

# **RURAL CITY OF MURRAY BRIDGE FREEDOM OF INFORMATION STATEMENT 2020-2021**

## **INTRODUCTION**

This Freedom of Information Statement is published by the Rural City of Murray Bridge Council (Council) in accordance with the *Freedom of Information Act 1991* (FOI Act),

The purpose of the Information Statement is to provide the public with:

1. a description of the structure and functions of the agency
2. a description of the ways in which the functions of the agency affect the public
3. a description of any arrangements that exist to enable the public to participate in formulating the agency's policies and the delivery of its functions
4. a description of the various kinds of documents held by the agency available for inspection, purchase or free of charge
5. a description of the arrangements that exist to enable the public to obtain access to documents or to amend their personal records held by the agency; and
6. a description of the agency's procedures in relation to giving access to documents and to the amendment of records containing personal information of individuals
7. include the contact details of the officer to whom inquiries can be made and an address at which FOI applications should be lodged.

Subject to certain restrictions, the *FOI Act 1993* gives members of the public a legally enforceable right to access information held by South Australian (Local) Government agencies such as Councils. The purpose of this statement is to assist members of the public to identify the functions and decision making processes of Council, detail the type of information held by Council and advise how it can be accessed by the public.

An updated Information Statement will be published on the Council's website each financial year and within Council's Annual Report.

## 1 – STRUCTURE AND FUNCTIONS OF THE COUNCIL

### Ongoing History of the Rural City of Murray Bridge

The Ngarrindjeri People are recognised as the Traditional Owners of the land.

- 1830 Captain's Charles Sturt camped just below the town site of Murray Bridge on February 8th during his voyage of discovery down the River Murray.
- 1856 the area's first white settlers arrived. The Edwards family established their homestead 'Coninka' on the area now known as Hume Reserve.
- 1873 the building of the first bridge over the River Murray began. The foundation stone was laid by Governor Musgrave on the 7th November. The bridge was opened to traffic on 26 March 1879 and the town was known as Murray Bridge.
- 12 July 1884 the first meeting of the District Council of Mobilong was held. In 1927 the Corporation of Murray Bridge was formed.
- 4 April 1977 there was an amalgamation of District Council of Mobilong and the Corporation of Murray Bridge to form The District Council of Murray Bridge.
- 30 May 1979 the Swanport Bridge was opened to traffic.
- 1983 saw the opening of the Lerwin Nursing Home by the District Council of Murray Bridge.
- 17 June 1990 saw the Official Opening of the Local Government Centre at 2 Seventh Street Murray Bridge.
- 26 January 1993 the District Council of Murray Bridge changed its name to The Rural City of Murray Bridge and has its administration centre within the Local Government Centre, 2 Seventh Street, Murray Bridge.
- 17 July 1995 was the opening of the Brinkley Waste Depot
- 19 April 1997 was the official opening of Monarto Zoological Park visitor centre by Hon Robert Hill
- September 1997 saw the staging of first Pedal Prix
- 2003 Council declares the Rural City of Murray Bridge as a Refugee Welcome zone
- 2002/2003 construction of Monarto Interchange

- 2007/2008 Youth Centre and Skate Park opened. There was a dedication of Muslim burial site.
- 9 May 2007 saw the opening of extensions to the Murray Bridge Soldiers Memorial Hospital and new Murray Bridge Ambulance Station
- 25 May 2008 was the date the Kungun Yunnan Agreement between Rural City of Murray Bridge and Ngarrindjeri Regional Authority was signed.
- 2010 Regional Centre of Culture events held in Murray Bridge and refurbishment of Town Hall and Regional Art Gallery
- 2010 opening of Marketplace Shopping Centre and new RSL Clubrooms
- 2012 Murray Bridge Library opened in Marketplace
- 2016 delivery of Stormwater Management and Reuse Scheme providing an alternative, secure and sustainable source of water supply through a partnership between Council, the Australian Government, Murray Bridge Racing Club and Gifford Hill Joint Venture.
- 2017 Revitalisation of Sixth Terrace Precinct completed
- 2017 Federal Court Determination at Sturt Reserve in relation to Native Title
- 2018 Adelaide Road Linear Park commences with stages 1, 2 & 3 completed.
- 2019 Sturt Reserve Master Plan – Historic and Tourism Precinct commenced
- 2019 Adelaide Road Linear Park, stages 4 & 5 commenced
- 2020 Sturt Reserve Master Plan – Recreation Precinct and Rowing Facility
- 2020 Lerwin Expansion and Refurbishment undertaken
- 2020 Adelaide Road Linear Park, stages 5 & 6
- 2020 Farmgate Access improved
- 2020 Delivery of Thomas Foods International Access Road
- 2020 Refurbishment of Swimming Pool

