

CONSTRUCTION OF UNMADE ROAD RESERVES POLICY



COUNCIL POLICY

Reference Number	1423581
Responsible Business Unit	Assets & Infrastructure
Responsible Officer	General Manager Assets & Infrastructure
Legislation	Local Government Act 1999 (SA)
Relevant Delegations	Manager City Infrastructure
Link to Strategic Plan	5.4 Dynamic Economy – Effective Economic Infrastructure
Relevant Policies	Procurement Policy
ELT Endorsed	29 March 2022
Review Date	Every 4 years
Previous Revisions	11 April 2022, Item 67.2 8 October 2007, Item 276.2.3 10 October 2005, Item 498.3.4

1 POLICY STATEMENT

To provide clear guidelines and criteria regarding requests for the expansion of Council's existing road network in relation to unmade road reserves.

2 DEFINITIONS

Road Reserve – An area of land gazetted for public use as a road, not including State controlled roads. In some cases, these areas may be graded periodically as fire access tracks, or for other purposes. For the purpose of this policy, these roads are considered unmade.

Unmade Road – A road reserve that has had no capital improvements including clearing. Notwithstanding, an unmade road may be trafficable or un-trafficable in all weathers.

3 OBJECTIVES

This policy provides Council and its administration with principles and guidelines regarding the expansion of Council's road network in relation to unmade road reserves.

The policy will assist Council in determining the extent to which it will be involved in the survey and capital improvement of new roads on existing unmade road reserves.

The policy is particularly relevant where land parcels are sold off, creating "land locked" land holdings resulting in the need to construct access tracks along existing unmade road reserves.

Note: This policy does not apply to vehicular access (driveway) from the road to the property boundary.

4 POLICY

There is no obligation on Council to undertake capital improvement and/or maintenance to unmade roads within a road reserve for the purpose of access by a landowner to their property

- If requested, Council will provide the landowner with any relevant survey data and information currently held within Council's records
 - Any additional survey work or other related investigations required by the landowner shall be undertaken at the landowner's expense either by Council or by an agreed third party
 - Council will engage with the landowner, or their representative, to identify and discuss alternative options and construction methodology available to landowners which will assist in rectifying an access situation
- Where the construction of a new public road is unavoidable, the design of the road shall be submitted to Council for approval prior to the commencement of construction. No

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physical preparation work (e.g. earthworks, Native Vegetation) or construction work shall take place before written approval is issued by Council for the construction of the road.

- The landowner shall obtain all other necessary approvals such as Development Approval, Environment Protection Authority and/or Native Vegetation and provide evidence of approval to Council prior to any works commencing
- At the request of the landowner, Council may provide a cost estimate for any works to be undertaken and if accepted, the landowner will be required to enter into a contract prior to any works commencing, otherwise works undertaken will be via a Council approved independent Contractor under the direction of Council's Manager City Infrastructure (or his/her delegate). The selection of the Contractor shall be made in accordance with Council's Procurement Policy
- Council will not contribute financially towards the design and construction of any road unless it has specifically indicated its willingness to do so by resolution in the Chamber
 - This policy will be communicated to all staff involved in providing information related to development and to external agents involved in the sale of properties within the Council district.