day Breakfast | That delegated authority be given to the Chief Executive Officer to arrange the Australia Day Breakfast in liaison with the Mayor. | Chief Executive Officer |
| Balloon Launches | Delegation to the Chief Executive Officer the power to approve or refuse permission for promotional balloon launches. | Manager Organisational Development, Events Coordinator, Chief Executive |

| Provision | Power and Functions Delegated | Delegate |
|---------------------------------|--|--|
| | | Officer, General Manager Corporate Services |
| Bequests to Lerwin Nursing Home | From time to time the Lerwin Nursing Home receives bequests from residents and/or their family or community members. These bequests are accepted on face value and not expected. There is no onus on any resident and/or family associated with the Lerwin Nursing Home to provide such financial benefit. The Chief Executive Officer has the delegated authority to accept gifts on behalf of Lerwin. | General Manager Community Development, Manager Lerwin, Chief Executive Officer, General Manager Corporate Services |
| Bridge Street Outdoor Cafes | <p>Until such time as a detailed traffic and transport analysis study is adopted by Council, no further licenses will be issued for outdoor dining in Bridge Street, which take up carparking spaces however support will be given to the use of existing protuberances. Applicants will be required to fund:</p> <ul style="list-style-type: none"> o Any infrastructure for the development o Fees as outlined in Council's Schedule of Fees and Charges. <p>Delegated authority has been given to the Chief Executive Officer to approve Bridge Street Outdoor Cafes on existing protuberances.</p> | Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |
| Business Hours of Operation | Council delegate approval to the Chief Executive Officer to approve one off closures at business locations aligned to recognised Public Holidays | Chief Executive Officer |

| Provision | Power and Functions Delegated | Delegate |
|-------------------------|---|---|
| Christmas Decorations | Delegation to the Chief Executive Officer the power to approve of the erection by a community organization of Christmas decorations within streets of the City. | Manager City Infrastructure, Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |
| Community Care Programs | Council supports Community Care programs within its Community through entering into service agreements with the Department for Families & Communities for the Home & Community Care (HACC) programs and Department of Health & Ageing for the National Respite for Carers program, in line with the budget and when applications to expend the grant funding are successful. Delegated authority be given to the Chief Executive Officer to enter into such service agreements in line with budget provisions & successful grant submissions. | General Manager Community Development, Chief Executive Officer, General Manager Corporate Services |
| Council Facilities | The Chief Executive Officer is delegated authority to manage Council Facilities and approve use by external bodies for meetings as appropriate in line with Council Policy and availability. | General Manager Community Development, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure |

| Provision | Power and Functions Delegated | Delegate |
|--|--|--|
| Council Reserves - Use of | Delegation to the Chief Executive Officer the power to determine the granting of a permission for the use of Council Reserves under Bylaw | Manager Organisational Development, Events Co-ordinator, Chief Executive Officer, General Manager Corporate Services |
| Delegates to Organisations | That where Council is required, by the rule of another body, to formally appoint delegates and proxies, that the CEO be delegated authority on one off occasions to appoint alternative proxies in the event that Council will otherwise not be properly represented at a meeting. | Chief Executive Officer |
| Delegations to Chief Executive Officer | <p>Council has delegated authority to its Chief Executive Officer under Section 44 of the Local Government Act, where appropriate, to ensure the day to day running of the Council continues in a streamline and efficient manner.</p> <p>As with Council's delegations, any delegated authority given by the Council to the Chief Executive Officer is exercised in line with current Council policy and budgetary considerations.</p> <p>Power is given to the Chief Executive Officer under Section 44 of the Local Government to sub delegate authority to any Officer of Council, within the scope of their qualifications on the condition that any controversial issue must first be discussed with their Manager and/or Chief Executive Officer.</p> | Chief Executive Officer |

| Provision | Power and Functions Delegated | Delegate |
|-------------------------------------|---|---|
| <p>Donations to Art Collections</p> | <p>From time to time the Council receives donations to Council's Art Collection from artists, residents and/or their family or community members. These donations are accepted on face value and not expected. There is no onus on any artist and/or family associated with Council's Regional Gallery or Public Library to provide such financial benefit. The Chief Executive Officer has the delegated authority to accept gifts on behalf of Council.</p> | <p>Chief Executive Officer</p> |
| <p>Emergency Assistance</p> | <p>Refer Community Emergency Plan and associated Guidelines and Admin Policies</p> | <p>Manager City Infrastructure, General Manager Community Development, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure</p> |
| <p>Grant Applications</p> | <p>Delegation to the Chief Executive Officer to apply for grants on behalf of Council.</p> | <p>General Manager Community Development, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure</p> |

| Provision | Power and Functions Delegated | Delegate |
|--|---|---|
| Hall Hire | Delegation to the Chief Executive Officer the power to determine which organizations are to be classified as commercial and therefore be charged accordingly. | Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |
| Immunisation Programs | Council supports Immunisation programs within its Community through entering service agreements with the Department of Health, in line with the budget. Delegated authority be given to the Chief Executive Officer to enter into such service agreements in line with budget provisions. | General Manager Community Development, Chief Executive Officer |
| Information Charges | Delegation to the Chief Executive Officer the power to determine the 'commercial' interest of requests for information and to set the charge accordingly. | Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |
| Jetty Applications | Council grants Delegated Authority to the CEO (or nominee) to reject applications in the future that propose entirely new structures that do not hold licensed status with Crown Lands or upgrades of existing structures that do not hold licensed status with Crown Lands | Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |
| Leasehold Transfer matters - Riverfront Road & Wildens Way | Delegation to the Chief Executive Officer to make appropriate decisions on all future leasehold transfer matters relating to leaseholds of 99 years owned by private parties over Council land to be able to transfer (as a | Manager City Assets, Chief Executive Officer, General |

| Provision | Power and Functions Delegated | Delegate |
|---|--|--|
| | normal property would) through a normal property conveyance, for the Riverfront Road and Wildens Way areas. | Manager Assets & Infrastructure |
| Legal Advice & Legal Action | Delegation to the Chief Executive the power to engage solicitors, obtain legal opinions and through legal representation implement legal action for and on behalf of the Council within budget allocations | General Manager Community Development, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure |
| Limited Liquor & Entertainment Licences | Delegation to the Chief Executive Officer to provide advice to the Office of the Liquor and Gambling Commissioner on applications for Limited Liquor and Entertainment Licences. | Manager City Assets, General Manager Community Development, Economic Development Planner, Team Leader Development, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure, Manager Development and Regulation, Senior Planner, Senior Planning Officer |

| Provision | Power and Functions Delegated | Delegate |
|---------------------------------|---|--|
| Liquor & Entertainment Licences | Delegation to the Chief Executive Officer to provide advice to the Office of the Liquor and Gambling Commissioner on minor alterations to existing Liquor and Entertainment Licences. | General Manager Community Development, Team Leader Development, Chief Executive Officer, Manager Development and Regulation, Senior Planner, Senior Planning Officer |
| MOU - Event Applications | The CEO be delegated authority to consider and agree to execute Memorandum of Understanding/Sponsorship Agreements for events held within the Rural City of Murray Bridge. Council has delegated authority to the Mayor and CEO to execute, under seal, the appropriate documentation for events as required. (Council 13 February 2017, item 29.4) | Manager Organisational Development, Chief Executive Officer, General Manager Corporate Services |
| Office of Public Integrity | Delegation to the Chief Executive Officer the power to make the initial response to enquiries received from the Office of Public Integrity in relation to complaints made concerning decisions of Council or decisions or conduct of officers of employees of the Council. | Chief Executive Officer |
| Parking on Reserves | 1. Pursuant to Section 359 of the Local Government Act 1934 and in accordance with Rural City of Murray Bridge By law 2 Council resolves it will take action against illegal parking of vehicles on Council lawn reserves, namely Sturt, Thiele, Long Island, Swanport and Avoca Dell Reserves | Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |

| Provision | Power and Functions Delegated | Delegate |
|--------------------------------|--|---|
| Permits or Notices Under Bylaw | <p>2. Council will allow a period of amnesty until 31 August 2007 after which time expiration notices will be issued for illegal parking.</p> <p>3. Temporary and Special Permits will be granted under delegated authority to the CEO, on application to the Council, for people needing vehicle access for specified activities and at the time of booking the reserves. Vehicles will need to display such permits to avoid fines.</p> <p>4. Council, with delegated authority to the CEO, will not enforce these restrictions during Council endorsed community events such as the Christmas Pageant, Pedal Prix and the like. These occasions will be advertised in the Murray Valley Standard and on local radio stations.</p> | <p>Manager Organisational Development, Manager City Assets, General Manager Community Development, Events Co-ordinator, Chief Executive Officer, General Manager Corporate Services, Manager Development and Regulation, Team Leader Regulation</p> |

| Provision | Power and Functions Delegated | Delegate |
|---------------------------|--|---|
| Professional Advice | Delegation to the Chief Executive Officer the power to secure urgent or specific professional advice without conforming to the competitive basis (eg valuation advice, specific legal advice from other than Council's appointed Solicitor, engaging an expert witness for legal proceedings). | Chief Executive Officer |
| Promotion of Council Area | Delegation to the Chief Executive Officer to enter Awards, extend invitations to visit the Council area and stage events in the Council area. | Manager Organisational Development, General Manager Community Development, Events Coordinator, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure |
| Promotional Signage | Council has given delegated authority to the Chief Executive Officer to manage the day to day affairs of Entry Signage, Electronic Sign Board and banner poles. | General Manager Community Development, Chief Executive Officer, General Manager Corporate Services, General Manager Assets & Infrastructure |
| Provision of Advice | Delegation to the Chief Executive Officer the power to provide advice and information in line with Council resolutions, delegation and legislation and | Chief Executive Officer |



| Provision | Power and Functions Delegated | Delegate |
|---|--|--|
| | to authorize other officers of the Council to do likewise within the scope of their qualifications within strict guidelines. | |
| Public Statements | Delegation to the Chief Executive Officer the power to issue public statements and media releases on behalf of Council and to authorize any other officers of the Council to do likewise in particular instances. | Chief Executive Officer |
| Quick Wins | Quick Wins will have a ceiling of \$2000 and be approved under delegation by the Chief Executive officer (item 219.2-14 September 2015) | Chief Executive Officer |
| Rainbow Flag | Flying of the Rainbow Flag on Council Flag Pole in the grounds of the Local Government Centre for the duration of the annual Feast Festival (Council 9 October 2017 -item 173. 1) | Manager Organisational Development, Chief Executive Officer, General Manager Corporate Services |
| Refugee Welcome Zone | That Council declare the Rural City of Murray Bridge as a Refugee Welcome Zone and delegates authority to the Chief Executive Officer to foster this. | General Manager Community Development, Chief Executive Officer |
| Remove or Obliterate Graffiti from Council Owned Property | Delegation to the Chief Executive Officer and extend to any person who is appointed to act in the position of Chief Executive Officer the power to authorise persons to take action necessary to remove or obliterate graffiti from Council owned property | Manager City Infrastructure, Manager City Assets, General Manager Community Development, Chief Executive |



| Provision | Power and Functions Delegated | Delegate |
|---|---|--|
| | | Officer, General Manager Corporate Services, General Manager Assets & Infrastructure, Team Leader Regulation |
| Represent Council in Proceedings | Delegation to Chief Executive Officer the power to represent Council in all proceedings before a Court of Summary Jurisdiction or a local court. | Chief Executive Officer |
| Roadside Trading Permits - Trading Tables Waiving of Fees | That Council delegate authority to the Chief Executive Officer to waive fees associated with roadside trading permits (currently \$ 17) to local not for profit organisations and/or charities, on the production of suitable evidence backdated to 1 July 2009. | Chief Executive Officer, General Manager Corporate Services |
| Settlements in ERD Court - CDAP | The power to conduct (including, but not limited to, negotiating and settling) proceedings commenced under Section 86 of the Development Act 1993 to which the Council is a respondent, and anything necessary, expedient or incidental to performing or discharging such powers and functions, on the condition that the Delegate consult with the Council's Development Assessment Panel where the Council's Development Assessment Panel made the original decision the subject of the proceedings. | CAP, Assessment Manager, Chief Executive Officer |



| Provision | Power and Functions Delegated | Delegate |
|---|--|---|
| Storage Facilities | Council in not in a position to provide storage facilities to store equipment for outside organizations as all space is required to appropriately house machinery, records and Council owned equipment meeting Work Health & Safety standards and safe work practices. Council delegate authority to the Chief Executive Officer and extend to any person who is appointed to act in the position of Chief Executive Officer to approve short term storage in extenuating circumstances. | Chief Executive Officer, General Manager Assets & Infrastructure |
| Superannuation Contributions - Elected Members | The Council of the Rural City of Murray Bridge has agreed to implement a voluntary arrangement whereby individual Elected Members may choose to have their Elected Members allowance paid into a Superannuation fund of their choosing, by providing a request in writing to the Chief Executive Officer to that effect and the Chief Executive Officer has delegated authority to implement the arrangement. | Chief Finance Officer, Chief Executive Officer, General Manager Corporate Services |
| Thiele Reserve - Use by Horses | <ol style="list-style-type: none"> 1. Use of the Thiele Reserve for swimming horses on Monday to Friday inclusive only during the hours of 6.30 am to 9.30 am. 2. No waste to be disposed in River or Reserve area (EPA will issue on the spot fines of \$350 for any breach). 3. No cleaning of trailers or associated equipment on the Reserve area, inclusive of carpark area and ramp area. 4. No excessive noise and no abusive language. | Manager City Assets, Chief Executive Officer, General Manager Assets & Infrastructure |

| Provision | Power and Functions Delegated | Delegate |
|-----------|--|--|
| | 5. No littering. 6. The ramp shall remain clear at all time. 7. Parking of vehicles shall be done in an orderly manner. That delegated authority be given to the Chief Executive Officer to issue permits for trainers to use Thiele Reserve. | |
| Web Site | That delegated authority be given to the Chief Executive Officer to manage Council's web site and social media forums. | Manager Organisational Development, Chief Executive Officer, General Manager Corporate Services |

| Aged Care Act 1997 | | | |
|---------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| Policy Delegations from Council | Undertake the functions of the Council in relation to administration of Lerwin Nursing Home/Aged Care Facility and to ensure they are in accordance with the requirements of the Aged Care Act 1997, including the authorizing of other officers of the Council to undertake specific functions (Council 3/8/15, item 186.1) | Manager Lerwin, Chief Executive Officer, General Manager Corporate Services | |

| Policy documents | | | |
|-------------------|--|-------------------------|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| Civic Recognition | Council will determine all Key to the City and Freedom of Entry Nominations through resolution of Council. Council has delegated authority to the Chief Executive Officer to administer all other Civic Recognition opportunities in liaison with the Mayor. Council will receive information on Civic Recognition activities and receive invitations to Civic Recognition events. | Chief Executive Officer | Civic Recognition Policy - 871794 |

103.4 DELEGATIONS REGISTER - DEVELOPMENT ACT 1993 AND PLANNING AND DEVELOPMENT AND INFRASTRUCTURE ACT 2016

Author Ros Kruger

Legislative (x)**Corporate ()****Other ()****Purpose**

To present Council with recommendations relating to a review of Council's Delegations Register under the Development Act 1993 and Planning and Development Infrastructure Act 2016.

Background

Council at its meeting on the 12 December 2022, item 31.5 received a report in relation to Delegations from Council to the Chief Executive Officer under the *Planning Development and Infrastructure Act 2016*.

While the Development Act 1993 has been superceded - delegations are maintained due to various applications continuing to be assessed under the Development Act rather than the Planning Development and Infrastructure Act. These were last considered by Council at its meeting on the 9 September 2019, item 150.3 and no changes are recommended.

Delegations under the all other Acts will be considered under a separate report within this agenda.

Proposal

The *Local Government Act 1999* (S44 (6a)) states that the Council must within 12 months after the conclusion of each periodic election, review the delegations for the time being under this section.

Delegations to the Chief Executive Officer under the Development Act 1993 along with Instruments A and D under the Planning, Development and Infrastructure Act 2016 are provided separate to the Agenda as **Appendix 2**.

- Instrument of Delegation under the Development Act 1993
- Instrument of Delegation under the *Planning Development and Infrastructure Act 2016* Council; Designated Authority; Designated Entity (Instrument A)
- Instrument of Delegation under the *Planning Development and Infrastructure Act 2016*, Regulations, Planning and Design Code and Practice Directions of Powers of a Council as a Relevant Authority (Instrument B)

Definitions under the *Planning Development and Infrastructure Act 2016* provide some assistance in understanding the above:

- **A relevant authority** – means a decision making body
- **Deemed to Satisfy** – Is development that complies with all the relevant criteria established in the Planning and Design Code. Planning consent must be granted for Deemed to Satisfy developments.
- **Performance Assessed** – Is development that is assessed on its merits against the provisions contained within the Planning and Design Code with the decision made by either the Assessment Manger (or their delegate) or the Council Assessment Panel.

The legislation stipulates that Council's Assessment Manager, Ms Sally Roberts, (Manager Development and Regulation) is the Relevant Authority for Deemed to Satisfy, Performance Assessed (other than when an application is publicly notified) and Land Division applications. The legislation further identifies that the Council Assessment Panel is the Relevant Authority for Performance Assessed applications that have been publicly notified. Whilst both of these roles are appointed by Council, the CAP and Assessment Manager are considered a relevant authority in their own right and are not considered a delegate of the Council.

Separate sets of delegations are in place as follows:

- Instrument C – Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Panel
- Instrument D – Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager

Legislative Requirements

Local Government Act 1999

Development Act 1993

Planning Development and Infrastructure Act 2016

Council Policy

Delegations – Application Policy

Complaint Framework

Good Governance Framework

Behavioural Management Framework

Access to Council Meetings, Council Committee and Council Documents

Financial Implications

Costs associated with the implementation of the Planning Development and Infrastructure Act 2016 have been included within Council's budget.

Risk

Without appropriate delegations in place in relation to this Act the ability to process requests may be delayed as all requests would be required to be presented to Council's Assessment Panel for consideration.

WHS

No new risks are identified for staff.

Asset Management

Not Applicable

Implementation Strategy

Council's delegation register will be updated

Communication Strategy

Staff will be advised of the update.

Strategic Plan

Goal 5 - Our Performance

5.1 - Effective

Recommendation

1. That item number 103.4 on Council agenda of 11 April 2023 be received.
2. That having conducted its annual review of the Council's Delegations Register – Development and Planning Development and Infrastructure Acts in accordance with Section 20 of the Development Act 1993, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the Development Act 1993 and Development Regulations 2008
3. That having conducted a review of the Council's Delegations Register Development and Planning Development and Infrastructure in accordance with S20 of the Development Act 1993 hereby revokes its previous delegations to the Council Assessment Panel under the Development Act 1993 and Development Regulations 1993.
4. That having conducted its annual review of the Council's Delegations Register – Development and Planning Development and Infrastructure in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions Powers of the Council as a Council, Designated Authority and Designated Entity Under The Planning Development and Infrastructure Act 2016 (instrument A)
5. That having conducted its annual review of the Council's Delegations Register – Development and Planning Development and Infrastructure in accordance with Section 100 of the Planning Development and Infrastructure Act 2016 the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions Powers of the Council as a Relevant Authority under the Planning Development and Infrastructure Act 2016 (Instrument B)
6. **Delegations made under Development Act 1993**
*In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation, (**Appendix 2**), are hereby delegated this 11 April 2023 to the person occupying the office of Chief Executive Officer subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.*

Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

7. *In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation (**Appendix 2**) which are specified below are hereby delegated to the Council's Assessment Panel, this 11 April 2023, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.*

S6(3); S33(1)(c); S33(1)(d); S33(1)(e); S33(1)(f); S33(3); S34(1a); S35(1); S35(2); S35(3)(a); S38(3a)(a); S38(10)(a); S38(10)(b); S38(11); S39(2); S39(3); S39(4)(a); S39(5); S39(4)(d); S39(7); S39(7a); S39(8); S40(3); S42(1); S43; S49(4a); S49(5); S49(9); S50(1); S50(3); S50(3a); S50(10); S50(11); S50A(5)(c); S50A(5)(d); S51(2); S52A(2)(a); S52A(2)(b); S52A(2)(c); S52A(5); S52A(6)(a); S52A(6)(b); S101(1); S101(2); r8A(1)(b); r15(11); r15(12); r16(1); r16(2); r17(3); r17(6); r20(4); r20(5); r23(2); r32(2)(5); s34(1)(b); S34(1)(b)(iv); r47A; r51(4); r51(6); r53(1),(2); r53(4); r53(6); r54(1); r58(1); r58(2); r59(1); S60(1) Schedule 10; S86 - Settlements in ERD Court

- 8 That Council Delegate Powers of the Council as a Council, Designated Authority and Designated Entity Under The Planning Development and Infrastructure Act 2016 (instrument A)

In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the Planning Development and Infrastructure Act 2016 and statutory instruments contained in **Appendix 2** are hereby delegated this 11 April 2023 to the person occupying or acting in the office of Chief Executive Officer of the Rural City of Murray Bridge Council

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit.

- 9 That Council Delegate Powers of the Council as a Relevant Authority under the Planning Development and Infrastructure Act 2016 (Instrument B)

In exercise of the power contained in Section 100 of the Planning Development and Infrastructure Act 2016 the powers and functions under the Planning Development and Infrastructure Act 2016 and statutory instruments contained in **Appendix 2** are hereby delegated this 11 April 2023 to the person occupying or acting in the office of Chief Executive Officer of the Rural City of Murray Bridge Council.

Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit

Attachments

| | | |
|----|--|----------|
| 1. | Delegations Register - Development Act and PDI Act | Appendix |
|----|--|----------|

Cr Eckermann moved

1. That item number 103.4 on Council agenda of 11 April 2023 be received.
2. That having conducted its annual review of the Council's Delegations Register – Development and Planning Development and Infrastructure Acts in accordance with Section 20 of the Development Act 1993, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the Development Act 1993 and Development Regulations 2008
3. That having conducted a review of the Council's Delegations Register Development

and Planning Development and Infrastructure in accordance with S20 of the Development Act 1993 hereby revokes its previous delegations to the Council Assessment Panel under the Development Act 1993 and Development Regulations 1993.

4. That having conducted its annual review of the Council's Delegations Register – Development and Planning Development and Infrastructure in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions Powers of the Council as a Council, Designated Authority and Designated Entity Under The Planning Development and Infrastructure Act 2016 (instrument A)
5. That having conducted its annual review of the Council's Delegations Register – Development and Planning Development and Infrastructure in accordance with Section 100 of the Planning Development and Infrastructure Act 2016 the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions Powers of the Council as a Relevant Authority under the Planning Development and Infrastructure Act 2016 (Instrument B)

6. **Delegations made under Development Act 1993**

In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation, (**Appendix 2**), are hereby delegated this 11 April 2023 to the person occupying the office of Chief Executive Officer subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

7. In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation (**Appendix 2**) which are specified below are hereby delegated to the Council's Assessment Panel, this 11 April 2023, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

S6(3); S33(1)(c); S33(1)(d); S33(1)(e); S33(1)(f); S33(3); S34(1a); S35(1); S35(2); S35(3)(a); S38(3a)(a); S38(10)(a); S38(10)(b); S38(11); S39(2); S39(3); S39(4)(a); S39(5); S39(4)(d); S39(7); S39(7a); S39(8); S40(3); S42(1); S43; S49(4a); S49(5); S49(9); S50(1); S50(3); S50(3a); S50(10); S50(11); S50A(5)(c); S50A(5)(d); S51(2); S52A(2)(a); S52A(2)(b); S52A(2)(c); S52A(5); S52A(6)(a); S52A(6)(b); S101(1); S101(2); r8A(1)(b); r15(11); r15(12); r16(1); r16(2); r17(3); r17(6); r20(4); r20(5); r23(2); r32(2)(5); s34(1)(b); S34(1)(b)(iv); r47A; r51(4); r51(6); r53(1),(2); r53(4); r53(6); r54(1); r58(1); r58(2); r59(1); S60(1) Schedule 10; S86 - Settlements in ERD Court

8. That Council Delegate Powers of the Council as a Council, Designated Authority and Designated Entity Under The Planning Development and Infrastructure Act 2016 (instrument A)

In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the Planning Development and Infrastructure Act 2016 and

statutory instruments contained in **Appendix 2** are hereby delegated this 11 April 2023 to the person occupying or acting in the office of Chief Executive Officer of the Rural City of Murray Bridge Council

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit.

- 9 That Council Delegate Powers of the Council as a Relevant Authority under the Planning Development and Infrastructure Act 2016 (Instrument B)

In exercise of the power contained in Section 100 of the Planning Development and Infrastructure Act 2016 the powers and functions under the Planning Development and Infrastructure Act 2016 and statutory instruments contained in **Appendix 2** are hereby delegated this 11 April 2023 to the person occupying or acting in the office of Chief Executive Officer of the Rural City of Murray Bridge Council.

Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit

Seconded by Cr Haig and CARRIED Unanimously

103.5 BEHAVIOURAL MANAGEMENT POLICY - ELECTED MEMBERS

Author Ros Kruger

Legislative (x)**Corporate ()****Other ()****Purpose**

To provide Council with the Behavioural Management Policy for Elected Members and associated policies for endorsement.

Background

Council at its meeting on the 21 November 2022, item 13.2 noted the Legislated Behavioural Standards for Council Members and the LGA Model Behavioural Management Policy. Elected Members undertook the Behavioural Mandatory Training module on the 27 March 2023.

The LGA advised that there are three separate obligations that must be met, as follows:

- Adoption of a Behavioural Management Policy (Elected Members) by the designated day (which may be the LGA Model Policy) (anticipated 10 November 2023).
- Review of the operation of a the Behavioural Management Policy (Elected Members) within 12 months of the November 2022 election (10 November 2023)
- Consideration of whether to adopt a Behavioural Support Policy (Elected Members) within 6 months of the November 2022 election (10 May 2023) – noting that before a Behavioural Support Policy may be adopted, public consultation on the policy must be undertaken.

The Behavioural Management Policy for Staff is presently being developed with the support of the Local Government Association.

Proposal

Following the Elected Member Mandatory Training Session on Behaviours on Monday 27 March 2023, it is considered appropriate for Council to endorse the Behavioural Management Policy based on the LGA Model Policy as its own policy. At this point in time it is not considered necessary to endorse a Behavioural Support Policy, noting this can be reconsidered by Council at any time.

A copy of the Behavioural Management Policy (based on the LGA Model Policy) for Elected Members is provided as **Attachment 1**.

With the implementation of the Behavioural Management Policy for Elected Members, the Code of Conduct Elected Member Complaint Handling Policy is now superseded.

The existing Code of Conduct for Independent Member S41 Committee members has been reviewed to align with the Elected Member Behavioural Management Policy. There has been no significant changes made to this Policy now called the Behavioural Management Policy – S41 Independent Committee Members, provided as **Attachment 2**.

In considering these Policies a review has also been undertaken of the Good Public Administration Framework (**Attachment 3**), Complaint Framework (**Attachment 4**) and

Elected Member Use of Social Media Guideline (**Attachment 5**) to align with the Behavioural Management Framework.

Legislative Requirements

Local Government Act 1999

ICAC Act 2012

Ombudsman Act 1972

Public Interest Disclosure Act 2018

Council Policy

Behavioural Management Framework (Legislated)

Behavioural Management Policy

Behavioural Management Policy – S41 Independent Committee Members

Good Public Administration Framework

Complaint Framework

Elected Member Use of Social Media Guideline.

Financial Implications

No new financial implications are created from this report

Risk

The attached policy documents meet Legislative requirements and set out a process for the Elected Members and Chief Executive Officer to follow.

WHS

No new issues are identified for Staff

Asset Management

Physical resources provided to Elected Members remain in the ownership of Council and are provided to assist Elected Members discharge their official duties

Implementation Strategy

Elected Members and Staff will be advised accordingly.

Communication Strategy

Elected Members and Staff will be advised accordingly.

Strategic Plan

Goal 5 - Our Performance

5.2 - Sustainable

Recommendation

1. That item number 103.5 on the Council agenda of 11 April 2023 be received and noted.
2. That Council endorse the attached Behavioural Management Policy based on the LGA Model Policy
3. That Council note the superceding of the Code of Conduct Elected Member Complaint Handling Policy.
4. That Council endorse the attached Behavioural Management Policy for S41 Independent Members, replacing the Code of Conduct for S41 Independent Members.
5. That Council endorse the attached Good Public Administration Framework

6. That Council endorse the attached Complaint Management Framework.
7. That Council endorse the attached Elected Member Use of Social Media Guideline

Attachments

| | | |
|-----|---|------------|
| 1↓. | Behavioural Management Policy - Elected Members | Attachment |
| 2↓. | Behavioural Management Policy - S41 Independent Members | Attachment |
| 3↓. | Good Public Administration Framework | Attachment |
| 4↓. | Complaint Management Framework | Attachment |
| 5↓. | Elected Member Use of Social Media Guideline | Attachment |

Cr Haig moved

1. That item number 103.5 on the Council agenda of 11 April 2023 be received and noted.
2. That Council endorse the attached Behavioural Management Policy based on the LGA Model Policy
3. That Council note the superceding of the Code of Conduct Elected Member Complaint Handling Policy.
4. That Council endorse the attached Behavioural Management Policy for S41 Independent Members, replacing the Code of Conduct for S41 Independent Members.
5. That Council endorse the attached Good Public Administration Framework
6. That Council endorse the attached Complaint Management Framework.
7. That Council endorse the attached Elected Member Use of Social Media Guideline

Seconded by Cr O'Brien and CARRIED Unanimously

Behavioural Management Policy – Elected Members



| COUNCIL POLICY | |
|---|---|
| Reference Number | 682841 |
| Responsible Business Unit | Office of the CEO |
| Responsible Officer | Chief Executive Officer |
| Legislation | Local Government Act 1999 |
| Relevant Delegations | N/A |
| Related Policies Management Guidelines Frameworks | Behavioural Management Framework Good Public Administration Framework Complaint Framework |
| Council meeting | 11 April 2023, item |
| Government Gazette page number | 6658, 17 November 2022, pg 6658 |
| Review Date | 2027 |
| Previous Revisions | 21 November 2022, item 13.2 |

1. Purpose

This Policy has been prepared and adopted pursuant to section 262B of the *Local Government Act 1999* (the Local Government Act).

This Behavioural Management Policy forms part of the Behavioural Management Framework for Council Members and sets out the approach to the management of complaints about the behaviour of Council Members. It sets out the process to be adopted where there has been an alleged breach of the Behavioural Standards for Council Members, this Behavioural Management Policy and/or any Behavioural Support Policy adopted by the Council (**the behavioural requirements**).

2. Glossary

Behavioural Management Framework – comprises four components:

- The legislative framework within which all Council Members must operate;
- The Behavioural Standards for Council Members, determined by the Minister for Local Government, which apply to all Council Members in South Australia;
- The mandatory Behavioural Management Policy (this document) relating to the management of behaviour of Council Members and adopted pursuant to section 262B of the Local Government Act;
- Optional Behavioural Support Policy (or policies) designed to support appropriate behaviour by council members and adopted pursuant to section 75F of the Local Government Act.

Behavioural requirements – in this document refers collectively and individually to the Behavioural Standards for Council Members, the Behavioural Management Policy and any Behavioural Support Policies adopted by the Council.

Behavioural Standards for Council Members – established by the Minister for Local Government, and published as a notice in the SA Government Gazette, specifying standards of behaviour to be observed by members of councils; and providing for any other matter relating to behaviour of members of Councils.

Frivolous – includes without limitation, a matter of little weight or importance, or lacking in seriousness.