## Strategic Governance Framework

Council re-endorsed a Good Public Administration Framework and Risk Management Framework in 10 December 2018. These frameworks identify Council's approach to its strategic Governance Framework, Committee and Regional Subsidiary structure and decision making as follows:

### Rural City of Murray Bridge Strategic Governance Framework



## Full Council and provisions for meeting procedures

Following the Local Government elections held in November 2014 and continuing in the November 2018 elections, the Council consists of the Principal Member and 9 Area Elected Members who represent residents and ratepayers in the Rural City of Murray Bridge.

"Council" is the body corporate consisting of Elected Members as constituted under the *Local Government Act 1999*. Council is established to provide for the government and management of its area at the local level and, in particular:

- a) to act as a representative, informed and responsible decision-makers in the interest of its community; and
- b) to provide and co-ordinate various public services and facilities and to develop its community and resource in a socially just and ecologically sustainable manner; and
- c) to encourage and develop initiatives within its community for improving the quality of life of the community; and
- d) to represent the interests of its community to the wider community; and
- e) to exercise, perform and discharge the powers, functions and duties of local government under the Local Government Act and other acts in relation to the area for which it is constituted. [s.6, Local Government Act]

Following the November 2018 election, Council continued with the meeting scheduled of ordinary meetings of the Council continuing to be held in the Local Government Centre, 2 Seventh Street, Murray Bridge or in locations throughout the Council area as determined by resolution of Council. Meetings commence at 7 pm on the second Monday of each month, with the exception in January when the meeting is held during the last week of the month. All meetings are open to the public, with the exception of any matters subject to an order of confidentiality. [s.90 of the Local Government Act]. Notices of all meetings and associated minutes of Council and its Committees are available on the website and from the Local Government Centre.

Due to the Covid-19 Public Health Emergency Council has continued to provide Members with ability to attend meetings virtually or in person subject to social distancing requirements. Members of the public were able to view meetings livestreamed via Council's social media network or in person, subject to the restrictions in place at the time of the meeting.

One of the main opportunities for the community to gain information about the business of Council is through meeting agendas and associated reports prepared for Council and Committee meetings. Agendas, including minutes of the previous meetings and supporting documentation, are placed on public display no less than three days prior to meetings. Council also holds informal information gathering and these dates along with Council meeting dates and associated information are available on Council's website at [www.murraybridge.sa.gov.au](http://www.murraybridge.sa.gov.au) and at the Local Government Centre.

## Council Committees and Subsidiaries

Schedule 1 of this statement lists the various committees of Council and identifies under which section of the *Local Government Act 1999*, *Development Act 1993* or *Planning, Development & Infrastructure Act 2016* they have been formed.

Committees streamline Council business and assist in the performance of its functions. The membership of Committees and their Terms of Reference are determined by the Council.

Committees meet at intervals determined in their Terms of Reference (available on Council's website and at the Local Government Centre) and make recommendations to Council. Meetings of S41 Committees are open to the public with the exception of any matters subject to an order of confidentiality [s.90, Local Government Act], and are publicly notified in the same way as Council meetings. (See 1.1 above)

Chapter 6 of the Local Government Act and the Local Government (Procedures at Meetings) Regulations prescribe the way meetings of a Council and its Committees are to be conducted.

Due to the Covid-19 Public Health Emergency the ability for Committee meetings to be held virtually continued with Members and the Community also provided the opportunity to attend in persons observing social distancing requirements and other restrictions in place at the time.

## External Committees/Boards/Associations

Council participates in a number of external Committees, Boards and Associations, comprising Elected Members, staff and the public and these are listed in Schedule 1.

## Delegations

The Council's Chief Executive Officer, Fire Prevention Officers and Council's Assessment Panel have delegated authority from Council to make decisions on specified administrative and policy matters. The Chief Executive Officer has the ability to sub-delegate duties to an employee or a Committee. Council has endorsed a Delegations Application Policy to assist in the management of delegations and Council's Delegations Register reflects the delegated authority from the Council to the CEO (and subsequently any further sub- delegations).

The Delegations Register is reviewed annually by Council and is available to be viewed by the public on Council's website or at the Local Government Centre during ordinary working hours

## 2 – FUNCTIONS OF COUNCIL

The functions of Council, set out in s7 of the *Local Government Act 1999*, include:

- (a) to plan at the local and regional level for the development and future requirements of its area;
- (b) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
- (c) to provide for the welfare, well-being and interests of individuals and groups within its community;
- (d) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- (e) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
- (f) to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
- (g) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- (h) to establish or support organisations or programs that benefit people in its area or local government generally;
- (i) to manage and, if appropriate, develop, public areas vested in, or occupied by, the council;
- (j) to manage, improve and develop resources available to the council;
- (k) to undertake other functions and activities conferred by or under an Act.

Section 41 of the *Local Government Act 1999* empowers a Council to establish committees

- To assist the Council in the performance of its functions
- To enquire into and report to the Council on matters within the ambit of the Council's responsibilities
- To provide advice to the Council
- To exercise, perform or discharge delegated powers, functions or duties

Council has endorsed a Section 41 Committees policy to assist in the management of S41 Committees of Council.

Council's Strategic Plan is developed based on Community Consultation and informs Council's Annual Business Plan and Budget.

## Services for the Community

Council is required by legislation to:

- Determine policies to be applied by the Council
- Develop and adopt Strategic Management Plans
- Prepare and adopt annual business plans and budgets
- Establish an Audit Committee
- Develop appropriate policies, practices and processes of internal control
- Set performance objectives
- Establish policies and processes for dealing with complaints, requests for service, and internal review of Council decisions
- Determine the type, range and scope of projects to be undertaken by the Council
- Deliver planning and development, dog and cat management, fire prevention and certain public health services
- Provide the necessary administrative services to support Council's functions

Other services and activities are provided through the decision making processes of Council in response to local needs, interests and aspirations of individuals and groups within the community to ensure that Council resources are used equitably.

Other services provided by Council include:

- Aged Care Facility (Lerwin)
- Commonwealth Health Support Program
- Community Waste Water Management Schemes
- Economic Development
- Historic Tourism sites
- Immunisations
- Open Space facilities
- Outdoor swimming pool
- Regional Art Gallery
- Road networks
- Youth Centre - The Station
- Visitor Information Centre

## 3 – PUBLIC PARTICIPATION

Members of the public have a number of opportunities to express their views on particular issues before Council. Council's Access to Council and Committee meetings and associated documents Code of Practice identify these and include:

**Deputations to Council** – With the written permission of the Presiding Member of the Committee, a member of the public can address a Committee or the Council personally or on behalf of a group of residents for up to *10 minutes* on any item that is relevant to that Committee or the Council, depending on the number of deputations scheduled for a particular meeting. If a decision is required from the deputation, Council seeks a report from administration to be presented at the next appropriate meeting.



**Petitions** – Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.

**Council Members** – Members of the public can contact Members of Council to discuss any issue relevant to Council. Contact details for all Members are available on Council's website.

**Written Requests** – Members of the public can write to Council on any Council policy, activity or service.

#### **Let's Talk - Community Consultation**

The Rural City of Murray Bridge is committed to open, honest, accountable and responsible decision making. Council's Community Engagement Framework promoting "Let's Talk" facilitates effective communication between Council and the community, encouraging community involvement and partnerships in planning and decision making. The Framework identifies the steps Council will take in relation to Community engagement and ensures that the most cost effective methods of informing and involving the community, which are appropriate for specific circumstances and consultation topics, are used. Let's Talk is accessed via Council's website.

### **4 – DOCUMENTS HELD BY COUNCIL**

Most information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us.

**Records System:** Council operates an electronic records and document management system for the effective management of Council's records.

**Land and Property Information System:** Council's Land and Property Information system contains property-related information (valuation, rates, ownership details) on each property in the Rural City of Murray Bridge area.

### **5 – ACCESS TO DOCUMENTS**

#### **Policy Documents Available for Inspection**

At the time of publishing this statement the following documents can be accessed from Council's website

(<https://www.murraybridge.sa.gov.au/council/administration/council-documents/councilpolicy>)

and are available for public inspection at Office of Council during ordinary business hours. Any new policy adopted by Council after publication of this statement will be similarly available.

