

Terms of Reference

Riverbank Stabilisation Working Group

1. Establishment

- 1.1 The Working Party will be known as the 'Riverbank Stabilisation Working Group'.
- 1.2 The Working Party is not considered to be a Standing Committee of Council.
- 1.3 Community membership of the Working Party shall be in a voluntary capacity.
- 1.4 The term of the Working Party is two years.

2. Objectives

- 2.1 The Working Party is established to fulfil the following functions:
 - 2.1.1 Work collaboratively with Council Administration in relation to riverbank erosion matters within the Rural City of Murray Bridge (including outer towns areas).
 - 2.1.2 Provide an opportunity for appointed community members to participate in open discussions regarding potential design matters prior to any public consultation (if required) and council for endorsement.
 - 2.1.3 Council Administration will seek external professional advice where required in relation to remediation measures and/or design advice.
 - 2.1.4 Council Administration will ensure all necessary State Government Agencies (i.e. – DEW/EPA) & First Nations Groups are consulted in accordance with all relevant Acts.
 - 2.1.5 The Working Party attempts to fulfil these objectives where required in the following areas:
 - All Murray Bridge Reserves
 - Mypolonga
 - Wellington
 - Monteith
 - Riverglen/Hahn Rd reserves (between Murray Bridge & Jervois)
 - 2.1.6 Pending budget allocations, the Working Party may provide feedback on the prioritisation of the above-mentioned sites if required.

3. Membership

- 3.1 Members of the Working Party are appointed by Council Administration via an expression of interest (EOI) process.
- 3.2 The Working Party shall consist of six (6) members, including the Mayor, two Council Members (to be appointed at the discretion of the Mayor) and no more than three (3) community members. Priority will be given to community members who have an interest in the land (i.e. – neighbouring property owner) and/or relevant background and knowledge in engineering / bank stabilisation methodologies.

- 3.3 The General Manager, Manager & Open Space Co-ordinator within the Infrastructure & Environment Portfolio will form the 'Council Administration' and assist the working party as and when required.
- 3.4 Administrative support will also be provided, however none of the positions name above in 3.3 or the Administrative Support will be considered 'members' of the Working Party.

4. Chairperson

- 4.1 The Mayor will be the Chairperson of the Working Party.
- 4.2 The role of the Chairperson includes:
 - 4.2.1 Evaluating a suitable number of community members to be included in the working party should there be more than three (3) nominations for community membership.
 - 4.2.2 Overseeing and facilitating the conduct of meetings; and
 - 4.2.3 Ensuring all Working Party members have an opportunity to participate in discussions in an open and respectful manner.

5. Operational Matters

- 5.1 Council has not delegated any of its powers to the Working Party.
- 5.2 All decisions of the Working Party constitute recommendations to Council.
- 5.3 Council has the final decision-making powers in relation to proposed remediation/design measures and will be based on recommendations from the Working Party, Council Administration and external professional advice.
- 5.3 The Working Party shall meet at least quarterly on a date to be confirmed.
- 5.4 The Working Party shall meet at the Offices of the Rural City of Murray Bridge Local Government Centre, 2 Seventh Street, Murray Bridge or on site should matters necessitate it.