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Behavioural Management Policy – Elected Members



Misbehaviour – is defined in section 262E of the Local Government Act 1999 as:

- A failure by a member of a Council to comply with a requirement of the Council under section 262C(1); or
- A failure by a member of a Council to comply with a provision of, or a requirement under, the Council's Behavioural Management Policy; or
- A failure by a member of a Council to comply with an agreement reached following mediation, conciliation, arbitration or other dispute or conflict resolution conducted in relation to a complaint under Division 1

Person responsible for managing the complaint means, subject to any resolution of the Council to the contrary –

1. the Mayor;
2. if the complaint relates to or involves the Mayor, the Deputy Mayor;
3. if the complaint relates to or involves the Mayor and Deputy Mayor, another council member appointed by Council.

Repeated misbehaviour – is defined in section 262E of the Local Government Act 1999 as a second or subsequent failure by a member of a Council to comply with Chapter 5 Part 4 Division 2 (Ch 5-Members of council, Pt 4-Member integrity and behaviour, Div 2-Member behaviour)

Serious Misbehaviour – is defined in section 262E of the Local Government Act 1999 as a failure by a member of a Council to comply with section 75G (Health and safety duties)

Trivial – includes without limitation, a matter of little worth or importance; that is trifling; or insignificant.

Vexatious – includes a matter raised without reasonable grounds or for the predominate purpose of causing annoyance, delay or detriment, or achieve another wrongful purpose

3. Principles

Nothing in this Policy is intended to prevent Council Members from seeking to resolve disputes and complaints in a proactive, positive and courteous manner before they are escalated.

The following principles will apply:

- Where a Council Member considers there has been behaviour that is inconsistent with the **behavioural requirements** is, a Council Member may, in appropriate circumstances, seek to respectfully and constructively raise this issue with the member concerned, without the need to lodge a complaint under this Policy;
- If a matter proceeds to a complaint, all Council Members will continue to comply with the procedures set out in this Policy and support the person responsible for managing the complaint;
- a consistent approach to the assessment, investigation and resolution of complaints will be adopted to facilitate timely and efficient resolution and minimisation of costs;
- Where required, Council may engage the assistance of skilled advisors and support persons in the assessment, investigation and resolution of complaints and avoid adopting an unreasonably legalistic approach.

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Behavioural Management Policy – Elected Members



- Ongoing training and relevant resources will be provided to all Council Members to ensure they have the skills and knowledge necessary to perform their role in accordance with the **behavioural requirements** and the Local Government Act 1999.
- Training and relevant support will be provided to persons with specific obligations under this Policy to facilitate the management, reporting and resolution of complaints alleging a breach of the **behavioural requirements**.

Council will manage complaints under this Policy with as little formality and technicality and with as much expedition as the requirements of the matter and the Local Government Act allow and with proper consideration of the matter. Council is not bound by rules of evidence but will inform itself in the manner considered most appropriate given the nature of the complaint.

4. The Complaint Management Process

This Policy sets out the procedures for dealing with an allegation of a breach of the **behavioural requirements** applying to Council Members. These procedures do not apply to complaints about Council employees or the Council as a whole.

A complaint made in accordance with this Policy must be lodged within 6 months of the behaviour that is inconsistent with the **behavioural requirements** occurring. A decision may be made to accept a complaint lodged more than 6 months after the behaviour that is inconsistent with the **behavioural requirements** occurring on a case-by-case basis, at the discretion of the person responsible for managing the complaint.

Community members can lodge a complaint with the Council in accordance with this Policy but cannot lodge a complaint directly with the Behavioural Standards Panel.

4.1 Dispute versus Complaint

It is important to distinguish between a dispute and a complaint. A dispute is generally a difference of opinion or disagreement between two parties. It may involve a heated discussion or some other unsatisfactory exchange between parties but may not amount to conduct inconsistent with the **behavioural requirements**. Ideally disputes will be handled directly by the parties involved and will not escalate to a complaint requiring action (even informal action) under this Policy. The Mayor (or another person) may play a role in facilitating a resolution to a dispute.

This Policy is intended to deal with matters where conduct is alleged to have been inconsistent with the **behavioural requirements**, rather than where members of council have differences of opinion, even when robustly put.

4.2 Confidentiality

Complaints made in accordance with this Policy will be managed on a confidential basis until such a time as they are required to be reported to Council in a public meeting in accordance with this Policy or are otherwise lawfully made public or disclosed.

Access to information relating to complaints and information about complaints will be limited to parties to the complaint and individuals with a responsibility within the complaint handling process or as otherwise provided for within this Policy¹.

¹ There are circumstances in the *Work Health and Safety Act 2012* where information must be disclosed, for example where the health and safety of an employee is at risk.

Behavioural Management Policy – Elected Members



A person who has access to information about a complaint (including the complainant and the person complained about) must not directly, or indirectly disclose to any person (including to a council member) that information except:

- For the purpose of dealing with the complaint
- Where required by law
- For the purpose of obtaining legal advice or legal representation, or medical or psychological assistance from a medical practitioner, psychologist or counsellor
- Where the disclosure is made to an external party, investigating the complaint, or mediator/conciliator engaged in accordance with this Policy
- Where the information has been made public in accordance with this Policy or this Policy otherwise authorises or requires the disclosure of the information.

This is not to be confused with formal consideration at a Council Meeting of any matter arising from application of this Policy. Items presented to Council must be assessed on a case-by-case basis in accordance with the requirements of section 90 of the *Local Government Act 1999*.

A complainant may request their identity be kept confidential from the person complained about. This does not constitute an anonymous complaint. The person responsible for managing the complaint will consider such requests on a case-by-case basis, having regard to any applicable legal requirements.

4.3 Stages of Action

This Policy has three distinct stages to the approach that will be taken to address complaints about the behaviour of Council Members:

- *Part 1: Informal Action:* Where the matter can be resolved directly between the parties.
- *Part 2: Formal Action:* Where the matter cannot be resolved using informal action and a formal process of consideration is required.
- *Part 3: Referrals to the Behavioural Standards Panel:* the circumstance under which the Mayor, the Council or other authorised person(s) will make a referral

4.4 Part 1: Informal action

Council encourages informal resolution of concerns regarding behaviour alleged to be contrary to the **behavioural requirements**. A person may therefore consider raising the matter directly with the council member concerned.

Alternatively, a person may raise their concern with the Mayor on an informal basis. If the concerns relate to or involve the Mayor the person may raise the matter with the Deputy Mayor (if appointed) or other council member appointed by the Council as the person responsible for managing complaints under this Policy.

If the Mayor or person responsible for managing the complaint considers that access to resources to support impacted parties and facilitate early resolution of the matter should be provided, the Mayor or person responsible for managing the complaint will request the CEO to facilitate access to relevant resources. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

4.4.1 Record keeping

Where the Mayor or person responsible for managing the complaint addresses the matter through informal action, a record should be made setting out:

- Details of the complainant

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Behavioural Management Policy – Elected Members



- Details of the person complained about
- A summary of the matter
- A summary of actions taken in response
- Details of agreed actions (if any)

If informal action does not successfully resolve the matter, the record may be made available to an investigation process as provided for under this Policy or to the Behavioural Standards Panel.

4.5 Part 2: Formal action

This Part sets out the process for formal action in response to a complaint regarding the behaviour of council members and addresses the manner in which a complaint will be:

- Received
- Assessed
- Investigated
- Resolved
- Recorded

A complaint made under the Behavioural Management Policy must:

- be received in writing. Subject to an alternative resolution of the Council, a complaint should be marked with "Confidential Council Member Complaint" and forwarded to:
 - (via email) mayor@murraybridge.sa.gov.au
 - (hard copy) Local Government Centre, 2 Seventh Street, Murray Bridge (PO Box 421 Murray Bridge, 5253)
- Provide the name of the Council Member who has allegedly breached the **behavioural requirements**, the name and contact details of the complainant, the name and contact details of the person submitting the complaint (if different to the complainant) and the name and contact details of any witnesses or other persons able to provide information about the complaint.
- Be specific (including identifying the **behavioural requirements** the complainant alleges have been breached)
- Provide as much supporting evidence as possible to assist an investigation, including the grounds and circumstances of the complaint (e.g. where, when, impact of the behaviour, actions taken to try to resolve the issue, relevant records or documents)
- Identify the outcome being sought
- Be lodged within six (6) months of the alleged conduct occurring on the basis that it is important to address alleged breaches of **behavioural requirements** in a timely manner (with discretion provided to the person responsible for managing the complaint to allow a longer time limit to apply in particular cases. This will be assessed on a case-by-case basis).

4.5.1 Receipt of a Complaint

This step is an administrative process undertaken by the CEO or delegate:

- receipt
- initial acknowledgement
- record keeping; and
- allocation of the matter to the person responsible for managing the complaint.

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Behavioural Management Policy – Elected Members



The CEO or delegate does not undertake an assessment of the merits of the complaint. Receipt of the complaint will be acknowledged within 2 business days or as soon as reasonably practicable and a copy of this Policy will be provided to the person making the complaint. The complaint should be directed to the person responsible for managing the complaint in accordance with this Policy.

A complainant may withdraw their complaint at any stage.

4.5.2 Initial complaint assessment

An initial assessment is not an investigation or adjudication of a complaint and no findings as to the merits of the complaint will be made at this stage.

Step 1

The person responsible for managing the complaint will undertake an assessment of it to determine whether the content of the complaint relates to the **behavioural requirements** and whether the conduct occurred in the context of the council member carrying out their official functions and duties.

In undertaking the assessment, the person responsible for managing the complaint will have regard to the following matters²:

- the person that is making the complaint (or on whose behalf the complaint has been made) has a sufficient interest in the matter
- the complaint is trivial, frivolous or vexatious or not made in good faith
- the complaint has been lodged with another authority
- the subject matter of the complaint has been or is already being investigated by the Council or another body
- it is unnecessary or unjustifiable for the Council to deal with the complaint
- the council has dealt with the complaint adequately.

Step 2

If the person responsible for managing the complaint considers the matter warrants further consideration, the person complained about should be advised that a complaint has been received and is undergoing an initial assessment in accordance with this Policy. They should be provided a summary of the matter, at a sufficient level of detail, to understand the nature of the allegations and enable them to provide a preliminary response. This may be achieved by a discussion between the person responsible for managing the complaint and the person complained about, taking into account the principles of this Policy. The person complained about may have a support person present during any discussions.

The person complained about should be given a reasonable opportunity, but no more than ten business days, to provide a response to support the initial assessment. The person responsible for managing the complaint may provide a longer period of time for provision of a response at their

² The person responsible for managing the complaint will also have regard to whether the council has obligations to report the matter to either the Local Government Association Mutual Liability Scheme (LGAMLS) or the Local Government Association Workers Compensation Scheme (LGAWCS), pursuant to the Rules of those Schemes and council's agreement with those bodies.

Behavioural Management Policy – Elected Members



discretion. The person responsible for managing the complaint should have regard to any response provided in determining the action resulting from the initial assessment.

Action from initial assessment

The person responsible for managing the complaint will determine what action will result from the initial assessment. A matter may proceed to formal consideration under this Policy, unless there are grounds to take one of the following actions pursuant to section 262B(2)(b):

- refusing to deal with the complaint³
- determining to take no further action
- referring to an alternative resolution mechanism or to propose training for relevant parties (e.g. facilitated discussion, provision of training, mediation, arbitration, conflict resolution, etc.)
- referring the matter to another body or agency (e.g., the Ombudsman SA or the Behavioural Standards Panel)

The outcome of the initial assessment will be advised to the complainant and person complained about in writing as far as is permitted by law.

Refusing to deal with the Complaint/Determining to take no further action

Where the person responsible for managing the complaint makes a decision not to proceed with formal consideration of the matter the following steps should be taken:

- the complainant must be provided written reasons explaining the decision⁴
- the person complained about should be provided with a brief summary of the complaint and the reasons for not proceeding.
- A record of these steps and the decision not to proceed should be made.

Whilst a matter may not proceed, the person responsible for managing the complaint may discuss the issues informally with the parties and identify strategies to build skills, facilitate positive relationship development and reduce the likelihood of repeat occurrences.

Decision to refer to alternative resolution mechanism:

The person responsible for managing the complaint may form the view that the optimal way to deal with the complaint is to implement an alternative resolution mechanism such as facilitated discussion, mediation, arbitration, conflict resolution or training.

The person responsible for managing the complaint should discuss the use of a proposed alternative resolution mechanism with the complainant and the person complained about to determine whether there is support for this approach.

If so, the person responsible for managing the complaint should request the CEO take steps to facilitate access to appropriate internal or external support (not being for the purposes of obtaining legal advice) for parties to the complaint. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

The complainant and the person complained about should be provided written confirmation of the alternative resolution mechanism to be used for the purposes of resolving the complaint.

³ Section 270(4a)(a)(i) of the *Local Government Act 1999* precludes a review of a decision to refuse to deal with the complaint

⁴ Section 262D, *Local Government Act 1999*

Behavioural Management Policy – Elected Members



Decision to refer to another body or agency

Where the person responsible for managing the complaint makes a decision to refer the matter to another body or agency the person will follow any direction from that body or agency regarding what information is to be provided to the complainant and the elected member complained about regarding the referral.

Decision to proceed to formal consideration:

Where the person responsible for managing the complaint makes a decision to proceed to formal consideration the following steps should be taken:

- the person complained about should be provided with a copy of this Policy, contact details of the person responsible for managing the complaint and a summary document setting out:
 - the specific provision(s) of the **behavioural requirements** alleged to have been breached; and
 - the circumstances where this breach is alleged to have occurred.
- In circumstances where the complainant has not requested their identity be kept confidential, a copy of the complaint may be provided in full.
- the complainant should be advised of the decision to proceed and the contact details of the person responsible for managing the complaint.

4.5.3 Formal consideration

Where a decision to formally consider the complaint has been made the person responsible for managing the complaint will determine how to proceed:

- The person responsible for managing the complaint may determine that they are the appropriate person to formally consider the complaint; or
- The person responsible for managing the complaint may determine to engage a third party to formally consider the complaint, for example:
 - an investigator who will report to the person responsible for managing the complaint; or
 - an external service provider with skills relevant to the matter who will report to the person responsible for managing the complaint.

If the person responsible for managing the complaint determines a third party should be engaged, they will request the CEO to facilitate engagement of an appropriate service provider. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

The person responsible for managing the complaint will advise both the complainant and the person complained about that they are able to have a support person accompany them during discussions relating to the complaint.

It is the expectation of Council that both the complainant and the person complained about will cooperate with any such process to consider the complaint and, if requested, participate in meetings in a timely manner.

Failure by the elected member complained about to comply with this requirement may be taken into account when considering the actions to be taken under section 262B(2)(e) of the Local Government Act and may constitute grounds for referral to the Behavioural Standards Panel for misbehaviour.

Further consideration by the person responsible for managing the complaint (or the third party engaged), may (at the discretion of that person) involve:

- explore the complaint with the complainant and the person who is the subject of the complaint

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Behavioural Management Policy – Elected Members



- speaking with other persons who have been nominated by the parties to have observed the behaviour
- speaking directly with witnesses to the conduct complained about
- requesting the provision of information or documents relevant to the investigation, which may include access to audio or video recordings of meetings.

During the formal consideration of a matter appropriate records should be kept by the person responsible for managing the complaint.

4.5.4 Report

The person responsible for managing the complaint (or the third party engaged) should ensure a report is prepared summarising the matter and setting out their findings, conclusions and recommendations. The report should set out:

- Allegations made in the complaint
- Summary of evidence to which the investigation had regard
- Findings
- Conclusions
- Recommendations

A report will generally include a recommended action for the parties to consider and/or participate in such as, but not limited to the imposition of sanctions as per the Local Government Act:

- discussions with parties to the complaint to seek agreement
- formal mediation if not already undertaken
- Conciliation
- Arbitration
- Education and further training

A copy of the draft report should be provided to the parties to the complaint who should be given a reasonable opportunity, but no more than ten business days, to make submissions in relation to the draft report. The person responsible for managing the complaint (or the third party engaged) may provide a longer period of time for lodgement of submissions to the draft report at their discretion. The person responsible for managing the complaint (or the third party engaged) should have regard to any submissions made in preparing a final report.

Outcome – No breach found

Where the finding is that no breach of the **behavioural requirements** has occurred a final report should be prepared by the person responsible for managing the complaint (or third party engaged) and provided to the complainant and the person complained about.