- Access to Council and Committee meetings & associated documents –

Code of Practice)

- Accessing Information – Freedom of Information and Privacy
- Alteration to Public Roads, Verges and Footpaths Policy
- Asset Accounting Policy
- Asset Management Policy
- Asset Disposal Policy
- Budget Report and Amendment Policy
- Building and Swimming Pool Policy
- Business Continuity Policy - Management of Disruption Risk
- Caretaker Policy
- Cemetery Policy
- Civic Recognition Policy
- Code of Conduct – Elected Members
- Code of Conduct – Elected Member Complaint Handling Policy
- Code of Conduct – Employee
- Code of Conduct – S41 Independent Members
- Communication Policy
- Community Engagement Framework
- Community Events Grants and Donations Policy
- Community Gardens Policy
- Complaint Management Framework
- Construction of unmade road reserves
- Contributions to Council
- Council Delegates – Appointment Process
- Council Election Policy
- Council S41 Committees
- COVID19 – Financial Hardship Policy
- Delegation Policy
- Development Act Delegations Policy
- Directional Sign Policy
- Disability Discrimination Policy
- Elected Member Induction Training and Development Policy
- Elected Member Use of Social Media Guideline
- Elected Members Allowances and Benefits Policy
- Election of Deputy Mayor
- Emergency Management Framework
- Event Traffic Management Policy
- Fees and Charges Policy

- Financial Sustainability Policy
- Fleet Vehicle Procurement and Disposal
- Fraud & Corruption Prevention Policy
- Funding Policy
- General Ledger Policy
- Good Public Administration Framework
- Graffiti Management Policy
- Healthy Eating Policy
- Hiring Council Facilities
- Informal Gatherings Policy
- Infrastructure and Bonding Policy
- Insurance – Use of Council Land Council Policy
- Insurance – Use of Local Government Land Management Guideline
- Internment on Private Land
- Internal Control Policy
- Internal review of Council decisions
- I-responda – Community Emergency response
- Kerbside Waste Recycling Green Organics Services Policy
- Lease and Licensing Policy
- Leasing and Licensing Council Facilities Policy
- Lerwin Aged Care Facility Debt Recovery Policy
- Lerwin Aged Care Facility Refundable Accommodation Deposits Governance Policy
- Lerwin Liquidity Management Strategy
- Library Management
- Light Fleet corporate policy
- Limit on Dog Numbers – Bylaw 5 Policy
- Memorials Policy
- Mobile Food Vendor Location Rules Policy
- Order Making Policy
- Outdoor Dining Policy
- Policy Framework
- Policy Delegations
- Policy Documentation Policy
- Privately Funded DPAs
- Procurement Policy
- Property Identification Policy
- Prudential Management Policy

- Public Art Policy
- Public Interest Disclosure Guideline
- Rate Rebate Policy
- Rates – Senior Postponement Policy
- Rates Debt Recovery Policy
- Rates Financial Hardship Policy
- Rating Policy
- Records Management
- Regional Gallery Collection Policy
- Relationships with External Bodies
- Risk Management Framework
- Risk Management Policy
- Road Maintenance (Manure on Roads)
- Safe Environs Policy
- Sport and Recreation Management Guideline
- Staff Reward and Recognition Policy
- Structures on Community Riverfront Reserves Policy
- Sundry Debt Recovery Policy
- Treasury Management Policy
- Tree Management Policy
- Unsolicited Bid Policy
- Use of Council Facilities for Fitness Groups and Personal Trainers Policy
- Volunteer Code of Conduct
- Volunteer Policy
- Water and Sewerage Retail Services – Hardship Policy
- Water Sewerage Retail Services Riverglen and Woodlane Customer Charter
- Water Sewerage Retail Services Riverglen and Woodlane Enquiry Complaints Dispute Resolution Procedure

## Other Council Documents

A listing of current Strategic Documents and policies can be obtained via Council's website. <https://www.murraybridge.sa.gov.au/council/administration/council-documents>

- Animal Management Plans
- Annual Business Plans
- Annual Reports
- Application Forms
- Asset Management Plans
- Audited Financial Statements
- Benefits and Allowances
- Biodiversity Strategy
- Climate Change Adaptation Plan
- Committee Terms of References
- Community Plan
- Community Safety Plan
- Community Satisfaction Survey
- Community Land Management Plans
- Council and Committee agendas and minutes
- Council Bylaws
- Delegations
- Development Plan
- Digital Strategy
- Economic Development Strategy
- Environmental Management Plans
- Footpath Strategy
- Freedom of Information Statements
- Gift Registers
- Interest Registers
- Kungun Ngarrindjeri Yunnan Agreement
- Long Term Financial Plan
- Murraylands River Trail Feasibility Study
- Ngarrindjeri Murrundi Management Plan
- Playspace Strategy
- Prudential Statements
- Public Health Plan
- Public Toilet Strategy
- Riverfront Management and Urban Growth Study
- Roadside Vegetation Management Plan
- Sport, Recreation and Open Space Strategy
- Strategic Management Plan
- Structure Plan
- Sturt Reserve Master Plan
- Swanport Road Master Plan
- Tourism Development Plan
- Town Centre Traffic Plan
- Trail Strategy
- Waste Management Strategy
- Wayfinding and Network Strategy

The following documents are available for public inspection *and purchase* from Council's Principal Office, Local Government Centre, 2 Seventh Street, Murray Bridge.

- Assessment Book
- Register of Dogs
- Register of Employees' Salaries and Wages and Benefits
- Voters Roll
- Register of Interests
- Development Application Register
- Parking Control Register
- Register of Public Roads and Streets

## 6 – OTHER INFORMATION REQUESTS

Requests for other information not publicly available will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, applicants seeking access to documents held by Council need to provide sufficient information to enable the correct documents to be identified and must complete the required application form and lodge it at the Council offices.

Applications must be in writing and must specify that it is made under Section 13 of the *Freedom of Information Act 1991*. Council has also resolved that the name of the person lodging a Freedom of Information will be made available when undertaking third party consultation unless there is a legal impediment not to do so.

If the documents relate to the applicant's personal affairs, proof of identity may be requested. Requests will be dealt with as soon as practicable (and in any case, within 30 days) after receipt. If documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.

Forms of access may include inspection or copies (subject to copyright laws) of documents, hearing and/or viewing of audio and/or video tapes, transcripts of recorded documents, transcripts of words recorded in shorthand or encoded form, or the reproduction of documents from digitised information.

Council, on receiving a Freedom of Information application, may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If Council refuses access to a document, Council must issue a certificate stating why the document is a restricted document.

In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what is required as clearly as possible so staff can assist quickly and efficiently. If extraordinary staff time is required to comply with an information request, charges may apply.

All general enquiries on *Freedom of Information Act 1991* issues should be directed to Accredited Freedom of Information Officer.

## 6 – AMENDMENT TO COUNCIL RECORDS

Under the *Freedom of Information Act 1991*, persons may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date.

To gain access to these Council records, a person must complete and lodge with Council an application form as indicated above outlining the records that he/she wishes to inspect.

If it is found that these require amendment, details of the necessary changes are to be lodged with Council's Freedom of Information Officer. There are no fees or charges for the lodgement, or the first two hours of processing of this type of application and where there is a significant correction of personal records and the mistakes were not the applicant's, any fees and charges paid for the original application will be fully refunded.

## 7 – FREEDOM OF INFORMATION APPLICATION SUMMARY

A summary of Freedom of Information applications received as identified in Council's Annual Report.

	15-16	16-17	17-18	18-19	19-20	20-21
Applications Processed	1	8	10	8	12	10
Applications Determined	1	8	8	8	11	11
Full Release	1	3	3	6	4	6
Partial Release	0	4	2	1	6	4
Refused Access	0	1	3	1	1	1
Proceeded to Internal Review	0	4	2	0	0	0
Proceeded to External Review	0	1	1	0	1	0
Amendment to Personal Records	0	0	0	0	0	0

## 8 - FREEDOM OF INFORMATION APPLICATION FEES AND PROCESSING CHARGES

Approved application fees are set in the FOI (Fees and Charges) Regulations 2003. A cheque/money order/cash for the appropriate amount must be forwarded to Council with the Freedom of Information Application. Processing charges may also apply for dealing with the application. These are set in the Freedom of Information Regulations and may include some free time when the request relates to the personal affairs of the applicant.

