

## COUNCIL POLICY - Relationships with External Bodies

Reference Number	721256
Responsible Business Unit	Office of the CEO
Responsible Officer	Chief Executive Officer
Legislation	Local Government Act 1999
Relevant Delegations	Chief Executive Officer
Related Policies Management Guidelines Frameworks	Elected Member Behavioural Framework Elected Member Behavioural Management Policy (LGA Model Policy) Elected Member Allowances & Benefits Policy Election of Council Delegates/Representatives Policy
Link to Strategic Plan	Our Performance
Council resolution	13.7
Date Adopted	21 November 2022
Review Date	During a Council term
Previous Revisions	19 November 2018, 200.8 10 March 2015 item 61.3 13 December 2010

## POLICY STATEMENT

Council is supportive of representation on external boards and committees and will work with groups who request representation to identify the most appropriate way for Council and the external body to work together, either through Council representation, appointment of a Council contact person to discuss issues, informal or formal presentations to Council, onsite visits, copies of minutes etc.

## OBJECTIVES

Council representation on external bodies is considered in a fair and transparent manner.

## SCOPE

This policy applies to all requests received by Council for formal representation on external bodies either by a Council Member or Staff Member.

## PRINCIPLES

1. Council will build proactive relationships with external bodies in its Community and Region.
2. Council encourages external bodies to form a relationship with Council through regular communication either through written reports, presentations, onsite visits or any other means.
3. Council will also create opportunities for the Mayor and/or Chief Executive Officer or their delegate to attend meetings of external bodies to share information on Council activities.
4. Council will consider each request for involvement on external committees on its merit and relationship to Council's Strategic Plan.
5. Council will require external bodies to provide indemnity insurance to protect the Council representative.
6. Council Members and/or Staff have no authority to commit Council to any action, other than that already endorsed by the Council.
7. Council Members and/or staff will have regard to their Conflict of Interest responsibilities under the Local Government Act 1999.

## IMPLEMENTATION

All requests for Council representation on external bodies will be submitted to the Chief Executive for consideration and referral to Council as appropriate.