The complaint will remain confidential in accordance with the requirements of this Policy, except at the request of the person complained about. If such a request is made, a copy of the final report will be tabled⁵ at the next practicable Council meeting. If no such request is received, no further action will be taken.

⁵ Note that the complainants identity may need to be redacted.

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Behavioural Management Policy – Elected Members



Outcome – agreed actions (breach found)

Where the finding is that a breach of the **behavioural requirements** has occurred and the complainant and the person complained about⁶ agree to a path for resolution, that agreement will be documented including matters such as:

- actions to be undertaken
- responsibility for completing actions
- timeframes for completion of actions
- what will occur if there is a repeat of the behaviours complained about
- monitoring arrangements for completion of actions
- what will occur if the actions aren't completed
- confirmation that the matter is considered resolved

The agreement reached will be made in writing, including a commitment by parties to the complaint to abide by the agreement (which may be by electronic means). A copy of the agreement will be retained by each party and a copy held in Council records.

The complaint will remain confidential in accordance with the requirements of this Policy except at the request of the person complained about. If such a request is made, a copy of the final report will be tabled⁷ at the next practicable Council meeting. The matter must be reported in the Council's Annual Report which must contain the information required by the regulations.⁸

Outcome – no agreed action (breach found)

Where the finding is that a breach of the **behavioural requirements** has occurred and the parties to the complaint have failed to reach agreement as to the resolution of the matter a final report should be presented to Council for determination. The person responsible for managing the complaint should request the CEO to include the final report in the Council Agenda as soon as practicable.

5.5.5 Actions of Council

Where the parties are not able to agree on an approach to resolve the matter, the matter will be provided to Council for determine the actions to be taken which may include:

- taking no further action
- passing a censure motion in respect of the member;
- requiring the member to issue a public apology (in a manner determined by the Council)
- requiring the member to undertake a specified course of training or instruction;
- removal or suspension from one or more offices held in the member's capacity as a member of the Council or by virtue of being a member of the Council – but not the office of Member of the Council;

If Council determines to take action, a report on the matter must be considered at a meeting open to the public⁹.

⁶ Where the conduct complained about is not raised by the person directly affected by the conduct it will usually be appropriate to discuss the proposed resolution with that person prior to finalising agreement. This is intended to apply in a circumstance where the 'victim' is not the complainant to provide them a reasonable opportunity to have input into the resolution.

⁷ Note that the complainants identity may need to be redacted.

⁸ Schedule 4(1)(d), *Local Government Act 1999*

⁹ Section 262C(2), *Local Government Act 1999*

Behavioural Management Policy – Elected Members



Where Council determines to take no further action, the complainant will be advised of this along with reasons, which may include:

- (a) the ground that, having regard to all the circumstances of the case, it is unnecessary or unjustifiable for the council to deal with or continue to deal with the complaint;
- (b) the ground that the subject matter of the complaint has been or is already being investigated, whether by the council or another person or body; or
- (c) the ground that the council has dealt with the complaint adequately.

In making a determination under section 262C(1) Council should be reasonably prescriptive about the manner and time periods in which the action must be completed. Section 262E defines a failure to comply with a requirement of the council under 262C(1) as 'misbehaviour' which may result in a referral to the Behavioural Standards Panel.

The matter must be reported in the Council's Annual Report which must contain the information required by the regulations.¹⁰

4.6 Behavioural Standards Panel

The Behavioural Standards Panel is an independent statutory authority consisting of three members and has powers to impose sanctions on council members who breach the **behavioural requirements**.

In accordance with section 262Q of the *Local Government Act 1999* a complaint alleging misbehaviour, repeated misbehaviour or serious misbehaviour may be made to the Panel by certain persons as set out below. The Panel's jurisdiction arises in the circumstances set out below:

| Legislative definition | Plain language explanation |
|---|---|
| misbehaviour means— (a) a failure by a member of a council to comply with a requirement of the council under section 262C(1); or (b) a failure by a member of a council to comply with a provision of, or a requirement under, the council's behavioural management policy; or (c) a failure by a member of a council to comply with an agreement reached following mediation, conciliation, arbitration or other dispute or conflict resolution conducted in relation to a complaint under Division 1; | Misbehaviour means: (a) a council member fails to take the action required by council; or (b) a council member fails to comply with this policy; or (c) a council member fails to comply with an agreement reached pursuant to this policy |
| repeated misbehaviour means a second or subsequent failure by a member of a council to comply with Chapter 5 Part 4 Division 2; | A second or subsequent breach of the behavioural requirements |
| serious misbehaviour means a failure by a member of a council to comply with section 75G. | A breach of health and safety duties (including sexual harassment) as set out in section 75G of the <i>Local Government Act 1999</i> |

A complaint alleging misbehaviour, repeated misbehaviour or serious misbehaviour by a

¹⁰ Schedule 4(1)(d), *Local Government Act 1999*

Behavioural Management Policy – Elected Members



member of council may be referred to the Panel by¹¹:

- a resolution of the council;
- the Mayor; or
- at least 3 members of the council
- responsible person under 75G – direction not to attend meeting.

Behavioural Standards Panel Contact Officer

Council must appoint a person as the contact officer for matters referred to the Behavioural Standards Panel. The Contact Officer¹² is responsible for the provision of information to and receipt of notice from the Behavioural Standards Panel.

5. Responsibilities

The Mayor, Deputy Mayor (if appointed) or other Council Member appointed by the Council as the person responsible for managing complaints is responsible under this Policy to:

- Perform the tasks bestowed upon the person responsible for dealing with a complaint pursuant to this Policy
- In consultation with the CEO, facilitate access to resources to support impacted parties and resolve the concerns raised in a timely manner prior to the matter becoming serious, or escalating to a formal complaint.
- In consultation with the CEO, engage external resources to assist with investigation and resolution of matters.

The CEO (or delegate) is responsible under this Policy to:

- manage the administrative receipt, acknowledgement, record keeping and allocation of a complaint lodged in accordance with this Policy
- facilitate access to external resources to support the resolution of complaints lodged in accordance with this Policy.

The Behavioural Standards Panel Contact Officer (appointed by the council) is responsible under this Policy to:

- comply with any lawful request of the Panel for information related to a matter under consideration.
- Receive and respond to notices relating to matters under consideration by the Panel.

Where the Behavioural Standards Panel Contact Officer is not the CEO, the Contact Officer should keep the CEO informed of the status of matters under consideration by the Panel.

6 Related Legislation

Independent Commission Against Corruption Act 2012

Local Government Act 1999

Ombudsman Act 1972

Public Interest Disclosure Act 2018

¹¹ Section 262Q, *Local Government Act 1999*

¹² The Contact Officer is the Chief Executive Officer

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BEHAVIOURAL MANAGEMENT POLICY –S41 INDEPENDENT COMMITTEE MEMBERS



| COUNCIL POLICY – Behavioural Management Policy– S41 Independent Committee Members | |
|---|---|
| Reference Number | 685233 |
| Responsible Business Unit | Office of the CEO |
| Responsible Officer | Chief Executive Officer |
| Legislation | Local Government Act 1999 |
| Relevant Delegations | Chief Executive Officer |
| Related Policies Management Guidelines Frameworks | <ul style="list-style-type: none"> • Good Public Administration Framework - 741 628 • Risk Management Framework - 765895 • Fraud and Corruption Prevention Policy - 741624 • Public Interest Disclosure Guideline • ICAC Directions and Guidelines |
| Link to Strategic Plan | Our Performance |
| Date Adopted | 11 April 2023, item – renamed Behaviour Management Policy |
| Review Date | Every Council term |
| Previous Revisions | 21/11/22 – item 13.2 200/2 – 19/11/18 85.4 – 9/5/16 15.3 – 14/4/14 Elected Member Code of Conduct (non legislated applied to S41 Committee Members) 10-22/10/10 1020.1.3-9/11/09 654.1.4-10/11/08 81.1.3013/3/07 699.5-26/6/06 379.1.2-23/5/05 |

SCOPE

This Behavioural Management Policy is to be observed by all independent Members of Council's Section 41 Committees.

Independent Committee members appointed to Council Committees must comply with the provisions of this Policy in carrying out their duties. Independent Committees members will be provided with appropriate training and are to ensure that they are familiar with, and comply with this Policy at all times.

OVERARCHING STATEMENT

Independent Committee members will work together constructively with the Council and uphold the values of honesty, integrity, accountability and transparency, and in turn, foster community confidence and trust in Local Government processes.

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BEHAVIOURAL MANAGEMENT POLICY –S41 INDEPENDENT COMMITTEE MEMBERS



As representatives assisting Council in promoting open, responsive and accountable government, Independent Committee members are committed to considering all relevant information and opinions, giving each due weight, in line with the Council's community consultation obligations.

In the performance of their role, Independent Committee members will take account of the diverse current and future needs of the local community in decision-making, provide leadership and promote the interests of the Council.

Independent Committee members will make every endeavour to ensure that they have current knowledge of both statutory requirements and best practice relevant to their position. Council will provide training and education opportunities that will assist independent members to meet their responsibilities under the Local Government Act 1999.

Independent Committee members will comply with all legislative requirements of their role and abide by this Behavioural Management policy.

GENERAL BEHAVIOURS

The following behaviour is considered essential to upholding the principles of good governance in Councils.

Independent members must:

1. Show commitment and discharge duties conscientiously.
2. Act in a way that generates community trust and confidence in the Committee and Council
3. Act in a manner that is consistent with the Committee's term of reference
4. Act in a reasonable, just, respectful and non-discriminatory way when dealing with people.
5. Show respect to others if making comments publicly.
6. Acknowledge the Mayor is the Principal Spokesperson of the Council.
7. Ensure that person comments to the media or other public comments, on Committee and Council decision and other matters, clearly indicate that it is a private view, and not that of Council.
8. Comply with all applicable Council policies, codes, procedures, guidelines and resolutions.
9. Deal with information received in their capacity as Independent Committee members in a responsible matter.
10. Take all reasonable steps to provide accurate information to Committee Members and Council
11. Take all reasonable steps to ensure that the Committee and the Council are not knowingly misled.
12. Establish and maintain relationships of respect, trust, collaboration, and cooperation with all Committee and Council members.
13. Not bully other Committee members.
14. Not sexually harass other Committee members.
15. Establish and maintain relationships of respect, trust, collaboration, and cooperation with Council employees assisting the Committee
16. Not bully Council employees.
17. Not sexually harass Council employees.
18. Direct all requests for information from the Council administration to the Council's Chief Executive Officer or nominated delegate/s.¹
19. Direct all requests for work or actions by Council staff to the Council's Chief Executive Officer or nominated delegate/s.²

¹ The CEO has nominated the respective General Manager supporting the Committee as his delegate

² The CEO has nominated the respective General Manager supporting the Committee as his delegate

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BEHAVIOURAL MANAGEMENT POLICY –S41 INDEPENDENT COMMITTEE MEMBERS



20. Independent Committee members must not in relation to their position on Council's Committee
 - 20.1 Accept any gift or benefit that may create a sense of obligation on their part or may be perceived to be intended or likely to influence them in carrying out their Independent Committee duty
 - 20.2 Accept any gift or benefit from any person who is in, or who seeks to be in, any contractual relationship with the Council or Independent Committee.
 - 20.3 Independent Committee members may accept hospitality provided in the context of performing their Committee role, including:
 - 20.3.1 Free or subsidised meals, beverages or refreshments of reasonable value provided in conjunction with:
 - 20.3.2 Committee or Council work related events such as training, education sessions workshops and conferences;
 - 20.3.3 Committee or Council functions or events;
 - 20.3.4 Social functions organised by groups such as Committee, Council and community organisations.
 - 20.3.5 Invitations to, and attendance at, local social, cultural or sporting events.

Conflict of interest

21. Independent Committee members must be committed to making decisions without bias and in the best interests of the whole community and comply with the relevant conflict of interest provisions of the Local Government Act 1999.

Misuse of Council resources

22. Independent Committee members using Council resources must do so effectively and prudently.
23. Independent Committee members must not use Council resources, including services of Council staff, for private purposes, unless legally or properly authorised to do so, and payments are made where appropriate.
24. Independent Committee members must not use public funds or resources in a manner that is irregular or unauthorised.

COMPLAINTS

- 25 Any person may make a complaint about an Independent Committee member under this policy.
- 26 Complaints about behaviour alleged to have breached the Behavioural Management Policy should be brought to the attention of the Chief Executive Officer of the Council, or nominated delegate/s.
- 27 A complaint may be investigated and resolved in any manner which that Council deems appropriate in its process for handling alleged breaches of this Part.
- 28 A complaint may be considered within this process to be trivial, vexatious or frivolous, and accordingly not investigated.
- 29 A failure of an Independent Committee member to cooperate with the Council's process for handling alleged breaches of this Part may be referred to Council for determination
- 30 A failure of an Independent Committee to comply with a finding of an investigation under this Part, adopted by the Council, may be referred to Council for determination.
- 31 Repeated or sustained breaches of this Part by the same Independent Committee member may be referred to the Council for consideration of the Members appointment.

COMPLAINT HANDLING

1. Where an alleged breach occurs the complainant should report the allegation, in writing and may be asked to lodge it to the Council addressed to the Chief Executive Officer or if the complaints relates to the Chief Executive Officer to the Principal Member.

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BEHAVIOURAL MANAGEMENT POLICY –S41 INDEPENDENT COMMITTEE MEMBERS



The allegation should:

- Be specific
- Provide as much supporting evidence as possible to assist an investigation
- Provide the name of the Independent Committee Member who has allegedly breached the Code.

2. The Chief Executive Officer will be responsible for receiving and managing the referral of a complaint and seek assistance from the Chair of the Independent Committee and responsible General Manager.

It is noted that Robust debate within Committee which is conducted in a respectful manner is not a breach of this policy.

Having regard to the seriousness of the allegation and information provided, the Chief Executive Officer; may

- Dismiss the complaint as trivial and vexatious
- Seek to resolve the matter internally,
- Refer the matter to Council for determination in relation to an outcome.

If the complaint relates to the Independent Chair the Chief Executive Officer will involve Council's Principal Member who will convene discussions between the two parties in an attempt to resolve the issue.

Within three days of receipt of an application the Independent Committee Member who is the subject of the complaint will be advised by the Chief Executive Officer of the complaint and its substance. The complainant and the Independent Committee Member will also be advised of the manner in which the Chief Executive Officer intends to deal with the complaint.

Findings

If, following investigation under the complaints handling process, a breach of the Behavioural Code by an Independent Committee member is found, the Council may, by resolution:

- Take no action;
- Request an apology, whether written or verbal;
- Request the Independent Committee member attend training on the specific topic found to have been breached;
- Resolve to remove or suspend the Independent member from a position on the Independent Committee);

GOOD PUBLIC ADMINISTRATION FRAMEWORK



| GOOD PUBLIC ADMINISTRATION FRAMEWORK | |
|---|--|
| Reference Number | 741 628 |
| Responsible Business Unit | Office of the Chief Executive Officer |
| Responsible Officer | Chief Executive Officer |
| Legislation | Local Government Act 1999 Food Act 2001 ICAC Act 2012 Local Nuisance and Litter Control Act 2016 Ombudsman Act 1972 Planning Development & Infrastructure Act 2016 Public Interest Disclosure Act 2018 Road Traffic Act 1961 Safe Drinking Water Act 2011 Supported Residential Facilities Act 1992 |
| Relevant Delegations | Chief Executive Officer |
| Related Policies Management Guidelines Frameworks | <ul style="list-style-type: none"> • Good Public Administration Framework • Risk Management Framework • Risk Management Policy • Behavioural Management Policy for Elected Members • Code of Conduct for /Behavioural Management Policy for Staff • Behavioural Management Policy for Independent Members • Code of Conduct / Behavioural Management Policy for Volunteers • Fraud and Corruption Prevention Policy • Access to Council Meetings, Council Committee and Council Documents – Code of Practice • Council Committees • Internal Review of Council decisions • Relationships with External Bodies • Communication Engagement Framework • Communication Policy • Complaint Framework • Customer Service Charter • Delegations Policy • Emergency Management Framework • Internal Review of Council Decision • Policy and Management Guideline Policy • Policy Framework • Public Information Disclosure Guideline • Budget Reporting and Amendment Policy • Financial Sustainability Policy • Procurement Policy • Treasury Management Policy |
| Link to Strategic Plan | Goal 5 – Our Performance |
| Date Adopted | 11 April 2023, item |
| Review Date | During a Council term |
| Previous revisions | 14 June 2022, item 108.7 |

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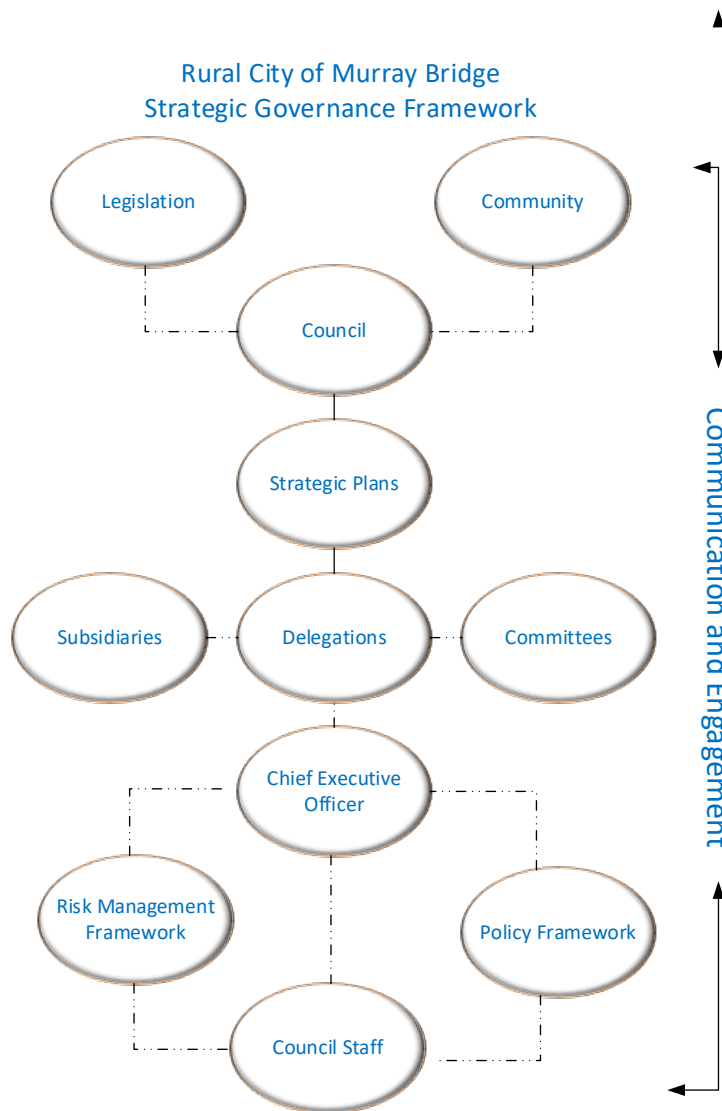
GOOD PUBLIC ADMINISTRATION FRAMEWORK



10 December 2018, item 217.8
14 December 2015, item 2772.
9 June 2015, item 147.1

PURPOSE

To identify the Strategic Governance Framework which assists Council achieve and maintain the standards of good public administration, as follows:



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GOOD PUBLIC ADMINISTRATION FRAMEWORK



OBJECTIVES

"Council" is the body corporate consisting of Elected Members as constituted under the Local Government Act 1999 and is supported by a Chief Executive Officer and Council Staff.

Council is established to provide for the government and management of its area at the local level through standards of good public administration by

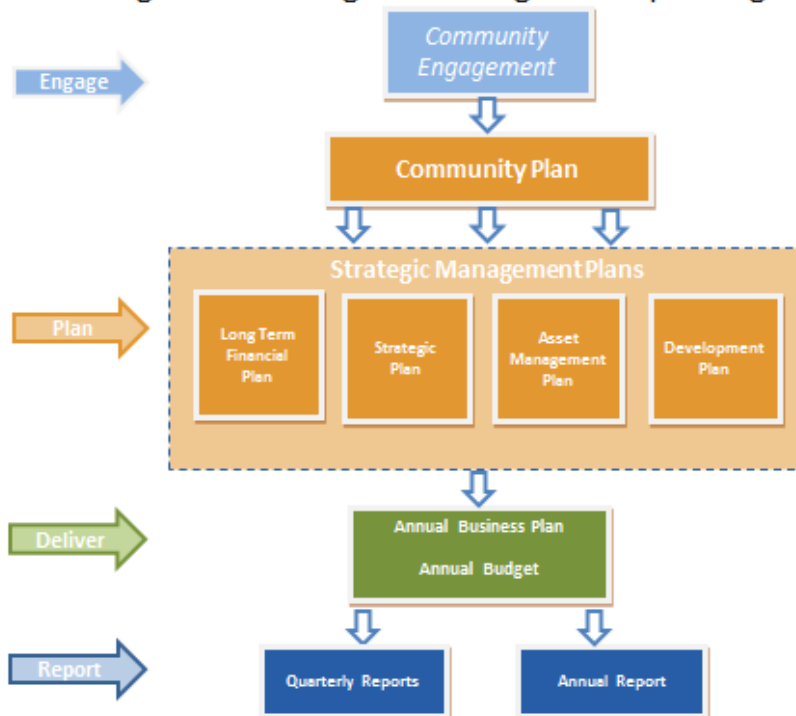
- providing open, responsive and accountable government (s. 8(a))
- using resources fairly, effectively and efficiently (s. 8(h))
- providing equitable access to services, facilities and programs (s. 8(i))
- achieve and maintain standards of good public administration (s(j)).

DECISION MAKING STRUCTURE

To achieve this objective Council is required to make decisions, plan its future direction and ensure accountability and compliance.

The following diagrams depict Council's approach to its integrated Strategic Planning and Reporting Framework and accountability and compliance.

An Integrated Strategic Planning and Reporting Framework



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GOOD PUBLIC ADMINISTRATION FRAMEWORK



Council's Code of Practice Access to Council Meetings, Council Committee and Council Documents provides guidance on the convening of meetings.

COMMITTEES AND SUBSIDIARIES

Under the Local Government Act 1999 and Planning Development & Infrastructure Act 2016, Council is required to establish certain Committees to assist Council in administering their responsibilities. Council also has the discretionary ability to appoint other Committees to assist Council as deemed appropriate. Schedule 1 attached illustrates the Committees of Council.

Under the Local Government Act 1999 Council has the ability to form a Single Subsidiary or become part of a Regional Subsidiary. Schedule 2 illustrates the Subsidiaries of Council

Council will review its membership of Subsidiaries and Committees at its first meeting of a Council term and at any other time it believes appropriate. In determining membership of Subsidiaries and Committees Council will assess their purpose, membership, reporting requirements and powers against the interest of the Community and legislative requirements.

Council may also consider membership on external bodies from Council and again this will be assessed against their purpose, membership, reporting requirements and powers against the interest of the Community and legislative requirements.

DELEGATION FRAMEWORK

To ensure the streamlining of decision making Council has the ability to delegate powers and functions to its Chief Executive Officer, Subsidiaries and Committees. These powers are identified in Council's Delegations Policy.

It is noted that Council does not have the ability to delegate decision making in relation to the following:

- power to make a bylaw;
- power to declare rates or a charge with the character of a rate;
- power to borrow money or to obtain other forms of financial accommodation;

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GOOD PUBLIC ADMINISTRATION FRAMEWORK



- power to adopt or revise a strategic management plan or budget of the council;
- power to approve expenditure of money on works, services or operations of the council not contained in a budget approved by the council;
- power to determine annual allowances under Chapter 5;
- power to approve payment or reimbursement of expenses that may be paid at the discretion of the council and for which the council has not adopted a formal policy or made specific financial provision;
- power to establish a subsidiary, or to participate in the establishment of a regional subsidiary;
- power to make an application or recommendation, or to report or to give a notice, to the Governor or the Minister, being an application, recommendation, report or notice for which provision is made by or under this or another Act;
- power to fix, vary or revoke a fee under section 188(1)(d) to (h);
- **revoke the classification of land as community land under S194**
- a power or function excluded from delegation by the regulations

POLICY FRAMEWORK

While various Legislation identifies policies that Council must adopt, the Chief Executive Officer has the ability to propose frameworks and policies for Council endorsement to provide a guide to stakeholders and staff how issues may be dealt with. Council has a policy framework to assist in the development of policies and guidelines.

ACCOUNTABILITY AND COMPLIANCE

Council promotes a culture of transparency, co-operation, accountability and continuous improvement.

Council will engage External and Internal Auditors to review actions of the Council and provide reports to Council's Audit **and Risk** Committee and Council.

CODE OF CONDUCT-BEHAVIOURAL MANAGEMENT FRAMEWORK

All Elected Members, Staff, Independent Committee Members and Volunteers are bound by their respective ~~Code of Conduct~~-Behavioural Management Policies

Council 's Fraud and Corruption Prevention Policy also provides guidance on processes in place to limit fraud and/or corruption in the workplace.

CONFLICTS OF INTEREST

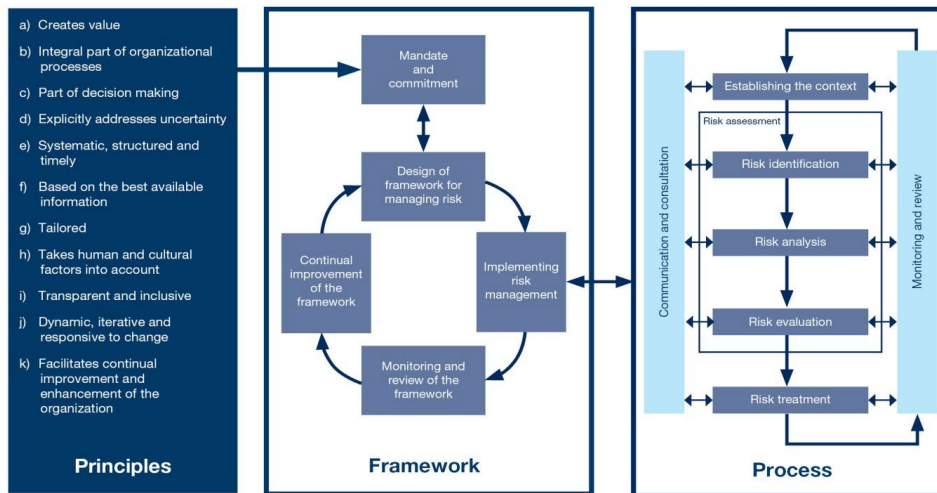
Council Members and Council workers must not further private interests, especially their own private interests, financial or otherwise. However, it is inevitable that Council Members and Council workers will, from time to time, find themselves in situations where there may be a conflict between their public duty and their private interests. In these circumstances the Act is also quite explicit about how they should behave.

GOOD PUBLIC ADMINISTRATION FRAMEWORK



STRATEGIC RISK ASSESSMENT

As an underpinning consideration all decision making will take into account Council's Risk Management Framework developed on the Australian/New Zealand Standard– Risk Management – Principles and Guidelines.



EMERGENCY MANAGEMENT

Council has responsibilities in aspects of Emergency Management through Prevention, Preparation, Response and Recovery. A Community Emergency Management Framework has been endorsed by Council identifying how Council manages its responsibilities.

COMMUNICATION AND ENGAGEMENT

Council promotes the Engaging with key stakeholders and the Community at large to assist, improve and guide decision making by collecting and collating multiple perspectives and points of view from Members of the Community and people or groups potentially affected by those decisions. A Community Engagement Framework has been endorsed by the Council.

CONCLUSION

Council Members and Council staff alike are entrusted with significant public duties and responsibilities that they expected to perform, at all times, in the public interest. To do so requires a sound understanding of the principles of good public administration, most of which (but not all), can be found in one form or another in the Act.

The Rural City of Murray Bridge is committed to upholding the principles of good public administration. To that end this framework has been commissioned to introduce those principles to Elected Members, Council employees and the general

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GOOD PUBLIC ADMINISTRATION FRAMEWORK



public. It establishes the foundation for the specific policies, processes and procedures that the Act requires, and more fundamentally, the behaviour expected by the community.

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GOOD PUBLIC ADMINISTRATION FRAMEWORK



| SCHEDULE 1 - RURAL CITY OF MURRAY BRIDGE – COMMITTEE STRUCTURE | | | | |
|--|--|---------------------------|---|--|
| Name of Committee | Applicable Legislation | Decision Making Authority | Membership | Function |
| Aged Care Governance Committee | Local Government Act, 1999 Established under S41 | Advisory Only | <ul style="list-style-type: none"> Independent Chairperson x 1 (payment provided for meeting attendance) Independent Members x 3 (payment provided for meeting attendance) Council Members x 1 | <ul style="list-style-type: none"> Assists Council to have effective governance over the strategy, operations and performance of Lerwin and the Community Care program. Provides a governance system to assess, monitor and drive improvement in the quality and safety of the care and services that are delivered. |
| Audit and Risk Committee | Local Government Act, 1999 - S126 Established under S41 | Advisory Only | <ul style="list-style-type: none"> Independent Chairperson x 1 (payment provided for meeting attendance) Independent Members x 2 Council Members x 2 | <ul style="list-style-type: none"> Plays a critical role in the financial reporting framework of Council by overseeing and monitoring the contributions of Management and external auditors in the financial reporting process. Addresses issues such as the approach being adopted by Council and management to address business risks, corporate and financial governance responsibilities and legal compliance as well as receiving reports from Council's internal controls. |
| Community Advisory Committee | Established under Local Government Act, 1999, S41 | Advisory Only | <ul style="list-style-type: none"> Independent Chairperson selected from Community members Community Members x 6 Council Members x 2 | <ul style="list-style-type: none"> Provides input for consideration by Council on allocating grant funding for community grants and donations; providing comment into the range of Council's Community Engagement opportunities and providing comment into a range of Community and Culture Services, as requested by Council. Sub-Committees established under this Committee. <ul style="list-style-type: none"> Community Action Group Community Grants working party Sport and Recreation Advisory Group |

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GOOD PUBLIC ADMINISTRATION FRAMEWORK



| | | | | |
|--|--|---|--|--|
| | | | | <ul style="list-style-type: none"> Youth Committee Youth Council |
| Strategic Planning and Development Policy Committee | Established under Local Government Act 1999, S41 | Advisory only Review to be undertaken in accordance with Legislative changes | <ul style="list-style-type: none"> Presiding Member x 1 (payment provided for meeting attendance) Independent Members x 2 Council Members x 3 | <ul style="list-style-type: none"> The Committee provides a forum for discussion in relation to Council's strategic and planning policy issues. Reviewing and considering specific changes to Council's Development Plan, ie a Development Plan Amendment; Receiving and considering reports from Council's Development Assessment Panel on relevant development assessment matters, ie policy changes or issues; and Receiving and considering changes to legislation and strategic documents, including but not limited to, the Development Act, Development Regulations, the Planning Strategy and Ministerial Development Plan Amendments. |
| Council Assessment Panel | Planning, Development & Infrastructure Act 2016 | Delegated Authority | <ul style="list-style-type: none"> Presiding Member x 1 (payment provided for meeting attendance) Independent Members x 3 (payment provided for meeting attendance) Council Members x 1 | <ul style="list-style-type: none"> Relevant Authority under the PDI Act, during transition to the Act will act as a delegate of the Council for the purpose of the Development Act 1993. |
| Building Fire Safety Committee | Development Act, 1993 – S71 | Delegated Authority | <ul style="list-style-type: none"> Presiding Member x 1 Metropolitan Fire Service representatives Country Fire Service representatives Council appointed authorised officers, | <ul style="list-style-type: none"> Responsible for the checking of fire safety provisions in new and existing buildings. Of particular interest to the Committee are those types of buildings that may constitute a high fire safety risk, such as large commercial/industrial buildings, motels and hotels |

