

Pursuant to the Environmental Protection Air Quality Policy 2016 & the Fire and Emergency Services Act 2005.

Applicant Details			
Surname:			
Given name:			
Postal address and email:			
Phone number home:		Mobile number:	
Address of fire location:			
Assessment number:		Date permit required:	
Please Answer The Following Questions			
Permit type:		<input type="checkbox"/> RCMB Domestic Burning Permit <input type="checkbox"/> Schedule 9 FES Permit	
I understand that I cannot burn on a declared fire ban day			Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you applied for fire permits in previous years?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Has a fire under your control grown out of control in the last five years?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the burning pile been constructed and is ready to be inspected?			Yes <input type="checkbox"/> No <input type="checkbox"/>
What is the permit to be used for (i.e. burning off, open paddocks, rowed grass, residue, garden refuse):			
Size of area to be burned (no Larger than 3m in diameter for Domestic Burning Permit)			
What other precautions do you intend to undertake (i.e. consider weather patterns, wind direction and speed)?			
What type of firefighting equipment do you have and intend on using?	Water Pump & 250lt Tank:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Shovel or rake:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Water sprayer:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Plough:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Mains water connected to hose (must be within 20 meters of tap):	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Other? Please list		
Fire breaks (minimum 4 metre clearance all round):	Ploughed:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Cultivated:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Harrowed:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Cut Grass:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Applicant's Signature			
I have read and agree to the Terms and Conditions on the reverse of this application form.			
Signature:		Date:	

Notes

- Burning permits can take up to 5 working days to be processed.
- The Council's Compliance Officers will contact you to arrange a time to inspect the prepared burn pile.
- The Permit Application will not be processed until the pile has been constructed and is ready for inspection. Any delays in constructing the pile may increase processing time for this application.
- Council, Police or Fire Officers may withdraw the burning permit at any time, if the fire is considered a health hazard or is causing excessive smoke or is creating a nuisance to other persons.
- You cannot burn on a declared total fire ban day for the district or the daily wind speed exceeds 20kph.
- THIS IS NOT A PERMIT TO BURN.**

Terms and Conditions for issuing a "Permit to Burn in the Open" or "Schedule 9 Permit"

- No** burning on Sundays or Public Holidays.
- Burning must only be conducted between the hours of **10am – 3pm** and the **fire is to be extinguished at this time if not complete.**
- Only materials grown on the property or paper documents shall be burnt. i.e.: branches, dry grasses dry paper for document destruction.
- Burning permits will not be issued for properties containing stockpiled materials collected from other properties.
- No** treated or painted timber, plastic, rubbish, oil or tyres are to be burnt. Hard waste collection is available for furniture and painted timber.
- A four (4) metre clearance **must be** present around and above any material to be burnt.
- Burn piles are not to exceed 3 metres in radius and 1.5m in height. (Schedule 9 Permit exempt)
- One person **must be** present at all times to control the fire until extinguished.

NOTE: Conditions will be set out on the issued permit. Breaches of the conditions may see expiations issued and further applications denied.

Office Use Only

Appointment Date		Appointment Time:	am/pm
Confirmed	Yes <input type="checkbox"/> No <input type="checkbox"/>	Task Number:	

Compliance Officer Inspection Check List

Are there fire breaks (minimum 4 metre clearance all round)?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Garden refuse only?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No, re-inspection date:
Suitable extinguisher agents at hand?	Water Pump & 400lt Tank:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Shovel or rake:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Water sprayer:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Plough:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Mains water connected to hose (must be within 20 meters of tap):	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Other	
Inspected by (Print name)		Inspection date:
Approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date of approval: