

This booking is not confirmed until this form is completed, signed and fee paid.

Please read the conditions carefully on reverse of this page.

Applicant Details

Organisation:

Contact Person:

Postal Address:

Phone Number:

Fax Number:

Email Address:

Message

Please write your message below.

Short messages are recommended.

Maximum of 4 lines.

Duration of Notice

Please list the start date and end date/s you would like your message to display on the noticeboard.

Maximum duration for any one message is three consecutive weeks.

Start Date:

End Date:

Start Date:

End Date:

Start Date:

End Date:

Payment Details

Cost of hire is \$67 (including GST) per 7 day week. 2 weeks free hire per year is available to eligible Community groups.

How many weeks:

☐ 1 week

☐ 2 weeks

☐ 3 weeks

Total Cost:

\$

Fee Paid:

Yes ☐

No ☐

Receipt #:

Applicant's Signature

I acknowledge that I have read and understand the conditions of hire and agree to abide by these conditions.

Name:

Signature:

Date:

Application For Hire

To be eligible an organisation must be a non-commercial organisation as defined in Council's Hiring of Council Facilities Policy and fulfil at least one of the following criteria:

- Not For Profit Organisations are defined as registered charities and organisations/co-operatives/ Individuals whose profits are not dispersed to individual members
- Local Groups are defined as groups whose membership is primarily made up of residents within the Council area of the Rural City of Murray Bridge or individuals or groups whose primary function is within the Council area of the Rural City of Murray Bridge.
- Community Groups are those that meet for the purpose of providing a service for the community benefit. If requested by Council, proof must be supplied that the group is community based and not conducted for private gain.

Are You A Not For Profit Organisation Or A Registered Charity?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are You A Local Group?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are You A Community Group?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are You A School?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Condition Of Hire Of The Electronic Noticeboard

1. The Council expressly reserves the right in its absolute discretion to refuse to accept any hire or to cancel any hire already made and the Council shall not be liable in any way for any loss or damage or otherwise in consequence of the exercise of this right.
2. Payment for the hire must be made at the time of booking by either visiting the Local Government Centre 2 Seventh Street Murray Bridge, attaching a cheque/money order or completing the credit card payment slip below. Waivers are not applicable and will not be considered for the use of the Electronic Noticeboard.
3. Messages will not be accepted if they are deemed to be of a nature that is considered to be offensive, libellous or defamatory. Council reserves the right to refuse or cancel any hire already made, and no liability will attach to Council's decision in this regard.
4. The maximum duration for any one message will be three weeks.

Credit Card Details (not retained by Council)

Credit Card Type:	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Payment Amount:	\$	
Card Number:		
Expiry Date:		
Signature:		
Contact Number:		

Office Use Only

Checklist

Account Number 58112.699.324

Application Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
InfoXpert Number:		
Copy To Accounts:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Debtor Number:		
Uploaded Date:		
Uploaded Officer:		