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GOOD PUBLIC ADMINISTRATION FRAMEWORK



Council Subsidiaries

| SCHEDULE 2 - RURAL CITY OF MURRAY BRIDGE – REGIONAL SUBSIDIARY STRUCTURE (established under Section 43, Local Government Act 1999) | | |
|--|---|---|
| Name of Regional Subsidiary | Membership | Purpose |
| Murraylands and Riverland Local Government Association | <ul style="list-style-type: none"> • Berri Barmera Council • Coorong District Council • District Council Karoonda East Murray; • District Council of Loxton Waikerie; • District Council of Mid Murray • District Council of Renmark Paringa; • Rural City of Murray Bridge • Southern Mallee Council | <ul style="list-style-type: none"> • Undertake coordinating, advocacy and representational roles for its constituent Councils at a regional level. • Facilitate and co-ordinate activities of local government at a regional level related to environment, economic and social development with the object of achieving continuing improvement for the benefit of the communities of its constituent Councils. • Develop, encourage, promote, foster and maintain consultation and cooperation and to strengthen the representation and status of local government when dealing with other levels of government, private enterprise and the community. • Develop further cooperation between its constituent Councils for the benefit of the communities in the region. • Develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities in the region. • Undertake projects that benefit the region and its communities |
| Adelaide Hills Regional Waste Management Authority | <ul style="list-style-type: none"> • Adelaide Hills Council, • Alexandrina Council, • District Council of Mount Barker • Rural City of Murray Bridge. | <ul style="list-style-type: none"> • Independently-resourced Authority coordinating waste management on behalf of its Member Councils; |

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Complaint Management Framework



| FRAMEWORK – COMPLAINT MANAGEMENT | |
|---|---|
| Reference Number | 851 180 |
| Responsible Business Unit | Office of the Chief Executive |
| Responsible Officer | Chief Executive Officer |
| Legislation | Local Government Act 1999 Aged Care Act 1997 Development Act 1993 Freedom of Information Act 1991 ICAC Act 2012 Ombudsman Act 1972 Planning Development & Infrastructure Act 2016 |
| Relevant Delegations | Chief Executive Officer |
| Related Policies Management Guidelines Frameworks | Code of Conduct Behaviour Management Framework Suite of Documents Communication Framework Customer Service Charter Fraud & Corruption Prevention Policy/Guideline Good Public Administration Framework Internal Review of Council Decision Public Interest Disclosure Guideline Risk Management Framework |
| Link to Strategic Plan | Objective 5.3 Responsive |
| Date Adopted | 11 April 2023 |
| Review Date | at least once during a Council term |
| Previous revisions | 9 May 2022, item 80.3 14 October 2019, item 162.2 10 December 2018, item 217.8 10 April 2017, item 67.2 |
| Availability | Council's website and at the Local Government Centre |

INTRODUCTION

The Rural City of Murray Bridge's Strategic Governance Framework and associated Complaint Framework, policies and procedures have been developed based on Legislation and the following components;

- Commitment
- Facilitation
- Resourcing
- Learning
- Guidance

Council's Chief Executive Officer has been delegated authority by Council to manage the delivery of Council's services to the Communities by:

- strengthening relationships
- identifying potential issues
- improving service delivery and systems
- improving customer service

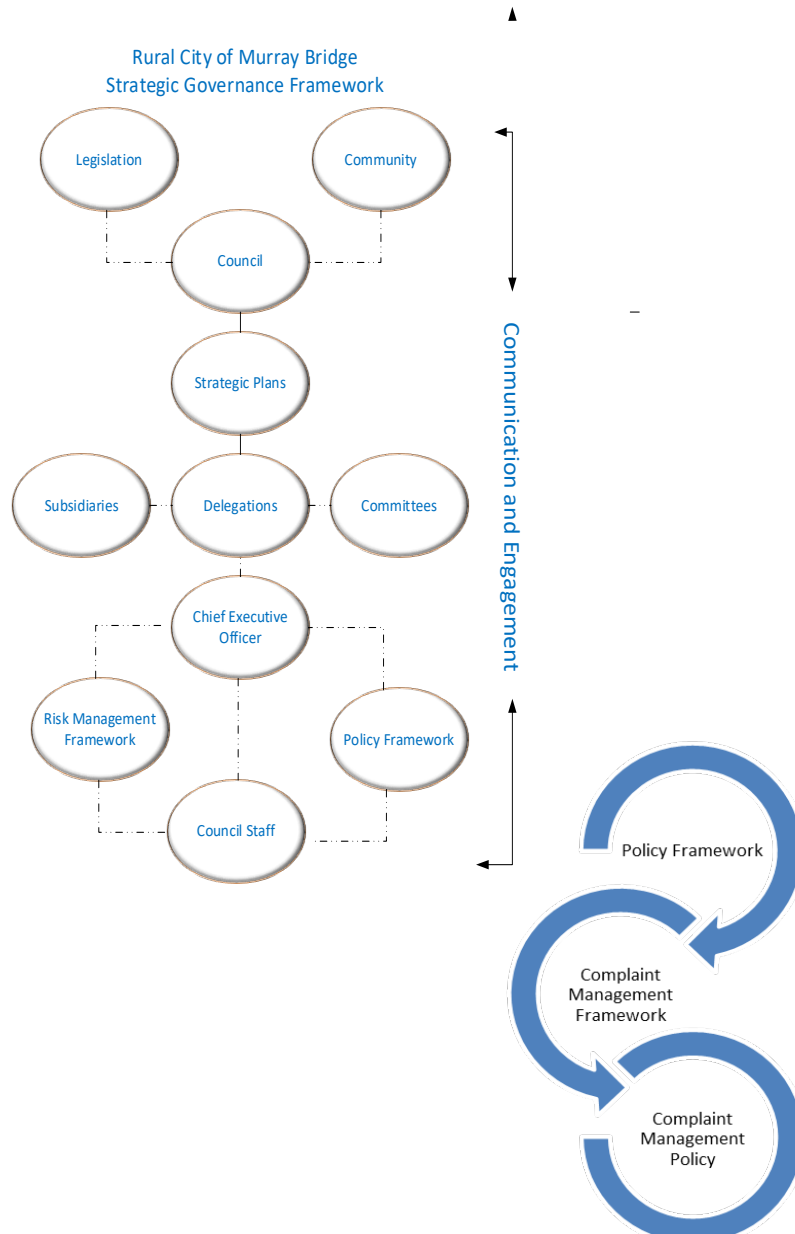
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Complaint Management Framework



The Guiding principles for facilitating complaints:

- **Visibility and transparency** – widely publicise information about how and where complaints may be made to Council
- **Accessibility** – implement a system to manage complaints that is easy to understand and accessible to people who may require assistance.
- **Supporting** – support and assist people who need help to make a complaint, without charge
- **Flexibility** – be flexible in how complaints may be made to about Council.
- **Acceptance** – accept anonymous complaints where they raise significant issues and there is sufficient information to be enable investigation of the issues raised.



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Complaint Management Framework



LEVELS

CUSTOMER SERVICE CHARTER

Council's commitment towards Customer Service

REQUESTS FOR SERVICE

Requests for approval
Requests for action
Routine inquiries about Council's business
Requests for the provision of services and assistance
Reports of failure to comply with laws regulated by the organisation
Requests for explanation of policies, procedures and decisions

FEEDBACK

Opinions, comments and expressions of interest or concern, made directly or indirectly, explicitly or implicitly, to or about us, about our services or complaint handling where a response is not explicitly or implicitly expected or legally required.

COMPLAINT (Level 1)

Frontline Complaint Handling and early resolution of complaints
Expression of dissatisfaction made to or about us, our services (request for service/feedback), staff or the handling of a complaint where a response or resolution is explicitly expected or legally required.
Reviewed by Manager of Business Unit

DISPUTE (Level 2)

*Internal review of complaints and/or complaint handling
may include Alternative Dispute Resolution*
An unresolved complaint escalated within our organisation to the General Manager.

DISPUTE (Level 3)

*Internal review of complaints and/or complaint handling
or internal review of decision by Council or delegate
may include Alternative Dispute Resolution*
An unresolved complaint escalated within our organisation to the Chief Executive Officer

DISPUTE (Level 4)

External review of complaints and/or complaint handling
An unresolved complaint escalated outside our organisation.

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Complaint Management Framework



Behavioural Management Management Framework Complaints

Elected Members – Behavioural Management Policy – Elected Members

Staff – Code of Conduct/Behavioural Management Policy

S41 Independent Members – Behavioural Management S41 Independent Members Policy

PROCESS

Acknowledgement of Complaint

- within 5 working days of receipt either by email or letter
- include reference number for use by parties
- include name of customer contact officer
- Include process to be followed in managing complaint

Address and Investigate Complaint

- Customer contact officer to conduct initial assessment
- Provide initial feedback and next steps within 10 working days of acknowledgement
- Alternative Dispute Resolutions options may be explored

Provide Reasons for Decision

- Our aim is to provide results of the complaint investigation within 30 days however depending on the complexity of the complaint advice may be forwarded regarding an extended timeline
- Customer contact officer will inform the complainant of the progress of the complaint (every 15 working days)

Options for Redress or Closure of Complaint

- Customer contact officer will inform the complainant of the processes involved in seeking an escalation of the complaint

Unreasonable Complainants

- Unreasonable and Vexatious complaints will not be tolerated by Council and the Chief Executive Officer is delegated authority to establish a process to manage unreasonable and vexatious complainants

Review of Complaints

- Chief Executive Officer review complaints to implement Continuous Improvement processes and report via Council's Annual Report

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Complaint Management Framework



REPORTING

We will ensure that complaints are recorded in a systematic way so that information can be easily retrieved for reporting and analysis. Reporting will be provided to the Council and Community through Council's Annual Report.

Alternative statutory processes are available to the applicant including:

Objections to rating and valuations made by a Council
(Rating Policy – Valuer-General / SACAT)

Appeals against orders made pursuant to Section 254 of the Local Government Act,
(refer order making Policy – SACAT)

Appeals under the Development Act 1993
Appeals under the Planning Development & Infrastructure Act 2016
Decisions and appeals | PlanSA

Complaints under the Electoral Act and/or Local Government (Elections) Act
(Council Elections – Electoral Commissioner)

Reviews under the Freedom of Information Act 1991. (FOI / Access to Information
Policy – Ombudsman SA / SACAT)

Appeals of Control orders under the Dog and Cat Management Act 1995 – (SACAT)

Appeals under the SA Public Health Act 2011 - (SACAT)

Appeals under the Food Act 2011 – (SACAT)

Appeals under the Environment Protection Act 1993 – (SACAT)

Appeals under the Safe Drinking Water Act 2011 – (SACAT)

Appeals under the Supported Residential Facilities Act 1992 – (SACAT)

Appeals under the Expiation of Offences Act 1996 – (SACAT)

Office of Public Integrity - <https://icac.sa.gov.au/>

SA Ombudsman - <http://www.ombudsman.sa.gov.au/complaints/>

SA Civil and Administrative Tribunal - <http://www.sacat.sa.gov.au/about-sacat>

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ELECTED MEMBER – USE OF SOCIAL MEDIA GUIDELINE



| ELECTED MEMBER – USE OF SOCIAL MEDIA GUIDELINE | |
|---|---|
| Reference Number | 750805 |
| Responsible Business Unit | Office of Chief Executive Officer |
| Responsible Officer | Chief Executive Officer |
| Legislation | Local Government Act 1999 Local Government (Elections) Act 1999 State Records Act 1997 |
| Relevant Delegations | Chief Executive Officer |
| Related Policies Management Guidelines Frameworks | Behavioural Management Framework for Elected Members Behavioural Management Policy for Elected Members Elected Member Allowances and Benefits Policy Elected Member Training & Development Policy Caretaker Policy Good Governance Framework Risk Management Framework Elected Members – IT Use Acceptable Use Guideline |
| Link To Strategic Plan | Our Commitment |
| Date Adopted | 11 April 2023, |
| Review Date | Every Council term |
| Revision | 11 November 2019, item 190.6 14 September 2015, item 217.1 |

PURPOSE

To provide Elected Members with a guide when using social media in their role.

USE OF SOCIAL MEDIA

On-line communications and social media are now accepted practice. Such has been the rise of social media, through smart phones and mobile communication technology, in the last few years, with new forms of social media being developed continuously that it is no longer possible to provide a definitive list of all, or even the most significant social media.

However the use of social media is not without risks. Publishing something online means that everything that is published can potentially be seen by anybody; content posted online can never be entirely removed and all content posted online can be traced back to its originator.

One of the roles of Elected Members is to facilitate communications between the community and Council. Electronic communication means that our community has come to expect instant responses from its elected officials at the same time as holding them, as public officers, to a higher standard of behavior than the general public. Where social media encourages short and attention grabbing statements, the community expects thoughtful, well-reasoned and responsible communications from its representatives.

These sometimes conflicting expectations can result in missteps and ambiguity, weakening community trust in individual Members and Council as a whole.

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ELECTED MEMBER – USE OF SOCIAL MEDIA GUIDELINE



These guidelines provide Elected Members with a resource for decision making should they elect to use social media, and to;

- assist Elected Members to respond positively and to make the most of the opportunities of social media and the expectations of the community
- assist Elected Members to use social media to communicate effectively with the community and encourage discussion of issues in an informed and responsible manner
- support Elected Members to use social media as part of their role while minimising the risk to them of loss of personal reputation; legal sanction and/or breach of the Elected Member Code of Conduct
- reduce the chance of possible ambiguities, particularly where confusion may occur between official comments and personal and private views by ensuring that social media comments are clearly identified as personal statements and not misconstrued as representing Council as a whole, Elected Members or staff
- ensure that social media comments do not contain errors of fact
- help ensure that social media comments are of a moderate and respectful tone that reflects well on Council as a whole and encourages Elected Members to consider the impact their social media posts may have on the reader, whoever that reader may be
- are not intended to be prescriptive or to inhibit an open exchange of views

Elected Members are also reminded of their responsibilities under the State Records Act 1997 and that information may be discoverable through various pieces of Legislation.

As part of Elected Members induction into Council, a training session will be convened to provide advice to all Elected Members on the best practice use of Social Media and Records Management responsibilities in their role.

These guidelines should be read in conjunction with the Behavioural Management Framework and Policy for Elected Members and form part of Council's policies, codes and decisions. A breach of these guidelines may be considered a breach of the Behavioural Management Framework

OBJECTIVES

The following will assist Elected Members when drafting social media comments. When in doubt, Elected Members should take a conservative or moderate approach to social media content and/or seek guidance.

- remember that only the Chief Executive Officer and the Mayor (or a Member specifically appointed by Council) can make official comments on behalf of Council
- make sure any comments are clearly labelled personal in a manner appropriate to the individual media used. A statement such as '*As an Elected Member for the Rural City of Murray Bridge the views expressed here are mine alone and should not be taken to represent the decisions and opinions of either the Council as a whole or its staff*' will remove any ambiguity
- ensure that content is accurate, is not misleading and complies with relevant policies
- remember that Council decision making is by majority. There may be decisions you disagree with, but once a decision is made, it is important that any alternative views are communicated in a respectful manner
- avoid language which could offend
- check facts (contact the Office of the CEO for assistance)
- ensure that comments are respectful of the community and any other potential reader
- avoid making personal comments about other Elected Members, staff and members of the community

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ELECTED MEMBER – USE OF SOCIAL MEDIA GUIDELINE



- adhere to Council's policies and codes
- adhere to copyright, privacy, defamation, contempt of court, discrimination, harassment and other applicable laws – ask the Office of the CEO to help if you have concerns
- observe the rules governing confidentiality
- maintain a positive tone

SCOPE

Applies to all Elected Members

DEFINITIONS

Social media includes all of the means by which information in the form of text, still and video images, sound files, data or preferences are communicated to an audience of more than one via the internet. Some examples of popular social media are:

- Social networking sites (e.g. Facebook, LinkedIn, Google+)
- Twitter
- Blog posts including video and podcasts
- Video hosts (e.g. Youtube, Vimeo)
- Image sharing sites (e.g. Flickr, Instagram and Pinterest)
- Text or voice chat
- Forums or discussion groups
- Geolocation based media (e.g. Foursquare)
- Wikis and online collaborations (e.g. Wikipedia)

USE OF SOCIAL MEDIA DURING LOCAL GOVERNMENT ELECTIONS

During a Local Government election period Social Media may fall into the category of 'election material'. Election material is any material which is published in any format which is intended to affect the result of the election. All election material must contain the name and the address of the person who authorises the material. Therefore any social media which may in some way comment on candidates or Council during an election campaign must meet the requirements of the Local Government (Elections) Act 1999 and associated Regulations. Members should familiarise themselves with these requirements. If in doubt, act on the side of caution and refrain from using social media to make comment. Advice can be obtained from the Office of the CEO or Electoral Commissioner's delegate.