Schedule	Fees and Charges as at 1 July 2020
On application for access to an agency's documents (section 13(c))	\$36.75
For dealing with an application for access to an agency's documents and in respect of the giving of access to the document (section 19(1)(b) and (c))— (a) In the case of a document that contains information concerning the personal affairs of the applicant— (1) For up to the first 2 hours spent by the agency in dealing with the application and giving access (2) For each subsequent 15 minutes spent by the agency (b) In any other case –for each 15 minutes spent by the agency	No charge \$13.80 \$13.80
In addition to the fees specified in subclause (1) the following fees are payable in respect of the giving of access to an agency's document	



(a) Where access is to be given in the form of a photocopy of the document (per page)	\$0.20
(b) Where access is to be given in the form of a written transcript of words recorded or contained in the document (per page)	\$8.85
(c) Where access is to be given in the form of a copy of a photograph, x-ray, DVD or other medium in or on which information is recorded or stored	Actual cost
If the applicant requires that a document be posted or delivered, the applicant must pay the actual costs incurred by the agency in posting or delivering the document.	
On application for review by an agency of a determination made by the agency under Part 3 of the Act (section 29(2)(b))	\$36.75

Fees will be waived for disadvantaged persons, as set in the Freedom of Information Regulations. i.e. No fee is required for current concession holders or if payment of the fee would cause financial hardship. At all times Council retains a discretion to waive, reduce or remit a fee for any reason it thinks fit.

If, in the Council's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The Freedom of Information Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

Freedom of Information requests to the Rural City of Murray Bridge are to be addressed to:

Accredited Freedom of Information Officer  
PO Box 421  
MURRAY BRIDGE SA 5253

To download an Application Form, please visit

<http://www.archives.sa.gov.au/content/foi-in-sa>

## SCHEDULE 1 – COMMITTEES OF COUNCIL

### SCHEDULE 1 – RURAL CITY OF MURRAY BRIDGE – COMMITTEE STRUCTURE

SCHEDULE 1 - RURAL CITY OF MURRAY BRIDGE – COMMITTEE STRUCTURE				
Name of Committee	Applicable Legislation	Decision Making Authority	Membership	Function
<b>Aged Care Governance Committee</b>	Local Government Act, 1999 - S126 Established under S41	Advisory Only	<ul style="list-style-type: none"> <li>Independent Chairperson x 1 <i>(payment provided for meeting attendance)</i></li> <li>Independent Members x 3</li> <li>Council Members x 1</li> </ul>	<ul style="list-style-type: none"> <li>Assists Council to have effective governance over the strategy, operations and performance of Lerwin and the Community Care program.</li> <li>Provides a governance system to assess, monitor and drive improvement in the quality and safety of the care and services that are delivered.</li> </ul>
<b>Audit Committee</b>	Local Government Act, 1999 - S126 Established under S41	Advisory Only	<ul style="list-style-type: none"> <li>Independent Chairperson x 1 <i>(payment provided for meeting attendance)</i></li> <li>Independent Members x 2</li> <li>Council Members x 2</li> </ul>	<ul style="list-style-type: none"> <li>Plays a critical role in the financial reporting framework of Council by overseeing and monitoring the contributions of Management and external auditors in the financial reporting process.</li> <li>Addresses issues such as the approach being adopted by Council and management to address business risks, corporate and financial governance responsibilities and legal</li> <li>Compliance as well as receiving reports from Council's internal controls.</li> </ul>
<b>Community Advisory Committee</b>	Established under Local Government Act, 1999, S41	Advisory Only	<ul style="list-style-type: none"> <li>Independent Chairperson selected from Community members</li> <li>Community Members x 6</li> <li>Council Members x 2</li> </ul>	<ul style="list-style-type: none"> <li>Provides input for consideration by Council on allocating grant funding for community grants and donations; providing comment into the range of Council's Community Engagement opportunities and providing comment into a range of Community and Culture Services, as requested by Council.</li> </ul>

				<ul style="list-style-type: none"> <li>Sub-Committees established under this Committee. <ul style="list-style-type: none"> <li>Community Action Group</li> <li>Community Grants working party</li> <li>Sport and Recreation Advisory Group</li> <li>Youth Action Committee</li> <li>Youth Council</li> </ul> </li> </ul>
<b>Strategic Planning and Development Policy Committee</b>	Established under Local Government Act 1999, S41	Advisory only  Review to be undertaken in accordance with Legislative changes	<ul style="list-style-type: none"> <li>Presiding Member x 1 <i>(payment provided for meeting attendance)</i></li> <li>Independent Members x 2</li> <li>Council Members x 3</li> </ul>	<ul style="list-style-type: none"> <li>The Committee provides a forum for discussion in relation to Council's strategic and planning policy issues.</li> <li>Reviewing and considering specific changes to Council's Development Plan, ie a Development Plan Amendment;</li> <li>Receiving and considering reports from Council's Development Assessment Panel on relevant development assessment matters, ie policy changes or issues; and</li> <li>Receiving and considering changes to legislation and strategic documents, including but not limited to, the Development Act, Development Regulations, the Planning Strategy and Ministerial Development Plan Amendments.</li> </ul>
<b>Council Assessment Panel</b>	Planning, Development & Infrastructure Act 2016	Delegated Authority	<ul style="list-style-type: none"> <li>Presiding Member x 1 <i>(payment provided for meeting attendance)</i></li> <li>Independent Members x 3 <i>(payment provided for meeting attendance)</i></li> <li>Council Members x 1</li> </ul>	<ul style="list-style-type: none"> <li>Relevant Authority under the PDI Act, during transition to the Act will act as a delegate of the Council for the purpose of the Development Act 1993.</li> </ul>
	Development Act, 1993 – S71	Delegated Authority	<ul style="list-style-type: none"> <li>Presiding Member x 1</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for the checking of fire safety provisions in new and existing buildings.</li> </ul>

<b>Building Fire Safety Committee</b>			<ul style="list-style-type: none"> <li>• Metropolitan Fire Service representatives</li> <li>• Country Fire Service representatives</li> <li>• Council appointed authorised officers,</li> </ul>	<ul style="list-style-type: none"> <li>• Of particular interest to the Committee are those types of buildings that may constitute a high fire safety risk, such as large commercial/industrial buildings, motels and hotels</li> </ul>
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## Council Subsidiaries

<b>SCHEDULE 2 - RURAL CITY OF MURRAY BRIDGE – REGIONAL SUBSIDIARY STRUCTURE</b> (established under Section 43, Local Government Act 1999)		
<b>Name of Regional Subsidiary</b>	<b>Membership</b>	<b>Purpose</b>
<b>Murraylands and Riverland Local Government Association</b>	<ul style="list-style-type: none"> <li>• Berri Barmera Council</li> <li>• Coorong District Council</li> <li>• District Council Karoonda East Murray;</li> <li>• District Council of Loxton Waikerie;</li> <li>• District Council of Mid Murray</li> <li>• District Council of Renmark Paringa;</li> <li>• Rural City of Murray Bridge</li> <li>• Southern Mallee Council</li> </ul>	<ul style="list-style-type: none"> <li>• Undertake coordinating, advocacy and representational roles for its constituent Councils at a regional level.</li> <li>• Facilitate and co-ordinate activities of local government at a regional level related to environment, economic and social development with the object of achieving continuing improvement for the benefit of the communities of its constituent Councils.</li> <li>• Develop, encourage, promote, foster and maintain consultation and cooperation and to strengthen the representation and status of local government when dealing with other levels of government, private enterprise and the community.</li> <li>• Develop further cooperation between its constituent Councils for the benefit of the communities in the region.</li> <li>• Develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities in the region.</li> <li>• Undertake projects that benefit the region and its communities</li> </ul>
<b>Adelaide Hills Regional Waste Management Authority</b>	<ul style="list-style-type: none"> <li>• Adelaide Hills Council,</li> <li>• Alexandrina Council,</li> <li>• District Council of Mount Barker</li> <li>• Rural City of Murray Bridge.</li> </ul>	<ul style="list-style-type: none"> <li>• Independently-resourced Authority coordinating waste management on behalf of its Member Councils;</li> </ul>

## External Committees and Boards

- Australian Womens Local Government Association
- Local Government Association
- Local Government Finance Authority
- Murray Darling Association, Region 6
- Murray Mallee Bushfire Management Committee
- Murray Mallee Zone Emergency Management Committee
- Murray River Lakes and Coorong Tourism Alliance
- RDAMR Business Alliance