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103.6 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER FROM 15 MAY 2023

Author Ros Kruger

Legislative (X)**Corporate ()****Other ()****Purpose**

To seek Council endorsement to appoint an Acting Chief Executive Officer for the period from 15 May 2023 until the commencement of the new Chief Executive Officer.

Background

The Chief Executive Officer provided his resignation to Mayor Thorley on 27 March 2023 effective Friday 12 May 2023 and this was accepted by Mayor Thorley on behalf of Council.

The Chief Executive Officer, position will be vacant from 15 May 2023 until the finalisation of the recruitment process and the commencement of a new Chief Executive Officer.

Under Section 102(b) of the Local Government Act 1999 as Council has not appointed a Deputy Chief Executive Officer a suitable person must be appointed by the Chief Executive Officer after consultation with Council.

Proposal

That Ms Heather Barclay, General Manager Assets & Infrastructure act in the role of Chief Executive Officer for the period 15 May 2023 until the commencement of Council's new Chief Executive Officer.

Legislative Requirements

S102(b) Local Government Act 1999

Council Policy

No specific policy exists in relation to the appointment of an Acting Chief Executive Officer during absence of the Chief Executive Officer.

Financial Implications

Included in the 2022/23 and 2023/24 budget.

Risk

An Acting Chief Executive Officer must be appointed during the Chief Executive Officer's absence, without doing so would be a breach of the Local Government Act 1999.

WHS

There are no new issues to consider

Asset Management

Not applicable

Implementation Strategy

Upon endorsement of the decision the necessary paper work will be undertaken.

Communication Strategy

That relevant Stakeholders be advised of the appointment of an Acting Chief Executive Officer once resolved by Council.

Strategic Plan

Goal 5 - Our Performance

5.4 - Transparent

Recommendation

1. *That item number on Council agenda of 11 April 2023 be received.*
2. *That under Section 102(b) of the Local Government Act 1999 Council endorses the appointment of Ms Heather Barclay, General Manager Assets & Infrastructure to act in the role of the Chief Executive Officer for the period of 15 May 2023 until the commencement of Council's new Chief Executive Officer.*

Attachments

Nil

Cr Baltensperger moved

1. *That item number on Council agenda of 11 April 2023 be received.*
2. *That under Section 102(b) of the Local Government Act 1999 Council endorses the appointment of Ms Heather Barclay, General Manager Assets & Infrastructure to act in the role of the Chief Executive Officer for the period of 15 May 2023 until the commencement of Council's new Chief Executive Officer.*

Seconded by Cr Eckermann and CARRIED Unanimously

104. MOTIONS ON NOTICE**104.1 CR AIRLIE KEEN - PUBLIC TRANSPORT**

Author Airlie Keen

I, Councillor Airlie Keen having complied with the requirements of Regulation 12 of the Local Government (Procedures at Meetings) Regulations 2013, hereby give Notice of the following motion to be submitted at the meeting of the Council of the Rural City of Murray Bridge to be held on 11 April, 2023 at 7:00pm, I move that:

1. *Council liaise with Hills, Murraylands and Fleurieu Councils to explore innovative and community-led models that could provide improved transport options for our community, and that*
2. *Council write to the State Minister for Infrastructure and Transport, the Hon Tom Koutsantonis, to*
 - a. *highlight the transport needs of our community;*
 - b. *request the removal of any regulatory barriers to the point to point (rideshare) operators and*
 - c. *conduct a further round of community consultation to ensure the transport needs of the residents of the Rural City of Murray Bridge are included in the Mount Barker and Adelaide Hills Transport Study.*

Background

In March 2020 the former State Liberal Government entered into bus service contracts for at least 8 years through to 2028 or to 2030 if the two year option to extend is taken.

Despite this service being in place, many people in our community feel their transport needs are not being met and the services are not affordable nor equitable compared to nearby regional centres.

Public transport is a State Government responsibility. Nevertheless, Local Government has a role to advocate and innovate in light of the known gaps in service which add to the transport disadvantage being experienced across various sectors within our community.

Administration Comment

Should Council resolve to support the proposed motion the Administration through the Office of the Chief Executive Officer will provide the necessary support to the Mayor to advocate on behalf of Council in relation to the Public Transport needs and options of the region.

Attachments

| | | |
|-------------------|---|------------|
| 1 | Cr Airlie Keen's letter to Minister Koutsantonis dated 5th March 2023 | Attachment |
|-------------------|---|------------|

Cr Keen moved

1. *Council liaise with Hills, Murraylands and Fleurieu Councils to explore innovative and community-led models that could provide improved transport options for our community, and that*
2. *Council write to the State Minister for Infrastructure and Transport, the Hon Tom Koutsantonis, to*
 - a. *highlight the transport needs of our community;*
 - b. *request the removal of any regulatory barriers to the point to point (rideshare) operators and*
 - c. *conduct a further round of community consultation to ensure the transport needs of the residents of the Rural City of Murray Bridge are included in the Mount Barker and Adelaide Hills Transport Study.*

Seconded by Cr Haig and CARRIED Unanimously



Airlie Keen

ELECTED MEMBER RURAL CITY OF MURRAY BRIDGE

ACTION & INTEGRITY

5 March 2023

Hon Tom Koutsantonis MP
Minister for Infrastructure and Transport
via email:

Dear Minister

The growth communities of Murray Bridge and Strathalbyn, within the Greater Adelaide Region, are critically under-served by public transport and transport options such as rideshare (point-to-point sector).

Whether for work, education, health or for social needs, our regional communities have no-less need for public transport than their metropolitan counter-parts.

The young, the elderly, families, those with disabilities – every sector of our community needs safe, affordable transport options.

Tourists arriving in Adelaide seeking to attend regional based events or destinations are hampered by limited options, impacting on our business and tourism sector.

Road safety messages highlight that two in every three people who die on country roads are country people and it is important to note that there are often no alternative options, other than to drive.

The December 2021 expansion to the rideshare boundary based on Local Government districts created an anomaly where small Hills towns are within the new operating area and large regional centres, such as Strathalbyn and Murray Bridge, are not. The community has embraced rideshare as a transport offering and are calling on the Government to remove restrictions, including to the operating boundary.

As you would know, the On-Demand trial in Mount Barker has been hugely popular with over 220,000 passenger trips and reported 97% customer satisfaction rating. It is therefore unsurprising that the communities of Murray Bridge and Strathalbyn and surrounding areas would like to see the service extended to their townships.

The State Government's own 'Land Supply Report for Greater Adelaide (June 2021)' acknowledges that the "lack of public transport options in the outer regions of Adelaide and the Fleurieu Peninsula will continue to drive demand [on the road network]." The Report lists a key System Priority is to 'focus on projects which offer secondary benefits such as improvements to public transport or freight movement.'

The recently released Select Committee On Public And Active Transport Report recommends that the State Government 'considers reactivation of regional rail for freight (particularly grain) and passenger services; and in regards to regional rail, considers the environmental, health and wellbeing benefits of rail versus road.'

That Report also recommends a passenger rail trial to Mount Barker, however, I believe any contemplation of an expanded passenger rail service should also include the towns of Murray Bridge and Strathalbyn, which are both connected to a rail line.

A copy of my submission to the Select Committee is enclosed for reference.

It is vitally important, in my view, that the transport needs of the Murray Bridge and Strathalbyn communities are included as part of the Mount Barker and Adelaide Hills Transport Study given their rapid growth and location within the Greater Adelaide Growth Plan. Though the consultation phase of that Study, which was conducted in the lead up to Christmas 2022, has closed, I note DIT's Forward Work Plan lists work on the Study as ongoing until the 3rd quarter of 2023.

Tel: 0475 515 471 Email: airliekeen@outlook.com PO Box 333 Murray Bridge SA 5253

A strong voice for local communities

I therefore respectfully call on the State Government to:

Remove all barriers (including the operating boundary) to allow rideshare and point to point transporters to operate in Murray Bridge and Strathalbyn; and

Conduct a further round of community consultation to ensure the transport needs of the Murray Bridge and Strathalbyn communities are included in the Mount Barker and Adelaide Hills Transport Study.

Yours sincerely

Airlie Keen

Copy of Submission to the Select Committee on Public and Active Transport

Thank you for the opportunity to make a submission to the Select Committee on Public and Active Transport.

The Electorate of Hammond includes the larger population centres of Murray Bridge, Strathalbyn and Mannum- all rapidly growing communities. There are a number of other smaller communities too, such as Callington, Kanmantoo and many others.

There is real and genuine transport disadvantage across Hammond. The services are infrequent and expensive. An adult fare (one way) from Murray Bridge to Mount Barker is over \$15.00.

Transport is essential for people to access health care, work, education, shopping centres, and for social interactions. Many elderly in our community can't easily access doctors appointments whether they are local, in a neighbouring regional centre or in the metropolitan area.

The coronavirus pandemic and resultant disruption to schooling for so many young people is having a significant impact on the mental health of a generation. These same young people are also being disadvantaged by not having access to transport services in their regional communities, whether to access services, attend events, engage in social activities or for independence.

There is an issue with students accessing school bus services, with some students provided a free service while others have to pay.

Inter-town and Intra-town services are also needed.

These communities are outside the rideshare zone.

The return of passenger rail to Murray Bridge and Strathalbyn would be embraced by those communities and would have widespread social and economic benefits.

Emerging use of e-scooters / bikes etc should be encouraged however, safety for pedestrians must be safeguarded.

Transport disadvantage across Hammond is a challenge that all levels of Government should tackle and I would appreciate the Committee's consideration of regional communities such as those across Hammond.

I am available to attend in person should you wish.

Yours sincerely

Airlie Keen
PO Box 333
MURRAY BRIDGE SA 5253

Disclaimer: views are my own and not on behalf of the Rural City of Murray Bridge.

104.2 CR BALTENSPERGER - PET DRINKING FACILITIES ADELAIDE ROAD LINEAR PARK

Author Andrew Baltensperger

I, Councillor Andrew Baltensperger having complied with the requirements of Regulation 12 of the Local Government (Procedures at Meetings) Regulations 2013, hereby give Notice of the following motion to be submitted at the meeting of the Council of the Rural City of Murray Bridge to be held on 11 April, 2023 at 7.00 pm, I move that:

That Council receives a report on the feasibility of Admin installing/providing improved Pet drinking facilities within our wonderful Adelaide Road Linear Park.

Background

It is readily apparent that many dog owners really enjoy traversing our terrific Adelaide Road Linear Park and - because of this I have been approached regarding the possibility of Council supplying Pet water drinking facilities within and along the length of the Linear Park."

Administration Comment

The irrigation system servicing the Adelaide Road Linear Park uses non-potable recycled water. The installation of a drinking fountain for humans or other animals would require a potable water supply and is therefore more expensive than a simple fountain installation. The most cost effective installation would be adjacent the toilet block which has a mains water supply.

This could be considered as part of the 2023/24 Annual Business Plan and Budget development.

Attachments

Nil

Cr Baltensperger moved

That Council receives a report on the feasibility of Admin installing/providing improved Pet drinking facilities within our wonderful Adelaide Road Linear Park.

Seconded by Cr Schubert and CARRIED Unanimously

104.3 CR KAREN ECKERMANN - PET MEMORIAL

Author Karen Eckermann

I, Councillor Karen Eckermann having complied with the requirements of Regulation 12 of the Local Government (Procedures at Meetings) Regulations 2013, hereby give Notice of the following motion to be submitted at the meeting of the Council of the Rural City of Murray Bridge to be held on 11 April, 2023 at 7:00pm, I move that:

Council Administration investigate the potential delivery of a community Pet Memorial opportunity - possibly within the Bremer Road Cemetery expansion/upgrade scheduled for 23-24 or at one of Council's Dog Parks, or similar.

Background

Myself and another Elected Member have been approached about the potential for a public pet memorial a number of times over the years, and it may be opportune for consideration at this time when Bremer Road Cemetery is being expanded and upgraded.

The Pet Memorial idea is a novel one and I see many of these overseas in the form of Gardens and special sections within local cemeteries.

Locally I am aware that Whyalla City Council sells residents 'pet pavers' to be laid within one of their local dog parks as a memorial opportunity (see attached example of what they offer).

SA has two privately run Pet Cemeteries – the RSPCA Memorial Garden in Lonsdale and Coopers Pet Cemetery in Wallaroo. For many years there was also Atkinsons Pet Cemetery in Roseworthy which I believe has now closed. I suspect pets have actually been interred at these facilities - but that is not what I am proposing for us.

It would be good to investigate what may or may not be possible for future consideration and public consultation.

Such a memorial may fulfil a regional need and not just RCMB. The memorial may also assist with the general wellbeing of our community members in times of increasing loneliness and isolation more broadly.

I appreciate it is not just the creation of a memorial place/garden, but its upkeep that needs consideration, and would highly recommend the use of pavers or similar to ensure consistency and relative low maintenance ongoing.

Murraylands Animal Welfare Watch would be keen to donate a commemorative bench seat at such a site for pet guardians/caregivers to sit and reflect.

Administration Comment

Should Council resolve to support the motion, Administration will prepare a report for a future Council meeting.

The Bremer Road Cemetery Upgrade proposed in the draft 2023/24 Annual Business Plan and Budget includes provision for expansion rather than enhancement of the Cemetery to meet community needs. Other locations and methods maybe more suitable, including those suggested in the background above.

Attachments

| | | | |
|---|-------------------|--------------------|------------|
| 1 | ↓ | Example in Whyalla | Attachment |
|---|-------------------|--------------------|------------|

Cr Eckermann moved

Council Administration investigate the potential delivery of a community Pet Memorial opportunity - possibly within the Bremer Road Cemetery expansion/upgrade scheduled for 23-24 or at one of Council's Dog Parks, or similar.

Seconded by Cr Baltensperger and CARRIED Unanimously



COMBINED SINGLE NAME PAVER & HAND DRAWN TEMPLATE

Whyalla City Council

These pavers provide an option to memorialise your pet in a public place, once ordered and received the pavers will be arranged at a dedicated location within the Whyalla Dog Park (Cnr Searle Street and McLennan Avenue).

| | |
|---|---|
| <p>DON & SHIRLEY ELLIOTT</p> <p>OFFER 1: \$45 INDIVIDUAL PAVER</p> <p>Your payment of \$45 entitles you to have your pets name engraved into a paver as a lasting memorial of your beloved pet. The paver will be permanently installed in the Whyalla Dog Park, cnr McLennan Avenue and Searle Street, Whyalla Norrie Size: 230 x 115 x 40mm</p> | <p><i>Emily Fielding 2014 I am 6 Years old</i></p> <p>OFFER 2: \$50 HAND DRAWN PAVER</p> <p>Your payment of \$50 entitles you to have your pets name engraved into a paver as a lasting record of your beloved pet. The paver will be permanently installed in the Whyalla Dog Park, cnr McLennan Avenue and Searle Street, Whyalla Norrie Size: 230 x 115 x 40mm <i>See page 2 for hand drawn template.</i></p> |
|---|---|

Please print clearly in CAPITAL letters. Each box represents a character (letter, number, punctuation mark or space). Max 16 characters per line, three lines per paver. See over the page for Hand Drawn Paver template.

| | | | | | | | | | | | | | | | | | |
|------------|--------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| NAME PAVER | LINE 1 | | | | | | | | | | | | | | | | |
| | LINE 2 | | | | | | | | | | | | | | | | |
| | LINE 3 | | | | | | | | | | | | | | | | |

Simply fill out this form and return along with full payment by cheque, cash or money order to: **Whyalla City Council**
PO Box 126
WHYALLA SA 5600

Alternatively, call 08 8640 3444 to make a credit card payment over the phone.

| | | |
|---|--|-------------------------|
| Contact Name | Phone | |
| <input type="text"/> | <input type="text"/> (<input type="text"/>) <input type="text"/> | |
| Street | <input type="text"/> | |
| City | State | Post Code |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="radio"/> Offer 1 <input type="radio"/> Offer 2 | | Our Donation |
| | | \$ <input type="text"/> |

For engraving details please complete the form



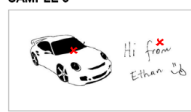


HAND DRAWN TEMPLATE

ENGRAVING DETAILS

PLEASE FOLLOW THESE SIMPLE STEPS WHEN CREATING YOUR IMAGE.

- ONE NAME PER PAVER.
- Draw your image using a good quality medium thickness black marker pen (about 2mm thick), eg Artline 70 'High Performance' marker.
Do not use a ballpoint pen, coloured text or pencils!
- Make sure you rub out any pencil lines as these will show up on the finished paver.
- Do not include computer-generated or pasted pictures.
The hand drawn image engraving process is set up to engrave hand drawn images only.

| | | |
|--|--|---|
| <p>SAMPLE 1</p>  <p>THIS IS OK ✓</p> <ul style="list-style-type: none"> • Good clean writing • Simple illustrations | <p>SAMPLE 2</p>  <p>THIS IS NOT OK ✗</p> <ul style="list-style-type: none"> • Too many names • Illustrations too detailed • Information gets lost | <p>SAMPLE 3</p>  <p>THIS IS NOT OK ✗</p> <ul style="list-style-type: none"> • Do not include computer-generated or pasted pictures • The process is set up to engrave hand drawn images only |
|--|--|---|

Administrator note: Please photocopy this page for your records, cut out the drawing below and send the ORIGINAL to Signature Engraving.

PHOTOCOPY THIS PAGE FOR EACH HAND DRAWN PAVER.

PLEASE ENSURE THAT YOUR DRAWING DOES NOT TOUCH OR GO OUTSIDE OF THE BORDER

104.4 CR ANDREW BALTENSPERGER - EUROPEAN CARP FISHING COMPETITION

Author Andrew Baltensperger

I, Councillor Andrew Baltensperger having complied with the requirements of Regulation 12 of the Local Government (Procedures at Meetings) Regulations 2013, hereby give Notice of the following motion to be submitted at the meeting of the Council of the Rural City of Murray Bridge to be held on 11 April, 2023 at 7:00, I move that:

Council receives a report on the feasibility of RCMB hosting/holding a European Carp Fishing Competition within our area.

Background

I believe this Event would provide an opportunity to educate the wider community about the detrimental impacts of pest fish, and raise awareness and ownership of the pest fish issue.

Carp Fishing Competitions, commonly known as Carp Fish Outs or Musters, are popular in many communities. People see them as a fun way to help deal with the pest fish problem, and/or to raise money for the restocking of native species or other Community based Projects.

Many events are held in Regional Towns and become a key social event for the region. Attracting entrants from out of town generates significant income that helps stimulate the local economy. This can be an important factor for any Organisations considering investing in Fishing Competitions, as their investment can result in a broad range of Benefits.

European Carp are an invasive fish species that is widespread and abundant across the Murray-Darling Basin. They are highly adaptable and have biological features that allow populations to increase rapidly, such as rapid growth, generalised diet, early maturity and high reproductive capacity.

They can grow to more than a metre in length and exceed 15kgs in weight!

Carp now account for up to 90% of fish biomass in some areas of the Basin.

They also contribute to environmental degradation in the Basin. Reported impacts from Carp include reduction in water quality, riverbank damage and they may contribute to algae blooms. The increased spread of Carp and its impact on freshwater habitat has come at the expense of Native Fish Species and aquatic Vegetation.

Administration Comment

Council has previously hosted a carp fishing competition as part of SPLASH! events. Several locations could be considered including Rocky Gully Wetlands.

Should Council resolve to support the proposed motion Administration will prepare a report for a future Council meeting.

Attachments

Nil

Cr Baltensperger moved

Council receives a report on the feasibility of RCMB hosting/holding a European Carp Fishing Competition within our area.

Seconded by Cr Haig and CARRIED Unanimously

105. MOTIONS WITHOUT NOTICE

Nil

106. QUESTIONS ON NOTICE

Regulation 9 of the Local Government (Procedures at Meetings) Regulations 2013 - Questions

- (1) A member may ask a question on notice by giving the chief executive officer written notice of the question at least five clear days before the date of the meeting at which the question is to be asked.
- (2) If notice of a question is given under subregulation (1)—
 - (a) the chief executive officer must ensure that the question is placed on the agenda for the meeting at which the question is to be asked; and
 - (b) the question and the reply must be entered in the minutes of the relevant meeting.

Nil

107. QUESTIONS WITHOUT NOTICE

**Regulation 9 of the Local Government (Procedures at Meetings) Regulations 2013 –
Questions**

- (3) A member may ask a question without notice at a meeting.
- (4) The presiding member may allow the reply to a question without notice to be given at the next meeting.
- (5) A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members
- (6) The presiding member may rule that a question with or without notice not be answered if the presiding member considers that the question is vague, irrelevant, insulting or improper

Nil

108. CONFIDENTIAL ITEMS

Section 83(5) of the Local Government Act states that the Chief Executive Officer may indicate on a document or report provided to members of the Council under subsection (4) (or on a separate notice) any information or matter contained in or arising from a document or report that may, if the Council so determines, be considered in confidence under Part 3, provided that the Chief Executive Officer at the same time specifies the basis on which an order could be made under that Part.

Recommendation to exclude the public

That:

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all persons, except (Michael Sedgman, Chief Executive Officer; Tim Vonderwall, General Manager Corporate Services, Heather Barclay General Manager Assets & Infrastructure; Kristen Manson, General Manager Community Development, and Ros Kruger, Executive Officer and Ashleigh Atze Minute Secretary) be excluded from attendance at the meeting held on 11 April 2023 for agenda item/s:

108.1 LAND SWAP, EASEMENT AND BOUNDARY REALIGNMENT

This Council is satisfied that pursuant to Section 90(3) (d)(i) and (d)(ii) of the Local Government Act 1999, the information to be received, discussed or considered in relation to agenda item 108.1 is:

- (i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

Recommendation to exclude the public lapsed for want a mover

| | |
|--|---|
| <i>Item No & Title</i> | 108.1 Land swap, easement and boundary realignment |
| <i>Elected Member Name</i> | Cr Lisa Courtney |
| <i>Nature of Interest</i> | A family member has a business relationship with the proponent |
| <i>Manner in which conflict will be dealt with</i> | Leave the chamber |
| <i>Result of Decision</i> | Carried |

Cr Lisa Courtney left the meeting, the time being 08:33 PM

108.1 LAND SWAP, EASEMENT AND BOUNDARY REALIGNMENT

Author Deb Richardson

Legislative (X)**Corporate ()****Other ()****Purpose**

For Council to approve a proposed land swap and boundary re-alignment of private land located at Allotment 725 Jaensch Road Murray Bridge.

Background

At its meeting of 11 April 2022 Council received a report (item 72.5) regarding a Strategic Land offer to purchase allotments 724 and 725 Jaensch Road prior to the land being offered to the public. Council resolved (in part):

- *That Council decline the offer to purchase of A724 and A725 Jaensch Road*

Council was then contacted by the developer regarding an encroachment on Lot 725 Jaensch Rd.

At its meeting of 12 December 2022 Council was presented with a report regarding a proposed land swap and boundary re-alignment of private land located at Allotment 725 Jaensch Road Murray Bridge to resolve the encroachment. At this meeting Council resolved:

- *That item number 36.1 on the Confidential Council agenda of 12 December 2022 be received and deferred to an Elected Member Briefing in 2023.*

Elected members were then provided additional information about the site generally and surrounding parcels of land at a briefings on 30 January 2023 and 14 March 2023.

The current status remains. A portion of Olympic Drive Road Reserve is currently encroaching over a portion of Lot 725 Jaensch Road. The encroachment has been confirmed by surveyors and was caused when the road was originally constructed. The Owner, at that time was not involved and did not consent to the encroachment. This issue was caused by Council and legal advice suggests it should be resolved efficiently to reduce financial and reputation implications and to maintain some control over the outcome.

The developer is still seeking to resolve these issues via a boundary realignment and land swap to:

- Realign the North Eastern corner of Allotment 725 as it encroaches onto existing road reserve (refer map showing realignment **Attachment 1**) and merge corner with Council road reserve; and
- Merge strip of Council drainage land (portion of A8) between these two blocks with Allotment 725 with a Council easement for underground services (refer map showing easement **Attachment 2**).

This offer remains the recommended option by Council's lawyer and the Administration. It is cost effective, negates the possibility of time consuming and expensive legal action and reduces reputational damage. This option provides a pragmatic solution to a problem of our own making.

The developer has agreed to pay for half of the cost of the boundary realignment.

Other Options

As with all encroachments there are various means by which they can be resolved. Moving the road and associated services is one option. This has not been explored or costed because it would be highly disruptive, costly and a grossly ineffective use of resources.

The following 3 options could be considered but may not be palatable to the developer and may result in delays, additional cost and reputational damage to Council.

- The Owner granting the Council a long term lease or licence for the purposes of a public road for an agreed rent on agreed terms;
- The Owner granting the Council an easement or right of way for the road reserve for a fee and on such terms as agreed.
- Owner and Council agree to a land transfer on agreed terms - Involves land division and transfer/sale of the land to the Council.

The first two options immediately above will result in an ongoing relationship, albeit via a licence or easement with the Owner (and any subsequent owners). It is unlikely the Owner would agree to either of these options but it is also prudent for Council to finalise the matter completely rather than have an ongoing agreement that may need to be renegotiated in the (distant) future. This is particularly so when there is a viable solution being offered by the Owner.

The third option above, that is a land transfer on agreed terms could be considered. One method would require Council to negotiate a payment that was agreed to by the Owner. Such an offer would need to balance responsible use of Council funds and an offer that was attractive enough to be accepted by the Owner. This approach may be time consuming and is unlikely to lead to a satisfactory outcome.

The other method of a land transfer on agreed terms is the one put forward by the Owner. It remains the most effective method to resolve the matter with minimal cost, minimal resources and no likelihood of legal action.

If Council is unable to resolve this matter in a way that is satisfactory to the Owner he may choose to take action against Council under the Encroachment Act (if the encroachment comes within the definition of a building) or common law. Both involve seeking a remedy in Court including:

- compensation payable by Council to the Owner;
- transfer of subject land or grant of lease, licence, easement;
- removal of encroachment

This option would be costly, time consuming, reputational damaging and should be avoided.

Council's Lawyer has conducted a without-prejudice follow up conversation with the Owner. The Owner clearly stated that he believes he has put a viable compromise to Council, has provided adequate time for resolution, is not interested in any other proposal and subject to Council's decision proposes to move the fencing to the correct boundary including the encroachment of the pavement on Olympic Drive without further notice.

Proposal

For Council to approve a land swap and boundary re-alignment between the Developer and Council over Allotment 725 as outlined above and grant an easement over the swapped land.

Legislative Requirements

The following legislative requirements are relevant to this report

- Local Government Act 1999
- PDI Act 2016
- Real Property Act 1886

Council Policy

The following Council policies are relevant to this report

- Asset sale and disposal policy
- Procurement Policy

Financial Implications

Council will be required to pay for half of the consultants costs associated with the Boundary Realignment. The cost to Council is expected to be approximately \$6k.

Risk

There will be a signed agreement between Council and the Owner's Consultant (Fyfe). The recommendation is not only low risk, it mitigates the significant risk that the Owner will proceed to legal action and/or immediately limit access to the land. This may involve Council being required to close Olympic Drive with limited or no notice, creating safety concerns, reduced public access and financial damage. This outcome would result in significant reputational risk to Council.

WHS

There are no WHS issues in relation to this report.

Asset Management

Council owns A8 Sturt Reserve in which the strip of land between the two private allotments is situated and merged with private allotment 725. An easement will be registered over this strip in the name of Rural City of Murray Bridge Council.

A Boundary realignment will be undertaken to make the most north eastern corner of A725 part of the Olympic Drive Road Reserve. Therefore, a portion of the private Allotment 725 will become the Rural City of Murray Bridge Council land.

The land swap is for the following purposes:

- Private land to become Council land for road reserve purposes; and
- Council land to become private land (A725) with a Council easement for underground services over the top.

Implementation Strategy

Engaged services of Fyfe Pty Ltd to undertake survey, boundary realignment and easement registration.

Payment of half consultant fees

Communication Strategy

Email sent to the consultants with a copy of the Council resolution.

Strategic Plan

Goal 1 - Valued Environment

1.1 - Enlivened Community Spaces

Recommendation

1. That item number 108.1 on the Confidential Council agenda of 11 April 2023 be received and noted.
2. That Council approve the proposed land swap deal for a portion of A8, boundary realignment for road purposes and the registration of an easement across A725 for underground services; and
3. That Council delegate authority for the Mayor and Chief Executive Officer to sign associated documentation and affix the common seal as required.
4. That having considered agenda item 108.1 Land swap, easement and boundary realignment in confidence under Section 90(2) and Section 90(3) (b)(i), (b)(ii), (d)(i) and (d)(ii) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of that Act orders that the documents and/or minutes related to agenda item 108.1 be retained in confidence for a period of 7 years and that this order be reviewed every 12 months in duration or such lesser period as may be determined by the Chief Executive Officer, with the Chief Executive Officer provided delegation under S91(9)(c) to revoke the order in part or in full, noting the ability to share the information with Council Contractors supporting administration in project management with this project.

Attachments

| | | |
|-------------------|----------------------------------|------------|
| 1 | Map Showing Boundary Realignment | Attachment |
| 2 | Map Showing Easement | Attachment |

Cr DeMichele moved

1. That item number 108.1 on the Confidential Council agenda of 11 April 2023 be received and noted.
2. That Council approve the proposed land swap deal for a portion of A8, boundary realignment for road purposes and the registration of an easement across A725 for underground services; and
3. That Council delegate authority for the Mayor and Chief Executive Officer to sign associated documentation and affix the common seal as required.
4. That having considered agenda item 108.1 Land swap, easement and boundary realignment in confidence under Section 90(2) and Section 90(3) (b)(i), (b)(ii), (d)(i) and (d)(ii) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of that Act orders that the documents and/or minutes related to agenda item 108.1 be retained in confidence for a period of 7 years and that this order be reviewed every 12 months in duration or such lesser period as may be determined by the Chief Executive Officer, with the Chief Executive Officer provided delegation under S91(9)(c) to revoke the order in part or in full, noting the ability to share the information with Council Contractors supporting administration in project management with this project.

Seconded by Cr Eckermann and LOST

Cr Keen moved

That item 108.1 be deferred subject to clarification of the drainage and drainage easement as proposed.

Seconded by Cr O'Brien and CARRIED

Portion of A725 to become part of the Olympic Drive Road Reserve

Map



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| About This Document | Disclaimer |
|---|--|
| This map was created for the purpose of showing basic locality information over The Rural City of Murray Bridge. Parcel and Property boundary lines are supplied by the Department for Environment, Water & Natural Resources Aerial Photography is supplied by AerialOverseas Pty Ltd. Any errors should be reported to the GIS Section. | While every effort is made to ensure the information provided is accurate, Council accepts no responsibility for inaccuracies that may occur. Where appropriate, Council advises that a licensed surveyor be engaged to determine exact parcel boundaries. This map, data is subject to copyright. Reproduction or circulation without written permission is an infringement of copyright law. |

Merged Council land with A725 with easement over the top





Cr Lisa Courtney returned to the meeting, the time being 08.40PM

Meeting closed 8.40pm

Minutes taken as read and confirm this day of 2023

.....
MAYOR